



Derby City Council

**Regeneration and Housing Scrutiny Review
Board
25 March 2019**

ITEM 11

Report sponsor: Strategic Director of Corporate Resources

Report author: Democratic Services Manager

Remit, Work Programme and Topic Reviews

Purpose

- 1.1 The Regeneration and Housing Board will have the opportunity to study its Terms of Reference and Remit for the forthcoming municipal year. The Board will meet four times in the municipal year and will be primarily focused on undertaking Topic Review/s supported by Democratic Services Officers and officers from other departments, but will also look at service reviews, policy development and any issues referred from the Executive Scrutiny Board.
- 1.2 The report allows officers to inform the Board of any key work areas, issues or potential topic review subjects for discussion or inclusion in the work programme.
- 1.3 Members of the Board will also have the opportunity to consider and agree items for the Regeneration and Housing Board work programme for the 2018/19 municipal year and any topic reviews.

Recommendation(s)

- 2.1 To note the report.
- 2.2 To review the work programme for the 2018/19 municipal year.

Reason(s)

- 3.1 To make the Board aware of its Terms of Reference.
- 3.2 To enable the council to undertake functions in relation to scrutiny, specifically to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity.

Supporting information

4.1 Terms of Reference of Scrutiny Review Boards

Within the scope of their terms of reference set out in Article 6 of the Constitution to:

1. Agree a programme of policy development and review in relation to the board's allocated topic area, and to undertake any policy development and review arising;
2. Consider service updates in relation to council and non council functions within the board's allocated topic area;
3. Make reports or recommendation to Council, Council Cabinet or any committees of the council in respect of the discharge of the council's functions; and
4. Make recommendations to the Executive Scrutiny Board in respect of performance areas for review.

4.2 The remit of this board covers service areas that fall within the portfolios of the Cabinet Member for Regeneration and Public Protection (Deputy Leader of the Council) and the Cabinet Member for Adults, Health and Housing:

- Regeneration – including Strategic Assets
- Economic Development
- Strategic Planning and Transport
- Trading Standards
- Environmental Health
- Derby Homes and Derby Advice
- Strategic Housing
- Housing Options Service
- Empty Homes
- Housing Development
- Housing Enforcement

4.3 This item gives members an opportunity to discuss the proposed topic review/s for the forthcoming municipal year, and develop the basis for the topic reviews.

4.4 If a working group is formed for the purpose of conducting topic reviews, they should only exist for the duration of the review and be dissolved upon completion of the review. Individuals outside of the scrutiny board can be invited to join the working group, as the group has no formal scrutiny powers. The purpose of the working group is to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity.

Public/stakeholder engagement

5.1 None directly arising from this report.

Other options

6.1 None

Financial and value for money issues

7.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

Legal implications

8.1 Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

Other significant implications

9.1 None.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal Finance Service Director(s) Report sponsor Other(s)	David Walsh – Head of Democracy	14/01/2019

Background papers: List of appendices:	Appendix 1 – Work programme for Regeneration and Housing Scrutiny Review Board
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