

LICENSING COMMITTEE
6 August 2020



Report sponsor: Tracey Blackwell, Interim
Director of Public Protection & Streetpride

ITEM 8

Report author: Michael Kay, Head of
Environmental Protection, Housing Standards,
Licensing, Emergency Planning and Business
Continuity

Forward Work Plan for Licensing

Purpose

- 1.1 The report provides information on the proposed workplan for activities within the remit of the Licensing Service for the period 1 September 2020 to 31 December 2021.

Recommendation(s)

- 2.1 To note the contents of the report.

Reasons

- 3.1 The information provided in this report is for member information only.

Supporting information

- 4.1 The information contained at Appendix 1 sets out the projects and activities to be carried out within the Licensing Service for the period September 2020 to the end of December 2021.
- 4.2 A specific timeline will be incorporated in to the workplan which will be presented to Committee at regular intervals to update members on the progress of items.

Public/stakeholder engagement

- 5.1 Not applicable for the purposes of the workplan. Engagement may be required for specific projects such as those which may affect services and will be reported under separate cover.

Other options

- 6.1 Not applicable.

Financial and value for money issues

- 7.1 Not applicable.

Legal implications

8.1 Not applicable.

Other significant implications

9.1 None.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal	-	
Finance	-	
Service Director(s)	-	
Report sponsor	Tracey Blackwell	27/07/20
Other(s)	-	

Background papers:	None
List of appendices:	Appendix 1 – Proposed Workplan for Licensing Service

Licensing Service Forward Plan

August 2020 to December 2021

Key Deliverables

Created August 2020
Owner AMR

	Action
1	<p>Implement Taxi Strategy</p> <p>Aims:</p> <ul style="list-style-type: none"> a) Public safety b) Cleaner fleet c) Modern fleet d) Improved customer service
2	<p>Review of all licensing fees</p> <p>Aims:</p> <ul style="list-style-type: none"> a) Accountability b) Value for money c) Cost recovery
3	<p>Review of Licensing Service</p> <p>Aims:</p> <ul style="list-style-type: none"> a) Ensure effective and efficient service b) Develop one shop stop for all licensing business c) Public safety
4	<p>Investigate opportunities for partnership working</p> <p>Aims:</p> <ul style="list-style-type: none"> a) Increase multi-agency inspections for all licensing regimes b) Facilitate cross-border enforcement c) Public safety d) Increased consistency and transparency e) Investigate opportunity for a licensing forum
5	<p>Review Street Trading provisions</p> <p>Aims:</p> <ul style="list-style-type: none"> a) Update policy to reflect changes to city centre b) Increased choice, provision and management c) Review of enforcement provisions

6	<p>Develop Taxi Licensing Policy</p> <p>Aims:</p> <ul style="list-style-type: none"> a) Improve customer access to information b) Public Safety
7	<p>Review content of website</p> <p>Aims:</p> <ul style="list-style-type: none"> a) clear and easy access to facilitate first port of call for al licensing information b) provide links to associated departments/advice
8	<p>Statutory Taxi & Private Hire Vehicle Standards</p> <p>Aims:</p> <ul style="list-style-type: none"> a) Public safety b) Increased consistency and transparency