



SCRUTINY MANAGEMENT COMMISSION

TUESDAY 13 DECEMBER 2011 AT 6.00PM

MEMBERS' MEETING ROOM
FIFTH FLOOR, SAXON HOUSE
HERITAGE GATE, DERBY
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AGENDA

1. Apologies
2. Late items to be introduced by the Chair
3. Declarations of Interest
Members are invited to declare any interests they have in the business on the agenda, including;
 - *personal interests*
 - *prejudicial interests*
 - *whether the Group Whip has been applied in respect of any of the matters under consideration*
4. Minutes **Attached**
Confirmation of the minutes of the meeting of the Scrutiny Management Commission held on 8 November 2011
5. Call-in **None**
 - a. To consider any matter referred to the Commission in relation to a Call-in of a key decision
6. Councillor Call for Action **None**
 - a. To consider any matter referred by a Member of the Council in relation to a Call for Action

Items for Discussion

7. Structure of the City and Neighbourhood Partnership Team **K Johnson**
8. Revised Employee Code of Conduct **Attached**
9. Review of Governance and Ethical Standards **Attached**
10. Cleaning and Caretaking Review - Draft Business Case **Attached**

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| 11. | Scrutiny of items considered by the Council Cabinet not included in the Forward Plan | |
| 12. | Forward Plan
<i>To identify items in the Forward Plan for consideration at future meetings of the Commission. The Forward Plan is available on CMIS:</i>
http://dcc-dms01/CMISWebPublic/ForwardPlans.aspx | Attached |
| 13. | Retrospective Scrutiny
<i>To identify any issues warranting scrutiny</i> | Members |
| 14. | Response of the Council Cabinet to Commission's recommendations | None |

NOTES:

- (1) For more information on this agenda or the meeting please contact Sarah Koniarski on 01332 64 3650 or e-mail sarah.koniarski@derby.gov.uk If you are planning to attend the meeting and have any specific requirements please contact us on the number above for assistance.
- (2) Documents can be accessed on the council's website:
<http://cmis.derby.gov.uk/cm5/>

Click on the Committees tab and select the Scrutiny Management Commission from the list.
- (3) Any items marked **To Follow** will be posted onto the council's website and emailed to members when available. Please contact Sarah Koniarski if you require a hard copy.
- (4) Please note that refreshments for members of the committee will be served 30 minutes prior to the meeting in a third floor meeting room. If you have any special requirements please contact Jacquelynne Dominiczak on 01332 64 3654.