

Contract Waivers for the period 1 March 2020 to 30 June 2020

Purpose

- 1.1 To bring to the attention of the Audit and Accounts Committee approved waivers in line with Contract Procedure Rules.

Recommendation

- 2.1 That the Committee note the contents of the report and the reduction in the total number of waivers being reported since the last report.

Reason

- 3.1 The information is for reporting purposes only; no decision is required by the committee.

Supporting information

- 4.1 There are a total of 47 waivers within this report covering the above period and broken down by directorate below:-

Directorate	Number of Waivers	Classification	
		Unavoidable	Avoidable
Communities & Place	6	3	3
Corporate Resources	2	1	1
Peoples Services	39	37	2
Total Number of Waivers	47	41	6

As the table shows, of the 47 waivers, 41 were considered to be unavoidable.

This compares with 100 waivers that were considered by Audit and Accounts Committee on 17 June 2020 for the period 1 July 2019 to 28 February 2020. Of that 100, 88 were considered to be unavoidable.

- 4.2 All avoidable waivers over £10,000 are reported at appendix 1. Each waiver is signed off by the relevant Director stating they agree with the recommendation.
- 4.3 A waiver is required if the relevant process outlined in the Council's Contract Procedure Rules for awarding a contract cannot be followed.

Public/stakeholder engagement

5.1 Not applicable to this Report

Other options

6.1 Not applicable to this Report

Financial and value for money issues

7.1 There are no financial implications from this report.

Legal implications

8.1 There are no legal implications from this report.

Other significant implications

9.1 Not applicable

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal		
Finance		
Service Director(s)		
Report sponsor	Emily Feenan	21/10/2020
Other(s)		

Background papers:
List of appendices: Appendix 1 – Waiver Details

Type of Waiver	Directorate	Department/ Division seeking the waiver	Brief details of request	Value	Waiver Start Date	Waiver End Date	Comments / Actions Required	Date Submitted	Ref
Avoidable	Communities and Place	Public Protection and Streetpride	The provision of electric pool car vehicles from Co Wheels Car Club. Whilst not a statutory requirement, this links into the authority's climate change agenda.	£16,500.00	01/04/2020	31/03/2021	N/A	06/03/2020	W20-027
Avoidable	Communities and Place	City Development and Growth	Unable to recruit suitable agency staff under the Matrix Contract. Need an interim Project Manager (Benjamin Dawe) to cover long term sick absence and deliver projects on the Capital Programme and other service needs to be delivered in the 2020/21 financial year including key strategic priorities of delivery of Becketwell Regeneration, One Cathedral Green, Our City Our River and Osmaston Regeneration	£63,750.00	09/03/2020	09/09/2020	N/A	06/03/2020	W20-050
Avoidable	Communities and Place	City Development and Growth	Second Waiver relating to Benjamin Dawe	£99,750.00	10/10/2020	TBC	N/A	03/06/2020	W20-051
Avoidable	Corporate Resources	Leisure, Culture and Tourism	<p>The bespoke Livewell client relationship management CRM system is currently used to manage clients on the service; it also allows clients to click and book appointments and report outcomes. The system was developed a number of years ago and now needs to be rebuilt on an updated platform. The current supplier is Fluid Ideas.</p> <p>The waiver is required to allow the rebuild of the Livewell CRM without the need to go out to tender.</p> <p>After discussions with the Head of Procurement it was advised a waiver could be used due to;</p> <ul style="list-style-type: none"> low contract value 	£46,322.00	01/07/2020	31/12/2020	N/A	29/06/2020	W20-036

			<ul style="list-style-type: none"> • cost of change would be greater than keeping supplier • local supplier already providing high quality service • no ongoing licence fee 						
Avoidable	People Services	Integrated Commissioning - School Organisation and Provision	Supervised Contact - Cabinet Waiver TD1158 ended 31/03/2020. CYP Commissioning Team has not had the resources available to assist with re-tendering of the contract.	£135,000.00	01/04/2020	31/03/2021	N/A	24/04/2020	W19-373
Avoidable	People Services	CYP	Children's Rights Services - Extension of existing contract.	£41,000.00	12/11/2019	30/09/2020	N/A	23/03/2020	W20-004