



Derby City Council

**Corporate Scrutiny and Climate Change Board
16 September 2013**

ITEM 8

Report of the Chief Executive and Strategic
Director of Resources

Annual Report 2012/13

SUMMARY

- 1.1 The Council produces an Annual Report each year to publicise its achievements and progress made in delivering its Council Plan priorities.
- 1.2 This year the Annual Report has been produced in two parts. Firstly, a summary document which provides highlights from each Cabinet Portfolio, which will be printed and distributed to key stakeholders. Secondly, a consolidated online version of the Annual Report which includes the Statement of Accounts, Annual Governance Statement and performance outturn data.
- 1.3 This report presents the draft Summary Annual Report 2012/13 for Scrutiny to review prior to approval by Audit and Accounts on 24 September 2013 and Council Cabinet on 16 October 2013. The draft Annual Report will be disseminated to members prior to the meeting.

RECOMMENDATION

- 2.1 To review the draft version of the Annual Report 2012/13.

REASON FOR RECOMMENDATION

- 3.1 The Annual Report provides evidence to the local community of the progress made by the Council in achieving its Council Plan priorities and demonstrating value for money. The Report also helps meet the Best Value duty and Code of Recommended Practice on Local Government Transparency.

SUPPORTING INFORMATION

- 4.1 The Council produces an Annual Report each year to publicise its achievements and report progress against...
- Priorities contained within the Council Plan.
 - Key Performance Indicators from the Council Scorecard.
 - Medium Term Financial Plan (MTFP).
- 4.2 The audience for the Annual Report is primarily external, in terms of members of the public, local community groups, businesses and partner agencies. However the report also meets internal reporting requirements to ensure rigorous review of the Council Plan, MTFP and key performance targets.
- 4.3 This year, the Annual Report has been produced in two parts....
- **Summary Annual Report** - to communicate headline performance and financial information based on the statement of accounts and year-end performance reports presented to Cabinet on 10 July 2013. This year's report will include more information regarding governance with improved signposting to the Consolidated Annual Report.
 - **Consolidated Annual Report** – which will bring together governance information such as the Statement of Accounts, Annual Governance Statement and performance outturn data on the Council's website. This is consistent with good practice and creates a more accessible and transparent online governance resource.
- 4.4 The Summary Annual Report will be disseminated to board members prior to the scrutiny board meeting. Once approved, this document will be printed and distributed to all elected members, partners, Council reception areas, libraries, children's centres etc.
- 4.5 Next steps include approval by Audit and Accounts on 24 September 2013, followed by presentation to Council Cabinet on 16 October 2013. The proposed publication date for both elements of the Annual Report is 17 October 2013.
- 4.6 The Annual Report will be publicised through the website, social media and will link into the 'Proud of Derby' campaign. A Communication Plan has been developed in conjunction with the Communications Team.

OTHER OPTIONS CONSIDERED

- 5.1 The Council could choose not to produce an Annual Report. However this is not deemed appropriate in light of recommended good practice to publish regular performance and financial information to local communities.

This report has been approved by the following officers:

Legal officer	
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Financial officer Human Resources officer Estates/Property officer Service Director(s) Other(s)	Director of Strategic Services and Transformation
For more information contact: Background papers: List of appendices:	Heather Greenan 01332 643462 email:heather.greenan@derby.gov.uk None Appendix 1 – Implications

IMPLICATIONS

Financial and Value for Money

- 1.1 The Annual Report communicates our performance in achieving a balanced outturn compared to budget published in the Medium Term Financial Plan and delivery of value for money. The costs of producing the Annual Report are minimal and covered through existing budget provision.

Legal

- 2.1 None noted.

Personnel

- 3.1 The Annual Report includes performance against some of the people indicators in the Council Plan.

Equalities Impact

- 4.1 The Annual Report provides information on how well the Council has met its equality objectives.

Health and Safety

- 5.1 None arising.

Environmental Sustainability

- 6.1 None arising.

Property and Asset Management

- 7.1 None arising.

Risk Management

- 8.1 None arising.

Corporate objectives and priorities for change

- 9.1 The Annual Report provides evidence of performance against all priority outcomes contained within the Council Plan.