



Derby City Council

LICENSING COMMITTEE

17 March 2016

ITEM 7

Report of the Strategic Director of Communities & place

General Licensing Administration and Compliance Activities - Quarter 3 2015/16

SUMMARY

- 1.1 The report provides information on the activities the general licensing service has undertaken during Quarter 3 of the 2015/16 financial year.

RECOMMENDATION

- 2.1 To note the contents of the report.

REASONS FOR RECOMMENDATION

- 3.1 The information provided in this report is for member information only.

SUPPORTING INFORMATION

- 4.1 The information contained at Appendix 2 sets out the number of general licensing requests for service received by the Licensing Team and the number of licence and permit applications processed during the period.
- 4.2 The statistics for compliance and other licensing activities for quarter three of 2015/16 are attached at Appendix 3.

OTHER OPTIONS CONSIDERED

- 5.1 Not applicable.

This report has been approved by the following officers:

Legal officer Financial officer Human Resources officer Service Director(s) Other(s)	Lucie Keeler Michael Kay
For more information contact: Background papers: List of Appendices:	Sandra Mansell, Tel. 01332 641931, e-mail sandra.mansell@derby.gov.uk None Appendix 1 – Implications Appendix 2 – Licensing Statistics Appendix 3 – Compliance Statistics & Other Work

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IMPLICATIONS

Financial and Value for Money

- 1.1 None directly arising from this report.

Legal

- 2.1 None directly arising from this report.

Personnel

- 3.1 None directly arising from this report.

IT

- 4.1 None directly arising from this report.

Equalities Impact

- 5.1 None directly arising from this report.

Health and Safety

- 6.1 None directly arising from this report.

Environmental Sustainability

- 7.1 None directly arising from this report.

Property and Asset Management

- 8.1 None directly arising from this report.

Risk Management

- 9.1 None directly arising from this report.

Corporate objectives and priorities for change

- 10.1 The proposals set out in this report will **deliver better outcomes for our communities, more efficient and effective services and improved value for money for our customers.**

LICENSING QUARTERLY STATISTICS

	REQUESTS FOR SERVICE	APPLICATIONS – LICENSING ACT 2003							
		NEW PREMISES			CLUB	FULL VARIATION	TRANSFER	DPS VARIATION	TEMP EVENT NOTICE
		ON	OFF	OTHER					
Qtr 3	18 (29)	3 (2)	1 (6)	3 (4)	0 (0)	7 (5)	20 (14)	56 (60)	73 (73) 19 (18) Late TEN

	APPLICATIONS – LICENSING ACT 2003					
	MINOR VARIATION	REVIEW	EXPEDITED REVIEW	INTERIM AUTHORITY NOTICE	NOTICE OF INTEREST	PERSONAL LICENCE
Qtr 3	3 (8)	0 (0)	1 (0)	0 (0)	0 (0)	36 (44)

	APPLICATIONS – GAMBLING ACT 2005							
	NEW PREMISES	VARIATION	TRANSFER	GAMING MACHINES IN ALC. LICENSED PREMISES		GAMING/MACHINE PERMITS IN CLUB PREMISES	NOTIF. OF 2 MACHINES	
Qtr 3	0 (0)	0 (0)	0 (0)	NEW	VARY	TRANSFER	0 (0)	2 (3)
				1 (2)	1 (0)	0(0)		

	PERMITS / REGISTRATIONS ISSUED								
	UFEC PERMITS	STREET COLLECTION	HOUSE TO HOUSE COLLECTION	SMALL SOCIETY LOTTERIES *	NEW SCRAP METAL	FREE LITERATURE PERMIT	SKIN PIERCING		ANIMAL LICENCES **
Qtr 3	0 (0)	20 (30)	10 (6)	4 (4) New 54 (23) Renewal	0 (1)	13 (21)	PREMISES	PERSON	17 (0)
							3 (3)	11 (6)	

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() denote previous quarter

* Majority of small society lotteries expire 31 December each year

** All animal vending and boarding licences expire 31 December each year.

RECEPTION STATISTICS

NO.s OF PEOPLE REQUESTING SERVICE	AVERAGE SERVICE TIME	AVERAGE WAITING TIME
301 (294)	6 (7) mins	19 (14) mins

() denote previous quarter

COMPLIANCE STATISTICS

PREMISES INSPECTIONS				
	NO. of PROGRAMMED INSPECTIONS	% COMPLIANT WITH LICENCE CONDITIONS		INSPECTIONS WITH PARTNER AGENCIES
Qtr 3	3 (13)	100 (0)		0 (0)

() denote previous quarter

OTHER ACTIVITIES UNDERTAKEN**SUSPENSION NOTICES**

Since 25 April 2012, the Authority has been able to serve a suspension notice on those who hold a licence under the Licensing Act 2003, who have not paid their annual fees.

6 suspension notices were served during this quarter. A total of £860 was outstanding. All fees have now been paid.

INSPECTIONS

3 routine licensing inspections have been conducted during this period.

14 annual animal licensing inspections have been carried to renew licences due at the end of the year. 8 animal boarding establishment licences and 6 pet shop licences.