

Time commenced 6:00 pm  
Time finished 6.12 pm

**GENERAL LICENSING COMMITTEE  
17 JULY 2014**

**Present:** Councillor Jackson (Chair)  
Councillors Barker, Hezelgrave, Hickson, J Khan, Pegg, Sandhu, Poulter,  
Roberts and Skelton

**01/14 Apologies for Absence**

Apologies for absence were received from Councillors Eldret, Whitby, Redfern, Keith, A Holmes and Poulter.

**02/14 Late Items to be Introduced**

There were no late items.

**03/14 Declarations of Interest**

There were no declarations of interest.

**04/14 Minutes of the Previous Meeting**

The minutes of the meetings held on 10 April 2014 were agreed as a correct record and signed by the Chair.

**05/14 Mobile Homes Fees Policy**

The Committee considered a report from the Strategic Director of Neighbourhoods on mobile home fees policy. It was reported that the legislation regarding the licensing of mobile home sites has changed. The legislation introduced new local authority powers, including new enforcement powers and the ability to charge for some licensing functions. The Committee noted that before any charging regime is implemented, the Council must agree a Mobile Homes Fees Policy following consultation with existing licence holders and current residents.

Members questioned whether a bench marking procedure had been carried out with neighbouring authorities. The officer reported that the costs involved needed to be recoverable and justifiable against the fee, so that a benchmarking exercise would be inconclusive because of local factors.

**Resolved:**

- 1. That Committee adopts a charging regime for mobile homes sites and authorises the Service Director, Environment and Regulatory Services, to go out to consultation with existing licence holders**

**and current residents on the proposed Mobile Homes Fees Policy as set out in the report;**

- 2. That Committee notes and approves the consultation timetable set out in the report on the proposed Mobile Homes Fees Policy;**
- 3. That Committee authorises the Chair, in consultation with the Service Director, Environment and Regulatory Services, to consider the comments made during the consultation period and propose a final draft version of the Mobile Homes Fees Policy to be considered at the December meeting of the committee.**