



DERBY CITY COUNCIL

**PLANNING AND ENVIRONMENT COMMISSION**  
**16 January 2006**

Report of the Corporate Director, Corporate and Adult Social Services  
and Deputy Chief Executive.

**The Council's 2006/07 – 2008/09 Draft Revenue Budget**

**RECOMMENDATION**

- 1.1 That the members consider those aspects of the Council's draft 2006/07 – 2008/09 Revenue Budget that fall within the remit of the Commission.
- 1.2 That where appropriate the Commission offers recommendations on the proposals contained in the draft budget that fall within the remit of the Commission.
- 1.3 That members identify any aspects of the budget which they would like to track and scrutinise at subsequent meetings by the use of Performance Eye.

**SUPPORTING INFORMATION**

- 2.1 The Council's draft Revenue Budget was issued to Overview and Scrutiny Commission members at the briefing meeting on 9 January 2006.
- 2.2 All the Commissions will have an opportunity for detailed consideration of the draft Revenue Budget at their business meetings in January 2006.
- 2.3 It is suggested that where appropriate that each of the Commissions makes recommendations on the proposals contained in the draft budget that fall within the remit of that Commission.
- 2.4 The Performance Eye performance monitoring facility gives the Overview and Scrutiny Commissions the means of monitoring the effects and outcomes of the funding for Council services agreed through the budget process. In most cases a full year's Performance Eye data is available and Commissions may if they wish identify particular service areas within their remit and use Performance Eye at subsequent meetings to track progress and examine the performance and the outcome of the budget allocation within those areas.

- 2.5 A summary of the information from the draft Revenue Budget that relates to the Planning and Environment Commission is contained within Appendix 2 of this report.
- 2.6 A list of the areas falling within the Commission's portfolio is contained in Appendix 3 of this report.

<b>For more information contact:</b>	David Romaine 01332 255598 e-mail david.romaine@derby.gov.uk
<b>Background papers:</b>	Appendix 1 – Implications
<b>List of appendices:</b>	Appendix 2 – Summary of the Budget Proposals relating to the Planning and Environment Commission
	Appendix 3 – Planning and Environment Commission portfolio

## Appendix 1

### IMPLICATIONS

#### Financial

1. None arising from directly this report.

#### Legal

2. None arising from this report.

#### Personnel

- 3 None arising from this report.

#### Equalities impact

4. Recommendations concerning the Council's Revenue budget have the potential to be of benefit to all Derby people.

#### Corporate objectives and priorities for change

5. The Council's Revenue Budget relates to all the Corporate Objectives and Priorities for Change.

## Summary of the Budget Proposals relating to the Planning and Environment Commission

Under the departmental structure that existed at the commencement of the budget process, the Planning and Environment Commission's portfolio covered services provided by:

- Commercial Services
- Corporate Services
- Development and Cultural Services

For the sake of clarity these headings have been used throughout this report, however, under the new departmental structure the Environmental Health and Trading Standards Division will move to the new Environmental Services Directorate. Therefore to provide information about the budget, arrangements the following Cabinet Members and Chief Officers have been asked to attend the meeting at which the Commission will consider the draft Revenue Budget.

### Cabinet Members

Councillor S Bolton – Cabinet member for Environment and Direct Services

Councillor M Repton – Cabinet member for Planning and Transportation

### Chief Officers

John Winters – Corporate Director Environmental Services

Jonathan Guest – Corporate Director Regeneration and Community

The page numbers in the tables in this report refer to pages in the Revenue Budget Consultation Document

## Commercial Services Department

**Cabinet member:** Councillor S Bolton – Cabinet member for Environment and Direct Services

**Chief Officer:** John Winters – Corporate Director Environmental Services

The Commercial Services (in future Environmental Services) Directorate provides the following services that fall under the portfolio of the Planning and Environment Commission:

- Bereavement Services – Cemeteries and Crematorium
- Landscape Architects
- Environmental Health and Trading Standards (currently in the Chief Executive's Department)

## Bereavement Services and Trading Accounts

Service Planning Issues		Page															
<b>Bereavement Services</b> Over the next three years the key issues affecting the Commercial Services Revenue Budgets are: <ul style="list-style-type: none"> <li>• Implementing a strategy of memorial safety checks and restoration</li> <li>• Ensuring compliance with the new mercury emissions legislation at Markeaton Crematorium</li> </ul>		25															
<b>Revenue Budget Proposals</b> <b>Bereavement Services</b> Cremation fee increases above inflation		27															
<b>Savings and Efficiencies</b> <b>Bereavement Services</b> Adult cremation fees are to be increased by 2.25% above inflation. This will increase the price from the planned £299 charge to £305 for a Derby resident. This will generate approx £19k extra income. The charge is comparable to other Unitary Authorities and will result in the bereavement service running at a small net cost to the Council.		28															
<b>Schedule of Revenue Budget Proposals for the Cemeteries and Crematorium</b> <i>Note there is no indication as to how the Directorate will respond to the requirement to provide mercury abatement at Markeaton Crematorium.</i>		31															
<b>Schedule of Revenue Budget Proposals for Trading Accounts</b> <i>No proposals are shown. No change is indicated.</i>		32															
<b>Commercial Services Proposed Revenue Budget</b> <table border="1"> <thead> <tr> <th>2005/06</th> <th></th> <th>2006/07</th> </tr> </thead> <tbody> <tr> <td>£27k</td> <td>Cemeteries</td> <td>£26k</td> </tr> <tr> <td>£2k</td> <td>Maintenance of disused burial grounds</td> <td>£2k</td> </tr> <tr> <td>£572k</td> <td>Crematorium</td> <td>£582k</td> </tr> <tr> <td>£597k</td> <td>Total</td> <td>££606k</td> </tr> </tbody> </table>		2005/06		2006/07	£27k	Cemeteries	£26k	£2k	Maintenance of disused burial grounds	£2k	£572k	Crematorium	£582k	£597k	Total	££606k	35
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### Chief Executive's Department

**Cabinet members:** Councillor S Bolton – Cabinet member for Environment and Direct Services

**Chief Officer:** John Winters – Corporate Director Environmental Services

The Environmental Health and Trading Standards Division is covered by the Planning and Environment Commission's portfolio. The Division is currently part of the Chief Executive's Department, but under the reorganised structure will transfer to the Environmental Services Directorate.

## Environmental Health and Trading Standards (EH&TS)

<b>Service Planning Issues</b>		<b>Page</b>
Over the next three years the Service Planning Issues for EH&TS are:		54
<ul style="list-style-type: none"> <li>• Undertaking responsibility for Liquor Licensing, especially in the knowledge that income is likely to fall significantly short of the cost necessary to operate the Licensing system</li> <li>• Continuing to contribute to the implementation of the Public Health Strategy with no dedicated resource</li> </ul>		
<b>Savings and Efficiencies</b>	Amount	Page
• Proposed GERSHON Efficiency saving in the removal of abandoned vehicles	£25k	63
• Increase in pest control fees	£10k	
• Freeze Licensing post	£30k	
• Freeze Food post	£30k	
<b>Total savings -</b>		<b>£70k</b>
<b>New Pressures met within cash limit</b>		
Pressure on staffing budgets (contractual increments over turnover)		£19k
<b>EH&amp;TS Proposed Revenue Budget</b>		65
<b>2005/06</b>		<b>2006/07</b>
£13k	Licensing	£17k
£56k	Hackney Carriages	£59k
£314k	EHTS Management and Administration	£341k
£390k	Commercial	£371k
£54k	Abandoned Vehicles	£29k
£30k	Abandoned Vehicles LPSA	£30k
£212k	Pollution Control	£218k
£38k	Air Quality Management Areas	££39k
£279k	General	£286k
£59k	Pest Control	£50k
£142	Dog Control	£145k
£312k	Health and Safety	£330k
£758k	Trading Standards	£737k
£2494k	<b>Total</b>	£2440k

## Development and Cultural Services Department

### Cabinet Member

Councillor M Repton – Cabinet member for Planning and Transportation

### Chief Officer

Jonathan Guest – Corporate Director Regeneration and Community

The following services provided by the Development and Cultural Services Department fall under the portfolio of the Planning and Environment Commission:

- **Highways, Transport and Waste Management**
  - Waste management
  - Highways Maintenance and Street Lighting
  - Traffic and Transportation
  - Engineering Design
- **Development**
  - Development Control, Building Consultancy, Plans and Policies
  - Environmental Sustainability
- **Business support**

Service performance is detailed in Performance Eye. There are 23 Departmental Performance Indicators. 23 of these are green and one is red.

The Department has a requirement to achieve a revised departmental savings share of £564k in 2006/07.

The budget indicates an out of balance position for 2007/08 totalling £736k. To meet these savings the department will need to consider:

- Establishment efficiencies throughout 2006/07
- Potential service deferrals
- Further base budget freezes
- Income inflation above standard levels

### Highways, Transport and Waste Management

Service Planning Issues	Page
<ul style="list-style-type: none"> <li>• Better meet the wishes of the public and Members whilst complying with legislation and Government policy</li> <li>• Move towards a more asset management approach to highway maintenance</li> <li>• Work with the County Council to plan for longer term management of waste within the County</li> <li>• Move progressively towards the street lighting PFI to enable a step change in street lighting in the City to be possible</li> </ul>	98/99
Revenue Budget Proposals	
<ul style="list-style-type: none"> <li>• The 2006/07 settlement includes no inflation for the 'highways block' so we have to hold highways maintenance budgets at current 2005/06 levels. This impacts on the amount of footway repair schemes we can carry out, but it is necessary to maintain a balanced budget and fund the very significant increases in energy costs on street lighting of over quarter of a million pounds. We will aim to enhance the core programme through the use of Public Priorities funding and through the use of significantly increased LTP capital</li> <li>• The budget is based on the roll out of two more rounds of Rethink Rubbish in 2006/07 with further in 2007/08. This will allow collection methods to be optimised and to enable staff to start to develop other initiatives, for instance a pilot scheme to reduce the number of wheelie bins left on footways, whilst still meeting</li> </ul>	102

<p>recycling targets</p> <ul style="list-style-type: none"> <li>• Maintaining the funding towards the street lighting PFI affordability gap agreed within the indicative budgets, to enable the replacement of around 70% of the City's street lighting within the initial five year core investment period</li> <li>• Increasing car park charges above the level of inflation</li> <li>• Revising the indicative budget for continuation of the NEA project in its current form whilst developing and introducing new models for Neighbourhood Environmental Action Team (NEAT) within priority neighbourhoods</li> <li>• Continuing the implementation of the Decriminalised Parking Enforcement due for introduction in summer 2006.</li> </ul>	
Savings and Efficiencies, Pressure and Developments	
<p>Two major efficiencies indicated in the 2005/06 budget planning process have not achieved their target savings. Decriminalised Parking Enforcement cannot be as early as originally planned but will now be introduced in the summer of 2006. The retention of car parking VAT was expected this year but still awaits a judgement by HM Revenue and Customs Department. Both these pressures have been accommodated within the 2006/07 proposals but will have a knock on effect into 2007/08</p> <p>New savings have been found by holding some vacant posts and reducing LTP printing costs. More significant savings and efficiencies have been found by:</p>	106
<ul style="list-style-type: none"> <li>• The proposed closure of selected public toilets</li> <li>• A reduction in the small schemes budget</li> <li>• Increasing car parking charges above the level of inflation</li> <li>• Phasing out the bus service to Bemrose Community School and the one to St Mary's school (<i>Note: Phasing out the Bemrose School Bus is also shown as a saving in the Education budget proposals</i>)</li> <li>• Limiting the roll out of further Rethink Rubbish rounds whilst rounds and collection methods are optimised</li> <li>• Reviewing the staff needs of Engineering Design</li> </ul> <p>It is proposed that the following Pressures and Developments are funded within the cash limits:</p> <ul style="list-style-type: none"> <li>• The need to fund the revenue shortfall for the street lighting PFI</li> <li>• The development of Decriminalised Parking Enforcement which will be self financing but will require pump priming</li> <li>• To continue to expand the Rethink Rubbish scheme</li> <li>• To continue to pay VAT on off street car parking charges</li> </ul>	107

<b>Level of proposed savings</b>		
Highways and Street Lighting New proposals	Amount	Page 116
<ul style="list-style-type: none"> <li>Freeze Highways base budgets at 2005/06 levels</li> <li>Further public liability base savings</li> </ul>	£89k £14k	
Traffic and Transportation Savings/income previously planned		117
<ul style="list-style-type: none"> <li>Income from Decriminalised Parking Enforcement</li> <li>Increased parking fees</li> <li>Off Street Parking VAT</li> <li>Transport PTU</li> </ul>	£400k £68k £273k £15k	
New Proposals		
<ul style="list-style-type: none"> <li>Increase parking fees by 6% above inflation</li> <li>Reduce quality of LTP printing</li> <li>Remove Bemrose school bus</li> <li>External funding of increments and pay award</li> <li>Freeze vacant post</li> </ul>	£180k £3k £17k £2k £18k	
Engineering Design New proposals		118
<ul style="list-style-type: none"> <li>Cap level of service for building at risk checks</li> <li>Reduce reliance on agency staff and convert to established posts</li> <li>Remove remainder of small schemes budget</li> </ul>	£50k £30k £11k	
Waste management Savings/income previously planned		119
<ul style="list-style-type: none"> <li>Estimated share of National Waste performance Efficiency Grant above £180k</li> </ul>	£20k	
New proposals		
<ul style="list-style-type: none"> <li>Delay roll-out of two recycling rounds until 2006/07</li> <li>Closure of selected toilets</li> <li>Discontinue NEAT project</li> </ul>	£200k £35k £128k	

## **Development**

<b>Service Planning Issues</b>	
<ul style="list-style-type: none"> <li>Maintain improved performance in Development Control, particularly on major applications</li> <li>Complete the Government's targets for e-delivery</li> <li>Strengthen business support to Development Control to maintain the programme resulting from the LDS</li> <li>Champion sustainability in all the Department's work</li> <li>Respond to new complex economic initiatives</li> <li>Provide effective Building Consultancy Services</li> <li>Make best use of the Planning Delivery Grant to meet Government's aims of improving planning services</li> </ul>	98



<b>Revenue Budget Proposals</b>			
<ul style="list-style-type: none"> <li>Maintaining budgetary provision to improve the planning service through the Development Control Action Plan</li> <li>Meeting the increased costs of LDF activity through the Planning Delivery Grant. Increases due to increased costs of consultation and higher costs of Government Inspectors/increased number of planning enquiries</li> </ul>		101/ 102	
<b>Savings and Efficiencies, Pressure and Developments</b>			
<p>The securing of a substantial Planning Delivery Grant in 2005/06 and good progress on the Local Development Framework (LDF) will allow the following developments to be funded:</p> <ul style="list-style-type: none"> <li>Improved support to highways development control</li> <li>Contributions to heritage support</li> <li>Continuing the drive to full electronic delivery</li> <li>Consolidating development control performance</li> </ul> <p>It is proposed that the following pressures and developments are funded within the cash limit:</p> <ul style="list-style-type: none"> <li>Support for the Groundwork Trust and the Derby and Sandiacre Canal Trust</li> <li>Use of the Planning Delivery Grant to cover the cost of delivering the LDF and the post to support this work</li> <li>The indicative 2006/07 budget for Development Control fee income will not be achieved as there are no proposals for a national fee increase. It is therefore shown as a pressure to be funded in the new 2006/07 budget.</li> </ul>			106
<b>Level of proposed savings</b>			
<p>Planning</p> <p>Savings/income previously planned</p> <ul style="list-style-type: none"> <li>Minor fee adjustments in Building Consultancy and Plans and Policies</li> <li>Development Control indicative fee increase</li> </ul> <p>New proposals</p> <ul style="list-style-type: none"> <li>Non-appointment of one of two S4/5 posts to support the LDS programme</li> <li>PDG allocation to support LDF pressures</li> <li>Base establishment and net indicative increment adjustment</li> </ul> <p>Development planned in previous budget</p> <ul style="list-style-type: none"> <li>Full year effect of planning improvements funded from planning fee increases – will not be achieved</li> </ul>	<p>Amount</p> <p>£4k</p> <p>£36k</p> <p>£21k</p> <p>£47k</p> <p>£13k</p> <p>£64k</p>	<p>Page</p> <p>113</p>	

## Business Support

Level of proposed savings		
New Proposals	Amount	Page
<ul style="list-style-type: none"> <li>Reduce departmental health and safety training budgets</li> </ul>	£14k	120
<ul style="list-style-type: none"> <li>Base establishment and net indicative increment adjustment</li> </ul>	£26	
<ul style="list-style-type: none"> <li>Budget planning efficiencies yet to be identified</li> </ul>	£46k	

2005/06	<b>D&amp;CS Proposed Revenue Budget – p 121</b>	2006/07
£1,375k	Business Support	£1,223k
£980k	Planning	£1,181k
£11,581k	Highways, Maintenance and Street Lighting	£12,114k
£636k	Engineering Design	£568k
£738k	Traffic and transportation	£200k

**Planning and Environment Commission Portfolio**

Strategic Planning, including traffic and transportation  
Development Control and Building Control Policy  
Footpaths, Highways and Maintenance, Car Parks  
Roads - Engineering Design Service  
Highways Property Administration  
City Centre and Neighbourhood Horticultural Features  
Licensing policy issues - Taxis and Entertainment  
Local Agenda 21 Strategy, Environmental Co-ordination and Initiatives  
Environmental Health and Trading Standards  
Outdoor Amenities  
Client - Street Cleaning/Waste Collection and Disposal/Conveniences  
Recycling  
Land Drainage  
Energy Conservation  
Building Cleaning  
All Direct Services  
Non-Highway Engineering  
Cemeteries and Crematorium

DRR 11 January 2005