

Working Protocol for the Disabled People's Advisory Committee

Membership

The Committee will recruit up to 14 community representatives **from organisations of Disabled People** through whatever mechanism it sees fit, subject to Council approval. The Committee will seek, so far as is possible to have representation from all sectors of the community, in terms of ethnicity, age, sexuality and disability. Representatives may either attend on behalf of a particular organisation or as individuals in their own right.

Where practicable, community representatives will be recommended for co-option by the Council for at least two consecutive years, to ensure continuity.

Chair and Vice-Chair

The Committee will recommend to the Council that a community representative be appointed Vice-Chair of the Committee, if a community representative wishes to take that office. If no community representatives are nominated, the Committee may instead nominate a Councillor.

Agenda

Council and community representatives have the right to put items on the agenda by giving notice to the Director of Corporate Services before the agenda is produced (normally ten days before the meeting).

Working Groups

The Committee may set up Working Groups (without decision making powers) to look at specific issues.

Community Advisors

Up to five advisors from organisations **of** disabled people, nominated by the community representatives, may attend meetings in a non-voting capacity.

Up to four advisors from organisations **for** disabled people or carers' groups, nominated by the community representatives, may attend meetings in a non-voting capacity

Meetings

The Committee will aim to meet at least every two months.

Minutes

The minutes of the meetings of the Committee will be produced in accessible formats.

Expenses

Community representatives on the Committee are entitled to the same travel, subsistence and dependant care expenses as Councillors.