

Remit and Work Programme of the Scrutiny Management Commission

RECOMMENDATION

- 1.1 To consider the Commission's terms of reference and suggest items for the annual work programme 2011-12.

SUPPORTING INFORMATION

- 2.1 It is usual for Overview and Scrutiny Commissions to consider their work plans and select topics that they wish to review in the coming year at the beginning of each municipal year. The reviews may cover anything within their remit and could include internal as well as external facing services. The remit of the Scrutiny Management Commission covers the following areas:

All functions falling within the Office of the Chief Executive

1. All responsibilities exercised by the Leader of the Council

- Overall corporate strategic co-ordination and leadership
- Corporate policies and strategies
- Performance management
- Lead partnership liaison with city partners including Derby City
- Partnership and Derby Community Safety Partnership
- Communications and consultation
- Emergency planning and business continuity
- Lead partnership liaison with local, regional, national and international partners
- Economic development regeneration and tourism, including City
- Centre Management
- Asset management including accommodation strategy and markets
- School meals and in-house catering

All functions within the responsibility of the Strategic Director for Resources

2. All responsibilities exercised by the Cabinet Member for Resources]

- Corporate human resources including training and development
- Employee payments (payroll) and income tax
- External employment initiatives
- Customer Services including Derby Direct

- Council Tax and Business Rates
- Information and Communications Technology and Telephony
- Procurement
- Legal and Democratic Services
- Financial Services, Audit and Risk Management
- Capital and revenue budgets
- Housing and Council Tax benefit administration
- Derwent New Deal for Communities programme and succession strategy

3. Within the responsibilities of the Deputy Leader

- Climate Change
- The Environment and Energy

4. Any matters that do not fall within the terms of reference of another Overview and Scrutiny Commission

- 2.2 The Council Constitution limits one topic review report to be submitted to the Council Cabinet every six months from scrutiny Commissions. This means that in theory it is possible for each Commission to conduct two reviews in each municipal year. Topic reviews are not mandatory, but if the Commission wishes to conduct in- depth reviews in the current year it is suggested that members should aim to have agreed on the review topic at the earliest opportunity.
- 2.3 To assist Commissions with their work plan they can draw on the overview and scrutiny budget which is shared between the six Commissions.
- 2.4 In selecting topics for consideration, members should be mindful of the request by the Governance Committee to review the Council's governance process which is expected to take up to six months to complete. The Commissions should therefore retain some capacity to respond to these requirements as and when they occur.
- 2.5 According to the responses to member satisfaction survey, the profile of overview and scrutiny has steadily increased from 55% of members fairly or very satisfied in 2005/6 to 75% of members in 2010.11. We would aim to increase this further this year and are seeking to put measures in place to achieve this. This can be best achieved by identifying a topic that generates genuine interest and involvement. Members are therefore asked to consider and suggest items for this years work programme which add value and make a difference to the local community.

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Background papers:	None
List of appendices:	Appendix 1 - Implications

Appendix 1

IMPLICATIONS

Financial and Value for Money

- 1.1 None arising directly from this report.

Legal

- 2.1 Section 21 (3) of the Local Government Act 2000 requires that the power of an overview and scrutiny committee to review or scrutinise a decision made but not implemented includes power to recommend that the decision be reconsidered by the person who made it.

Personnel

- 3.1 None arising directly from this report

Equalities Impact

- 4.1 Effective scrutiny benefits all Derby people.

Health and Safety

- 5.1 None arising directly from this report

Environmental Sustainability

- 6.1 None arising directly from this report

Asset Management

- 7.1 None arising directly from this report

Risk Management

- 8.1 None arising directly from this report

Corporate objectives and priorities for change

- 9.1 Our aim is to work together so that all people in Derby will enjoy a range of improvements.