



**REGENERATION AND HOUSING SCRUTINY
REVIEW BOARD
27 June 2023**

ITEM 07

Report sponsor: Strategic Director of Corporate Resources
Report author: Democratic Services Manager

Draft Work Programme & Topic Review

Purpose

- 1.1 The Regeneration and Housing Board will have the opportunity to study its Terms of Reference and Remit for the remainder of the municipal year. The Board meets four times in the municipal year and will be primarily focused on undertaking Topic Review/s supported by Democratic Services Officers and officers from other departments, but will also look at service reviews, policy development and any issues referred from the Executive Scrutiny Board.
- 1.2 The report allows officers to inform the Board of any key work areas, issues or potential topic review subjects for discussion or inclusion in the work programme.
- 1.3 Members of the Board can also review items on the Regeneration and Housing Board work programme for the 2023/24 municipal year and any topic reviews.

Recommendations

- 2.1 To note the report.
- 2.2 To review the work programme for the 2023/24 municipal year.

Reasons

- 3.1 To make the Board aware of its Terms of Reference.
- 3.2 To enable the council to undertake functions in relation to scrutiny, specifically to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity.

Supporting information

4.1 Terms of Reference of Scrutiny Review Boards

Within the scope of their terms of reference set out in Article 6 of the Constitution to:

1. Agree a programme of policy development and review in relation to the board's allocated topic area, and to undertake any policy development and review arising.
2. Consider service updates in relation to council and non-council functions within the board's allocated topic area;
3. Make reports or recommendation to Council, Council Cabinet, or any committees of the council in respect of the discharge of the council's functions; and
4. Make recommendations to the Executive Scrutiny Board in respect of performance areas for review.

- 4.2 The remit of this board covers service areas that fall within the portfolios of the Cabinet Member for City Centre, Regeneration, Culture and Tourism and the Cabinet Member for Climate Change, Transport and Sustainability

City Growth and Vibrancy

- Regeneration and
- Economic Growth
- Culture and Leisure
- Cultural Partnership

Highways Maintenance

- Engineering
- Traffic and Transport
- Climate and Environment

- 4.3 This item gives members an opportunity to discuss the proposed topic review/s for the remainder of the municipal year and develop the basis for the topic reviews.
- 4.4 If a working group is formed for the purpose of conducting topic reviews, they should only exist for the duration of the review and be dissolved upon completion of the review. Individuals outside of the scrutiny board can be invited to join the working group, as the group has no formal scrutiny powers. The purpose of the working group is to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity.

Public/stakeholder engagement

- 5.1 None directly arising from this report.

Other options

- 6.1 None

Financial and value for money issues

- 7.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

Legal implications

- 8.1 Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

Climate implications

- 9.1 Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

Other significant implications

- 10.1 None.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal Finance Service Director(s) Report sponsor Other(s)	Alex Hough – Head of Democracy	16/06/2023

Background papers: List of appendices:	Appendix 1 – Work Programme for Regeneration and Housing Scrutiny Review Board
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Draft Work Programme 2023/24

Meeting Date	Agenda Items
Tuesday 27 June 2023 Deadline 16.06.23	<ul style="list-style-type: none"> • Asset management overview: highways maintenance • Work Programme 23/24
Tuesday 16 October 2023 Deadline 06.10.23	<ul style="list-style-type: none"> • Transport management overview • Work Programme 23/24
Tuesday 16 January 2024 Deadline 04.01.2024	<ul style="list-style-type: none"> • • Work Programme 23/24
Tuesday 05 March 2024 Deadline 22.02.24	<ul style="list-style-type: none"> • • Work Programme 23/24
Future Items	<ul style="list-style-type: none"> • Project Assemble •
Topic Review	<ul style="list-style-type: none"> •