



Derby City Council

Forward Plan

**Published
13 February 2018**

What is the Forward Plan?

ITEM 5

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➦ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or any grant or loan of over £25,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 13 March 2018.

Forward Plan

Published 13 February 2018

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| COMMUNITIES AND PLACE | STRATEGIC DIRECTOR CHRISTINE DURRANT |
| Reference – Date Inserted into Forward Plan | 72/14 – February 2015 |
| Decision | Building Energy Management Strategy and Policy |
| What is the decision to be taken? | To approve the building energy management strategy and policy |
| Who will be consulted? | Corporate consultees |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Neighbourhoods and Public Protection – Councillor Afzal |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Penny Marshall, Carbon Reduction Commitment Manager 641787 or 07391739261 |
| Summary - Through the application of the Policy the Council's staff, managers and members can contribute towards reducing the carbon emissions from its corporate property assets by responsible energy management. This will ultimately reduce the Council's energy consumption and hence release energy budgets for use in the delivery of direct services. | |
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| Reference / Date Inserted into Forward Plan | 11/15 – July 2015 |
| Decision | Support for the Delivery of Phase 2 of the Castleward Urban Village |
| What is the decision to be taken? | To approve support for the delivery of phase 2 of the works |
| Who will be consulted? | Relevant internal teams, Leadership and Chief Officer Group |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | No |
| Cabinet Portfolio Area | Regeneration and Economy – Councillor Rawson |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Matthew Wilson, Regeneration Manager 641589 |
| Summary - Following the increasingly positive impact of Phase 1, the report details the nature and extent of Derby City Council support required to enable the delivery of Phase 2 of the Castleward Urban Village. | |
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| Reference / Date Inserted into Forward Plan | 54/15 – February 2016 |
| Decision | Our River Our City (Derby Riverside) Masterplan Options |
| What is the decision to be taken? | To approve the preferred Masterplan options for delivery of the proposed flood defences and wider regeneration of the North Riverside |
| Who will be consulted? | Our River Our City Corporate Board and Chief Officer Group |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Regeneration and Economy – Councillor Rawson |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Catherine Williams, Head of Service Regeneration Projects 641639 |
| Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation. | |
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| Reference / Date Inserted into Forward Plan | 57/15 – February 2016 |
| Decision | Adoption of Markets Rights Policy |
| What is the decision to be taken? | To adopt the Markets Rights Policy to ensure that the Council is able to effectively regulate markets within Derby |
| Who will be consulted? | Market Stakeholders |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Neighbourhoods and Public Protection – Councillor Afzal |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | John Tomlinson, Service Director for Communities, Environmental and Regulatory Services 641972 |
| Summary – The Council has long established right to provide and regulate markets in the city, initially dating back to 1154 under a Royal Charter and more recently under the Food Act 1984. In order to provide a framework under which those rights can be effectively applied, a Markets Rights policy needs to be adopted. | |
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| Reference / Date Inserted into Forward Plan | 23/16 – September 2016 |
| Decision | Development of the Former Britannia Court Site |
| What is the decision to be taken? | To approve options for the development of the former Britannia Court site |
| Who will be consulted? | Cabinet Member |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Housing and Urban Renewal – Councillor Hussain |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | James Beale, Housing Development Team Leader 640316 |
| Summary – To receive an update and recommendations for the development and use of the former Britannia Court site. | |
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| Reference / Date Inserted into Forward Plan | 70/16 – March 2017 |
| Decision | Review and Amendment of Rent Charges and Policies in Respect of Eaton Court |
| What is the decision to be taken? | To approve proposals to review and amend rent charges and policies in respect of Eaton Court |
| Who will be consulted? | Chief Officer Group, Cabinet Members and Internal Consultees |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Housing and Urban Renewal – Councillor Hussain |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | James Beale, Housing Development Team Leader 640316 and Angelina Novakovic, Housing Strategy Development Officer 640330 |
| Summary – The report sets out proposals to bring rent charges at Eaton Court in line with benchmark rates for shared ownership dwellings in the city and approve other policies in relation to Eaton Court. | |
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| Reference / Date Inserted into Forward Plan | 76/16 – May 2017 |
| Decision | Leisure, Culture and Tourism Options Appraisal |
| What is the decision to be taken? | To consider the Options Appraisal for alternative delivery models for Leisure, Culture and Tourism |
| Who will be consulted? | Key internal and external stakeholders |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Leisure, Culture and Tourism – Councillor Raju |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Claire Davenport, Director of Leisure, Culture and Tourism |
| Summary – The Options Appraisal Report provides the Council with the options for the future governance and delivery of the Leisure, Culture and Tourism department within the Council. The project has explored alternative delivery models and will recommend proposals for the future governance of these services. | |
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| Reference / Date Inserted into Forward Plan | 04/17 – July 2017 |
| Decision | iHub Phase 2 Development |
| What is the decision to be taken? | To approve phase 2 of the iHub development |
| Who will be consulted? | Internal consultees |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Regeneration and Economy – Councillor Rawson |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Alan Smith, Head of Economic Regeneration 641624 |
| Summary – To approve proposal to bring forward the development of land behind the iHub to include a new car park. | |
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| Reference / Date Inserted into Forward Plan | 11/17 – September 2017 |
| Decision | A52 Wyvern Transport Improvement Scheme – Update |
| What is the decision to be taken? | To provide an update on the A52 Wyvern transport Improvement Scheme |
| Who will be consulted? | None |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Regeneration and Economy – Councillor Rawson |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Tara McKenna, Project Co-ordinator A52 641755 |
| Summary – To give an update on the A52 Wyvern Transport Improvement Scheme. | |
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| Reference / Date Inserted into Forward Plan | 12/17 – September 2017 |
| Decision | Becketwell Regeneration Development |
| What is the decision to be taken? | To approve the appointment of a contractor to design and build a retaining wall to the rear of Duckworth Square |
| Who will be consulted? | None |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Regeneration and Economy – Councillor Rawson |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Paul Paige-Smith, Regeneration Project Manager 641621 |
| Summary – The report will put forward recommendations regarding the approval of either a design and build tendered solution with supporting governance documentation or recommendation to place an order through the EMPA Framework, dependant on value for improvement works or demolish and rebuild. | |
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| Reference / Date Inserted into Forward Plan | 17/17 – October 2017 |
| Decision | Infrastructure Programme Board Capital Programme (Highways and Transport, Flood Defence and Vehicles, Plant and Equipment) |
| What is the decision to be taken? | To approve capital work programme for highways and transport, flood defence and vehicles, plant and equipment |
| Who will be consulted? | Neighbourhood Board, Sustainable Transport Partnership, Infrastructure Programme Board, Chief Officer Group and Cabinet Member |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Neighbourhoods and Public Protection – Councillor Afzal |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Rachel Shardlow, Transport Planning Programming and Policy Team Leader 641770 |
| Summary – The Highways and Transport programme relates to Local Transport Plan 3, which sets out our transport strategy and implementation plan. The report relates to corporate budget decisions and the allocation of resultant budgets. | |
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| Reference / Date Inserted into Forward Plan | 28/17 – November 2017 |
| Decision | Future Packages of Our City Our River |
| What is the decision to be taken? | To approve future packages for the Our City Our River project |
| Who will be consulted? | Directors, Heads of Service and Wards Councillors |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Regeneration and Economy – Councillor Rawson |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Greg Jennings, Acting Director Regeneration, Property and Housing Projects 641617 |
| Summary – To approve future packages for the Our City Our River project. | |
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| Reference / Date Inserted into Forward Plan | 33/17 – November 2017 |
| Decision | Development of Prospective Local Measures to Comply with the Revised National Air Quality Plan |
| What is the decision to be taken? | To approve the development of prospective measures to reflect changes to national policy in June 2017 |
| Who will be consulted? | Statutory consultees and stakeholders |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Neighbourhoods and Public Protection – Councillor Afzal |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Nigel Brien, Acting Head of Traffic and Transportation 641833 |
| <p>Summary – Central Government revised the National Plan for NO2 from vehicle emissions in July 2017. The new national policy places requirements on the Council to develop a Local Plan for NO2, with a range of measures that could be developed to improve Air Quality. These measures require testing and work will take several months to examine the possible impacts and potential variations. Further reports will be required as part of the approval process for a local plan, which was submitted to the secretary of state in September 2017.</p> | |
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| Reference / Date Inserted into Forward Plan | 36/17 – December 2017 |
| Decision | Property Improvement Capital Programme 2018/19 |
| What is the decision to be taken? | To approve the property projects to be delivered in 2018/19 |
| Who will be consulted? | Chief Officers, Cabinet Members, Corporate Capital Programme Board and Corporate Property Board |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | No |
| Cabinet Portfolio Area | Regeneration and Economy – Councillor Rawson |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Arshie Mushtaq, Property Capital Programme Manager 641817 |
| <p>Summary – The report sets out the 2018/19 proposed planned property capital programme including the budget breakdown for each project. Funding will be prioritised against essential condition issues and health and safety requirements, including upgrading of fire alarms and emergency lighting systems, renewing life expired boilers, heating and air conditioning systems, replacement windows, re-roofing, structural repairs, kitchen upgrades and essential refurbishment.</p> | |
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| Reference / Date Inserted into Forward Plan | 37/17 – December 2017 |
| Decision | Acquisition of Dwellings Funded by the Housing Revenue Account |
| What is the decision to be taken? | To approve the acquisition of new build dwellings funded via the Housing Revenue Account to provide affordable rented housing |
| Who will be consulted? | Chief Officer Group and Cabinet Members |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | No |
| Cabinet Portfolio Area | Housing and Urban Renewal – Councillor Hussain |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | James Beale, Housing Development Team Leader 640316 |
| <p>Summary – The report will set out a proposal to acquire new build dwellings funded via the Housing Revenue Account to provide affordable rented housing.</p> | |
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| Reference / Date Inserted into Forward Plan | 38/17 – December 2017 |
| Decision | 'Move More Derby' – A Physical Activity and Sport Strategy for Derby |
| What is the decision to be taken? | To adopt 'Move More Derby' – a physical activity and sport strategy for Derby |
| Who will be consulted? | Stakeholders and partners across the system that influence physical activity and sport in Derby including the Culture and Leisure Board |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Leisure, Culture and Tourism – Councillor Raju |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Owen Swift, Participation Pathway Manager 641266 |
| Summary – Move More Derby sets a long-term vision for physical activity and sport in the city that positions its contribution towards wider aspirations for Derby. It is a strategy for the whole city, not a strategy solely for Derby City Council. | |
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| Reference / Date Inserted into Forward Plan | 40/17 – December 2017 |
| Decision | Adoption of the Planning Obligations Supplementary Document Review |
| What is the decision to be taken? | To adopt the Planning Obligations Supplementary Document Review |
| Who will be consulted? | Public Consultation, developers, agents, statutory bodies and the Regeneration and Housing Scrutiny Review Board |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 11 April 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Regeneration and Economy – Councillor Rawson |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Rachel Reid, Senior Planning Officer 642112 |
| Summary – The item relates to planning obligations or S106 contributions. The review brings the document up to date in light of the Derby City Local Plan 2017 and the Community Infrastructure Levy Regulations. | |
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| CHIEF EXECUTIVE | PAUL ROBINSON |
| Reference / Date Inserted into Forward Plan | 43/17 – January 2018 |
| Decision | Changes to the National Non Domestic Rates Policy for the Award of Discretionary Rate Relief (DRR) |
| What is the decision to be taken? | To approve minor changes to the National Non Domestic Rates Policy for the Award of Discretionary Rate Relief (DRR) |
| Who will be consulted? | None |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Finance and Governance – Councillor Shanker |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | John Massey, Head of Revenues and Benefits and Exchequer Services 643774 |
| Summary – To approve the required minor changes to the National Non Domestic Rates Policy for the award of Discretionary Rate Relief (DRR). | |
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| PEOPLE SERVICES | STRATEGIC DIRECTOR ANDY SMITH |
| Reference / Date Inserted into Forward Plan | 21/17 – October 2017 |
| Decision | Children Missing Education (CME) Policy Update |
| What is the decision to be taken? | To approve the adoption of a policy on Children Missing Education (CME) |
| Who will be consulted? | Relevant Officers |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Education and Skills – Councillor Russell |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Donna Brookes, Head of Locality 3 and 4 641317 |
| Summary – This is a policy update for children missing education to include children with special educational needs and disability and those on a part time timetable. | |
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| Reference / Date Inserted into Forward Plan | 26/17 – October 2017 |
| Decision | Improving Provision for Children and Young People with Special Educational needs and Disabilities |
| What is the decision to be taken? | To approve proposals to improve provision for pupils with Special Educational Needs and Disabilities |
| Who will be consulted? | Parents, carers, SEND partners and schools |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Education and Skills – Councillor Russell |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Gurmail Nizzer, Acting Director of Commissioning and Head of School Organisation and Provision 642720 and Paula Nightingale, Head of Inclusion 640351 |
| Summary – Consultation is to take place on improving provision for children and young people with Special Educational Needs and Disabilities. Following consultation, Council Cabinet will be asked to consider consultation responses and decide whether to approve those proposals that do not require a statutory process and publish a statutory notice for those proposals that do require a statutory process. There are no proposals to reduce funding for SEND provision. | |
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| Reference / Date Inserted into Forward Plan | 44/17 – January 2018 |
| Decision | Schools Capital Programme Priority Schemes for 2018/19 |
| What is the decision to be taken? | To approve the priority schemes for the Schools Capital Programme for 2018/19 |
| Who will be consulted? | None |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Education and Skills – Councillor Russell |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Gurmail Nizzer, Acting Director of Commissioning and Head of School Organisation and Provision 642720 |
| Summary – Council Cabinet will be advised of the Department for Education's capital announcement for Derby. Council Cabinet will be asked to consider the approval of the Schools Capital Programme priority schemes for 2018/19. The schemes will be subject to the approval of the Council's overall budget for 2018/19. | |
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| Reference / Date Inserted into Forward Plan | 48/17 – February 2018 |
| Decision | Changes in Funding Bands for Derby City Maintained Special Schools and Enhanced Resource Units |
| What is the decision to be taken? | To approve the changes in funding banding for Derby City maintained special schools and enhanced resource units as part of the strategic Special Educational Needs and Disabilities |
| Who will be consulted? | Public |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 14 March 2018 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Education and Skills – Councillor Russell |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Alison Parkin, Head of Finance 642674 |
| Summary – Special Schools and Enhanced Resource Units are funded by two elements of funding; place funding at a set national rate based on the number of places commissioned at the school and a banded additional element based on the needs of the child. It is proposed to change the banded element of the funding to provide transparency and equity across the schools in Derby. | |
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Changes since the last Forward Plan

| Date Item Considered | Key Decision | Forward Plan Item No | Forward Plan in which first appeared | Notes |
|----------------------|---|----------------------|--------------------------------------|-----------------------|
| 14 February 2018 | Regeneration of 6 Bold Lane Derby | 74/16 | May 2017 | |
| 14 February 2018 | Social Impact Bond for Edge of Care or Children in Care | 19/17 | October 2018 | |
| 14 February 2018 | Adult Social Care – Fees and Charges | 20/17 | October 2017 | |
| 14 February 2018 | Changes to the Council's Insurance Strategy | 30/17 | November 2017 | |
| 14 February 2018 | Grant to Derbyshire Wildlife Trust | 39/17 | December 2017 | |
| 14 February 2018 | Regional Adoption Agency for Derby, Derbyshire, Nottingham and Nottinghamshire Councils | 45/17 | January 2018 | |
| 14 February 2018 | Council Tax Exemption for Care Leavers from age 18 to 21 rising to 25 in April 2018 | 46/17 | January 2018 | |
| | Derby City Local Plan Part 2 – Issues and Options Consultation | 10/17 | August 2017 | Decision not required |
| | Vacant Property Management Strategy | 47/17 | January 2018 | Decision not required |