

Oakwood Neighbourhood Board

Minutes of Meeting held on Monday 17 October 2011 at The Church on Oakwood, Bishops Drive, Oakwood

Present:

Councillor Mick Barker (Chair)
 Councillor Robin Wood
 Councillor Frank Harwood
 Inspector Darren Roberts
 Rachael Peckham
 Malwina Bartosiak
 Chris Fairhall
 Stephen Willoughby
 Nik Garbutt
 Ben Parker
 Joe Weston
 Kristian Hughes

Derby City Council
 Derby City Council
 Derby City Council
 Derbyshire Police
 Resident
 Resident
 Resident
 Resident
 Resident
 Oakwood Youth Club
 Oakwood Youth Club
 Oakwood Youth Club

In attendance:

Ruth Hardy
 Richard Smail
 Jonathan Oakes
 Ian Butler
 Allen Embley
 Charlie Smith

Integrated Children's Service
 Neighbourhood Manager
 Streetpride Area Coordinator
 Team Leader Sustainable Transport Projects
 Oakwood Business Enterprise
 Oakwood Youth Club

53/11	Welcome, Introductions and Apologies Councillor Barker welcomed everyone to the meeting. Apologies for absence were received from Stuart Humphris, Terry Simms, Gloria Newell	
54/11	Minutes of Previous Meeting held on Monday 27 June 2011 and Matters Arising The minutes of the meeting held on Monday 27 June 2011 were agreed as an accurate record of meeting. Matters arising were noted. <ul style="list-style-type: none"> • Holiday activities had been included in C&C of Oakwood • Bishops Drive junction designs had been revised • Draft Communications Action Plan included on the agenda 	
55/11	Late items Late item agreed: <ul style="list-style-type: none"> ➤ Funding for Tree Planting on Markham Court 	
56/11	Declarations of Interest Stephen Willoughby declared an interest in the oakwood gala funding application as a member of the Community Centre Committee.	
57/11	Young People in Oakwood	

	<p>Joe Weston reported that the sub group had met recently and had: Considered the Adult Exercise equipment proposals and agreed the location was best near to the youth shelter. Considered a skateboard park on Oakwood – the group were keen to see a park developed, but no plan on how to achieve this had been developed. Considered a pendulum net installed on the play area – costs and support from Parks were needed to allow this to be considered and progressed.</p> <p>Discussion on best way forward to achieve these ambitions. Richard Smail reminded the Board of the presentation from Steve Medlock a year ago when it was confirmed the best way forward was to get local resident buy in for a skate park. This could be in the form of a Friends of Oakwood Park group. There is no Council funding for such a large scheme and so external funding would be needed. This will need a local group to deliver any consultation and proposal. The development of such a group is essential to the success of any scheme to install a skatepark.</p> <p>The group had also met with Terry Simms from Springwood Leisure to look at ways to improve relationships with and increase the leisure offer with local young people. Joe was pleased to announce that Terry was looking at some possible activities and offers. It was noted that the group needs to work more closely with the People and Community Sub group to ensure they work together but do not duplicate actions.</p> <p>ACTION: Young persons Sub Group to develop offers with Terry Simms ACTION: Young persons Sub Group to develop ideas to start a Friends of oakwood Park group</p>	Young People Sub group
58/11	<p>Police Update</p> <p>Inspector Roberts reported no staffing changes to report. Calls for service and crimes down on last year. Recent drug operation had been successful. Operation Selsset continues especially over Bonfire and Halloween with visits to shops to monitor sales of fireworks.</p> <p>Police are looking to develop a database of cctv owners.</p> <p>An increase in use by the Police of Restorative Disposals. These involve offenders admitting their offence and the victim agreeing to a community reparation and not entering the criminal justice system. Steve Willoughby suggested painting Oakwood Community Centre as a suitable task.</p> <p>Inspector Roberts outlined the Strategic Intelligence Assessment (SIA) which is a statutory requirement, to identify the key risks and threats to our communities. It forms the basis of the annual plan for crime and disorder reduction in Derbyshire, which describes what specific actions need to be undertaken to reduce risk and threats to the city.</p> <p>Local communities were being involved for first time this year. Board contributed by each member identifying their four priorities for Oakwood. The information gathered will be available to the Board when it has been analysed as part of the wider review. The Board may want to use it as part of its future priority setting.</p> <p>ACTION: Richard Smail to feedback the wider SIA information and</p>	

	Oakwood data at a future Board meeting.	Richard Smail
59/11	<p>OBE Report</p> <p>Allen Embley outlined the aims and progress being made by Oakwood Business Enterprise (OBE) since it's was recently set up. He explained a number of initiatives the group was developing and was requesting support for from the Board.</p> <p>OBE aims to pool the efforts of local businesses primarily based at the District centre to tackle priorities in Oakwood. Issues were identified in a business survey and improved security was the main issue to tackle for staff and customers.</p> <p>He explained OBE was keen to fund cctv for the centre and provide activities for young people.</p> <p>Other initiatives include proposals to engage local schools to work to work with OBE to inspire young people – this project with Young Enterprise has been put on hold.</p> <p>Activities for young people involve Springwood leisure, and Sporting Futures and will involve street football league, extending existing Sporting futures provision and even street dance and first aid courses.</p> <p>OBE are planning a Winter market on 26 November which will need funding. The OBE website plan is aiming to offer local deals and to raise funds for the other activities.</p> <p>A number of questions were asked after the presentation:</p> <p>1. What is OBE view on new lets in the District centre? OBE – aims to work with the agents Colliers and act as one voice but are not going to determine use of the shops</p> <p>2. Where will OBE get match funding from? OBE – An evening event at the Winter Market and Website will raise funds directly. At the moment there is no match funding available but any funding from the Board would be used as seed funding. Aim is that OBE would raise own funding in time.</p> <p>3. How would any Board funding be used for the OBE website? OBE – the website will cost £2,500 to build</p> <p>4. Who will run the website? OBE – A member of OBE will manage the website once it had been built by professionals.</p> <p>5. Will funding raised by the activities go back into the community and not just be used to purchase cctv? OBE – yes it will be invested in the activities for young people</p> <p>6. Where does the information about the need for Street dance activities come from and who will run it? OBE – local young people have informed Allen there is a need in Oakwood, and it is likely to be run by The Movement.</p> <p>7. What will happen if the planned OBE match funding does not materialise? OBE – difficult to confirm exactly, OBE is confident the funding will be generated – especially from advertising on the website.</p> <p>8. Is OBE a charity?</p>	

	<p>OBE – not yet but it hopes to be.</p> <p>Councillor Barker thanked Allen for his report and confirmed that the Winter Market and Christmas lights idea was first proposed over 2 years ago and so it's great to see such progress being made and the ideas coming to fruition.</p>	
60/11	<p>Streetpride Devolved Budget 2012/13</p> <p>The Board considered a number of possible options to use the Streetpride Devolved Budget in 2012/13. Jonathan Oakes shared the 'shopping list' for next year which outlines the cost of eligible work that can be agreed. Councillor Wood proposed that in 2012/13 there was an opportunity to fund a single significant project which could be linked to celebrate the Queens Diamond Jubilee. Options considered included:</p> <ul style="list-style-type: none"> • Delivering a range of small improvements such as waste bins, child safety projects and new SID positions • Renewing ornate edging kerbstones on roads such as Binscombe and Bryony Close. A similar exercise was conducted in 2007 on Charterhouse Close. The Board noted that the need for replacement was a cosmetic exercise only and the cost to replace like with like would be over £60 a metre. • Improvements to the verge and kerb edging on the service road off Mansfield Road. • Extending the existing lighting along the footway down the eastern side of Oakwood Park. • Slurry sealing footways in Oakwood ward <p>The Board agreed to allocate all the £20,000 to the extension of lighting along the footway on Oakwood Park. The total cost for the work was estimated at between £22,000 and £23,000 and therefore any cost above £20,000 would need to be funded from the Boards Highways, Safer and Youth Budget in 2012/13. The park is maintained by Parks Management team who had been informed of the proposal and had no objections. The Board asked that plaques are provided to mark the project and considered naming it the Diamond Jubilee Walk. The introduction of benches could be included.</p> <p>The cost was made up of the installation costs quoted by Balfour Beatty and the accrual costs to be paid to the Council to include the future energy consumption and maintenance costs in the Streetlighting PFI programme. Richard pointed out that the Balfour Beatty installation estimated costs for 6 columns were if the work was completed in 2011 and it was possible costs could increase by April 2012.</p> <p>The Board asked that Richard/Jonathan confirm the Balfour Beatty costs can be relied on for 2012/13. The Board also agreed the in principle allocation of the required funding from the 2012/13 budget when it becomes available in April 2012. The Board recognised that consultation would be needed with residents near to the footway and that information will be provided at the forum and in C&C of Oakwood.</p> <p>ACTION: Oakwood Ward Committee meet after 1 April 2012 to ratify allocation of the funding from the Youth, Safer Highways Budget once known.</p> <p>ACTION: Information and consultation about the lighting proposal to</p>	<p>Richard Smail Jonathan Oakes</p>

	<p>be provided at Forum, in C&C and with individual residents.</p> <p>ACTION: Jonathan Oakes to confirm who will send letters to local individual residents</p>	<p>Cllrs</p> <p>Jonathan Oakes</p>
61/11	<p>Streetpride Devolved Budget 2011/12 Update</p> <p>Jonathan Oakes updated on progress being made with the Streetpride Devolved Budget this year.</p> <p>Stickers are being put on the five Board funded grit bins. More generic stickers being developed to be used on other equipment/facilities funded by the Board. Compactor Day is 6 February – details of where to stop are needed. Wayfaring road Roundabout to be redesigned this winter.</p> <p>ACTION: Agreed to hold a Sub group meeting to identify details for Compactor day and other budget details</p>	<p>Malwina Bartosiak</p>
62/11	<p>Update on LTP Priorities for 2011/12 and to Agree priorities for 2012/13</p> <p>Ian Butler updated on Bishops Drive/Mansfield Road – Reported that the revised design will cost £60,000. This design was supported by the Board. The Board noted that there is only £40,000 available in 2011/12 to deliver the design which is insufficient to complete the work in 2011/12. The Board supported the proposal to start work in 2011/12 with the possibility that it will need to be completed in 2012/13 as one of the Boards LTP priorities for 2012/13. However, it was reported that funding may become available at the end of the year due to under spends from other projects allowing all the work to be completed in 2011/12 and meaning it will not need to be an LTP priority in 2012/13.</p> <p>Wayfaring Road – Reported that the investigations into the extent of the problems experienced by residents trying to cross the road are still ongoing. It was confirmed that there is no justification for a pedestrian crossing and no room for a central refuge. The option for a build out is under consideration but more work is needed to identify a suitable location that coincides with desire lines, doesn't impact on the bus stops and will not create more problems that it aims to resolve. Officers are aware that such measures can often result in complaints from drivers. A build out costs about £15,000 - subject to drainage considerations. Should a suitable location be identified and the Board support the option, then the work will be completed in 2011/12. More details will be provided in due course.</p> <p>LTP 2012/13 Priorities</p> <p>The Board considered a number of options including:</p> <ul style="list-style-type: none"> ➤ Bishops Drive/Mansfield Road junction completion ➤ work to reconfigure the green in the middle of the service road off Mansfield Road ➤ Replace kerb edgings on roads such as Binscombe - to replace like for like or replace with bullnose concrete ➤ Reconstruct certain footways as listed in the report Appendix 1 ➤ Slurry Seal certain footways as listed in the report Appendix 1. <p>Board agreed to prioritise:</p>	

	<ol style="list-style-type: none"> 1. Bishops Drive/Mansfield road Junction 2. Slurry Sealing as much of the following roads as possible - Wingfield Drive, Matlock Road, Mapleton Avenue and Appledore Drive 3. First Reserve in case Bishops Drive completed is - more Slurry sealing to complete any not done in priority 2 plus more. Subject to feedback from Highways maintenance on amount of funding available and amount needed for priority 2. 	
63/11	<p>Neighbourhood Board Community Budget and Funding 2010/11</p> <p>The Board received a report detailing the £16,000 budgets available to the Board in 2011/12. This did not include the £20,000 Streetpride Devolved Budget which had already been allocated by the Board in January 2011.</p> <p>1). Oakwood Gala The Board received a proposal to fund £700 for the Oakwood Gala in 2012. The Board appreciated the request for funding had reduced again from previous years request giving signs of sustainability. Also that the accounts from previous years had shown that spend had been within the agreed terms. The Board supported the application for the full amount, but that no funding is from the Board is used as a donation to Fire and Rescue. Such payment will need to come from monies raised at the event.</p> <p>Agreed to fund £700 as requested from the Youth, Safer Highways Budget</p> <p>2). Oakwood Business Enterprise The Board received a proposal for £3,975 to deliver five different initiatives being organised by OBE. As a result of the additional information provided by Allen Embley earlier in the meeting item 59/11, the Board agreed to not fund the Young Enterprise, Sport activities or Web site initiatives at this time. The Board had a lengthy discussion and the following comments were made:</p> <ul style="list-style-type: none"> ➤ The Board considered that the Winter Market and Christmas Tree element fits best with the Boards priority to <i>Build a stronger Oakwood community and improve communications</i>. This idea has been talked about for a couple of years now and the Board welcomes OBE's commitment to make the idea come to fruition. ➤ The Board fully supported the proposal to have a single Marquee – this increases the chance for the model to be sustainable in future ➤ The significant increase in funding being provided, compared to the £1,000 requested, is in recognition of the Boards support to make the Winter Market a success and to help alleviate financial challenges that may have prevented the event taking place. ➤ Fully supported the OBE decision to defer the Young Enterprise proposal until more work is done with potential partners on costs and feasibility. ➤ Concerns expressed about the lack of evidence of working with all Partners to develop the Sports/Leisure activities at this stage – this 	

	<p>proposal was not supported at this point in time but the Board saw its value in the medium to longer term. OBE is invited to coordinate a meeting with Springwood Leisure Manager, The Movement, Youth Club Manager, Neighbourhood Manager, Sporting Futures to explore the proposals in more detail and ensure joined up work is delivered</p> <ul style="list-style-type: none"> ➤ While the work to improve First Aid training and skills in Oakwood was to be applauded, the Board felt more work was needed to clarify how the model would work as part of the Sports and Leisure offer ➤ The Website proposal was not considered to be a priority for the Board as while the model indicated it would be a fund raiser there was too much risk associated with it. If OBE wanted £500 to support it then the additional funding provided by the Board for the Winter Market would free up OBE to invest its income from the Family Event in the Website proposal ➤ In general there was concern that all elements of the proposal needed substantial match funding and the evidence of how funding would be provided was too theoretical ➤ The Board felt that if all OBE efforts were targetted at the Winter market then it could be a fantastic success and bring in some income for OBE to progress in the future with other proposals ➤ The Board anticipated that OBE would use the evening event as their main fundraising element to contribute to their funds <p>The Board felt insufficient information and project development had taken place to assure the Board that the initiatives were immediately achievable or supported by the wider partners involved. The Board wanted to reassure OBE that the ideas would be considered again in the future if OBE were to reapply.</p> <p>However, the Board was very supportive of the Winter Market and Christmas Tree and Lights initiative and agreed to fund £3,500 towards these with the following conditions:</p> <ul style="list-style-type: none"> ➤ All the funding allocated needs to be spent on activities to put on the 'Winter Market' and provide a Christmas Tree and Lights around the District Centre up to and over the Christmas period ➤ The funding was not to be used to provide the needs of the family evening activity – this was to be self financing by OBE. However, it was expected that all the basic infrastructure costs that would be needed for both elements would be included as acceptable expenditure such as insurance, toilet hire, marquee hire, chairs, However not costs that would be specifically raised due to having the evening event such as evening catering, dance floor, ticket production, evening raffle and activities and any additional licensing or insurance costs – these would need to be covered by the ticket income, in kind support, OBE match funding and donations etc ➤ That priority is given to 'Oakwood Community Groups' to have stalls in the Marquee to hire at a peppercorn rent – either for them to sell their produce/items or to promote their services as they see fit. This is in addition to the OBE members who want to have a stall. ➤ Copies of all invoices paid will need to be made available to the Neighbourhood Manager – in line with the funding agreement monitoring obligations, after the event 	
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	<p>Agreed to fund £3,500 from the Community Budget</p> <p>3). Oakwood district Centre Signs The Board received a proposal for £780 to fund 3 road signs to Oakwood District Centre to raise awareness of where it was and how to get there. Oakwood Business enterprise had raised it as an issue. The Board discussed the specific problem being experienced where lorries are turning into Wayfaring Road from Bishops Drive with the aim of accessing the centre from this end – where the sharp corner and descent makes it impossible. Lorries have to reverse back onto the roundabout and then drive further along Bishops Drive to access off Danebridge Crescent.</p> <p>The Board agreed signs were justified to help lorry/delivery drivers accessing the centre and improve road safety as well as reduce inconvenience to local drivers. Suggested one sign at the Wayfaring roundabout informing lorries to go to Danebridge Drive junction and another sign at this junction signing to the District Centre. Board agreed that there was no need for the sign on Mansfield Road – hence funding of £520 approved Agreed to fund £520 from the Youth, Safer Highways Budget</p> <p>4). Markham Court Tree Planting</p> <p>The Board received a proposal for £250 to plant tree whips in a concentrated area on Markham Court to reduce the complaints being received about inconsiderate use of the open space near to a couple of the properties beside the open space. Agreed to fund £250 from the Youth, Safer Highways Budget</p>	
64/11	<p>Oakwood Neighbourhood Board 2012/13 priorities and Derby Plan The Board received and considered a report which related to the 2012/13 priorities and specifically to the Stronger Oakwood priority theme for 2012/13. Board agreed to populate the Stronger Oakwood action plan for 2012/13 and to invite the People and Community Sub group to lead on this. The Board noted the action plan needed to take into account the work now being done by Oakwood Business enterprise and other community groups as well as Oakwood Councillors. Board needs to review the wording of the other priorities for 2012/13 and to finalise action plans for these Board priorities in the new year. ACTION: People and Community to populate the Stronger Oakwood Community Action plan ACTION: Oakwood Board to confirm priority wording and take part in action planning in the new year</p>	<p>People and Community Sub group All</p>
65/11	<p>Neighbourhood update: Richard Smail, Neighbourhood Manager drew the Boards attention to the following:</p> <ul style="list-style-type: none"> • Next forum will be on a Tuesday again on 6 December • SIDs in Oakwood – Morley Road, -Bishops Drive and Springwood Drive data to be made available. The original Wayfaring Road location for a 	

	<p>SID was not suitable as no lighting column available.</p> <ul style="list-style-type: none"> Local Development Framework – Oakwood sub group met and responded to the Consultation Oakwood Derwent and Chaddesden Pubwatch is developing Board membership – new representative from OBE, but no Church representative at the moment. Billy and Belinda Bollard – due to be installed outside Park View school Sporting Futures – activities continue at Springwood, a monitoring report will be provided for next meeting as funding due to expire in new year Adult Exercise equipment being installed soon on the park by Play area along with new piece of equipment in play area. 	
66/11	<p>Dates of Next Meetings Board - 23 January 2012 Forum - Tuesday 6 December 6.30 pm at The Church on Oakwood</p>	

Summary of Actions:

57/11	Young persons Sub Group to develop offers with Terry Simms
57/11	Young persons Sub Group to develop ideas to start a Friends of oakwood Park group
58/11	Richard Smail to feedback the wider SIA information and Oakwood data at a future Board meeting
60/11	Richard Smail to ensure Oakwood Ward Committee to meet after 1 April 2012 to ratify the allocation of the funding from the Youth, Safer Highways Budget once known.
60/11	Oakwood Councillors to inform and consult about the lighting proposal at Forum and in C&C
60/11	Jonathan Oakes to confirm who will send letters to local individual residents
61/11	People and Community Sub group meeting to identify details for Compactor day and other budget details
64/11	People and Community to populate the Stronger Oakwood Community Action plan
64/11	Oakwood Board to confirm priority wording and take part in action planning in the new year