

SPONDON NEIGHBOURHOOD BOARD

Minutes of the Meeting held on Wednesday 11 December 2013 at St Werburgh's Church Parish Rooms, Church Street,

Present:

Councillor Poulter(Chair)	Derby City Council
Councillor Jennings	Derby City Council
Insp Cannon	- Derbyshire Police
Mark Davis	- Spondon Traders Association
Corinne Eyre	- Church of St Werburgh's
Susan Miller	- Resident
Nic Roulstone	Resident
Jennifer Slatcher	- Spondon Community Association

In Attendance:

Richard Smail	- Neighbourhood Manager - DCC
Mandy Douglass	Neighbourhood Officer - DCC

Apologies

Councillor Williams	Derby City Council
Tom Strachan	Neighbourhood Watch
Jonathan Smales	Resident
Father Julian Hollywell	Resident
Peter Berry	Resident
Ruth Hardy	Senior Youth Worker - DCC
Youth Club Members	Spondon Youth Club

Item		Action
32/13	Introductions Councillor Poulter welcomed everyone to the meeting. Introductions made. Apologies as above	
33/13	Minutes of Last Meeting and Matters Arising Minutes of last meeting agreed. Matters arising: Community Speedwatch can be run in daylight hours, the Board appreciated this commitment from the Police. Action: Police to run next community speed watch on Sandringham Drive Insp Cannon reported the Police mosquito on Chapelside at the Charity shop is not working, the battery is dead. The Crime Prevention Team had installed the fixing for the Police but not connected the electrics. Agreed to leave in place at the moment. Action: Insp Cannon and Richard Smail to consider options for repair of Mosquito. Spondon Achievements 2013/14 booklet. Confirmed that Mandy Douglass is putting together, but needs more photos and articles. Action: All Board members to send Mandy Douglass articles about their sub group activities/successes and photos especially before next Board meeting.	Insp Cannon Insp cannon Richard Smail All Board members

34/13	Late Items Agreed No late items	
35/13	Declarations of Interest None	
36/13	Youth Club and Young People in Spondon Report No report provided	
37/13	Police Report <p>Insp Cannon reported on the work to tackle the two Spondon priorities.</p> <ul style="list-style-type: none"> • House burglaries are down and non dwelling break ins are up. This is a similar picture across the area. Some arrests have been made. • Operation in place to visit places where property is being passed on and sold such as second hand shops and car boot markets • Police looking to purchase a 'property marking' product similar to Smartwater – awaiting details • Successful Community Safety Awareness session held at ASDA • Police are distributing shed alarms paid for by the Board as part of Operation Skye. • Some concerns expressed about the Remembrance Parade in November when no road closure was put in place. Noted that there had been assurances that the application had been processed by the organising committee. Insp Cannon advised that in 2014 no road closure meant the Police would not have the power to stop traffic. • Spondon Alight -Insp Cannon recommended a road closure is put in place in 2014 as a result of the complaints received this year. While the Police will be in attendance even without a road closure as it is such a significant community event the closure gives them additional powers. Mark Davis thanked the Police for their support again. <p>Action: Mark Davis agreed to progress Spondon Alight road closure in 2014</p>	Mark Davis
38/13	Neighbourhood Board Budget and Funding Applications <p>The Board noted Community Budget of £13,867. The Board considered four applications.</p> <p>1. Derby Parks on behalf of Spondon Village improvement Committee The proposal was for 'Phase 2' of Dale Park improvements with the Board invited to fund additional setts around the toposcope (£395) and the preparation of a 250 sq metre wild flower meadow and the seed (£270). The Village Improvement Committee will be working with the community to sow the seed and design a new interpretation board. Funding of £665 approved on condition that:</p> <ul style="list-style-type: none"> • Spondon Village Improvement Committee and Derby Parks acknowledges the Board funding in any publicity regarding the toposcope and the wildflower meadow <p>2. Spondon Historical Society</p>	

The proposal was for funding towards storing archived materials in acid free packaging to preserve them. Funding of £350 approved on condition that

- The Society provides information whenever the documents are on display that it has been made possible by the support of Spondon Neighbourhood Board
- The Society invites the Board to the first official event when the project is complete and the documents are available for viewing.

3. Spondon Cricket Club:

The proposal was to contribute to the costs of new equipment for the growing numbers in Spondon CC Junior members. The Board noted the club has successfully applied for funding in each of the recent years and that it provides an excellent opportunity for Spondon young people to get involved in positive and healthy activities. The Board also noted that had more competition for funding been evident the funding may have been reduced. Funding of £650 approved on condition that

- Spondon Cricket Club use the funds to purchase the equipment that will have a longer lifespan such as the spring return stumps, the Kit bags, gloves, bats and Kwik Cricket sets and not the match balls or training balls
- Spondon Cricket Club acknowledge the Board funding by marking the equipment by using stickers with the logo or some other suitable means
- Spondon Cricket Club provide advertising space or board at the ground to acknowledge the support of Spondon Neighbourhood Board in response to the funding received from the Board over the last 3 years.

4. Derby Parks

The proposal aims to support Spondon community groups to improve the parks and open spaces in Spondon by providing a community tool resource that can be used on their own projects. The Board noted that the Friends of Spondon Cemetery and other groups will need such equipment and this offers a way to provide it without them having to store it. The Board asked for reassurance that the equipment will be used for Spondon groups only and noted the equipment will be stored at Darley Fields Funding approved on condition that

- Derby Parks mark up the equipment in such a way that it acknowledges funded by the Spondon Neighbourhood Board
- Should a suitable community group come forward with suitable safe storage and willingness to manage the equipment that Derby Parks consider moving the storage from Darley Fields to Spondon

Action: Richard to inform the groups of their successful applications and proposals.

Extract from Ward Committee meeting held 11 December 2013

Organisation	Project	Community Budget
		495
DCC - Derby Parks on behalf of Spondon Village Improvement Committee	Dale Park Wildflower Meadow and toposcope	£665

Richard Smail

	Spondon Historical Society	Archiving project	£350																					
	Spondon Cricket Club	Junior Cricket Equipment	£650																					
	DCC - Derby Parks	Equipment for Community Use	£380																					
	total		£2,045																					
	Balance available:																							
	Budget	Carry forward from 2012/13 £	Total budget £	Allocated as at 11 December 2013 £																				
				Balance £																				
	Community Budget	Nil	£13,867	£13,035.56																				
				£831.44																				
39/13	Streetpride Devolved Budget 2013/14 The Board noted: <ul style="list-style-type: none">• Streetpride Devolved budget of £17,333• There was a current underspend on £207• The costs of each piece of work in the spend plan as listed in the report. The Board agreed to: <ul style="list-style-type: none">• Allocate £160 for Christmas tree shredding on 11 January 2014• Amend the bulky waste budget to £1,207• Stop the free bulky waste service on 7 February 2014 and use the unallocated amount to fund skips for use on Sandringham Drive estate. This is in response to the likely underspend on this project. <i>Extract from Spondon Ward Committee minute 11 December 2013:</i> <table><tr><th>Activity</th><th>Purpose</th><th>Notes</th><th>Status</th><th>Cost</th></tr><tr><td>Child pedestrian training at 4 primary schools</td><td>Respond to school priorities and issues raised at forums to improve safety for children and reduce parking concerns at schools</td><td>Child pedestrian Training Yr 2 Togo Nogo Theatre £760, Holiday Packs £604. Be Bright be Seen (completed October)</td><td>Ongoing</td><td>£4,388</td></tr><tr><td>Speed Indicating Device (SID) installations</td><td>Respond to residents concerns in speeding 'hot spots'</td><td>Programme is: New installations:<ul style="list-style-type: none">• Sandringham Drive• Borrowash road)Returns:<ul style="list-style-type: none">• Locko Road• Moor Street</td><td>Ongoing</td><td>£1,570</td></tr><tr><td>Dropped kerb</td><td>To aid disabled, elderly, and those using</td><td>Chapel lane/Sancroft road junction</td><td>Ongoing</td><td>£2,500</td></tr></table>				Activity	Purpose	Notes	Status	Cost	Child pedestrian training at 4 primary schools	Respond to school priorities and issues raised at forums to improve safety for children and reduce parking concerns at schools	Child pedestrian Training Yr 2 Togo Nogo Theatre £760, Holiday Packs £604. Be Bright be Seen (completed October)	Ongoing	£4,388	Speed Indicating Device (SID) installations	Respond to residents concerns in speeding 'hot spots'	Programme is: New installations: <ul style="list-style-type: none">• Sandringham Drive• Borrowash road) Returns: <ul style="list-style-type: none">• Locko Road• Moor Street	Ongoing	£1,570	Dropped kerb	To aid disabled, elderly, and those using	Chapel lane/Sancroft road junction	Ongoing	£2,500
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		push chairs to cross Chapel Lane				
	Bulky waste collection service and Skips for Sandringham Drive estate	Reduce fly tipping and support households clear bulky waste	Scheme started 1 October 2013. Scheme to end on Friday 7 February 2014. Unspent to be used on skips	Ongoing	£1,207	
	Gully cleansing	Clear gullies which are not being tackled due to funding reductions	Gulleys on Chapel Street, Locko Road and Church Street.	Completed	£160	
	Extra jitty(footway) cleansing	To clear jitties which are subject to litter and waste accumulation especially leaves in the autumn	Locations: <ul style="list-style-type: none"> • Dale Road to Holyrood Close • Gascoigne Drive to Werburgh Close • Mercian Mews to Merchant Avenue • Park Road end down steps along footpath adjacent to school staff parking for 50 metres 	Completed	£400	
	Plant bulbs in grassed areas/parks and shrubs/trees	Respond to forum feedback to improve landscape	£350 for bulbs to work with Asterdale School to plant bulbs on Willowcroft Park (9 Dec) £350 for plants at Nature Reserve	Ongoing	£700	
	Provide extra street type litter bins in areas where dog fouling and litter a problem	Reduce locations where litter and dog mess a problem	Parks bin - £394 x 1 = £394. 1. Brunswood Rec/Oxford St Streetpride bins: £426 x 4 = £1,704 2. West Road adjacent to footpath behind 2 Devas Gardens 3. Megaloughton Lane by entrance to B&Q near Linear Park sign 4. Longley Lane and/Avondale Road junction (corner) near footpath 5. Station Road - at the end of towpath by Army cadet building by LC16675	Ongoing	£2,098	
	Parks	To deep	Include:	Ongoing	£200	

	Ranger Service Deep Clean of Parks	clean outside edges of parks to improve appearance of parks/open spaces	<ul style="list-style-type: none"> • Dale Park • Linear park • Willowcroft Road park • Gravel Pit rec • Haddon Drive and open space 			
	Footpath to toposcope on Dale Park	Complete work by providing a 'buff' tarmac path from changing rooms to toposcope	Work completed in time for opening.	Completed	£3,000	
	Refurbish cast iron street name plates	To improve visual appearance	<ul style="list-style-type: none"> • Derwent Rise • Merchant Avenue • Hamilton Rd • Moor End (Dale Rd end) • Hillside Road 	Ongoing	£200	
	Mechanical Footway sweeping	To clear footways which are subject to leaf fall in autumn and cul de sacs	South Avenue from Corner to Gravel Pit Lane, Hall Dyke and Beech Court	Completed	£250	
	Mechanical Road sweeping	To clear road edges which are subject to leaf fall in autumn and cul de sacs where service reduced	<ul style="list-style-type: none"> • Gladstone Road • Sandringham Road/Holyrood/Ran noch etc Streets and car parking areas. 	Completed	£500	
	Christmas tree Shredding	To shred Christmas trees used by STA plus any others from community	Arranged for 9.30am to 11.30am on Saturday 11 January 2014	Ongoing	£160	
	TOTAL				£17,333	
40/13	Streetpride Devolved Budget 2014/15 The Board agreed the draft Streetpride spend plan for 2014/15 based on a budget of £17,333. Where an agreed item is to repeat work completed in 2013/14 costs have been based on actual costs for 2013/14. It is possible some of these prices will be different. <i>Extract from Spondon Ward Committee minute 11 December 2013</i>					

Activity	Purpose	Notes	Status	Cost
School safety projects	improve safety for children and reduce parking concerns at Spondon schools in response to issues identified at parking campaign	To be confirmed (tbc). To consider: Bollards PEM Extra Civil Enforcement Officer time Poster campaign	Sub group to confirm details	£4,000
Speed Indicating Device (SID) installations	Respond to residents concerns in speeding 'hot spots'	One new installations: Dale Rd leaving Spondon towards Ilkeston Three returns – locations tbc	Sub group to confirm details	£1,490
Bulky waste collection service and skips	Reduce fly tipping and support households clear bulky waste	Start date tbc Amount tbc	Sub group to confirm details	£1,000
Gully cleansing	Clear gullies which are not being tackled due to funding reductions	Locations tbc	Sub group to confirm details	£200
Extra jitty(footway) cleansing	Clear jitties subject to litter and waste accumulation especially leaves in autumn	Specific jitties Locations tbc	Sub group to confirm details	£400
Plant bulbs in grassed areas/parks and shrubs/trees	To improve landscape and engage community in planting	Cost for plants and seeds. Community/schools to do the planting. Locations tbc	Sub group to confirm details	£700
Provide Double recycling litter bins	Reduce litter and support recycling	Provide two new recycling litter bins in place of existing standard bins. Locations, one outside chip shop on Sitwell St and one tbc	Sub group to confirm details	£1,286
Mechanical Footway sweeping	To clear footways which are subject to leaf fall in autumn	Locations tbc	Sub group to confirm details	£250
Mechanical Road sweeping	To clear road edges which are subject to leaf fall in autumn and cul de sacs	Locations tbc	Sub group to confirm details	£500
Footway maintenance	To improve footways and jitty surfaces by slurry sealing or	Footways and jitties tbc. Cllr Jennings has suggestions.	Sub group to confirm	£4,000

		improved surfaces		details		
	Revamp area next to the Derbyshire Building Soc	To improve lighting, community use and attractiveness by landscaping, new equipment and features	Final details of design and features tbc Views of parks Team to be sought.	Sub group to confirm details	£3,500	
	Total potential spend				£17,326	
	Balance				£7	
	Action: Highways subgroup to agree Streetpride Devolved budget details for 2014/15					Highways sub group
41/13	<p>Section 106 Funding available in Spondon The Board noted the report outlining the section 106 funding currently available:</p> <ul style="list-style-type: none"> • SRSp2-01 – Rhapsody Development £16,024.91 <p>The Board noted that the Officer feedback that it was not possible to use this funding to improve Spondon Library. The Board also noted suggestions from Parks to add new play facilities to three park areas in Spondon at Willowcroft Road, South Avenue and Brunswood Rec. The Board recognises the potential benefits of all three of these officer proposals, but wants to make the village centre the priority for improvements to public realm and open space if possible. Therefore the Board recommends the use of the £16,024.91 to:</p> <ul style="list-style-type: none"> • enhance the public space within the village centre in and around the Village Hall and Library • provide a focal point on the open space • provide raised planters and/or a seating area • provide an educational centre piece <p>The Board also noted that the Parks Team had started to work up proposals to use the new section 106 funding from the Huntley Avenue development to extend the existing infrastructure and facilities on Dale Park utilising the £67,000 for open space and £2,000 for grasslands. There will also be £44,000 for highways improvements within the locality. The Board suggested that the £67,000 could be used to provide new facilities on Dale Park that would benefit young people, initial thoughts included a Skate Park or a Youth Shelter.</p> <p>Richard Smail reported that the funding from CitC-01 – City Contracting £49,510 – was being used to deliver an upgrade to the crossing on Acorn Way to a Toucan crossing. The work was due to be completed by March 2014 and any underspend would be available for reallocation.</p>					
42/13	Spondon Neighbourhood Board Sub Group Reports					

	<p>Highways Cleaner Greener –</p> <p>Councillor Poulter reported that the group had met to provide the Streetpride Devolved Budget spend plan as previously discussed in item 40/13.</p> <p>The group will meet to develop the details.</p> <p>Communications -</p> <p>Action: Agreed that the Communications group will work with Mandy Douglass to develop the Achievements booklet.</p> <p>Noted there was funds still available in the Communications Budget.</p> <p>Safer Spondon</p> <p>Sue Miller reported the group had purchased some personal alarms that can double up as shed alarms. They are simple to use and cost £5.50 with a small sign and £6 with a larger sign. For more details just contact Sue.</p> <p>Spondon Youth Initiative</p> <p>No report available</p> <p>Village Rejuvenation Team -</p> <p>Mark Davis fed back on recent meetings being held by the group. Managing the Town Team £10,000 funding which was used to deliver Spondon Day and will be used to fund the additional parking spaces on the village hall car park as part of the LTP priority.</p>	<p>Comms Sub Group Mandy Douglass</p>
43/13	<p>Spondon Neighbourhood Board priorities 2014/15</p> <p>The Board noted the report outlining current priorities for 2013/14 and the list of activities in place to address these priorities.</p> <p>The Board agreed to retain the following four overarching Priority outcomes recognising that they are not achieved in one go and to focus on the following smaller priority outcomes and activities that need to happen before the Board reaches the four overall priority outcomes.</p> <p>Priority 1- Build a stronger Spondon Community</p> <ul style="list-style-type: none"> a) Communicate work of Spondon Board and promote ways to get involved b) Gather views of young people and engage them in decisions c) Promote ways to get involved d) Support formation of community groups <p>Priority 2 - A better built and natural environment</p> <ul style="list-style-type: none"> a) Make roads and footways safer in Spondon b) Improve accessibility of facilities c) Reduce vehicle parking issues, and improve public transport and cycling in the Village centre d) Reduce heavy goods vehicles through the Village e) Improve the environment and open spaces f) Reduce the challenges posed by climate change g) Reduce dog mess and litter h) Improve the area around Sandringham Drive/Dale Road 	

	<p>Priority 3 - Being safe and feeling safe</p> <ul style="list-style-type: none"> a) Reduce antisocial behaviour b) Crime prevention c) Reduce the fear of crime d) Improve safety around schools <p>Priority 4 - An active and cultural life</p> <ul style="list-style-type: none"> a) Create a thriving and vibrant Spondon b) Promote Spondon as a place to live, shop and visit c) Develop and improve positive activities and facilities for young people d) Promote and improve activities and facilities for older people e) Promote community events <p>The Board agreed to remove creating a healthier Spondon as an overarching priority because while the Board remains committed to seeing health improvements there no specific actions that the Board was able to progress.</p> <p>Action: All Sub Groups and partners to consider identifying actions that they can help deliver the smaller outcomes and activities and to report back at future Board meetings</p>	All Sub groups and partners
44/13	<p>Neighbourhood working in Spondon</p> <p>The Board noted the report outlining the extensive work as part of the 'Keep School Clear Campaign' delivered by the Board and partners which had been coordinated by Mandy Douglass. Councillor Poulter reported on the success of the activities and confirmed that further work was planned at Borrowwood and Asterdale schools in coming weeks.</p> <p>He also confirmed that progress had been made around the Sandringham Drive estate regarding responding to local concerns raised relating to footways, parking, land ownership and speeding. Work was still ongoing.</p>	
45/13	<p>Dates of Future Meetings</p> <p>Board meetings: 12 February 2014</p> <p>Forum meetings: 27 November, 5 March 2014.</p>	

33/13	Police to run next community speed watch on Sandringham Drive
33/13	Insp Cannon and Richard Smail to consider options for repair of Mosquito
33/13	All Board members to send Mandy Douglass articles about their sub group activities/successes and photos especially before next Board meeting.
37/13	Mark Davis agreed to progress Spondon Alight road closure in 2014
38/13	Richard to inform the groups of their successful applications and proposals.
40/13	Highways subgroup to agree Streetpride Devolved budget details for 2014/15
42/13	Agreed that the Communications group will work with Mandy Douglass to develop the Achievements booklet.
43/13	All Sub Groups and partners to consider identifying actions that they can help deliver the smaller outcomes and activities and to report back at future Board meetings