



DERBY CITY COUNCIL

**PLANNING AND ENVIRONMENT
CABINET MEMBER MEETING
2 February 2011**

ITEM 5

Report of the Strategic Director of
Neighbourhoods

NEIGHBOURHOODS DIRECTORATE FEES AND CHARGES

SUMMARY

- 1.1 In order to maximise income and contribute to meeting budget challenges, it is proposed to increase certain fees and charges for a range of services.

RECOMMENDATION

- 2.1 To approve the increases in fees and charges set out in Appendix 2, 3 & 4.

REASONS FOR RECOMMENDATION

- 3.1 The proposals contribute to funding the pressures within the Department in 2011/12, and are in line with the principles approved by the Council Cabinet.

SUPPORTING INFORMATION

- 4.1 At their meeting on 14 December 2010, Council Cabinet considered a report reviewing fees and charges across the Council and agreed to:
- note the action taken so far in relation to fees and charge setting.
 - approve the principles outlined in paragraph 6.1 of the report.
 - delegate the implementation of specific detailed proposals to the relevant Cabinet Members in conjunction with the relevant Strategic Director

- 4.2 The principles referred to in paragraph 6.1 of the Cabinet report were:
- the January 2011 VAT increase will be passed on to customers. This is particularly relevant to VAT inclusive supplies
 - standard inflation is assumed at 4.6% for 2011/12
 - standard inflation for 2012/13 to 2014/15 is estimated at 2.5% for budget modelling purposes to account for the assumed levelling-off of inflation rates over a longer period
 - above standard inflationary increases will be applied where practical and appropriate, without having a detrimental effect on demand
 - some income will be exempt from the increase because either the fees are nationally set, or the current rates form part of an existing agreement for a period of time
 - new charges will be applied, which have never previously been charged, or to a new client group based on changes to eligibility
- 4.3 A review of fees and charges within the Environment and Regulatory Services Department has been undertaken. Proposals for increases, in line with the principles set out in paragraph 4.2 above, are set out in Appendix 2 & 4 of this report.

OTHER OPTIONS CONSIDERED

- 5.1 Comparisons have been made with fees and charges levied by other local authorities in the region and, where appropriate, the proposals in Appendix 2 have been set to reflect regional average charges

This report has been approved by the following officers:

Legal officer	Stuart Leslie
Financial officer	Toni Heathcote
Human Resources officer	Not applicable
Service Director(s)	Not applicable
Other(s)	

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Background papers:	Appendix 1 – Implications
List of appendices:	Appendix 2, 3 & 4 – Proposed fees and charges for Planning & Environment Portfolio

IMPLICATIONS

Financial

- 1.1 The majority of the charging increases have been set in line with inflation. Those that are above inflation are based on comparison with other authorities and the fact that many charges have not been increased for a number of years.

Legal

- 2.1 Fees and charges for the items set out in appendix 2 are not fixed in statute and are set at the discretion of the local authority.

Personnel

- 3.1 None.

Equalities Impact

- 4.1 The proposed changes will apply equally to all groups within the community and no particular group(s) will be disadvantaged.

Health and Safety

- 5.1 None.

Carbon commitment

- 6.1 None.

Value for money

- 7.1 The new fee levels will better reflect the true cost of providing the services.

Corporate objectives and priorities for change

- 8.1 None.

Neighbourhoods Directorate Charges Review - Jan 2011

Environmental & Regulatory Services Department

Planning & Environment Portfolio

<u>Section</u>	<u>Description of charge</u>	<u>Income cost code and subjective code</u>	<u>Current charge £</u>	<u>Proposed charge Feb 11 to Mar 12 £</u>	<u>Comments</u>
TSI	Explosive new registration	4000951/S2006	105.00	105.00	Statutory
	Explosive renewal registration	4000951/S2006	52.00	52.00	Statutory
	Explosive new licence	4000951/S2006	178.00	178.00	Statutory
	Explosive renewal registration	4000951/S2006	83.00	83.00	Statutory
	Explosive all year registration	4000951/S2006	500.00	500.00	Statutory
	Petrol licence - Not exceeding 2,500 litres	4000951/S2005	42.00	44.00	In line with Inflation
	Petrol licence - Exceeding 2,500 but not exceeding 50,000	4000951/S2005	58.00	61.00	In line with Inflation
	Petrol licence - Exceeding 50,000	4000951/S2005	120.00	126.00	In line with Inflation
	Petrol licence - Transfer of licence	4000951/S2005	8.00	8.00	In line with Inflation
	Petrol Licence - Duplicate licence	4000951/S2005	16.75	18.00	In line with Inflation
	Weights & Measures - Hourly Rate	4000951/S3521	51.13	53.00	In line with Inflation
	Weights & Measure - Hourly cost for Technical Officer	4000951/S3522	30.66	32.00	In line with Inflation

	Environmental questionnaire/studies on petrol stations	4000951/W7037	92.16	96.00	In line with Inflation
	Poisons Licence - Initial registration	4000951/2007	31.72	31.72	Statutory
	Poisons Licence - Re- registration	4000951/2007	16.72	16.72	Statutory
	Poisons Licence - Change in details of registration	4000951/2007	8.55	8.55	Statutory
Public Health	Dog Kennelling - Initial charge	4000918 S3554	55.00	56.00	Increase to include increase in kennel charges. Includes £25 Statutory fee which is not changeable.
	Dog Kennelling per day	4000918 S3554	7.30	8.00	Increase to close gap on true costs
	Dog Neutering (Female)	4000918 S3555	0.00	0.00	Withdrawing scheme from 01/01/11. Uneconomic to continue to provide these. Low numbers suggest that there is no impact on reducing.
	Dog Neutering (Male)	4000918 S3555	0.00	0.00	Withdrawing scheme from 01/01/11. Uneconomic to continue to provide these. Low numbers suggest that there is no impact on reducing.
Pest Control (Domestic chargeable)	Rats	4000917 S3503	0.00	20.00	Fee introduced at minimum level to recoup some costs. As this has previously been a free service the proposed introduced charge must be seen to be reasonable. Fee will need to be reviewed to assess any impact on service
	Mice (max of 4 visits)	4000917 S3503	50.00	55.00	Increased inline with VAT increase. Increased above rate of inflation to account for increase in material charges and ease of cash handling
	Mice (per visit there after)	4000917 S3503	10.00		
	Wasps	4000917 S3503	45.00	45.00	No change. Any increase will make the service uncompetitive
	Wasps (with Ladder)	4000917 S3503	55.07	60.00	Increased in line with VAT. Increased above rate of inflation to account for increase in material charges and ease of cash handling
	Wasps (with an extra nest)	4000917 S3503	10.00	11.00	
	Fleas - Upto 3 bed house	4000917 S3503	50.00	55.00	Increase reflects inflation of material costs and brings into line with other Councils
	Fleas - 4 bed house	4000917 S3503	N/A	65.00	New Fee from 1/1/11
	Fleas - 5 bed house	4000917 S3503	N/A	75.00	New Fee from 1/1/11
	Fleas - 5+ bed house	4000917 S3503	N/A	85.00	New Fee from 1/1/11
	Carpet Beetles - Upto 3 bed house	4000917 S3503	50.00	55.00	Increase reflects inflation of material costs and brings into line with other Councils
	Carpet Beetles - 4	4000917 S3503	N/A	65.00	New Fee from 1/1/11

	bed house				
	Carpet Beetles - 5 bed house	4000917 S3503	N/A	75.00	New Fee from 1/1/11
	Carpet Beetles - 5+ bed house	4000917 S3503	N/A	85.00	New Fee from 1/1/11
	Cockroaches (max of 4 visits)	4000917 S3503	60.00	70.00	Increased in line with VAT. Increased above rate of inflation to account for increase in material charges and ease of cash handling
	Cockroaches (per visit there after)	4000917 S3503	10.00	15.00	Increased in line with VAT. Increased above rate of inflation to account for increase in material charges and ease of cash handling
	Bedbugs - Upto 3 bed house	4000917 S3503	60.00	65.00	Increase reflects inflation of material costs and brings into line with other Councils
	Bedbugs - 4 bed house	4000917 S3503	N/A	80.00	Increase reflects inflation of material costs and brings into line with other Councils
	Bedbugs - 5 bed house	4000917 S3503	N/A	100.00	Increase reflects inflation of material costs and brings into line with other Councils
	Bedbugs - 5+ bed house (plus £20 per extra room)	4000917 S3503	N/A	100.00	Increase reflects inflation of material costs and brings into line with other Councils
	Other insects/mites	4000917 S3503	50.00	55.00	Increased in line with VAT. Increased above rate of inflation to account for increase in material charges and ease of cash handling
	Squirrels (max of 3 visits)	4000917 S3503	80.00	90.00	Increased in line with VAT. Increased above rate of inflation to account for increase in material charges and ease of cash handling
	Squirrels (per visit there after)	4000917 S3503	20.00	25.00	Increased in line with VAT. Increased above rate of inflation to account for increase in material charges and ease of cash handling
Pest Control					Fee introduced at minimum level to recoup some costs. As this has previously been a free service the proposed introduced charge must be seen to be reasonable. Fee will need to be reviewed to assess any impact on service
(Domestic reduced rate)	Rats	4000917 S3503	0.00	10.00	
	Mice (max of 4 visits)	4000917 S3503	20.00	25.00	Increased in line with VAT. Increased above rate of inflation to account for increase in material charges and ease of cash handling
	Mice (per visit there after)	4000917 S3503	10.00	11.00	
	Wasps	4000917 S3503	20.00	25.00	Increased in line with VAT. Increased above rate of inflation to account for increase in material charges and ease of cash handling
	Wasps (with Ladder)	4000917 S3503	25.00	30.00	Increased in line with VAT. Increased above rate of inflation to account for increase in material charges and ease of cash handling
	Wasps (with an extra nest)	4000917 S3503	5.00	5.00	
	Fleas - Upto 3 bed	4000917 S3503	20.00	25.00	Increase reflects inflation of material costs and brings into line with other Councils

	house				
	Fleas - 4 bed house	4000917 S3503	N/A	30.00	New fee from 1/1/11
	Fleas - 5 bed house	4000917 S3503	N/A	35.00	New fee from 1/1/11
	Fleas - 5+ bed house	4000917 S3503	N/A	40.00	New fee from 1/1/11
	Carpet Beetles - Upto 3 bed house	4000917 S3503	20.00	25.00	Increase reflects inflation of material costs and brings into line with other Councils
	Carpet Beetles - 4 bed house	4000917 S3503	N/A	30.00	New fee from 1/1/11
	Carpet Beetles - 5 bed house	4000917 S3503	N/A	35.00	New fee from 1/1/11
	Carpet Beetles - 5+ bed house	4000917 S3503	N/A	40.00	New fee from 1/1/11
	Cockroaches (max of 4 visits)	4000917 S3503	30.00	35.00	Increased in line with VAT. Increased above rate of inflation to account for increase in material charges and ease of cash handling
	Cockroaches (per visit there after)	4000917 S3503	5.00	10.00	Increased in line with VAT. Increased above rate of inflation to account for increase in material charges and ease of cash handling
	Bedbugs - Upto 3 bed house	4000917 S3503	30.00	35.00	Increase reflects inflation of material costs and brings into line with other Councils
	Bedbugs - 4 bed house	4000917 S3503	N/A	45.00	New fee from 1/1/11
	Bedbugs - 5 bed house	4000917 S3503	N/A	55.00	New fee from 1/1/11
	Bedbugs - 5+ bed house (plus £10 per extra room)	4000917 S3503	N/A	55.00	New fee from 1/1/11
	Other insects/mites	4000917 S3503	20.00	25.00	Increased in line with VAT. Increased above rate of inflation to account for increase in material charges and ease of cash handling
	Squirrels (max of 3 visits)	4000917 S3503	40.00	45.00	Increased in line with VAT. Increased above rate of inflation to account for increase in material charges and ease of cash handling
	Squirrels (per visit there after)	4000917 S3503	10.00	15.00	Increased in line with VAT. Increased above rate of inflation to account for increase in material charges and ease of cash handling
Pest Control	Standard treatments - per hour	4000917 S3502	50.00	53.00	
(Commercial	Standard treatments - per half hour	4000917 S3502	25.00	27.00	
Standard					
Treatment)	Standard treatments (Out of Hours) - per hour	4000917 S3502	60.00	64.00	
	Standard treatments	4000917 S3502	30.00	32.00	

	(Out of Hours) - per half hour				
	Contract treatments - per hour	4000917 S3502	40.00	43.00	Increased in line with inflation. Any contracts supplied where quotation was based on prices until 31/03/11 will need to be honoured until this date.
	Contract treatments - per half hour	4000917 S3502	20.00	21.00	Increased in line with inflation. Any contracts supplied where quotation was based on prices until 31/03/11 will need to be honoured until this date.
	Contract treatments - (Out of hours) per hour	4000917 S3502	45.00	48.00	Increased in line with inflation. Any contracts supplied where quotation was based on prices until 31/03/11 will need to be honoured until this date.
	Contract treatments - (Out of hours) per half hour	4000917 S3502	22.50	24.00	Increased in line with inflation. Any contracts supplied where quotation was based on prices until 31/03/11 will need to be honoured until this date.
	Wasps	4000917 S3502	50.00	50.00	No change. Any increase will make the service uncompetitive
	Wasps with Ladder	4000917 S3502	60.00	60.00	No change. Any increase will make the service uncompetitive
	Extra nest	4000917 S3502	20.00	20.00	No change. Any increase will make the service uncompetitive
	Collection of keys from housing office or other establishment	4000917 S3502	15.00	16.00	
	Technician Attendance - per hour	4000917 S3502	50.00	53.00	
Health & Safety	Skin piercing registration premises	4000919 S2001	50.00	52.00	Just gone to committee used 1.5%
	Skin piercing registration personal	4000919 S2001	50.00	52.00	Just gone to committee used 1.5%
Pollution	Contaminated Land enquiries - per hour	4000915 S3563	31.50	62.00	To bring inline with other authorities
	Provision of air quality data and information - per hour	4000915	n/a	62.00	To bring inline with other authorities
Food Safety	Health Certificate	4000945 W7037	50.00	52.00	
	Export Certificate	4000945 W7037	50.00	52.00	
	Level 2 award in Food Safety Catering	4000945 W7037	550.00	575.00	In line with Inflation

General Items	Factual Statements	Various- Depends on team carrying out work	103.00	108.00	In line with Inflation
	Prosecution Costs - information provided by Accountants				
	PO4+	Various- Depends on team carrying out work	64.00	67.00	In line with Inflation
	PO1/PO3	Various- Depends on team carrying out work	52.50	55.00	In line with Inflation
	SO1/SO2	Various- Depends on team carrying out work	49.00	51.00	In line with Inflation
	Scale 6 to SO1	Various- Depends on team carrying out work	44.50	47.00	In line with Inflation
	Scale 5/6	Various- Depends on team carrying out work	36.00	38.00	In line with Inflation
	Scale 4 and below	Various- Depends on team carrying out work	31.00	32.00	In line with Inflation

Neighbourhoods Directorate Charges Review - Jan 2011

Environmental & Regulatory Services Department

Housing and Advice Portfolio

<u>Section</u>	<u>Description of charge</u>	<u>Income cost code and subjective code</u>	<u>Current charge</u> £	<u>Proposed charge</u> <u>Feb 11 to</u> <u>Mar 12 £</u>	<u>Comments</u>
Housing	Enforcement	6000106 W7037	215.00	225.00	In line with Inflation
	HMO Licence - 5 yearly	6000106 W7037	880.00	920.00	In line with Inflation

Neighbourhoods Directorate Charges Review - Jan 2011

Planning and Transportation Department

Planning and Environment Portfolio

Section	Description of charge	Current charge £	Proposed charge upto March 2011 £	Proposed charge April 2011 to March 2012 £	Comments
Development Management	Building Control fees	Various	No change	No change	All fees published excluding VAT (some outside scope some standard rated). Recent review resulted in revised charges aimed at full cost recovery (as required by recent legislation) - introduced on 01/1/10, following Cabinet Approval
Development Management	Planning Application fees	Various	No change	Would be changed in line with national changes	Nationally set charges (England and Wales)
Spatial and Transport Planning	S106 Admin Fees	Various	No change	Various	There is an approved scale of charges relating to the size of the development proposal. It is proposed that these charges will be increased in line with inflationary increases set out in the Cabinet report. Changes are proposed from April 2011 in line with industry expectation
Traffic & Transport	Temporary Traffic Regulation Order	630.00	No change	870.00	Industry expectation that charges will change at new financial year
Traffic & Transport	Temporary Traffic Regulation Notice	155.00	No change	255.00	Industry expectation that charges will change at new financial year
Traffic & Transport	Temporary Traffic Regulation Emergency Notice	125.00	No change	185.00	Industry expectation that charges will change at new financial year

Traffic & Transport	Traffic Management Act / New Roads & Streetworks Act Sample Inspections	50.00	No change	Would be changed in line with national changes	Set Nationally (total number of inspections in any year is also determined by regulations)
Traffic & Transport	Traffic Management Act / New Roads & Streetworks Act Defect Inspections (sample failure)	47.50	No change	Would be changed in line with national changes	Set Nationally
Traffic & Transport	Traffic Management Act / New Roads & Streetworks Act Defect Inspections (third party report)	68.00	No change	Would be changed in line with national changes	Set Nationally
Traffic & Transport	Traffic Management Act / New Roads & Streetworks Act Defect Inspections (meeting stage)	47.50	No change	Would be changed in line with national changes	Set Nationally
Traffic & Transport	Traffic Management Act / New Roads & Streetworks Act Defect Inspections (progress stage)	47.50	No change	Would be changed in line with national changes	Set Nationally
Traffic & Transport	Traffic Management Act / New Roads & Streetworks Act Defect Inspections (completion stage)	47.50	No change	Would be changed in line with national changes	Set Nationally
Traffic & Transport	New Roads & Streetworks Act S50 Licences	340.00	No change	400.00	Industry expectation that charges will change at new financial year
Traffic & Transport	New Roads & Streetworks Act Temporary Excavation	150.00	No change	175.00	Industry expectation that charges will change at new financial year
Traffic & Transport	New Roads & Streetworks Act Temporary storing materials	100.00	No change	115.00	Industry expectation that charges will change at new financial year
Traffic & Transport	Traffic Management Act S74	Various depending on details of work being undertaken and road type	No change	Would be changed in line with national changes	Set Nationally
Traffic & Transport	Traffic Management Act Fixed Penalty Notices	120.00	No change	Would be changed in line with national changes	Set Nationally - very rarely used by local authorities

Traffic & Transport	Traffic signal switch off/on for utilities	0.00	No change	120.00 (plus Vat)	New charge to be introduced and therefore systems need to be set up within the Council to collect the charge. Also industry expectation would be any charges would start at new financial year.
Traffic & Transport	Bus fares on supported bus services;				
	Service 19 adult single fare	£1.00 to £1.70	£1.10 to £1.90	£1.10 to £1.90	Fare depends on distance travelled.
	Service 19 adult return fare	£1.70 to £3.10	£1.90 to £3.30	£1.90 to £3.30	Fare depends on distance travelled.
	Service 35 adult single fare	£1.00 to £1.50	£1.30 to £1.70	£1.30 to £1.70	Fare depends on distance travelled.
	Service 35 adult return fare	£1.50 to £2.50	£1.80 to £2.80	£1.80 to £2.80	Fare depends on distance travelled.
	Service 111 adult single fare	£1.00 to £1.70	£1.10 to £1.90	£1.10 to £1.90	Fare depends on distance travelled. Park and Ride element of service 111 charges are covered in the car park charges report.
	Service 111 adult return fare	£1.70 to £3.10	£1.90 to £3.30	£1.90 to £3.30	Fare depends on distance travelled.
	Service 111 10-trip ticket	£6.20 to £9.00	£7.20 to £10.00	£7.20 to £10.00	Fare depends on distance travelled.