



Derby City Council

Forward Plan

**Published
12 September
2023**

What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➡ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Democracy Portal five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS. committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 17 October 2023.

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Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared
12 September 2023	Development of the Site at Duke Street, now known as Riverside Site for Affordable Housing	12/23	July 2023
12 September 2023	City Centre Regeneration	13/23	July 2023
12 September 2023	Osmaston Ward Regeneration Project	15/23	August 2023
12 September 2023	Update on Darley Abbey Mills Bridge	17/23	August 2023

New Items added September 2023		Forward Plan Item No	Directorate
Approval to bid for and accept any grant from the Department of Levelling Up, Housing and Communities Single Homeless Accommodation Programme		18/23	Place
Proposal for Infinity Park Derby (IPD) to be part of a bid for an East Midlands County Combined Authority (EMCCA) Investment Zone (IZ)		19/23	Place

Withdrawn Items			Reason
None			

CHIEF EXECUTIVE'S	PAUL SIMPSON
Reference / Date Inserted into Forward Plan	46/22 – February 2023
Decision	Approval and Adoption of a Corporate Debt Management Policy
What is the decision to be taken?	The debt management approach and policy is necessary to provide a framework to assist with improved debt management processes, which will have a direct impact on the level of outstanding debt and required bad debt provision; recovery actions are appropriate and proportionate to the specific areas of debt and reasons and a coordinated and prioritised approach is made by the Council on payment allocation.
Who will be consulted?	All appropriate Heads of Service and council colleagues with a focus on the key income areas, areas of debt concerns and value as well as welfare and citizen considerations. An EIA will be completed to evidence wider consultation
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 October 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy, Governance and Finance
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Amanda Verran, Head of Business Support, 01332 643305
<p>Summary – Derby City Council has both a legal duty and a responsibility to the people of Derby to ensure effective income management and that the income due to the council is paid promptly to support the delivery of council services.</p> <p>This Corporate Debt Policy aims to promote and support proper and equitable debt management processes for all major sources of income owed to the council and to ensure the council minimises debt and maximises rates of collection. The council must ensure that all collection processes comply with the relevant legislation, and the policy has been written to ensure that in doing so, the council's processes are fair to everyone, and that where recovery action is necessary, the council is consistent in its approach and assists customers who experience financial difficulty.</p>	

PEOPLE'S SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	02/23 – June 2023
Decision	Children's Accommodation Strategy: Small Specialist Children's Residential Homes
What is the decision to be taken?	As reported to Council Cabinet on 3 August 2022, the Council was successful with its joint bid with Nottinghamshire Council to the Department for Education (DfE) for matched capital funding for children's homes. This was in support of the Council's Children's Accommodation Strategy. This report seeks approval to proceed with a procurement process to jointly commission a children's home provider with Nottinghamshire County Council as a block contract to manage, operate and refurbish a property under the ownership of Derby City Council
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 October 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children's Social Care, Learning and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Service Director, Children's Integrated Commissioning, 01332 642720
<p>Summary – The Local Authority has a duty to ensure there is sufficient accommodation within the Authority's area which meets the needs of children that the Local Authority is looking after, and whose circumstances are such that it would be consistent with their welfare for them to be provided with accommodation that is in the Local Authority's area (Sufficiency Duty). There are a cohort of children that need specialist support when transitioning from Tier 4 mental health provision, secure children's home placements, or require an alternative to inpatient or secure welfare. Recent national reviews outline the impact that the lack of appropriate provision has on the lives of vulnerable children.</p>	

Reference / Date Inserted into Forward Plan	11/23 – July 2023
Decision	Outcome of Consultation on a Proposal to 'merge' Walbrook Nursery School and Pear Tree Infant School
What is the decision to be taken?	Walbrook Nursery School and Pear Tree Infant School have been operating as federated schools for many years, meaning that they share the same Headteacher and Governing Body. Following Derby City Council's successful bid to the Government's School Rebuilding Programme, it has been confirmed that Pear Tree Infant School will be rebuilt. This presents an exciting opportunity to 'merge' Pear Tree Infant School and Walbrook Nursery School to create a single school, within a brand-new school building.
Who will be consulted?	All interested parties including parents, staff, governors, ward members and trade unions. The consultation will also be made available on the Council's Let's Talk Derby website.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children's Social Care, Learning and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Diane Whitehead, Head of School Organisation and Provision, 01332 642724
Summary – The report relates to a proposal to 'merge' Walbrook Nursery School and Pear Tree Infant School to form a single school for children aged 2-7. This is an exciting proposal linked to the rebuild of Pear Tree Infant School, which will provide new teaching and learning facilities for the benefit of children, staff and the whole school community. Council Cabinet will be asked to consider the outcome of consultation on the proposal and whether to move to the next stage of the process, which includes the publication of a statutory notice.	

PLACE	STRATEGIC DIRECTOR RACHEL NORTH
Reference / Date Inserted into Forward Plan	03/21 – July 2021
Decision	Project Assemble
What is the decision to be taken?	To receive an update on progress on plans for the Cultural Heart of the city, including the Assembly Rooms site
Who will be consulted?	Major Property Projects Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 October 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	City Centre, Regeneration, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Williams, Head of Regeneration and Major Projects, 01332 641639
Summary – The report will give progress update on plans for the Cultural Heart of the city, including the Assembly Rooms site. It will detail identified work needed to complete the Feasibility phase, producing an Outline Business Case to take the project to PMO Gateway 2. Where known, the costs will be presented in the report.	

Reference / Date Inserted into Forward Plan	06/22 – July 2022
Decision	Repayment Options for Leaseholders on Major Works Charges
What is the decision to be taken?	A policy to enable Leaseholders to have access to suitable repayment terms on recharges due for Major works undertaken on their block of flats.
Who will be consulted?	Internal colleagues, Customer Voice Tenants Focus Group, Leaseholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 October 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing, Property and Regulatory Services
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Michael Kirk, Finance Director and Company Secretary (Derby Homes), 01332 888703 Mazer Hussain, HRA Business Manager, 01332 641498
<p>Summary – The Council currently has circa 660 Leaseholders, who lease a flat where the Council is the freeholder for the block of flats. There is an obligation on Leaseholders to pay towards major works undertaken to the communal areas and the fabric of the building. Currently Leaseholders only option is to pay for these charges within one year of them being charged, as per their lease. The Major Works repayment options attempt to balance the need for the Council to recover contributions to these works, whilst allowing fair and transparent repayment terms for Leaseholders.</p>	

Reference / Date Inserted into Forward Plan	49/22 – March 2023
Decision	Towards a New Vision for Derby City Centre
What is the decision to be taken?	A report of the main comments made during a series of conversations with stakeholders on the Ambition Document in the summer and autumn of 2022 and the next steps towards the Vision
Who will be consulted?	Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 October 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	City Centre, Regeneration, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andrew Waterhouse, Spatial Planning Group Manager, 01332 642124
<p>Summary – The City Council has been preparing a new Vision for the transformation of Derby City Centre. This will guide development and investment decisions over the medium to long term, providing a framework to ensure a joined up and cohesive approach. An Ambition document was launched in the summer of 2022 and a series of conversations held on it. This report will highlight the main points raised and outline the next steps.</p>	

Reference / Date Inserted into Forward Plan	04/23 – July 2023
Decision	Castleward Regeneration Next Steps
What is the decision to be taken?	A Compulsory Purchase Order was granted in 2021 to enable land assembly required to deliver new homes in Castleward. The CPO runs until May 2024 and this report will seek approval for further actions relating to using the CPO and associated legal and financial implications and risks
Who will be consulted?	Castleward partners (Homes England, Compendium Living), businesses affected, Castleward Programme Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 November 2023
Will the report be considered in public	No
Cabinet Portfolio Area	City Centre, Regeneration, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Williams, Head of Regeneration and Economic Growth, 01332 641639
Summary – A Compulsory Purchase Order was granted in 2021 to enable land assembly required to deliver new homes in Castleward. The CPO runs until May 2024 and this report will seek approval for further actions relating to using the CPO and associated legal and financial implications and risks.	

Reference / Date Inserted into Forward Plan	06/23 – July 2023
Decision	Redevelopment of a site between Grange Ave and Blackmore St to provide New Affordable Bungalows
What is the decision to be taken?	The Council proposes to redevelop this site to provide 36 new accessible bungalows for affordable rent. Delegated authority to enter into the necessary contracts will be sought.
Who will be consulted?	Internal consultees. Local resident consultation has been completed and Ward councillors have been briefed and are kept up dated. Consultees have had the opportunity to comment through the planning process.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 October 2023
Will the report be considered in public	No
Cabinet Portfolio Area	Housing, Property and Regulatory Services
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Mark Crown. Development Team Leader, 01332 888595
Summary – This report seeks the formal approvals required to deliver a project that can be contained within the approved HRA capital programme. The report will be confidential in order not to disclose the project budget, as this would weaken Derby Homes position when inviting tenders from prospective contractors. Derby Homes will manage and deliver this scheme on behalf of the Council.	

Reference / Date Inserted into Forward Plan	07/23 – July 2023
Decision	Further Update on Darley Abbey Mills Bridge
What is the decision to be taken?	The report provides an update on the longer term solution for Darley Abbey Mills Bridge
Who will be consulted?	Residents, Businesses, Cabinet Member, Ward Councillors, local member of parliament and strategic stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 October 2023
Will the report be considered in public	No
Cabinet Portfolio Area	Climate Change, Transport and Sustainability
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Tara McKenna, Environment Strategy Delivery Manager, 01332 641755
Summary – The report will provide an update on the longer term solutions for Darley Abbey Mills Bridge.	
Reference / Date Inserted into Forward Plan	08/23 – July 2023
Decision	Strategic Developer Partner Procurement Approval
What is the decision to be taken?	The report will update Council Cabinet on the procurement process, including the preferred bidder, and request further approvals for further actions required to conclude the procurement. The report will include financial and legal implications and risk analysis.
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 October 2023
Will the report be considered in public	No
Cabinet Portfolio Area	City Centre, Regeneration, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Williams, Head of Regeneration and Economic Growth, 01332 641639
Summary – Council Cabinet in February 2023 approved commencing a procurement exercise to select a strategic development partner to bring forward regeneration on a number of key city centre sites. This report will update Cabinet on the procurement process, including the preferred bidder, and request further approvals for further actions required to conclude the procurement. The report will include financial and legal implications and risk analysis.	

Reference / Date Inserted into Forward Plan	09/23 – July 2023
Decision	Approval of Revised Plans for the Eastern Gateway Project
What is the decision to be taken?	The anchor for the Eastern Gateway project has changed from retail to leisure, and with it the spend profiles and outputs for the project have changed also. These changes require Cabinet approval to allow the project to proceed in the timescales required both by our partner (Derbion) and the Future High Street Fund programme
Who will be consulted?	
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 October 2023
Will the report be considered in public	No
Cabinet Portfolio Area	City Centre, Regeneration, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Williams, Head of Regeneration and Economic Growth, 01332 641639
Summary – The anchor for the Eastern Gateway project has changed from retail to leisure, and with it the spend profiles and outputs for the project have changed also. These changes require Council Cabinet approval to allow the project to proceed in the timescales required both by our partner (Derbion) and the Future High Street Fund programme.	

Reference / Date Inserted into Forward Plan	14/23 – August 2023
Decision	Future Direction of Travel for the Leisure Facility Operating Model
What is the decision to be taken?	The report will outline the different management and procurement options for Derby Arena, Springwood Leisure Centre and Sinfen Golf Course to meet the MTFP 2024/25 savings.
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 October 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	City Centre, Regeneration, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Wayne Sills - Area Manager Leisure, 01332 641267
<p>Summary – As part of the Council's MTFP 2023-24 – 2025-26, a saving was identified of £665,000 from the Leisure Service budget. It was identified that consideration of an external operator to manage the Council's leisure facilities should be explored. The facilities included are Derby Arena and Springwood Leisure Centre.</p> <p>In addition, Sinfen Golf Course, which is currently managed by Sheffield City Trust, is also to be included due to the current arrangement coming to an end.</p> <p>An Options Appraisal has been undertaken the details of which will be included in the cabinet report, along with recommendations for the direction of travel for the two leisure facilities and the golf course.</p>	

Reference / Date Inserted into Forward Plan	16/23 – August 2023
Decision	Houses in Multiple Occupation Proposed Article 4 Direction
What is the decision to be taken?	To establish Article 4 controls in areas where evidence suggests that intervention is required - subject to Secretary of State confirmation
Who will be consulted?	Public consultation
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 October 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing, Property and Regulatory Services
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Paul Clarke, Chief Planning Officer 01332 641642
Summary – To provide an update to the approved work programme established at the September 2022 Council meeting and the next steps towards implementing local controls. To enable the review of Houses in Multiple Occupation (HMOs) to progress to next the stage.	

Reference / Date Inserted into Forward Plan	18/23 – September 2023
Decision	Approval to bid for and accept any grant from the Department of Levelling Up, Housing and Communities Single Homeless Accommodation Programme
What is the decision to be taken?	To bid for Capital and Revenue Grant through the Single Homeless Accommodation Programme to support the purchase of up to ten properties, with transitional support, for vulnerable young people at risk of Homelessness/Rough Sleeping
Who will be consulted?	Cabinet Leads, Corporate Leadership Team, Department of Levelling Up, Homes and Communities, Homes England.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 October 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing, Property and Regulatory Services
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Clare Mehrbani, Director of Housing Services, Derby Homes 01332 888596
Summary – Approval to bid for, and accept and resultant grant, from the Department of levelling Up, Housing and Communities Single Homeless Accommodation Programme to support purchase of 10 properties, with transitional support, for vulnerable young people at risk of Homelessness/Rough Sleeping.	

Reference / Date Inserted into Forward Plan	19/23 – September 2023
Decision	Proposal for Infinity Park Derby (IPD) to be part of a bid for an East Midlands County Combined Authority (EMCCA) Investment Zone (IZ).
What is the decision to be taken?	Authority was being sought for IPD to be part of a bid for an East Midlands County Combined Authority (EMCCA) Investment Zone (IZ)
Who will be consulted?	Cabinet Members for City Centre, Regeneration, Culture and Tourism and Strategy, Governance and Finance
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 October 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	City Centre, Regeneration, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Chris Morgan, Principal Regeneration Manager, 01332 641596/07541 693627
Summary – An opportunity has arisen to bid for Investment Zone status for Infinity Park Derby (IPD) as part of a wider bid for the East Midlands Combined Authority (EMCCA) area, which includes Derbyshire, Nottinghamshire and the 2 cities of Derby and Nottingham. The total funding envelope available to the IZ is £80m, which will include tax incentives to businesses that locate there, Business Rates relief and flexible funding to support development on the IZ.	