

## Appendix 4

### Neighbourhoods Directorate Charges Review - APR 2014

Proposed month of price change for all: April 2014

#### Leisure and Culture Department

<u>Description of charge</u>	<u>CURRENT</u> <u>charge Apr</u> <u>13 to Mar 14</u> <u>£</u>	<u>Proposed</u> <u>charge Apr</u> <u>14 to Mar 15</u> <u>£</u>	<u>Reason(s) for not increasing</u> <u>price post Apr 13</u>
Standard late fee per book per day (maximum 40 days)	0.16	0.16	Charges set at realistic limit: increasing them unlikely to result in increased income
Concessionary late fee per book per day, including Gold Card holders (maximum 40 days)	0.05	0.05	Charges set at realistic limit: increasing them unlikely to result in increased income
Late fees, under 19s	0.00	0.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Late fees, ASRC clients	0.00	0.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Overdue postcard (all borrower categories except children)	0.60	0.60	Charges set at realistic limit: increasing them unlikely to result in increased income
Standard hire charge per audio book (4 week loan or renewal)	1.00	1.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Standard late fee per audio book per day (maximum 40 days)	0.16	0.17	Charges set at realistic limit: increasing them unlikely to result in increased income
Concessionary late fee per audio book per day, including Gold Card holders (maximum 40 days)	0.05	0.05	Charges set at realistic limit: increasing them unlikely to result in increased income
Inter-Library Loan sourced from East Midlands (EM) region	4.00	4.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Inter-Library Loan sourced from EM region, lost item charge	Cost to DCC + £5.20	Cost to DCC + £5.20	Charges set at realistic limit: increasing them unlikely to result in increased income
Inter-Library Loan sourced from the British Library (BL)	15.00	15.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Inter-Library Loan sourced from BL, renewal charge	4.00	4.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Inter-Library Loan sourced from BL, lost item charge	170.20	170.20	Charges set at realistic limit: increasing them unlikely to result in increased income
Inter-Library Loan not sourced from EM or BL	15.00	15.00	Charges set at realistic limit: increasing them unlikely to result in increased income

Inter-Library Loan not sourced from EM or BL, lost item charge	Cost to DCC + £5.20	Cost to DCC + £5.20	Charges set at realistic limit: increasing them unlikely to result in increased income
Inter-Library Loan, sourced from overseas	70.00	70.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Inter-Library Loan sourced from overseas, lost item charge	Cost to DCC + £5.20	Cost to DCC + £5.20	Charges set at realistic limit: increasing them unlikely to result in increased income
Lost / damaged books in stock less than 2 years, excluding children under 12 and Home Library Service	Full replace cost	Full replace cost	Charges set at realistic limit: increasing them unlikely to result in increased income
Lost / damaged books in stock more than 2 years, excluding children under 12 and Home Library Service	50% replace cost	50% replace cost	Charges set at realistic limit: increasing them unlikely to result in increased income
Lost / damaged audio books in stock less than 2 years, excluding children under 12 and Home Library Service	Full replace cost	Full replace cost	Charges set at realistic limit: increasing them unlikely to result in increased income
Lost / damaged audio books in stock more than 2 years, excluding children under 12 and Home Library Service	50% replace cost	50% replace cost	Charges set at realistic limit: increasing them unlikely to result in increased income
Computer printouts, including printouts from LMS, per sheet B&W	0.12	0.12	Charges set at realistic limit: increasing them unlikely to result in increased income
Computer printouts per sheet, colour	0.40	0.40	Charges set at realistic limit: increasing them unlikely to result in increased income
Sale of USB sticks, 4Gb, per item	6.90	6.90	Charges set at realistic limit: increasing them unlikely to result in increased income
Sale of headshones for use with public PCs per item	1.20	1.80	
Exhibition items / publications sold	20% Commission	20% Commission	Commission set at realistic limit: increasing them unlikely to result in increased income
		20% commission or 1 Free copy of the publication for every library where item offered for sale + 1 extra free for Local Studies Library	
Donation in lieu of sales commission (non-commercial publications by local community groups only)	20% Commission		
Fax, UK	1.10	1.10	Charges set at realistic limit: increasing them unlikely to result in increased income
Fax, Overseas	2.20	2.20	Charges set at realistic limit: increasing them unlikely to result in increased income
Photocopies, coin operated B&W, A4	0.10	0.10	Charges set at realistic limit: increasing them unlikely to result in increased income
Photocopies, coin operated B&W, A3	0.20	0.20	Charges set at realistic limit: increasing them unlikely to result in increased income
Photocopies, coin operated colour, A4	0.75	0.75	Charges set at realistic limit: increasing them unlikely to result in increased income
Photocopies, coin operated colour, A3	1.50	1.50	Charges set at realistic limit: increasing them unlikely to result in increased income

Photocopies, staff operated B&W, A4	0.45	0.45	Charges set at realistic limit: increasing them unlikely to result in increased income
Photocopies, staff operated B&W, A3	0.55	0.55	Charges set at realistic limit: increasing them unlikely to result in increased income
Photocopies, staff operated colour, A4	1.10	1.10	Charges set at realistic limit: increasing them unlikely to result in increased income
Photocopies, staff operated colour, A3	1.90	1.90	Charges set at realistic limit: increasing them unlikely to result in increased income
Meeting room / learning suite/ advice suite ; use for Councillor surgeries / Library partnership projects	0.00	0.00	Corporate interests / service need
Meeting room / learning suite hire Mon-Sat during opening hours, Band A, hourly rate	5.00	5.50	
Meeting room / learning suite hire Mon-Sat outside opening hours, Band A, hourly rate	20.00	15.00	Minimal usage. Reduce charge to encourage usage.
Meeting room / learning suite hire Sundays, Band A, hourly rate	40.00	15.00	Minimal usage; rate previously assumed pay enhancements on Sundays. Reduce charge to encourage usage.
Meeting room / learning suite hire Mon-Sat during opening hours, Band B, hourly rate	20.00	11.00	Minimal usage. Reduce charge to encourage usage.
Meeting room / learning suite hire Mon-Sat outside opening hours, Band B, hourly rate	40.00	20.00	Minimal usage; rate previously assumed pay enhancements on Sundays. Reduce charge to encourage usage.
Meeting room / learning suite hire Sundays, Band B, hourly rate	80.00	20.00	Minimal usage; rate previously assumed pay enhancements on Sundays. Reduce charge to encourage usage.
Advice room hire Mon-Sat during opening hours, Band A, hourly rate	3.00	3.50	
Advice room hire Mon-Sat outside opening hours, Band A, hourly rate	20.00	15.00	Minimal usage. Reduce charge to encourage usage.
Advice room hire Sundays, Band A, hourly rate	40.00	15.00	Minimal usage; rate previously assumed pay enhancements on Sundays. Reduce charge to encourage usage.
Advice room hire Mon-Sat during opening hours, Band B, hourly rate	10.00	7.00	Minimal usage. Reduce charge to encourage usage.
Advice room hire Mon-Sat outside opening hours, Band B, hourly rate	40.00	20.00	Minimal usage; rate previously assumed pay enhancements on Sundays. Reduce charge to encourage usage.
Advice room hire Sundays, Band B, hourly rate	80.00	20.00	Minimal usage; rate previously assumed pay enhancements on Sundays. Reduce charge to encourage usage.
Laptop hire per session, Band A	10.00	10.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Projector and screen hire per session, Band A	10.00	10.00	Charges set at realistic limit: increasing them unlikely to result in increased income

Flipchart hire per session, Band A	5.00	5.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Display board / screen hire per session, Band A	5.00	5.00	Charges set at realistic limit: increasing them unlikely to result in increased income
DVD player / monitor hire per session, Band A	10.00	10.00	Charges set at realistic limit: increasing them unlikely to result in increased income
PA system hire per session, Band A	10.00	10.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Tea, coffee, biscuits per head, Band A	1.50 per head	1.50 per head	Charges set at realistic limit: increasing them unlikely to result in increased income
Buffet, Band A	Cost + £25	Cost + £25	Charges set at realistic limit: increasing them unlikely to result in increased income
Laptop hire per session, Band B	10.00	10.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Projector and screen hire per session, Band B	10.00	10.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Flipchart hire per session, Band B	5.00	5.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Display board / screen hire per session, Band B	5.00	5.00	Charges set at realistic limit: increasing them unlikely to result in increased income
DVD player / monitor hire per session, Band B	10.00	10.00	Charges set at realistic limit: increasing them unlikely to result in increased income
PA system hire per session, Band B	10.00	10.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Tea, coffee, biscuits per head, Band B	1.50 per head	1.50 per head	Charges set at realistic limit: increasing them unlikely to result in increased income
Buffet, Band B	Cost + £25	Cost + £25	Charges set at realistic limit: increasing them unlikely to result in increased income
Replacement library ticket (18s - 59s only)	2.50	2.50	Charges set at realistic limit: increasing them unlikely to result in increased income
Sale of discarded books	market	market	n/a
Sale of discarded audiobooks	market	market	n/a
Lectures / talks to organisations, up to 2 hours, 9.00am to 5.00pm	50.00	50.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Lectures / talks to organisations, up to 2 hours, after 5.00pm	75.00	75.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Local Studies Library, licence to use digital camera, per day	3.00	3.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Local Studies Library, scanning by staff of custom documents, per 10 pages	3.00	3.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Local Studies Library, research fee on behalf of members of public, per hour	35.00	35.00	Charges set at realistic limit: increasing them unlikely to result in increased income

Local Studies Library, research fee on behalf of solicitors, estate agents etc, per hour	70.00	70.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Local Studies Library, reader/printer copies by customer, per sheet	0.55	0.55	Charges set at realistic limit: increasing them unlikely to result in increased income
Local Studies Library, reader/printer copies by staff per sheet	0.60	0.60	Charges set at realistic limit: increasing them unlikely to result in increased income
Local Studies Library, handling charge, orders up to £10	3.00 + p&p	3.00 + p&p	Charges set at realistic limit: increasing them unlikely to result in increased income
Local Studies Library, handling charge, orders over £10	4.50 + p&p	4.50 + p&p	Charges set at realistic limit: increasing them unlikely to result in increased income
Local Studies Library, p&p, UK	1.00	1.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Local Studies Library, p&p, overseas	cost	cost	Charges set at realistic limit: increasing them unlikely to result in increased income
Local Studies Library, photo used for commercial publication, per item	45.00	45.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Local Studies Library, photo used for Regional TV, per item	65.00	65.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Local Studies Library, photo used for Network TV, per item	95.00	95.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Local Studies Library, photo used for syndication or resale	200.00	200.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Local Studies Library, photo used for UK and overseas, per item	170.00	170.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Lectures / summer walks, per person	6.00	6.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Local studies, courses, per person per week	6.00	6.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Author events	market	market	n/a
Bottled water	0.50	0.50	Charges set at realistic limit: increasing them unlikely to result in increased income
Hold charge per item in stock or on order, standard	0.40	0.40	Charges set at realistic limit: increasing them unlikely to result in increased income
Hold charge per item in stock or on order, concessionary	0.20	0.20	Charges set at realistic limit: increasing them unlikely to result in increased income
Hold charge per item in stock or on order, under 19s	0.00	0.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Hold charge per item in stock or on order, ASRC clients	0.00	0.00	Charges set at realistic limit: increasing them unlikely to result in increased income
Postal notification that hold is available to collect	0.60	0.60	Charges set at realistic limit: increasing them unlikely to result in increased income