

Information Systems (IS) Strategy

SUMMARY

- 1.1 The report provides an overview of the proposed new Information Systems Strategy which is attached as appendix 2.

RECOMMENDATIONS

- 2.1 To approve the new Information Systems Strategy.
- 2.2 To note the continued governance role of the Information Systems Strategy Board in implementing and monitoring this strategy.
- 2.3 To note the requirement for business owners in respect of planning and managing the replacement of existing IS contracts in accordance with contract procedures.
- 2.4 To note the need and intention for further consolidation and rationalisation of applications software and of separate websites.

REASONS FOR RECOMMENDATION

- 3.1 The previous IS strategy was written in 2011 and covered the period of the contract with Serco; this new strategy covers the period when we are moving to cloud computing and ending the out-source contract.
- 3.2 It is important to restate the governance arrangements and the delegated authority in accordance with the constitution, and with contract procedures and procurement rules, that the Information Strategy Board has.
- 3.3 It is equally important to confirm that although some budgets have been centralised to support efficient operational management (which has delivered year on year savings since 2013/14), that systems and contracts are owned by the business and that key decisions need to be taken and managed by the business with the active support of the IS department.
- 3.4 The need to further rationalise application software will help to achieve:
- i) Cost reduction in support of efficiency, financial targets and budget pressures
 - ii) To reduce the cost of duplicate data entry and management and/or the cost of

- interfaces between systems in order to share data or complete transactions
- iii) Simplify the user interface for customers and staff

3.5 The need to rationalise and consolidate websites will help to achieve:

- i) A stronger common and corporate identity for the Council
- ii) Cross fertilisation of customers and improved customer experience
- iii) Reduce the cost and ensure all web enabled services meet accessibility compliance requirements (many do not currently)
- iv) Reduce the cost of separate domains, separate content management system and disparate training and support needs.



Derby City Council

COUNCIL CABINET

11 November 2015

Report of the Chief Executive

SUPPORTING INFORMATION

- 4.1 The proposed new strategy is attached as appendix 2.
- 4.2 The annual IS business plan will provide further detailed information each year.

OTHER OPTIONS CONSIDERED

- 5.1 None, a new strategy is required.

This report has been approved by the following officers:

Legal officer Financial officer Human Resources officer Estates/Property officer Service Director(s) Other(s)	Emily Feenan Toni Nash, Head of Finance Nick O'Reilly, Director of Digital services
For more information contact: Background papers: List of appendices:	Nick O'Reilly, 643254 Reports to Cabinet December 2013, December 2014 and June 2015 1) Implications 2) Proposed new IS Strategy

IMPLICATIONS

Financial and Value for Money

- 1.1 The strategy itself has no direct financial or value for money elements but is aimed to help the council to achieve better value for money and to meet the revenue and capital budget obligations.
- 1.2 The strategy restates the requirement for financial governance and for adopting the contract procedures and following procurement regulations in respect of information system contracts.

Legal

- 2.1 The strategy itself has no direct legal implications.
- 2.2 In implementing this strategy and especially when replacing or letting new contracts we will involve the relevant legal officers before and during the procurement process and in the final approval process before contracts are awarded.

Personnel

- 3.1 Further investigation will be undertaken to determine the impact of employees using their own devices and any policy, contractual implications this may have.

IT

- 4.1 This strategy will govern the future management of the IS service and will be the key document between the council plan and the annual business plan that directs investment and management of the IS service.

Equalities Impact

- 5.1 This new strategy does not change the approach to equality, and the need to provide accessible information systems for staff and customers remains an important objective.

Health and Safety

- 6.1 None

Environmental Sustainability

- 7.1 The IS strategy itself does not directly cover environmental sustainability however operational procedures such as compliance with disposal and recycling regulations

and including environmental performance when procuring hardware and network components will continue to be applied.

Property and Asset Management

- 8.1 Adopting cloud computing means we need less on-premise facilities to host and manage the ICT environment.

Risk Management

- 9.1 The IS strategy includes the need to manage operational and project risks as part of the governance arrangements.
- 9.2 The IS strategy also covers information governance and information security risk management, and the IS department will continue to work closely with the Information Governance team to ensure effective information risk management.

Corporate objectives and priorities for change

- 10.1 The IS Strategy will be applied in accordance with corporate objectives and priorities. As this is a 3 to 5 year strategy we have avoided detailing such explicitly because the council itself may have new and different objectives and priorities.

Proposed new IS Strategy

The draft strategy is attached

The proposed approval process for this new strategy is as follows:

- 1) Submitted to Information System Strategy Board Meeting 14 September 2015
(issued on or before 1 September 2015)
- 2) Circulated for comment to Appendix 1 officers (on or before 1 September 2015)
- 3) Submit to Chief Officer Group for its meeting 14 October 2015
- 4) Approval by Lead Member and/or Cabinet October 2015