



DERBY CITY COUNCIL

## AREA PANEL 3 19 JANUARY 2005

Report of Assistant Director - Community Policy

### Area Panel Budget Proposals 2004/5

#### SUPPORTING INFORMATION

- 1.1 The Area Panel 3 budget allocation for 2004/5 is £22,000. The Panel also has an additional budget of £5,778 carried forward from 2003/4, which means that a total budget of £27,778 is available for allocation to projects during this financial year. A list of projects funded so far in 2004/5 is attached to this report in Appendix 3.
- 1.2 The area panel is asked to consider whether to support five applications for funding received from:

Applicant	Project	Ward	Funding requested
Bishop Lonsdale CE (Aided) Primary and Nursery School	Course for parents/ carers/ on Strengthening Families and Community Parent Programme	Abbey	£200
Duke of Edinburgh Award Group based at Bemrose Community School	Equipment for Duke of Edinburgh Award scheme	Arboretum, Abbey and Normanton	£2,000
Hindu Culture and Welfare Society of Derby	Friday Luncheon Club	Normanton and Arboretum	£2,500
Indus Project	How to drug proof your kids	Normanton and Arboretum	£1,096
One Voice Ek Awaaz	One Voice Ek Awaaz New Initiative	Normanton and Arboretum	£2,000
<b>Total funding requested</b>			<b>£7,796</b>

- 1.3 A short summary of each project is attached to this report in Appendix 2.
- 1.4 The Area Panel Grant Appraisal Panel met on 7 December to appraise each application against the new criteria agreed by Council on 21 April 2004. The purpose of the appraisal panel is to consider and appraise each application to support the area panel to make decisions to approve or reject applications. The Appraisal Panel has made a series of recommendations for each application and they are stated in the table in paragraph 1.5. More details about the recommendations are included in Appendix 2. The recommendations are based on the information provided by the applicants measured against the area panel funding criteria.

## 1.5 Appraisal Panel Recommendations

Applicant	Project	Recommendation
Duke of Edinburgh Award Group based at Bemrose Community School	Equipment for Duke of Edinburgh Award scheme	Approve
Bishop Lonsdale CE (Aided) Primary and Nursery School	Course for parents/ carers/ on Strengthening Families and Community Parent Programme	Approve
One Voice Ek Awaaz	One Voice Ek Awaaz New Initiative	Defer
Indus Project	How to drug proof your kids	Approve
Hindu Culture and Welfare Society of Derby	Friday Luncheon Club	Reject

1.6 The Council Constitution states that the Area Panels can 'use a delegated budget for local environmental and community purposes'. Therefore, if an application does not specifically refer to a local activity, consideration needs to be given to the appropriateness of allocating area panel funding to the project. In deciding whether to support each application, the area panel will assess the funding request against the funding criteria and its priorities.

1.7 The new funding criteria mean that applications need to provide a service in response to the needs of local residents and meet at least one of the following criteria:

- improve access for local people to existing services
- provide a service in response to an issue raised in a community update report
- contribute to improvements which will provide a benefit to local residents
- assist in providing an integrated service in response to an issue raised at an area panel meeting
- enable residents to participate in their community or at area panel meetings

Applications also need to:

- provide evidence of need for the application
- show evidence that ongoing maintenance or revenue costs have been approved by the relevant Council department, if necessary.

1.8 The priorities for supporting an application are that it:

- is from a voluntary or community group
- shows evidence of match funding or self help
- provides a service in response to the needs of local residents
- will directly benefit people living in the geographical area covered by the area panel
- show evidence of how the project will be sustained beyond the period of funding, if it is not a one-off project
- contributes to the delivery of one or more of the Council's corporate objectives.

- 1.9 In most circumstances, the amount of funding that the area panel will award to an applicant will be between £50 and £2,000. However, the area panel does have the discretion to award more if it considers the application to be a priority for the area.
- 1.10 If these five proposals are approved, the implications for the total budget for Area Panel 3 in 2004/5 will be:

<b>Area Panel 3</b>	<b>£</b>
Budget for 2004/5	£22,000
Budget carried forward from 2003/4	£5,778
Total commitments to date	£16,233
Total budget available for allocation in 2004/5	<b>£11,545</b>
Sub-total of proposals to consider in January 2005	£7,796
<b>Budget remaining if proposals for January are approved</b>	<b>£3,749</b>
<b>Abbey ward</b>	
Budget for 2004/5	£7,333
Budget carry forward from 2003/4	£1,793
Total commitments to date	£6,000
Balance available for allocation in 2004/5	<b>£3,126</b>
Sub-total of proposals to consider in January 2005	£866
<b>Budget remaining if proposals for January are approved</b>	<b>£2,260</b>
<b>Arboretum ward</b>	
Budget for 2004/5	£7,333
Budget carry forward from 2003/4	£650
Total commitments to date	£4,327
Balance available for allocation in 2004/5	<b>£3,656</b>
Sub-total of proposals to consider in January 2005	£3,465
<b>Budget remaining if proposals for January are approved</b>	<b>£191</b>
<b>Normanton ward</b>	
Budget for 2004/5	£7,333
Budget carry forward from 2003/4	£3,334
Total commitments to date	£5,906
Balance available for allocation in 2004/5	<b>£4,761</b>
Sub-total of proposals to consider in January 2005	£3,465
<b>Budget remaining if proposals for January are approved</b>	<b>£1,296</b>

## PROPOSED ACTION

- 2.1 To consider and determine the five applications for area panel funding.
- 2.2 To note the area panel spend to date in 2004/5 set out in Appendix 3.

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<b>Background papers:</b>	Area Panel Budget allocation criteria, Application form stored on file.
<b>List of appendices:</b>	Appendix 1 – Summary of implications Appendix 2 – Summary of applications and recommendations from the Area Panel Grant Appraisal Panel Appendix 3 – Funding approvals for 2004/5

<b>IMPLICATIONS</b>
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**Financial**

- 1.1 Area panels must consider priorities within the area when considering requests for funding. Not all requests that meet the criteria will be considered a priority. When supporting or rejecting an application over £1,000, Area Panel 1 must give reasons for its decision.

**Legal**

- 2.1 Area Panel 3 has delegated authority to use its budget for local environmental and community purposes.
- 2.2 Section 19 of the Local Government (Miscellaneous Provisions) Act 1976 empowers the Council to offer grants to voluntary and other organisations to provide any recreational facilities.
- 2.3 Any decision involving the making of a grant or loan over £1,000 to any voluntary body is deemed to have a significant impact on two or more wards and is therefore a key decision.
- 2.4 After a key decision has been taken, the Director of Corporate Services must publish a record of every executive decision taken at that meeting within two days of that meeting. The record must include a statement of the reasons for each decision and any alternative options considered or rejected at the meeting. No action will be taken on any such decision for five clear days from the date of publication.

**Personnel**

- 3.1 None other than those included in the application forms.

**Equalities impact**

- 4.1 None other than those included in the application forms.

**Corporate objectives and priorities**

- 5.1 The provision of grants to community projects can contribute to the delivery of the Council's key objectives and priorities. The summary of each project in Appendix 2 includes an indication of how each one contributes.

**Project:** Course for parents/ carers/ on Strengthening Families and Community Parent Programme

**Total cost of project: £500**

**Amount of funding requested: £200**

**Wards:** Abbey

The Village Learning Store has agreed to run a parenting skills course at Bishop Lonsdale Primary and Nursery school. The school can provide the accommodation and beverages free of charge, but they will need to provide a crèche for parents with young children. They estimate that this will cost £50 per session – based on 2 1/2 hours for 2 crèche workers.

It is recognised that children learn and succeed better when school and home provide common messages. Many of their parents have asked for helping in guiding and managing their children and this course will aim to empower them. The school is constantly seeking to involve and strengthen the local community. If the course helps a few of our families, then the effect is long lasting in terms of working with younger siblings, strengthening the position of parents and promoting good home-school links.

The project will begin with the provision of 3 fun outreach sessions on 22, 23, and 24 Feb 2005 in the play ground to engage parents in the project and build their interest in attending the parenting sessions. The Learning Store will also produce some leaflets for distribution to promote the course. This will be followed by the free course, which will be open to any parents but will target the parents of children with particular behavioural problems. The sessions will be held on:

- 4 March 2005                      2-2/1/2 hour sessions
- 11 March 2005                     2-2/1/2 hour sessions
- 18 March 2005                    2-2/1/2 hour sessions
- Possibly another session if needed      March 2005

The Learning store will be running the outreach session and the course free of charge and provide flyers to promote the event. The school will be contributing through the free-use of their premises and the provision of refreshments.

The school have however requested a contribution of £200 from the panel to fund the provision of two workers to run a crèche for 4 sessions.

**Suggested recommendation from the Area Panel Grant Appraisal Panel**

Approve.

<b>Area Panel funding criteria</b>	
The application must provide a service in response to the needs of local residents	✓
<b>In addition, the application must meet at least one of the following:</b>	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

<b>Area Panel funding priorities</b>	
Community or voluntary group	
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	✓
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

<b>Corporate objectives – the application must meet at least one</b>	
Job opportunities	
Strong and positive neighbourhoods	✓
Education	✓
Protecting and supporting people	✓
A healthy environment	
Shops, commercial and leisure activities	
Integrated, cost effective services	

**Applicant 2:** Duke of Edinburgh Award Group based at Bemrose Community School

**Project:** Equipment for Duke of Edinburgh Award scheme

**Total cost of project:** £3,100

**Amount of funding requested:** £2,000

**Wards:** Arboretum, Abbey and Normanton

**Description:**

The Duke of Edinburgh's Award aims to provide young people with an enjoyable, challenging and rewarding programme of personal development, which is of the highest quality and the widest reach.

The project will enable pupils from Bemrose to gain experiences in activities that have previously been denied to them. They participate in team building activities, camp craft, physical expedition training as well as personal developments and training.

Unfortunately, due to the social background of many of our pupils, many lose out on these experiences due to a lack of funding for items that are essential to the expedition element of the Award. Without access to this specialised equipment many of the pupils would not be able to take part in the Award. They aim to use the funding to purchase the essential equipment needed for the pupils to carry out the expedition training and final assessment and thus complete the Duke of Edinburgh Bronze Award.

A high proportion of the children involved with the scheme come from the Arboretum and Normanton area. Compared to previous years we have a higher percentage of Asian boys and girls taking part on the Award.

The Award group is based at school but staff supporting the group and assisting in its running do so on a voluntary basis. The equipment that we request would also be available for use by Youth Services, other D of E Award groups as well as Scout groups.

**Breakdown of expenditure:**

• 12 sets of waterproof clothing- coat and trousers	£576
• 12 pairs of boots	£204
• 12 x sleeping bags + 12 x liners	£281
• 4 x stoves	£153
• 12 x rucksacks	£420
• 4 x two person tents	£366
<b>Total</b>	<b>£2,000</b>

**Match funding:**

- **£600** - pupil enrolment funds - to be used for ongoing costs throughout the Award such as campsite costs, food, travel, insurance, assessor fees
- Voluntary support from staff members at Bemrose Community school
- **£500** - Bemrose Community School - funding for staff training for one member of staff to do Walking Group Leaders Award WGL to become professionally qualified to assess the young people

The application has come from a relatively new teacher at Bemrose school. He has started a Duke of Edinburgh group, which had previously not been available to the pupils at the school. Bemrose students now have the opportunities to engage in expeditions and to develop a connection and appreciation for the countryside.

<b>Suggested recommendation from the Area Panel Grant Appraisal Panel</b>	
Approve.	

<b>Area Panel funding criteria</b>	
The application must provide a service in response to the needs of local residents	✓
<b>In addition, the application must meet at least one of the following:</b>	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

<b>Area Panel funding priorities</b>	
Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	✓
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

<b>Corporate objectives – the application must meet at least one</b>	
Job opportunities	
Strong and positive neighbourhoods	✓
Education	
Protecting and supporting people	✓
A healthy environment	
Shops, commercial and leisure activities	
Integrated, cost effective services	



**Applicant 3:** Hindu Culture and Welfare Society of Derby

**Project:** Friday Luncheon Club

**Total cost of project:** £2,500

**Amount of funding requested:** £2,500

**Wards:** Normanton and Arboretum

**Description**

This group is looking for funding to provide a luncheon club for Hindu Asian elderly people, to be based at the Hindu Cultural and Welfare Society of Derby, Peartree, Derby. They have identified a need for a luncheon club on Fridays for Asian elderly people. They currently provide Asian snacks at the club, which they say is regularly used by 40 – 50 people.

Presently there is a kitchen at the site, with worktops, a cooker, a sink, a fridge, a microwave. They have requested funding to purchase some additional equipment to enable them to set up the luncheon club and provide a hot, nutritious meal for Asian vegetarians.

The proposed Club will be run by volunteers from the Hindu Culture and Welfare Society of Derby. It will be self-sustaining as a small charge per meal will be made. The lunch club may, in future, be associated with welfare advice/health advice time, either prior to or after the meal.

The group have been asked to provide evidence of need for an additional luncheon Club. This is particularly important given that the Council has already funded the purchase of equipment for a luncheon club at the Geeta Bhaven Hindu Temple.

**Breakdown of proposed expenditure:**

Item	Qty	Unit Price	Cost
Tables	8	98.30	786.40
Chairs	48	26.70	1281.60
Kettle	1	12.99	12.99
Knives	1	34.99	34.99
Ladles		5.99	5.99
Plastic teaspoons	1	4.40	4.40
Plastic cups	1	28.17	28.17
Can opener	1	4.99	4.99
Washing up brush	3	1.53	1.53
Disposable gloves	2	1.99	1.99
Washing up liquid	1	4.99	4.99
Fire Blanket	1	36.99	36.99
Fire Extinguisher	1	37.50	37.50
Vacuum cleaner	1	209.99	209.99

**Suggested recommendation from the Area Panel Grant Appraisal Panel**

Reject or defer- the Council already funds the provision of a luncheon club at the Geeta Bhaven Hindu Temple. The group need to provide evidence of the need for an additional luncheon club.

<b>Area Panel funding criteria</b>	
The application must provide a service in response to the needs of local residents	
<b>In addition, the application must meet at least one of the following:</b>	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	

<b>Area Panel funding priorities</b>	
Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	✓
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

<b>Corporate objectives – the application must meet at least one</b>	
Job opportunities	
Strong and positive neighbourhoods	✓
Education	
Protecting and supporting people	✓
A healthy environment	
Shops, commercial and leisure activities	
Integrated, cost effective services	

**Applicant 4: Indus Project****Project:** How to drug proof your kids**Total cost of project:** £1,494**Amount of funding requested:** £1,096**Wards:** Normanton and Arboretum**Description:**

“How to Drug Proof your kids” is an education, prevention and intervention programme motivated by the increasing drug problem among young people and the frustrated attempts by parents to steer their children away from the harmful use of drugs. Through this programme parents will:

- Develop home-based strategies to help their children make informed choices about drug use;
- Be better informed of current drug use in the community and its related harm;
- Spend time examining their own beliefs, attitude and behaviour about drug use;
- Gain valuable community information and access local support.

The project will be publicised in mid May 2005 and promoted initially through an awareness evening at end of May 2005. The first course will be completed in July 2005 and the next course will end in February 2006. 20 -24 parents will benefit from each course, which is planned to be run twice a year. However, it is anticipated that the effects of the course will benefit each and every family involved and the wider community as children and young people choose to say “no” to drugs. Therefore, the estimated number to benefit can be given as approximately 100 per year.

**Breakdown of expenditure:**

Premises rent	£10.00/hr x 24	£240
Publicity materials	£12.00 ea x 1	£12
Parent notes(handbook)	£10.00 ea x 48	£480
Course materials (paper/pens)	£50.00 x 2 courses	£100
Equipment hire (laptop, projector, flipchart)	£15.00 x 12 sessions	£180
Photocopying	£2.00 x 12 sessions	£24
Refreshments	£5.00 x 12 sessions	£60
<b>Total</b>		<b>£1,096.00</b>

**Breakdown of match funding:**

- Presenter training 2 presenters x £199 (self funded) £398.00
- Presenters preparation and presentation – volunteers -In kind
- Volunteer input into publicity, organisation and facilitation-In kind
- Language assistance for non-English speakers – volunteers- In kind

Since the appraisal panel met, this application has been discussed with the Drug and Alcohol Action Team. They are already working with this group and have indicated that they are happy for the panel to support the group. They have already asked the group should join the DAAT Young Persons Task Group and to them to carry out an evaluation of their project. Therefore, if the panel agree to fund this project it is suggested that it is given subject to compliance with these conditions.

<b>Suggested recommendation from the Area Panel Grant Appraisal Panel</b>
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Approve.
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<b>Area Panel funding criteria</b>	
The application must provide a service in response to the needs of local residents	
<b>In addition, the application must meet at least one of the following:</b>	
Improve access for local people to existing services.	
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	

<b>Area Panel funding priorities</b>	
Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	✓
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

<b>Corporate objectives – the application must meet at least one</b>	
Job opportunities	
Strong and positive neighbourhoods	✓
Education	✓
Protecting and supporting people	✓
A healthy environment	
Shops, commercial and leisure activities	
Integrated, cost effective services	

**Applicant 5: One Voice Ek Awaaz****Project:** One Voice Ek Awaaz New Initiative**Total cost of project:** £2000 **Amount of funding requested:** £2,000**Wards:** Normanton and Arboretum**Description:**

Ek Awaaz will provide the following activities:

1. Information, advice and guidance in different languages and different formats
2. Consultation:
  - a. Needs assessment through existing work with the local community and by listening to people's views in face-to-face situations.
  - b. Outreach work such as home visits and road shows.
3. Provide a transport service for people who find it difficult to get to the office and are on low incomes, events and activities (this will be run by volunteers)
4. Inform people about different ways in which they can get involved and participate in local partnerships and management committee meetings and influence services provided by the area.
5. Assist existing groups and the development of new groups
6. Raise awareness with the community
7. We will advertise all of our services widely and will publish regular newsletters, which we will distribute to all of our members and to organisations to raise awareness.
8. Create opportunities for health professionals and other organisations to offer their services and enable people easy access towards these services.
9. Support professional services to access grant
10. Training, education and employment opportunities for service users and for volunteers.

This project will engage the community to become involved and to influence the services that are provided. It will empower people to gain confidence. The group have asked for a sum of £2,000 which is broken down as follows:

- Publicity £800
- Running costs – lighting, heating, refreshments for volunteers and stationary £1,200

The group have been asked to supply a copy of their business plan and this more information will be added to this summary before the report is finalised.

<b>Suggested recommendation from the Area Panel Grant Appraisal Panel</b>
Reject or defer – insufficient information provided to for a full appraisal to be undertaken.

<b>Area Panel funding criteria</b>	
The application must provide a service in response to the needs of local residents	✓
<b>In addition, the application must meet at least one of the following:</b>	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	

<b>Area Panel funding priorities</b>	
Community or voluntary group	✓
Shows evidence of match funding or self help	
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

<b>Corporate objectives – the application must meet at least one</b>	
Job opportunities	
Strong and positive neighbourhoods	✓
Education	
Protecting and supporting people	
A healthy environment	
Shops, commercial and leisure activities	
Integrated, cost effective services	

### Appendix 3

AREA PANEL 3 FUNDING APPROVALS 2004/5						
Area Panel Budget for 2004/5				£22,000		
Budget carried forward from 2003/4				£5,778		
Total budget available for allocation in 2004/5				£27,778		
Sub-total allocated to date				£16,233		
Balance available for allocation				£11,545		
Applicant	Project	Amount requested	Amount approved	Date approval given	Grant paid	Ward
CAST Trust	Stockbrook Community Week	£2,500	£2,500	12 May 2004	Yes	Abbey
Friends of St Joseph's School	Purchase 2 waterproof gazebos for community events	£140	£140	12 May 2004	Yes	Arboretum
Asian Over 60's	New carpet for women's club meeting room	£500	£500	12 May 2004	Yes	Normanton and Arboretum
St Luke's Parish Church	Repair of boundary wall	£2,359	£1,500	12 May 2004	Yes	Abbey
Derby Central Youth Association	Trip to Pakistan	£2,500	£2,000	14 July 2004	Yes	Normanton and Arboretum
Serbian Orthodox Community Group	Purchase of kitchen furniture to enable services to local residents	£2,100	£2,000	14 July 2004	Yes	Abbey, Normanton and Arboretum
20 <sup>th</sup> Derby (St Augustine's) Scout Group	Preventative measure to tackle vandalism	£2,000	£2,000	10 November 2004	Yes	Abbey, Normanton and Arboretum
Amnesty Congo	Purchase of instruments	£2,445	£1,175	10 November 2004	Yes	Normanton and

Support Group	and equipment					Arboretum
Derbyshire Housing Aid	CCTV equipment for Night Shelter	£3,000	£1,000	10 November 2004	Yes	Abbey
Ikhlas Foundation	Ikhlas Saturday School	£2,100	£2,100	10 November 2004	No	Normanton and Arboretum
Normanton Allotments Society	Repair of stone steps	£1,318	£1,318	10 November 2004	No	Normanton
<b>Total</b>			<b>£16,233</b>			