

ITEM 4

Time began	1.30pm
Time ended	1.57pm

Business Finance and Democracy Cabinet Member Meeting 6 November 2013

Present: Councillor Russell
In attendance: Councillor Martin

10/13 Apologies

There were none.

11/13 Late Items

There were no late items.

12/13 Declarations of Interest

There were no declarations.

13/13 Minutes of the Previous Meeting

The minutes of the meeting held on 11 September 2013 were agreed as a correct record and signed by the Chair.

14/13 Performance Reporting – Quarter Two 2013/14

A report of the Chief Executive was considered which set out the quarter two performance results for the Council Scoreboard. This included a dashboard summary of performance and an improvement report for those measures forecast not to meet their year end target.

The Council scorecard which contained 71 priority measures was considered at Council Cabinet on 6 November 2013. The quarter two position for all relevant performance measures and departmental plan objectives were available on the DORIS performance system.

The Cabinet Member noted that the dashboard summary contained fourteen measures within her portfolio area. The Strategic Director for Resources updated the Cabinet Member on each of the relevant indicators.

The Strategic Director of Resources explained that performance measure F&P PM28 (Achieve a Balanced Revenue Outturn) was still predicting a balanced budget but there were areas of saving still required.

It was reported that performance indicator LPI 52e (Percentage of Resources complaints responded to within 10 days, still required further clarity as to whether the complaints were about a decision made by the Council or the level of a service they had received. It was noted that a further report would be available for the Cabinet Member the following week at the performance surgery.

Councillor Martin raised concern regarding performance indicator CP 08f (Average working days per employee (full time equivalents) per year lost through sickness absence – Excluding Schools. It was requested that an in- depth surgery be scheduled before the end of January 2014. The Cabinet Member responded that officers were due to focus on the hotspot directorates initially, starting with Adults. Officers would then look at each directorate in turn, before the new computerised system was due to go live in February. It was noted that to provide a corporate overview there would need to be manual manipulation of the data, which would need to be broken down and collated. The Strategic Director of Resources reported that managers within directorates were aware of their responsibility for staff and the need to confront issues as early as possible. It was noted that further information would be provided to the Cabinet Member and the Scrutiny Chair at the performance surgery scheduled for January.

Resolved to note the quarter two 2013/14 performance results.

MINUTES END