



DERBY CITY COUNCIL

SCRUTINY MANAGEMENT COMMISSION 29 JUNE 2010

Report of the Chair of the Scrutiny Management Commission

Retrospective Scrutiny of Council Cabinet Key and Budget and Policy Framework decisions 20 April – 8 June

RECOMMENDATION

1. That the Commission consider the report and determine whether they wish to make any recommendations to Council Cabinet

SUPPORTING INFORMATION

- 2.1 The Commission received a report detailing the Key and Budget and Policy Framework decisions made by Council Cabinet which were and were not included on the Forward Plan at its meeting in September 2007.
- 2.2 Following this meeting the Commission made the following recommendations to Council cabinet:
 - That for items which have previously appeared on the Forward Plan, the Forward Plan reference number and the date that the item was placed on the Forward Plan is included on all reports to Council Cabinet on those items, and in the minutes of any subsequent decisions relating to the items.
 - That wherever practicable items are retained on the Forward Plan for a minimum of three months before a decision is made by Council Cabinet.
 - That before any non-urgent decision on a Forward Plan item is taken, Council Cabinet confirms that adequate opportunity has been given to anyone wishing to make representations about the item and that this is noted in the minute of the decision together with a summary of any representations that were received by the officer identified in the Forward Plan.
 - That the list contained in Table 2 of the attached report, or a list of similar content, is maintained and is made accessible through the Council's Committee Information Website (CMIS).

- 2.3 On 20 February 2008 a meeting was held between the Chair and Vice Chair with the Leader and Deputy Leader to discuss Commission recommendations for the Forward Plan.
- 2.4 The Leader and Deputy Leader gave assurances that procedures would be tightened up and an audit trail be made available.
- 2.5 This report details the Key and Budget Performance Framework decisions taken by Council Cabinet during the period 20 April – 8 June
- 2.6 Where it has been possible to do so, the Council Cabinet decision has been related to the relevant Forward Plan item. In these cases the time between the item being placed on the Forward Plan and the decision being made by Council Cabinet is shown in the table.
- 2.7 When an item has not been included on the forward plan, the report author was asked to provide an explanation for its absence. These responses are provided in the table in appendix 2.
- 2.8 Since 29 January 2008 this report has been a regular standing item on the Scrutiny Management Commission's agenda. This enables the Commission to ensure that the Forward Plan is being used correctly by officers and helps all Commissions to plan their work programmes effectively.

For more information contact:	Ellen Bird 01332 255599 e-mail Ellen.bird@derby.gov.uk
Background papers:	Appendix 1 – Implications
List of appendices:	Appendix 2 - Council Cabinet Key and Budget and Policy Framework Decisions –20 April – 8 June 2010

IMPLICATIONS

Financial

1. None arising from this report.

Legal

2. The Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations SI 2000/3272 govern the production and content of the Forward Plan. By the law it is prepared by the Leader and needs to include:

- (a) the issue on which the key decision is to be made;
- (b) where the key decision maker is: i) an individual, give their name and title or where the decision maker is a decision making body, its name and a list of its members (ie the Council Cabinet);
- (c) the date when, or the period within which, the key decision is to be made;
- (d) the identity of the principal groups or organisations the key decision maker proposes to consult before taking the decision;
- (e) the means by which the consultation at (d) is proposed to be undertaken;
- (f) the steps any person may take to make representations to the Council Cabinet (or to an individual decision maker) about the issue to be decided and the date those steps need to be taken by; and
- (g) a list of the documents submitted to the Council Cabinet (or individual decision maker) that relate to the forthcoming decision.

Personnel

3. None arising from this report.

Equalities impact

4. None arising from this report

Corporate Objectives

5. This report has the potential to link with all the Corporate Objectives,

Council Cabinet Key and Budget and Policy Framework Decisions – 20 April 2010 to 8 June 2010

Date of Council Cabinet meeting	Name of Key or Budget and Policy Framework Item on which Cabinet decision was made	Urgent Item?	Forward Plan Item Number	Forward Plan in which item first appeared	Approximate time for which item was available on Forward Plan	Reason why item not included on Forward Plan/ Urgency
20 April 2010	Housing and Private Finance Initiative: Final Tender	-	90/08	March 2009	1 Year	
	Determination of Admission Arrangements for Community and Voluntary Controlled Schools 2011/12	-	65/09	March 2010	2 Months	
	Adult Learning Service Course Fees	-	58/09	February 2010	3 months	
	Darley Abbey Regeneration Strategy	-	61/09	February 2010	3 months	
	Streetpride Update on Progress and Approval of way forward	N				The reason for this item being considered is that the Streetpride project is being developed to short deadlines and there have recently been a number of key developments that required agreement from Council Cabinet, because Streetpride implementation is in mid May.

Date of Council Cabinet meeting	Name of Key or Budget and Policy Framework Item on which Cabinet decision was made	Urgent Item?	Forward Plan Item Number	Forward Plan in which item first appeared	Approximate time for which item was available on Forward Plan	Reason why item not included on Forward Plan/ Urgency
	Transforming Adult Social Care (personalisation) Progress Report	-	35/09	October 2009	6 Months	
	Awarding of the Golf Course Management Contract	-	64/09	March 2010	2 months	
	The Rocket Site Breadsall	-	71/09	April 2010	1 Month	
	Accommodation Strategy	-			>4 Months	Relates to a previous Key Decision
8 June 2010	Building Schools For the Future	Y	75/09	March 2010	4 Months	The reason for requesting that call-in be suspended is that Derby's Building Schools for the Future programme is at a critical stage with the pending appointment of the preferred bidder. It is important for the preferred bidder to be appointed as quickly as possible to ensure Derby's Building Schools for the Future Programme remains on target, and meets the externally imposed BSF deadlines.

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	List of Approved Contractors for Building, Demolition, Electrical and Mechanical Works	N				The reason for this item being considered is that there has been considerable pressure to get the report ready for 8 June and it was an oversight that it was not included in the Forward Plan. The report is to replace the interim list of approved contractors which was approved by Council Cabinet on 2 September 2008.
	Proposal to Close Merrill College and re-open it as a National Challenge Trust school from September 2010	-	75/09	May 2010	1 Month	
	Leisure Facility Strategy	N				The reason for this item being considered is that in order to maintain the progress in delivering the Leisure Strategy it was recommended that the report be brought forward to the June meeting of Council Cabinet.