

Council Annual Report 2012/13

SUMMARY

- 1.1 The Council produces an Annual Report each year to publicise its achievements and progress made in delivering its Council Plan priorities.
- 1.2 This report presents the draft Summary Annual Report 2012/13 for Scrutiny to review prior to approval by Audit and Accounts on 4 September 2013 and Council Cabinet on 11 September 2013.

RECOMMENDATION

- 2.1 To review the draft version of the Annual Report 2012/13.

REASON FOR RECOMMENDATION

- 3.1 The Annual Report provides evidence to the local community of the progress made by the Council in achieving its Council Plan priorities and demonstrating value for money. The Report also helps meet the Best Value duty and Code of Recommended Practice on Local Government Transparency.

SUPPORTING INFORMATION

- 4.1 The Council produces an Annual Report each year to publicise its achievements and report progress against...
 - Priorities contained within the Council Plan.
 - Key Performance Indicators from the Council Scorecard.
 - Medium Term Financial Plan (MTFP).
- 4.2 The audience for the Annual Report is primarily external, in terms of members of the public, local community groups, businesses and partner agencies. However the report also meets internal reporting requirements to ensure rigorous review of the Council Plan, MTFP and key performance targets.

4.3 As in previous years, the Annual Report has been produced in two parts....

- **Summary Annual Report** - to communicate headline performance and financial information based on the statement of accounts and year-end performance reports presented to Cabinet on 10 July 2013. This year's report will include more information regarding governance with improved signposting to the Consolidated Annual Report.
- **Consolidated Annual Report** - which will bring together the reported performance outturn information for 2012/13, annual statement of accounts, engagement activity and other governance documents. This will be primarily web-based.

4.4 Next steps include approval by Audit and Accounts on 4 September 2013, followed by presentation to Cabinet on 11 September 2013.

4.5 The proposed publication date for both of these documents is 12 September 2013.

4.6 The Annual Report will be publicised through the website, social media and will link into the Pride of Derby campaign. A communication plan has been developed in conjunction with the Communications Team.

4.7 A draft version of the Annual Report will be circulated to members in advance of the meeting.

OTHER OPTIONS CONSIDERED

5.1 The Council could choose not to produce an Annual Report. However this is not deemed appropriate in light of recommended good practice to publish regular performance and financial information to local communities.

This report has been approved by the following officers:

Legal officer Financial officer Human Resources officer Estates/Property officer Service Director(s) Other(s)	Director of Strategic Services and Transformation Head of Performance and Improvement
For more information contact: Background papers: List of appendices:	Sharon Hancock 01332 643454 email:sharon.hancock@derby.gov.uk None Appendix 1 – Implications Appendix 2 – Draft Annual Report 2012/13 – To follow

IMPLICATIONS

Financial and Value for Money

- 1.1 The Annual Report communicates our performance in achieving a balanced outturn compared to budget published in the Medium Term Financial Plan and delivery of value for money. The costs of producing the Annual Report are minimal and covered through existing budget provision.

Legal

- 2.1 None noted.

Personnel

- 3.1 The Annual Report includes performance against some of the people indicators in the Council Plan.

Equalities Impact

- 4.1 An equalities impact assessment will be carried out prior to the Annual Report being published.

Health and Safety

- 5.1 None arising.

Environmental Sustainability

- 6.1 None arising.

Property and Asset Management

- 7.1 None arising.

Risk Management

- 8.1 None arising.

Corporate objectives and priorities for change

- 9.1 The Annual Report provides evidence of performance against all priority outcomes contained within the Council Plan.