



DERBY CITY COUNCIL

## SRUTINY MANAGEMENT COMMISSION 13 DECEMBER 2005

Report of the Director of Corporate Services

### Meetings of Individual Members of the Council Cabinet

#### RECOMMENDATION

1. To note the proposed arrangements for meetings of individual members of the Council Cabinet.

#### SUPPORTING INFORMATION

- 2.1 At its meeting on 23 November 2005, full Council approved recommendations for Phase 2 of the changes to political management arrangements. These included a recommendation to delegate powers to individual members of the Council Cabinet and to set up regular meetings at which Council Cabinet members would take decisions and liaise with appropriate scrutiny chairs and vice chairs.
- 2.2 The Chair has asked that the attached paper, which sets out how these meetings will work in practice, be brought to the Commission for information.

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**Background papers:** None  
**List of appendices:** Appendix 1 – Implications  
Appendix 2 – Meetings of Individual Members of the Council Cabinet

<b>IMPLICATIONS</b>
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**Financial**

1. These are set out in the report to full Council.

**Legal**

2. These are set out in the report to full Council.

**Personnel**

3. These are set out in the report to full Council.

**Equalities Impact**

4. These are set out in the report to full Council.

**Corporate Objectives and Priorities for Change**

5. These are set out in the report to full Council.

### Meetings of Individual Members of the Council Cabinet

1. This paper sets out how meetings of individual Cabinet members will work in practice.
2. Because there are very few free evenings in the Council calendar, it is assumed these meetings will all take place during the day at a time convenient to the Cabinet member concerned.
3. It is proposed that the meetings arrangements are streamlined so that, as far as possible, all related meetings take place on the same day. Much will depend on the Cabinet member's wishes but a possible timetable could be:
 

2.00 pm	Part 1 – decision taking meeting with formal agenda, reports etc. with opposition spokespeople / scrutiny chair(s) / scrutiny vice chair(s) invited to attend and speak.
2.45 pm	Part 2 – Session A – liaison meeting with scrutiny chair(s) / vice chair(s)
3.30 pm	Part 2, Session B – Co-ordination Meeting with officers.
4. Attached is a table showing the alignment of Cabinet and Scrutiny portfolios. It will be seen that, in some areas, there is considerable overlap. This is further illustrated by the table below which shows the scrutiny chairs / vice chairs to be invited to each Cabinet member meeting:

Cabinet Member	Scrutiny Chair(s) / Vice Chair(s)
1. Leader – Corporate Policy - Williamson	Graves Latham Jones Higginbottom
2. Deputy Leader – Personnel, Performance Management & Economic Development - Roberts	Graves Latham Jones Higginbottom Travis Jackson
3. Environment & Direct Services – Bolton	Ahern P Berry

<b>Cabinet Member</b>	<b>Scrutiny Chair(s) / Vice Chair(s)</b>
4. Housing & Social Inclusion – Nath	Graves? Latham? Jones Higginbottom
5. Leisure & Cultural Services – Dhindsa	Travis Jackson
6. Children’s and Education Services – Wynn	MacDonald Allen E Berry Turner
7. Community Services, Regeneration, Equalities & e-Government – Bayliss	Graves Latham Jones Higginbottom Travis? Jackson?
8. Planning & Transportation – Repton	Ahern P Berry Travis Jackson
9. Adult Services – Hussain	MacDonald Allen E Berry Turner Jones Higginbottom Travis Jackson

It can be seen that, because portfolios do not match, certain scrutiny chairs / vice chairs could have a large number of meetings to attend. The entries with question marks are those where only one item applies or it is unclear where the item fits, e.g. concessionary fares. It is not proposed to invite these chairs / vice chairs to these particular meetings.

5. Constitutional Services have begun contacting Cabinet members, scrutiny chairs / vice chairs and opposition spokespeople to arrange the meetings.