

SPONDON NEIGHBOURHOOD BOARD

Minutes of the Meeting held on Wednesday 16 October 2013 at St Werburgh's Church Parish Rooms, Church Street,

Present:

Councillor Poulter(Chair)	Derby City Council
Councillor Jennings	Derby City Council
Insp Cannon	- Derbyshire Police
Tom Strachan	Neighbourhood Watch
Mark Davis	- Spondon Traders Association
Corinne Eyre	- Church of St Werburgh's
Susan Miller	- Resident
Nic Roulstone (from 7.40pm)	Resident
Jonathan Smales	Resident

In Attendance:

Richard Smail	- Neighbourhood Manager - DCC
Mandy Douglass	Neighbourhood officer - DCC

Apologies

Councillor Williams	Derby City Council
Father Julian Hollywell	Resident
Peter Berry	Resident
Jennifer Slatcher	- Spondon Community Association
Ruth Hardy	CYP Youth Worker
Youth Club Members	Spondon Youth Club

Item		Action
17/13	Introductions Councillor Poulter welcomed everyone to the meeting. Introductions made. Apologies as above	
18/13	Minutes of Last Meeting and Matters Arising Minutes The Minutes of the meeting held on Wednesday 26 June 2013 were agreed as an accurate record with the amendment to include Tom Strachan as present. Matters Arising. All matters arising agreed as completed Spondon Crusaders AFC have their new kit with Spondon Neighbourhood Board and Council logo on their shirts. Photos taken with the Chair of the Board.	
19/13	Late Items Agreed VIC Award Spondon Cricket Club thanks Chairs report to cover local events and activities	
20/13	Chairs Report Councillor Poulter updated Board on recent activities and events: 1. Acorn Way Planning application - a planning application submitted for outline permission for homes off Acorn Way with access off	

	<p>Derby Road. Over 100 residents had attended a public meeting arranged by the Spondon Councillors. Over 40 comments already registered online. The meeting was informed about how to make comments. Concerns were expressed about drainage, access, infrastructure, impacting on the Green Wedge.</p> <p>2. Spondon Parking Campaign – A street briefing had taken place on 10 October on Church Street and West Road in response to complaints received about school parking.. Attended by Councillors, Neighbourhood Officers, Traffic management officer, Civil Enforcement Officer to engage with both local residents and parents. Derbyshire Fire and Rescue also attended and considered not a major issue as they could access all locations while cars were parked. The team is now looking at solutions to the issues raised. More details to follow from the neighbourhood Officer. A follow up event will be planned for the other schools.</p> <p>3. Network Rail Awareness Event – Councillor Poulter and Mandy Douglass attended Network Rail Awareness event today. The barriers are manually controlled and gates are down for up to 2/3 minutes minimum and longer when a second train due. Work to be done to make it safer for cars waiting 'just over the brow of the hill'. Network Rail to continue their safety work in Spondon schools.</p>	
21/13	<p>Declarations of Interest</p> <p>Mark Davis declared an interest in the STA funding application.</p>	
22/13	<p>Youth Club and Young People in Spondon Report</p> <p>No report provided</p>	
23/13	<p>Police Report</p> <p>Insp Cannon reported on the work to tackle the two Spondon priorities:</p> <ul style="list-style-type: none"> • Auto crime and burglaries - Operation Topaz in place in Spondon allowed resources to be provided as needed to tackle theft from vehicles and burglaries. Two individuals recently disturbed in process of a crime and now wanted. • ASB – The section 30 order had now expired in September as ASB incidents have reduced significantly showing it had been a success. • Crime update – non dwelling burglaries have increased. Smartwater is being promoted and referrals being made to Safer Spondon. Hence the proposal for funding for alarms being submitted. • Community Speedwatch on 30 September on Locko Road with 6 volunteers taking part. 17 of 159 vehicles stopped and spoken to <p>Action: Insp Cannon to check the Community Speedwatch initiative can continue in the winter if done in daylight</p> <ul style="list-style-type: none"> • Operation Cobweb – in place in Derby North to address Halloween and Bonfire calls for service especially at hotspots 	Insp Cannon

	<ul style="list-style-type: none"> Community Safety Awareness Event arranged for 22 October at ASDA to include auto crime, burglary and Cyber crime. Police will be present at Remembrance day parade in Spondon and at Spondon Alight event on 22 November Spondon Police Office – confirmed still plan to keep it as a local base Mosquito on Chapelside – query whether it was working. <p>Action: Insp Cannon to check operation of Mosquito on Chapelside</p>	Insp Cannon
24/13	<p>Neighbourhood Board Budget and Funding Applications</p> <p>The Board noted Community Budget of £13,867 and Streetpride Devolved budget of £17,333.</p> <p>The Board considered three applications.</p> <p>1. Spondon Dynamos Football club</p> <p>Board noted the application was for the younger club members to help them keep warm. Noted the same gloves could be purchased for less than £6 a pair which would allow more to be purchased.</p> <p>Agreed to fund. Conditions: Spondon Dynamos to acknowledge and recognise the Boards funding in their publicity. That the gloves should be retained and the club and handed out as required at training sessions allowing future younger players to benefit.</p> <p>Action: Richard to inform the group of their £240 funding and conditions.</p> <p>2. Spondon Traders Association</p> <p>Board noted a revised application for funding requesting £823.20 to fund an illuminated Christmas Tree decoration to be displayed as part of Spondon Alight. The project is being delivered in partnership with Borrowwood school. The pupils are designing a decoration and the winning design will be turned into a large illuminated decoration.</p> <p>Borrowwood are funding 50% of the costs. The plan is to encourage the schools to be more community minded and therefore STA will invite one primary school each year to design a new decoration to add to the Spondon alight offer. STA are funding over £1,800 towards the additional costs this year of erecting the lights and trees.</p> <p>Agreed to fund. Conditions; STA to acknowledge and recognise the funding provided by the Board.</p> <p>Suggested that West Park School is invited in 2014.</p> <p>Action: Richard to inform the group of their £823.20 funding and conditions.</p> <p>3. Spondon Neighbourhood Team – £2,000</p> <p>The Board noted the proposal is to allocate a devolved budget to the Neighbourhood Officer to provide a responsive service to local residents and Councillors. The funding will be available to be used to provide solutions in response to problems and issues raised by Councillors, residents or the community - such as the request for a bin, additional fencing, locks, publicity. Feedback will be provided to the Board on how the funding has been used.</p> <p>Agreed to fund. Conditions; To make sure the funding is used in line with</p>	<p>Richard Smail</p> <p>Richard Smail</p> <p>Richard Smail</p>

	<p>the Board expectations, the Neighbourhood Officer will seek agreement from the Ward Councillors for all proposals to spend the budget. Action: Richard to inform Neighbourhood Officer of £2,000 funding and conditions.</p> <p>Mark Davis proposed that more seating and benches are provided at key places within the village centre. More ideas on specific locations to be considered by the Highways Sub group. Action: Richard Smail and Mandy Douglass to create a portfolio of funded projects similar to the Achievements report produced in previous year. Photos and articles from all Board members welcomed.</p> <p><i>Extract from Ward Committee meeting held 16 October 2013</i></p> <table border="1"> <thead> <tr> <th>Organisation</th><th>Project</th><th>Community Budget</th></tr> <tr> <th></th><th></th><th>Code 495</th></tr> </thead> <tbody> <tr> <td>Children and Young People, Derby City Council</td><td>Two Youth Clubs at Craddock Avenue</td><td>£6,487.36</td></tr> <tr> <td>Children and Young People, Derby City Council</td><td>Friday Night Dance Group</td><td>£650</td></tr> <tr> <td>Spondon Crusaders AFC</td><td>New Kit and Footballs</td><td>£640</td></tr> <tr> <td>Derbyshire Police</td><td>Shed alarms and signs</td><td>£150</td></tr> <tr> <td>Spondon Dynamos Football Club</td><td>Equipment - Gloves</td><td>£240</td></tr> <tr> <td>Spondon Traders Association</td><td>Spondon Alight</td><td>£823.20</td></tr> <tr> <td>DCC - Spondon Neighbourhood Team</td><td>Various - Officers budget</td><td>£2,000</td></tr> <tr> <td>Total allocated</td><td></td><td>£10,990.56</td></tr> <tr> <td>Balance available</td><td></td><td>£2,876.44</td></tr> </tbody> </table>	Organisation	Project	Community Budget			Code 495	Children and Young People, Derby City Council	Two Youth Clubs at Craddock Avenue	£6,487.36	Children and Young People, Derby City Council	Friday Night Dance Group	£650	Spondon Crusaders AFC	New Kit and Footballs	£640	Derbyshire Police	Shed alarms and signs	£150	Spondon Dynamos Football Club	Equipment - Gloves	£240	Spondon Traders Association	Spondon Alight	£823.20	DCC - Spondon Neighbourhood Team	Various - Officers budget	£2,000	Total allocated		£10,990.56	Balance available		£2,876.44	<p>Richard Smail</p> <p>All Board members</p>
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25/13	<p>Local Transport Plan 2013/14 and 2014/15 Priorities and Streetpride Devolved Budget 2013/14 and 2014/15</p> <p>2012/13 LTP Update – the Board noted progress and feedback had been provided at the Forum meeting. Councillor Poulter reported that the Highways sub group had made specific responses to Traffic management. A variety of locations can have additional parking provided. Evidence of the research conducted suggested parking was not as big an issue as many perceived.</p> <p>Village Centre – Mark Davis confirmed STA had a recent meeting to comment on plans and they were very supportive he will feedback to Tim</p>																																		

	<p>Banton. He wants to see all the space at the front of the village hall used as Disabled parking and these comments have been made.</p> <p>Action: Mark Davis to feedback STA views to Tim Banton</p> <p>Dale Road – Councillor Poulter reported he had hoped to arrange a meeting with the businesses. It was hoped that the work delivered by the Council can act as a prompt to the businesses to invest in some additional work on private land. There was an idea that the introduction of the Your Bus could help ideas to develop an informal Park and Ride scheme at Dale Park</p> <p>2014/15 Decision - The Board considered the recommendations made by the Highways sub group on 11 September and agreed the following LTP priority Schemes for 2014/15:</p> <ul style="list-style-type: none"> • Priority 1 – Replacement of Slabbed Footways with tarmac on footways in the Sandringham Drive, Holyrood Close, Harlech Close, Hampton Close, Rannoch Close area - specific lengths to be confirmed by Highways maintenance based on accurate costs being provided • Priority 2 - Replacement of Slabbed Footways with tarmac on footways in the Sandringham Drive, Holyrood Close, Harlech Close, Hampton Close, Rannoch Close area - specific lengths to be confirmed by Highways maintenance based on accurate costs being provided. <p>Action: Richard Smail to submit LTP priorities</p> <p>Action: Highways maintenance to provide some approximate costings for the slabbed footways not on Sandringham Drive.</p> <p>Board recognised that additional traffic management work needed for Sandringham Road could impact on the amount of slabbed footway that can be replaced.</p> <ul style="list-style-type: none"> • Reserve – Safer Routes to School – to investigate, design and implement. 	<p>Mark Davis</p> <p>Richard Smail Highways maintenance</p>
26/13	<p>Streetpride Devolved Budget 2013/14 and 2014/15</p> <p>The Board considered the current Spend Plan and agreed the following amendments:</p> <ol style="list-style-type: none"> 1. Increase Bulky Waste to £1,250 2. Bulb planting in grassed areas to be West Park Nature Reserve working with Springfield school - £350 of the £700 budget 3. Bins: Richard Smail explained Parks were unable to locate a bin on Brunswood at Oxford Street entrance. Therefore Board suggested an alternative location as the 'Village Green' behind the Hall. (<i>Note the bin has now been approved to go onto Brunswood as planned</i>) <p>Two more bin locations needed on the Highway</p> <p>Action: Highways subgroup to agree Streetpride Devolved budget details</p>	<p>Highways sub group</p>

4. Mechanical Footway cleaning reduce to £250. To be spent on South Avenue from Corner to Gravel Pit Lane, Hall Dyke and Beech lane.

Activity	Cost	Notes
Child pedestrian training at 4 primary schools	£4,388	Child pedestrian Training Yr 2 Togo Nogo Theatre £760, Holiday Packs £604. Be Bright be Seen (October) Size of school determines funding allocated
Speed Indicating Device (SID) installations	£1,570	Programme is: New installations: <ul style="list-style-type: none"> • Sandringham Drive • Borrowash road (@£470x2 = £940) Returns: <ul style="list-style-type: none"> • Locko Road • Moor Street (@ £315 x 2 = £630)
Dropped kerb	£2,500	Chapel lane/Sancroft road junction
Bulky waste collection service	£1,250	Scheme started 1 October 2013. When the allocated £1,000 is used up scheme ends.
Gully cleansing	£160	Sub group identified Gulleys on Chapel Street, Locko Road and Church Street.
Extra jitty(footway) cleansing	£400	Locations: <ul style="list-style-type: none"> • Dale Road to Holyrood Close • Gascoigne Drive to Werburgh Close • Mercian Mews to Merchant Avenue • Park Road end down steps along footpath adjacent to school staff parking for 50 metres
Plant bulbs in grassed areas/parks and shrubs/trees	£700	£350 for bulbs to work with Asterdale School to plant bulbs on Willowcroft Park £350 for Nature Reserve/Springfield School project
Provide extra street type litter bins in areas where dog fouling and litter a problem	£2,098	Parks bin - £394 x 1 = £394. 1. <i>Brunswood Rec (Oxford St)</i> Streetpride bins: £426 x 4 = £1,704 2. West Road adjacent to footpath behind 2 Devas Gardens 3. tbc 4. Tbc 5. tbc

	Parks Ranger Service Deep Clean of Parks	£200	Include: <ul style="list-style-type: none"> • Dale Park • Linear park • Willowcroft Road park • Gravel Pit rec • Haddon Drive and open space 	
	Footpath to toposcope on Dale Park	£3,000	Work completed in time for opening.	
	Refurbish cast iron street name plates	£200	<ul style="list-style-type: none"> • Gladstone Road • Derwent Rise • Merchant Avenue 	
	Mechanical Footway sweeping	£250	South Avenue from corner to Gravel Pit Lane, Hall Dyke and Beech Court	
	Mechanical Road sweeping	£500	<ul style="list-style-type: none"> • Gladstone Road • Tbc • tbc 	
	TOTAL	£17,216		
2014/15 Spend Plan – the Board noted this had to be agreed by 20 December 2013 Action: Highways Sub Group to consider Spend plan for 2014/15 at next meeting				Highways sub group
27/13	Section 106 Funding available in Spondon The Board noted the report and in particular the recent availability of section 106 funding from the Huntley Avenue development which will appear on the next quarterly report. There will be £ 67,000 for open space, £2,000 ring fenced for grasslands and £44,000 for highways within the locality. The Board suggested that the £67,000 could be used to provide new facilities on Dale Park, initial thoughts included a Skate Park or a Youth Shelter. SRSp2-01 – Rhapsody Development £16,024.91 – Board suggested that the remaining funding is used to improve the Spondon Library or to enhance public space within the village centre. Richard Smail reported that the funding from CitC-01 – City Contracting £49,510 – was being used to deliver an upgrade to the crossing on Acorn Way to a Toucan crossing. The work was due to be completed by March 2014 and any underspend would be available for reallocation.			
28/13	Spondon Neighbourhood Board Sub Group Reports Highways Cleaner Greener – Councillor Poulter reported that the group was considering the Streetpride Budget spending Plan for 2014/15 at its next meeting Communications -			

	<p>Councillor Jennings reported that details about activities still being submitted to C&C and other outlets.</p> <p>The funding managed by the SCA on behalf of the Board will be used to fund SCAN in 2014 and to produce a simple achievements booklet.</p> <p>Action: Mandy Douglass to identify some prices for Achievements booklet</p> <p>Safer Spondon</p> <p>Sue Miller reported on recent activities including working with the Police on distributing shed alarms and Police asking for smartwater leaflets. Stocks still in place for sale to residents. Considering buying a new gazebo from the funds which will be available to the Board to use.</p> <p>Spondon Youth Initiative</p> <p>The £250 unused funding from Sporting Futures had now been received back and was being allocated to SYI to deliver activities for young people.</p> <p>Village Rejuvenation Team -</p> <p>Mark Davis fed back on recent meetings being held by the group. Managing the Town Team £10,000 funding which was used to deliver Spondon Day and will be used to fund the additional parking spaces on the village hall car park as part of the LTP priority.</p>	Mandy Douglass
29/13	<p>Neighbourhood Management Update</p> <p>The Board noted the report outlining the work delivered since August 2013 by Mandy Douglass the Spondon Neighbourhood Officer. The report highlighted the types of issues being dealt with. The Board noted that much of the work is around delivering projects to tackle the Board priorities.</p> <p>Mandy was thanked for the excellent results.</p>	
30/13	<p>Late Items</p> <p>Richard Smail reported on a letter from Spondon Cricket Club thanking the Board for the support last year to help improve the cricket square.</p> <p>VIC Award -Spondon Board has received a certificate of appreciation from Spondon VIC for their support in 2013.</p>	
31/13	<p>Dates of Future Meetings</p> <p>Board meetings: 11 December, 12 February 2014</p> <p>Forum meetings: 27 November, 5 March 2014.</p>	

23/13	Insp Cannon to check the Community Speedwatch initiative can continue in the winter if done in daylight
23/13	Insp Cannon to check operation of Mosquito on Chapelside
24/13	Richard Smail to inform groups of the funding approvals.
24/13	Richard Smail and Mandy Douglass to create a portfolio of funded projects similar to the

	Achievements report produced in previous year. Photos and articles from all Board members welcomed.
25/13	Mark Davis to feedback STA views to Tim Banton
25/13	Richard Smail to submit LTP priorities
25/13	Highways maintenance to provide some approximate costings for the slabbed footways not on Sandringham Drive.
26/13	Highways subgroup to agree Streetpride Devolved budget details
26/13	Highways Sub Group to consider Spend plan for 2014/15 at next meeting
28/13	Mandy Douglass to identify some prices for Achievements booklet