

Neighbourhoods Directorate Fees and Charges 2013/14

SUMMARY

- 1.1 The Neighbourhoods Directorate annually reviews its fees and charges across its range of services. This is to ensure that the fees and charges reflect the cost of delivering services, comparator rates for these services within the sector, that inflationary cost increases are taken into account, and that budget income targets are achieved.
- 1.2 The proposed fees and charges for Environment and Regulatory Services for 2013/14 are set out in appendix 2. In those cases where the Council has discretion to set the fees the default inflationary increase on the 2012/13 fees and charges is 3%. Where the fee increase notably varies from this the reasons are set out in the report.
- 1.3 All prices are shown inclusive of VAT where it is applicable.

RECOMMENDATION

- 2.1 To approve the fees and charges for 2013/14 as set out in appendix 2.

REASONS FOR RECOMMENDATION

- 3.1 To enable the Neighbourhoods Directorate to achieve its budgeted income targets for 2013/14.

SUPPORTING INFORMATION

- 4.1 As part of the 2013/14 budget preparation Departments within the Neighbourhoods Directorate have reviewed their fees and charges. This annual review is necessary to ensure that:
- Inflationary cost increases (calculated at 3% for 2013/14) are incorporated into the charging structure where applicable
 - Any additional costs (or efficiencies) of providing the service are Incorporated
 - Fees and charges reflect the cost of delivering the service
- 4.2 The proposed fees and charges for 2013/14 for the Environment and Regulatory Services Department are set out in appendix 2. Some of the fees are set nationally and cannot be changed by the Council regardless of inflationary cost increases. Where the Council has the discretion to set fees and charges most will reflect the agreed 3% inflationary increase. However, in some cases greater increases (or decreases) have been proposed or alternative funding solutions found; in these cases the reasons for these variations are cited within the appendix.
- 4.3 The fees and charges relating to licensing functions have been excluded from appendix 2, as these have been considered by the Council's General Licensing Committee.

OTHER OPTIONS CONSIDERED

- 5.1 None

This report has been approved by the following officers:

Legal officer Financial officer Human Resources officer Estates/Property officer Service Director(s) Other(s)	Olu Idowu Amanda Fletcher Not Applicable Not Applicable John Tomlinson Not Applicable
For more information contact: Background papers: List of appendices:	John Tomlinson 01332 642435 john.tomlinson@derby.gov.uk None Appendix 1 – Implications Appendix 2 - Proposed Fees and charges

IMPLICATIONS

Financial and Value for Money

- 1.1 The proposed fees and charges will achieve the 2013/14 income targets for the Neighbourhoods Directorate departments and deliver balanced budgets.
- 1.2 All prices are shown inclusive of VAT where it is applicable.

Legal

- 2.1 Increases to fees and charges have only been applied to those items where the Council has discretion to set fees and charges for the services it provides.

Personnel

- 3.1 None arising from this report

Equalities Impact

- 4.1 The proposed changes will apply equally to all groups within the community and no particular group(s) will be disadvantaged.

Health and Safety

- 5.1 None arising from this report.

Environmental Sustainability

- 6.1 None arising from this report.

Property and Asset Management

- 7.1 None arising from this report.

Risk Management

- 8.1 Failure to achieve income targets would result in departments overspending.

Corporate objectives and priorities for change

- 9.1 Setting appropriate fees and charges contributes to the aim of providing good quality services that meet local need.

ENVIRONMENT AND REGULATORY SERVICES FEES AND CHARGES REVIEW – FEB 2013

APPENDIX 2

DIVISION	DESCRIPTION OF CHARGES	CURRENT CHARGE £	PROPOSED CHARGE 2013-14 £	COMMENTS
CORPORATE HEALTH AND SAFETY	Full day training course Half day training course Standard courses arranged in schools Bespoke ADHOC courses	64 41 230 POA	66 42 237 POA	In line with inflation In line with inflation In line with inflation In line with inflation
BEREAVEMENT SERVICES CREMATION FEES	Adult Child – less than 16 years Child – less than 5 years (including still born) Foetal remains Body parts Additional time slot incl. Memorial service	560 153 Nil 213 360 150 213	578 158 Nil 219 371 155 219	Includes medical referee & statement levy plus inflation Includes medical referee & statement levy plus inflation Includes abatement levy plus inflation
MEMORIAL FEES – GARDEN OF REMEMBRANCE	Garden vault Pergola plaque – 10 year Lease Kerb plaque around existing paths – 10 year lease	693 240 405	714 247 417	

DIVISION	DESCRIPTION OF CHARGES	CURRENT CHARGE £	PROPOSED CHARGE 2013-14 £	COMMENTS
	Kerb plaque around baby garden – 10 year lease	155	160	
	Tower plaque in baby garden – 11 year lease	155	160	
	Leather plaque (single) – 5 year lease	150	155	
	Leather plaque (double) – 5 year lease	187	193	
	Replacement plaque	90	93	
	10 year renewal fee	150	155	
	10 year lease renewal fee – children's memorials	75	77	
MEMORIAL FEES – BOOK OF REMEMBRANCE	2 Lines	54	56	
	5 lines	74	76	
	8 lines	87	90	
	Flowers	42	43	
	Badges/crests/other illustrations	52	54	
	Memorial card copy of entry			
	2 lines	28	29	
	5 lines	35	36	
	8 lines	44	45	
	Flowers – only available			

DIVISION	DESCRIPTION OF CHARGES	CURRENT CHARGE £	PROPOSED CHARGE 2013-14 £	COMMENTS
	with a 5 or more line entry	42	43	
	Badges/crests/other illustrations only available with a 5 or more line entry	52	54	
MISCELLANEOUS FEES	Strewing of cremated remains from elsewhere	40	41	
	Recording of service	36	37	
CEMETERY FEES Excluding rights of burial: 50 years	Earthen grave	932	960	Inc memorial foundation, plus inflation Includes memorial foundation plus inflation. NB 12/13 charge was set too low Includes memorial foundation, plus inflation
	Casket grave	992	1440	
	Vaulted grave	693	714	
	Cremation grave – all cemeteries	176	181	
	Childs grave (less than 16 years)	64	66	
	10 year extension to exclusive rights	98	101	
INTERMENT FEES	Adult – to a depth of 4'6"	560	578	reflects national policy
	Adult – to a depth of 6'0"	660	680	
	Adult – to a depth of 7'6"	770	793	
	Vaulted grave	1286	1325	
	Child – under 16 years	141	145	

DIVISION	DESCRIPTION OF CHARGES	CURRENT CHARGE £	PROPOSED CHARGE 2013-14 £	COMMENTS
	Child – still born and under 5 years	Nil	Nil	
	Cremated remains	104	107	
	Cremated remains – Saturday interment additional charge	POA	POA	
	Body parts	104	107	
	Use of cemetery chapel	72	74	
	Wooden shoring	118	122	
	Adult – woodland	560	578	
	Child – woodland – less than 16 years	141	145	
	Cremated remains – woodland	104	107	
	Strewing of cremated remains – woodland	40	41	
	Saturday funeral surcharge	POA	POA	
	Saturday funeral hourly rate	52	54	
	Sunday funeral surcharge	POA	POA	
	Sunday funeral hourly rate	72	74	
EXHUMATIONS	Adult coffined remains	POA	POA	
	Child confined remains	POA	POA	
	Cremated remains –	POA	POA	

DIVISION	DESCRIPTION OF CHARGES	CURRENT CHARGE £	PROPOSED CHARGE 2013-14 £	COMMENTS
	casket depth Cremated remains – coffin depth	POA	POA	
MEMORIALS AND INSCRIPTIONS	Not exceeding 3'6 height/3" width/4"thick	211	218	
	Not exceeding 4'6 height/3" width/4"thick	249	256	
	Not exceeding 2'0 height/6" width/4"thick (baby section only)	53	55	
	To purchase and erect a temporary memorial	84	87	
	Memorial vase – not exceeding 12"	39	40	
	Kerb set – full set	180	185	
	Kerb set – baby section	40	41	
	Plaque – tablet	40	41	
	Additional inscription	28	29	
	Replacement of existing memorial	39	40	
	Additional work to existing memorial	39	40	
MISCELLANEOUS CHARGES	Change of grave ownership	40	41	

DIVISION	DESCRIPTION OF CHARGES	CURRENT CHARGE £	PROPOSED CHARGE 2013-14 £	COMMENTS
	Replacement/updating of deeds	40	41	
	Use of chapel/organ	72	74	
	Strewing of cremated remains	40	41	
TRADING STANDARDS				
LICENCE TO STORE EXPLOSIVES	1 year 2 year 3 year 4 year 5 year	178 234 292 360 407	178 234 292 360 407	Set by statute
RENEWAL OF EXPLOSIVES LICENCE	1 Year 2 year 3 year 4 year 5 year	83 141 198 256 313	83 141 198 256 313	Set by statute

DIVISION	DESCRIPTION OF CHARGES	CURRENT CHARGE £	PROPOSED CHARGE 2013-14 £	COMMENTS
REGISTRATION TO STORE EXPLOSIVES	1 year 2 year 3 year 4 year 5 year	105 136 166 198 229	105 136 166 198 229	Set by statute
RENEWAL OF REGISTRATION TO STORE EXPLOSIVES	1 year 2 year 3 year 4 year 5 year Varying of licence/registration Varying name or address Other variations Transfer of licence/registration Replacement licence/registration, if lost	52 83 115 146 178 35 35 POA 35 35	52 83 115 146 178 35 35 POA 35 35	Set by statute
LICENCE TO KEEP PETROLEUM SPIRIT OF A QUANTITY NOT EXCEEDING:	2500 LITRES pa 2500-50000 litres pa 50000 + litres pa Transfer of petroleum	42 58 120 8	42 58 120 8	Set by statute

DIVISION	DESCRIPTION OF CHARGES	CURRENT CHARGE £	PROPOSED CHARGE 2013-14 £	COMMENTS
	spirit licence			
ANNUAL LICENCE TO KEEP POISONS	New licence Renewal of licence Variation of licence Annual licence to sell fireworks	31.72 16.72 8.55 500	34.50 18.00 9.00 500	Set by statute
ANIMAL WELFARE CHARGES	Dog Kennelling - Initial charge Dog Kennelling per day Dog Neutering (male) Dog Neutering (female) Dog Adoption	58 8 n/a n/a n/a	60 8.50 n/a n/a n/a	No longer provide service – remove income target
PEST CONTROL (DOMESTIC CHARGEABLE)	Rats Mice (max of 4 visits) Mice (per visit there after) Wasps Wasps (with ladder) Wasps (with extra nest) Fleas – up to 34 bed Fleas – 4 bed house Fleas – 5 bed house	21 57 27 47 62 11 57 68 78	22 59 28 48 64 11.50 59 70 80	

DIVISION	DESCRIPTION OF CHARGES	CURRENT CHARGE £	PROPOSED CHARGE 2013-14 £	COMMENTS
	Fleas – 5 + bed house	88	91	
	Carpet beetles – up to 3 bed house	57	59	
	Carpet beetles – 4 bed house	68	70	
	Carpet beetles – 5 bed	78	80	
	Carpet beetles – 5+ bed	88	91	
	Cockroaches (Max of 4 visits)	73	75	
	Cockroaches (per visit there after)	16	16	
	Bedbugs – up to 3 bed house	68	70	
	Bedbugs – 4 bed house	83	85	
	Bedbugs – 5 bed house	104	107	
	Bedbugs – 5+ bed house (plus £20 extra room)	104	107	
	Other insects/mites	57	59	
	Squirrels (max of 3 visits)	94	97	
	Squirrels (per visit there after)	26	27	
PEST CONTROL (domestic reduced rate)	Rats	10	10	
	Mice (max of 4 visits)	26	27	

DIVISION	DESCRIPTION OF CHARGES	CURRENT CHARGE £	PROPOSED CHARGE 2013-14 £	COMMENTS
	Mice (per visit there after)	11	11	
	Wasp	26	27	
	Wasp (with ladder)	31	32	
	Wasps (with an extra nest)	5	5	
	Fleas – up to 3 bed house	26	27	
	Fleas – 4 bed house	31	32	
	Fleas – 5 bed house	36	37	
	Fleas – 5+ bed house	42	43	
	Carpet beetles – up to 3 bed house	26	27	
	Carpet beetles – 4 bed house	31	32	
	Carpet beetles - 5 bed house	36	37	
	Carpet beetles – 5 + bed house	42	43	
	Cockroaches (Max of 4 visits)	36	37	
	Cockroaches (per visit there after)	10	10	
	Bedbugs – up to 3 bed house	36	37	
	Bedbugs – 4 bed house	47	48	

DIVISION	DESCRIPTION OF CHARGES	CURRENT CHARGE £	PROPOSED CHARGE 2013-14 £	COMMENTS
	Bedbugs – 5 bed house Bedbugs – 5+ bed house (plus £10 extra room) Other insect/mites Squirrels (max of 3 visits) Squirrels (per visit there after)	57 57 26 47 16	59 59 27 48 16	
PEST CONTROL COMMERCIAL TREATMENT RATES	Standard treatment – per hour Standard treatment – per half hour Standard treatment – (out of hours) per hour Standard treatment – (out of hours) per half hour Contract treatments – per hour Contract treatments – per half hour Contract treatments – (out of hours) per hour Contract treatment (out of hours) per half hour	55 28 67 34 45 23 50 25	57 29 69 35 46 24 52 26	

DIVISION	DESCRIPTION OF CHARGES	CURRENT CHARGE £	PROPOSED CHARGE 2013-14 £	COMMENTS
	Wasps Wasps with ladder Extra nests Collection of keys from housing officer or other establishment Technician attendance – per hour	52 62 21 17 55	54 64 22 18 57	
POLLUTION CONTROL FEES & CHARGES	Air quality data & information – per hour Contaminated land enquiries – per hour IPPC environmental permits	64 64	66 66 TBC	Fees set by DEFRA
HOUSING STANDARDS CHARGES	Enforcement notice HMO 5 yearly licence – first time HMO 5 yearly licence – renewal	234 955 876	241 984 902	
HIGHWAY MAINTENANCE	Skip permit Scaffolding permit	42 156	43.26 160.68	