



Derby City Council

FORWARD PLAN

**PUBLISHED 18
SEPTEMBER 2012**

What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or any grant or loan of over £25,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Constitutional Services, 5th Floor Saxon House, Friary Street, Derby DE1 1AN.

committee@derby.gov.uk 01332 643654.

The next Forward Plan will be published on 9 October 2012.



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CABINET PORTFOLIO AREA ADULTS AND HEALTH	COUNCILLOR HUSSAIN
Reference	31/12
Decision	Short Breaks for Adults with Learning Disabilities
What is the decision to be taken?	To approve the way forward regarding modernising the way the Council offers short breaks and the future of Ashlea Hostel
Who will be consulted?	Public consultation involving a wide range of stakeholders including adults with learning disabilities, their families, carers and staff
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Adults and Public Health Overview and Scrutiny Board
For More Information Contact	Brian Frisby Director of Younger Adults and Housing 642696
Reference	32/12
Decision	Daytime Support for Adults with Learning Disabilities
What is the decision to be taken?	To approve the way forward regarding modernising the way the Council offers short breaks and the future of Ashlea Hostel
Who will be consulted?	Public consultation involving a wide range of stakeholders including adults with learning disabilities, their families, carers and staff
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 December 2012
Overview and Scrutiny Board	Adults and Public Health Overview and Scrutiny Board
For More Information Contact	Brian Frisby Director of Younger Adults and Housing 642696

CABINET PORTFOLIO AREA BUSINESS, FINANCE AND DEMOCRACY	COUNCILLOR RUSSELL
Reference	18/12
Decision	Adoption of a Local Council Tax Support Scheme
What is the decision to be taken?	To approve the adoption of a local Council Tax scheme
Who will be consulted?	Major precepting authorities, advice agencies, community groups, citizen panels and customers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Resources and Governance Overview and Scrutiny Board
For More Information Contact	Dean Horton Local Council Tax Support Development Manager 643764
Reference	34/12
Decision	Adoption of a new Local Assistance Scheme for Derby
What is the decision to be taken?	To approve a new model for the delivery of the Local Assistance Scheme from April 2013
Who will be consulted?	DWP and Jobcentres, Voluntary and Advisory Organisations, Social Housing Landlords and the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Resources and Governance Overview and Scrutiny Board
For More Information Contact	Kirsty Alldread Housing Project Manager 256303

CABINET PORTFOLIO AREA CHILDREN AND YOUNG PEOPLE	COUNCILLOR RAWSON
Reference	25/12
Decision	Schools Capital Programme
What is the decision to be taken?	To approve various school projects to enable schools to increase their admission numbers in view of increasing pupil numbers
Who will be consulted?	Parents and Members of the Public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Children and Young People Overview and Scrutiny Board
For More Information Contact	Rita Silvester Director of Commissioning 642662 and Gurmail Nizzer Head of School Organisation and Provision 642720
Reference	33/12
Decision	Alternative School Organisation Models
What is the decision to be taken?	To consider the outcome of consultation on alternative school organisation models following the change in policy position on academies
Who will be consulted?	Schools
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Children and Young People Overview and Scrutiny Board
For More Information Contact	Alan Stubbersfield Interim Head of Quality, Performance and Standards 256343 and Lynda Poole Director of Learning and Inclusion 642665
Reference	35/12
Decision	Admission Arrangements for City, Community and Voluntary Controlled Schools for the 2014-15 Academic Year
What is the decision to be taken?	To confirm arrangements in line with the requirements of the Schools Admissions Code 2012
Who will be consulted?	Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 March 2013
Overview and Scrutiny Board	Children and Young People Overview and Scrutiny Board

For More Information Contact	Diane Whitehead Admission Manager 642724

CABINET PORTFOLIO AREA HOUSING AND ADVICE	COUNCILLOR SHANKER
Reference	32/11
Decision	Housing Tenancy Transfers – Cessation of Discretionary Rent Free Week
What is the decision to be taken?	To agree to end the practice of allowing tenants a free rent week when transferring from one Council tenancy to another Council tenancy
Who will be consulted?	Chief Officer Group, Resources, Legal and Cabinet Member for Housing and Advice
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 287237
Reference	98/11
Decision	New Housing Allocations Policy
What is the decision to be taken?	To approve a new housing allocations policy which will provide the policy basis for the allocation of social housing in Derby
Who will be consulted?	Customers, member and partner organisations through focus group discussions, written and online responses
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Lisa Callow, Head of Housing Options and Advice 256734
Reference	37/12
Decision	Revised Derby Homes' Memorandum and Articles of Association
What is the decision to be taken?	To approve changes to Derby Homes Memorandum and Articles of Association to account for agreed changes to Derby Homes' sphere of operation and the requirements of their Registered Provider status
Who will be consulted?	Legal, Housing Revenue Account Strategic Planning Board, Adults Health and Housing Management Team, Chief Officer Group and

	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Ian Fullagar Head of Strategic Housing 256734

CABINET PORTFOLIO AREA LEADER OF THE COUNCIL	COUNCILLOR BAYLISS
Reference	78/11
Decision	Derby Innovation Campus
What is the decision to be taken?	To approve the Derby Innovation Campus project
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board
For More Information Contact	Alan Smith, Head of Economic Regeneration 641624
Reference	80/11
Decision	Proposed Works to the Proposed Global Technology Cluster at Sinfin
What is the decision to be taken?	To approve expenditure supported by grant assistance to progress investment in new infrastructure
Who will be consulted?	Leadership, Chief Officers, Resources, Regeneration, Procurement and Legal
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board
For More Information Contact	Dave Marshall, City Centre Regeneration Project Manager 642062
Reference	92/11
Decision	Update on the Regenerations Capital Programme
What is the decision to be taken?	To receive an update on the regeneration capital programme including governance arrangements
Who will be consulted?	Key Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board
For More Information Contact	Greg Jennings, Head of Regeneration Projects 641617

Reference	99/11
Decision	Approval of Terms for Land Acquisition
What is the decision to be taken?	To approve strategic land acquisition to support office market
Who will be consulted?	Officers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board
For More Information Contact	Stephen Meynell, Head of Estates 643337
Reference	02/12
Decision	Citywide Highspeed Data Network
What is the decision to be taken?	To approve the signing of a contract with a delivery partner for a citywide highspeed data network for the City
Who will be consulted?	Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 November 2012
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board
For More Information Contact	Neil Johnson, Regeneration Projects Manager 641619
Reference	15/12
Decision	Procurement of a Contractor for the refurbishment and Conversion of the Marble Hall
What is the decision to be taken?	To approve the procurement of a contractor for the refurbishment and conversion of the Marble hall to accommodate a medical practice and associated health services, community uses and enterprise units
Who will be consulted?	Leadership and Chief officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Resources and Governance Overview and Scrutiny Board
For More Information Contact	Don Smith Regeneration Projects Officer 641479
Reference	16/12
Decision	Procurement of a Delivery Partner for the Osmaston Vision Project
What is the decision to be taken?	To approve the appointment of a private sector partner for the Osmaston

	Regeneration in a Joint Venture Vehicle
Who will be consulted?	Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 December 2012
Overview and Scrutiny Board	Resources and Governance Overview and Scrutiny Board
For More Information Contact	Neil Johnson Regeneration Projects Manager 641619
Reference	19/12
Decision	Former Magistrates Court
What is the decision to be taken?	To approve an update on the former Magistrates Court being one of the Regeneration Fund's projects
Who will be consulted?	Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board
For More Information Contact	Mark Leach Development Officer 642063

CABINET PORTFOLIO AREA LEISURE AND CULTURE	COUNCILLOR REPTON
Reference	79/10
Decision	Local Studies Library
What is the decision to be taken?	To approve the possible relocation sites and costs of the Local Studies Library
Who will be consulted?	Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	David Potton, Head of Libraries 641719
Reference	06/12
Decision	Lease Agreement Between Merlin Amateur Boxing Club and Fitness Centre (Merlin) and the Council
What is the decision to be taken?	To approve the preferred option to be taken forward in relation to the lease agreement between Merlin Amateur Boxing Club and Fitness Centre (Merlin) and the Council
Who will be consulted?	Estates and Leisure
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Andrew Beddow, Head of Leisure Facilities 641230
Reference	26/12
Decision	Key Decisions in Relation to the Transfer of the City Council's Museums responsibilities to the Derby Museums and Arts Trust
What is the decision to be taken?	To approve heads of terms for the project documents including the Funding and Managements Agreement, the Collections Agreement, the Support Services Agreement and Leases and the Outline Business Case
Who will be consulted?	The City council's Project Board for the Transfer of Museums Responsibilities and the Shadow Board of Trustees for Derby Museums and Arts Trust
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012

Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Stuart Gillis Head of Museums 641907

CABINET PORTFOLIO AREA NEIGHBOURHOODS AND STREETPRIDE	COUNCILLOR BANWAIT
Reference	53/10
Decision	Waste Management Contract
What is the decision to be taken?	To receive an update on the Waste Management Contract
Who will be consulted?	Cabinet Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Neighbourhoods Overview and Scrutiny Board
For More Information Contact	Tim Clegg, Director of Streetpride 641604

CABINET PORTFOLIO AREA PLANNING, ENVIRONMENT AND PUBLIC PROTECTION	COUNCILLOR DHINDSA
Reference	17/11
Decision	Proposed Amendments to the Boundaries of the Conservation Areas at Friargate and the City Centre
What is the decision to be taken?	To approve the proposed amendments to the boundaries of the Conservation Areas at Friargate and the City Centre
Who will be consulted?	Public and Local Businesses
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	David Slinger, Environment Team Leader 256001
Reference	65/11
Decision	Revocation of PM10 Air Quality Management Area
What is the decision to be taken?	To approve the revocation of the declared Air Quality Management Area for PM 10 in the Victory Road area of Derby
Who will be consulted?	Department for Environment, Food and Rural Affairs - DEFRA
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Michael Kay, Head of Environmental Health and Licensing 641940
Reference	109/11
Decision	Carbon Reduction Commitment (CRC) Approval Process for CRC Registry Transactions
What is the decision to be taken?	To approve a new process and documentary audit trail for each online CRC Registry transaction
Who will be consulted?	Finance, Legal and Internal Audit
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012

Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Board
For More Information Contact	Paul Pearson, Energy Team Leader, Maintenance and Energy Division 287250
Reference	20/12
Decision	Approval of the 2013/14 Programme of Schemes for the Local Transport Plan
What is the decision to be taken?	To approve potential programme of schemes to be funded by the Council's Local Transport Plan allocation
Who will be consulted?	Neighbourhoods, LTP Steering Group, Highways and Transport Programme Board and Neighbourhood Boards
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 December 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Andrew Spittlehouse Transport Programming and Performance Team Leader 641758
Reference	21/12
Decision	Approval of the Local Transport Plan 3
What is the decision to be taken?	To approve the Local Transport Plan 3 Implementation Plan
Who will be consulted?	LTP Steering Group and representatives of transport user groups
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	5 December 2012
Overview and Scrutiny Board	Planning, Housing and Leisure Overview and Scrutiny Board
For More Information Contact	Andrew Spittlehouse Transport Programming and Performance Team Leader 641758
Reference	36/12
Decision	Green Deal and Energy Company Obligation
What is the decision to be taken?	To decide what role the Council should take in relation to the Government's Green Deal and Energy Company Obligation
Who will be consulted?	Chief Officers, Cabinet Members and key Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 October 2012
Overview and Scrutiny Board	Corporate Scrutiny and Climate Change Overview and Scrutiny Board

For More Information Contact	Richard Murrell Principal Home Energy Advisor 255971