Early Intervention Performance Measures

Set out in the table below is a summary of the detailed definitions that sit behind the early help performance measures recorded on DORIS (the Council's Performance Management System). When entering data please also ensure you make full use of the commentary box to contextualise the data both in terms of more detail behind the numbers (Children's Centre data / snapshots at the end of other months within the quarter) and also factors that are driving the data (i.e. if you have observed that more new referrals are being referred for larger families etc.). Where applicable please ensure the data reported through this framework aligns to the information contained within the Children's Social Care System / Tribal etc.

TABLE ONE – DERBY CITY EARLY INTERVENTION PERFORMANCE MEASURES DEFINITIONS

Measure ref and short description	Detailed description	Reporting frequency	Good is?	Period data represents	Return format	Formulas?	Data source	Accountability*
E1a - Number of new referrals (VCM) E1b - Number of new referrals (Other)	Number of new referrals received through (a) VCM or (b) other route by family	Monthly local monitoring through MAT Performance Management Data forms **(Appendix 1)** Update DORIS Quarterly using the data forms as the source	N/A	Cumulative year to date (1 April to end of current month / quarter)	Absolute number with no decimal places		Local	Service Director – Andy Smith Accountable Officer - Andrew Kaiser Compiling Officers – All MAT and CC Managers across all localities
EI 2 - Number of open cases	Number of individual children		N/A	Snapshot (**do not** add up the monthly positions – include discrete months within the commentary to show trends within the quarter)	Absolute number with no decimal places		Local / CCM / LCS	
EI 3 - Number of spider graphs completed	At case closure, number of progression tools in place such as Spider graph counted by child / parent		High	Cumulative year to date (1 April to end of current month / quarter)	Absolute number with no decimal places		Local	
EI 4 - Number of 'how was it for you' surveys received	At case closure number of surveys completed, which can be by child / individual parents or		High	Cumulative year to date (1 April to end of current month / quarter)	Absolute number with no decimal places		Local	

Measure ref and short description	Detailed description	Reporting frequency	Good is?	Period data represents	Return format	Formulas?	Data source	Accountability*
	families. Count every one completed							
EI 5 - Number of early help assessments completed	Total number of EHAs completed (or Single Assessments, where the case was referred to early Help via a Single Assessment).Count on the basis of one assessment per family		High	Cumulative year to date (1 April to end of current month / quarter)	Absolute number with no decimal places		Local / Tribal	
EI 7 - Number of cases reopened	Number of cases counted as number of children re-opened within 3 months of the original case closure		Low	Snapshot (**do not** add up the monthly positions – include discrete months within the commentary to show trends over time)	Absolute number with no decimal places		Local / CCM / LCS	
EI 8 - Number of people reporting that they were treated with respect (via 'how was it for you' surveys)	This should be a count of all 'how was it for you forms completed' (EI 4) when this outcome was selected – count all forms		High	Cumulative year to date (1 April to end of current month / quarter)	Absolute number with no decimal places		Local	
EI 9 - Number of people reporting that workers listened to them (via 'how was it for you' surveys)			High	Cumulative year to date (1 April to end of current month / quarter)	Absolute number with no decimal places		Local	

Measure ref and short description	Detailed description	Reporting frequency	Good is?	Period data represents	Return format	Formulas?	Data source	Accountability*
EI 10 - Number of cases closed	Number of cases closed reported as number of children (please note that all cases reported as closed should have an EHA closure form)		N/A	Cumulative year to date (1 April to end of current month / quarter)	Absolute number with no decimal places		Local / CCM / LCS	
EI 10a(i) - Outcome of cases – exited with no further action	Count as the number of children		N/A	Cumulative year to date (1 April to end of current month / quarter)	Absolute number with no decimal places		Local / CCM / LCS	
EI 10a(ii) - Outcome of cases – escalated to social care services (CIN / CP / LAC)	Number of children where there were complex or serious needs and were referred to Social Care. Include child protection concerns and / or referral to disabled children's services – cases 'stepped up'		N/A	Cumulative year to date (1 April to end of current month / quarter)	Absolute number with no decimal places		Local / CCM / LCS	
EI 10a(iii) - Outcome of cases – stepped down to universal services	Number of children stepped down to universal services		N/A	Cumulative year to date (1 April to end of current month / quarter)	Absolute number with no decimal places		Local / CCM / LCS	
EI 11 - Number of referrals to other interventions

Please see listed interventions in the | Number of referrals to other interventions for each individual child in a family
Include details in commentary of 'top' | | N/A | Cumulative year to date (1 April to end of current month / quarter) | Absolute number with no decimal places | | Local / CCM / LCS | |

Measure ref and short description	Detailed description	Reporting frequency	Good is?	Period data represents	Return format	Formulas?	Data source	Accountability*
detailed description column	interventions included in calculation… 1. CAMHS 2. Drug and alcohol 3. DV support 4. Homestart 5. Young carer 6. MST							
EI 12 - Number of spider graphs with an improving direction of travel	At case closure, how many progression tools (such as spider graph - EI 3) that showed an improving direction of travel – count all completed forms with an improving direction of travel by child / parent		High	Cumulative year to date (1 April to end of current month / quarter)	Absolute number with no decimal places		Local	
EI 13 - Number of people reporting that they were helped with identified issues	At case closure the total number of 'how was it for you' forms completed where people (either parents / children / young people) reported that they has been		High	Cumulative year to date (1 April to end of current month / quarter)	Absolute number with no decimal places		Local	

Measure ref and short description	Detailed description	Reporting frequency	Good is?	Period data represents	Return format	Formulas?	Data source	Accountability*
	helped (linked to EI 4)							
EI 16 - How many cases referred have been screened for CSE	How many cases by number of children referred have been screened for Child Sexual Exploitation (CSE) using the CSE Risk Assessment Toolkit?		High	Cumulative year to date (1 April to end of current month / quarter)	Absolute number with no decimal places		Local / CCM / LCS	
EI 17 – Numbers of cases screened for CSE that were judged as either 'high' or 'medium' risk	Number of children / young people judged through EI 16 as high / medium risk. Count all children / young people within both categories		N/A	Cumulative year to date (1 April to end of current month / quarter)	Absolute number with no decimal places		Local / CCM / LCS	

* Please note performance is currently entered by each MAT team in each locality; this is then automatically added / rolled-up within the system to give a view by locality and across the city.

MAT Monthly Performance Management Data
Pro-forma / Template for completion

Derby City Council

one Derby one council

Team		Month		DORIS Measure Number / LINK
Number of new referrals (by family)		Through VCM:		Ela
Number of new referrals (by family)		Through Other route		Elb
Number of open cases (number of children)				EI2
Number of EHA completed this month (or Single Assessments, where the case was referred to early Help via a SA). On the basis of X 1 assessment per family.				EI5
No of cases (number of children) re-opened within 3 months				EI7
Number of cases (number of children) closed (please complete EHA closure forms)				EI10
Number of those (number of children) where no further support was required				EI10a(i)
Number of those (number of children) where there were complex or serious needs and were referred to Social Care. Includes child protection concerns and/or referral to disabled children's services.				EI10a(ii)
Number of those (number of children) stepped down to universal services				EI10a(iii)
Number of How was it for you completed? (At case closure)				EI4
How many from this number reporting that they were treated with respect?				EI8
How many from this number reporting that the workers listened to them?				EI9
How many from this number reporting that they were helped with identified issues?				EI13

Team		Month		DORIS Measure Number / LINK
Number of referrals to other interventions for each individual child in the family (see detailed description on page 3)				EI11
At case closure, number of progression tools in place such as Spider graph				EI3
At case closure, how many progression tools (such as spidergraph) showed an improving direction of travel				EI12
How many cases (number of children) referred this month have been screened for CSE using the CSE Risk Assessment Toolkit?				EI16
How many of the above number were identified as medium or high risk of CSE?				EI17

Non DORIS Measures

Measure description	Monthly number
Number of new referrals allocated to MAT to work as an involvement (include Runaways, youth crime prevention work, NRPF, young carers and FFT data)	
Number of new referrals allocated to MAT to work as LP	
Number of open cases (children)	
Number of plans in place	
Number of GCP's	
Number of TAF/network/CSE strategy/Runaways Strategy/CIN meetings and reviews	
Number of CIN cases	

DORIS User Guide - Early Intervention Performance Framework

There are 21 measures for each MAT team to update within DORIS on a quarterly basis.

An email will be circulated on a quarterly basis to the relevant officer with a link to the update form and the deadline for submission to DORIS.

EIa	Number of new referrals (VCM)
EIb	Number of new referrals (Other)
EI 2	Number of open cases
EI 3	Number of spider graphs completed
EI 4	Number of 'how was it for you' surveys received
EI 5	Number of early help assessments completed
EI 7	Number of cases reopened
EI 8	Number of people reporting that they were treated with respect (via 'how was it for you' surveys)
EI 9	Number of people reporting that workers listened to them (via 'how was it for you' surveys)
EI 10	Number of cases closed
EI 10a(i)	Outcome of cases – exited with no further action
EI 10a(ii)	Outcome of cases – escalated to social care services (CIN/CP/LAC)
EI 10a(iii)	Outcome of cases – stepped down to universal services
EI 11	Number of referrals to other interventions (i.e. MST)
EI 12	Number of spider graphs with an improving direction of travel
EI 13	Number of people reporting that they were helped with identified issues
EI 16	How many cases referred have been screened for CSE (NEW)
EI 17	Numbers of cases screened for CSE that were judged as either 'high' or 'medium' risk (NEW)

These measures will be aggregated to provide a summary at locality and city level.

Updating Measures
1. Click on the link within the email to open the DORIS update measure form.
2. Enter your username (same as PC login) and password is password (all lowercase)
3. Make sure the period shown is the quarter for which you wish to enter data. If you want to change the period then just click on the dropdown arrow and choose the relevant period end date.
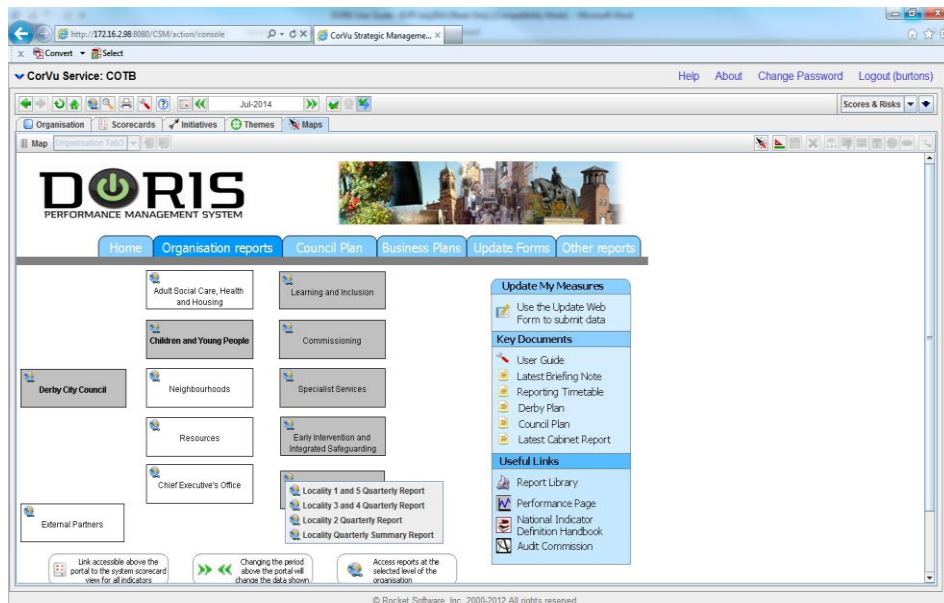
Enter the following information:

- ✓ Period Actual - data for the discrete quarter e.g. for Q2 it will include July, August, September figures.
- ✓ YTD (year to date) – total for the year so far e.g. for Q2 it will include April through to September figures.
- ✓ Commentary – context, additional information to the figures submitted.

4. Click the **submit** button (measures should turn green). This can be done whilst submitting data to save information entered into the measure form so far.
5. Close the form.

Viewing Reports

1. Click on the link to the DORIS homepage – http://172.16.2.98:8080/CSM/action/console
2. Click on the organisational reports tab towards the top of the homepage.
3. Click in the box which says CYP.
4. Click on the globe icon within the Early Intervention Framework box – choose a report to view MAT team quarterly figures within a locality group or view locality totals within the summary report.

5.   To save or print click on the PDF button at the bottom of the page or choose the excel or word icon to export.