



Derby City Council

Forward Plan

**Published
13 December 2022**

What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➡ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Democracy Portal five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS. committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 17 January 2023.

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Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared
16 November 2022	UK City of Culture Bid Legacy	05/22	June 2022
16 November 2022	Private Sector Housing and Health Impact Assessment 2022	14/22	August 2022
16 November 2022	Private Rented Housing Conditions	15/22	August 2022
16 November 2022	Investigation Report into the November 2019 Derwent Floods in Derby	22/22	October 2022
16 November 2022	Community Managed Libraries Review – Update	25/22	October 2022
16 November 2022	Implementation of Litter Bin Sensor Technology into Litter Bins	26/22	October 2022
7 December 2022	Proposed Plans on Special Educational Needs and Disabilities (SEND) Capital Funding Phase 2/3	11/22	August 2022
7 December 2022	Initial Consultation on the Future Viability of Two Maintained Nursery Schools	12/22	August 2022
7 December 2022	Update of the Tenancy Strategy 2021	21/22	October 2022
7 December 2022	Assignment of Approved Grant to Another Provider	28/22	November 2022
7 December 2022	Council Tax Support Scheme 2023/24	29/22	November 2022

New Items added December 2022		Forward Plan Item No	Directorate
Approval of the Infrastructure Board Capital Programmes (Highways & Transport, Flood Defence and Vehicles, Plant & Equipment) 2023/24		33/22	Communities and Place
Secondary School Place Planning Proposal - Saint Benedict Catholic Voluntary Academy		34/22	Peoples Services
Proposed Plans for Special Educational Needs and Disabilities (SEND) Capital Funding Phase 2/3		35/22	People's Services
Closure and Redevelopment of Drewry Lane Car Park		36/22	Communities and Place
Withdrawn Items			Reason
Review of Crematoria and Burial Provision in Derby		04/22	Decision not required

COMMUNITIES AND PLACE	STRATEGIC DIRECTOR RACHEL NORTH
Reference / Date Inserted into Forward Plan	38/20 – May 2021
Decision	Our City Our River Next Steps
What is the decision to be taken?	To receive and update on the Our City Our River next steps
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 January 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sarah Banks, Principal Project Co-ordinator, 07812 300591
Summary – The report will give an update on the plan for Our City Our River next steps.	
Reference / Date Inserted into Forward Plan	03/21 – July 2021
Decision	Project Assemble
What is the decision to be taken?	To receive an update on progress on plans for the Cultural Heart of the city, including the Assembly Rooms site
Who will be consulted?	Major Property Projects Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 January 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Williams, Head of Regeneration and Major Projects, 01332 641639
Summary – The report will give progress update on plans for the Cultural Heart of the city, including the Assembly Rooms site. It will detail identified work needed to complete the Feasibility phase, producing an Outline Business Case to take the project to PMO Gateway 2. Where known, the costs will be presented in the report.	

Reference / Date Inserted into Forward Plan	06/22 – July 2022
Decision	Repayment Options for Leaseholders on Major Works Charges
What is the decision to be taken?	A policy to enable Leaseholders to have access to suitable repayment terms on recharges due for Major works undertaken on their block of flats.
Who will be consulted?	Internal colleagues, Customer Voice Tenants Focus Group, Leaseholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 January 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Michael Kirk, Finance Director and Company Secretary (Derby Homes), 01332 888703 Mazer Hussain, HRA Business Manager, 01332 641498
<p>Summary – The Council currently has circa 660 Leaseholders, who lease a flat where the Council is the freeholder for the block of flats. There is an obligation on Leaseholders to pay towards major works undertaken to the communal areas and the fabric of the building. Currently Leaseholders only option is to pay for these charges within one year of them being charged, as per their lease. The Major Works repayment options attempt to balance the need for the Council to recover contributions to these works, whilst allowing fair and transparent repayment terms for Leaseholders.</p>	

Reference / Date Inserted into Forward Plan	13/22 – August 2022
Decision	South Derby Growth Zone - use of Compulsory Purchase Order (CPO) Powers and Details of Collaboration Agreements
What is the decision to be taken?	To note details of collaboration agreements between project partners and seek approval to delegate use of Compulsory Purchase Order (CPO) powers to Derbyshire County Council (DCoC), in order to acquire land in Derby city required for highways works, as DCoC is leading on the highways works.
Who will be consulted?	Strategic Directors and Cabinet Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 January 2023
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Chris Morgan, Principal Regeneration Manager, 01332 641596
<p>Summary –The South Derby Growth Zone (SDGZ) is the name given to the wider development area, to the south of the City and extending into South Derbyshire, which includes Infinity Park Derby and Infinity Garden Village (IGV). In order to unlock the majority of the housing and employment growth, a new A50 junction and link road is required. DCC is a partner in a Levelling Up Fund bid, led by DCoC. The project partners have been successful at the first stage of Levelling Up Funding, with a £49.6m award, subject to the completion of a Full Business Case. In order to secure the land required for the highways works, DCoC will need to use CPO powers, with authority to use those powers delegated from DCC. DCC will also need to enter into 2 collaboration agreement(s) with the project partners - 1 between the public sector partners, 1 between the public and private sector partners.</p>	

Reference / Date Inserted into Forward Plan	23/22 – October 2022
Decision	Derby Racecourse Football Hub Project
What is the decision to be taken?	To approve the redevelopment of the existing Racecourse Playing Fields pavilion, grass pitch facilities and site infrastructure. Leasing of the Football Hub to the National Football Trust.
Who will be consulted?	Key stakeholders, the public, funding partners and prospective leaseholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 February 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Streetpride, Leisure and Public Spaces
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Owen Swift, Physical Activity & Sport Manager, 01332 641266
Summary – Redevelopment of the existing Racecourse Pavilion and site infrastructure, including car parking facilities, and construction of new Artificial Grass Pitches to be part-funded by the Football Foundation along with the Council.	

Reference / Date Inserted into Forward Plan	31/22 – November 2022
Decision	Procurement of a Strategic Development Partner to Support City Centre Regeneration
What is the decision to be taken?	The City Centre Ambition document identifies a number of strategic regeneration sites including some Council-owned land. The report will outline the proposed scope, route to market and timescale for procurement of a strategic development partner to help bring forward development on a defined number of these sites.
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 January 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Williams, Head of Regeneration, 01332 641639
<p>Summary – To address the significant challenges faced by the city centre, a step change is required in how the Council leverages investment, capacity and delivery expertise from the private sector. Following an extensive review of regeneration good practice and soft market testing, this report will describe the proposed procurement route to secure a strategic development partner to maximise regeneration opportunity on a defined number of Council owned sites in the city centre.</p>	

Reference / Date Inserted into Forward Plan	32/22 – November 2022
Decision	Derbyshire and Derby Joint Minerals Local Plan
What is the decision to be taken?	To approve the Joint Plan for formal consultation and Submission to the Secretary of State for Examination
Who will be consulted?	Statutory consultees, stakeholders who have responded to previous consultations and communities through publicity. This will focus on locations outside of the city as no minerals sites are being proposed within the city itself.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 January 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andrew Waterhouse, Spatial Planning Group Manager, 01332 642124
<p>Summary – Derby City and Derbyshire County Council are preparing a joint Minerals Local Plan for their respective administrative areas, excluding the Peak Park. There have been a number of consultations over the last few years, including on a draft plan in early 2022. This has led to the preparation of what is considered to be the final, complete plan ready for Examination by an independent Inspector appointed by the Secretary of State. Before the plan can be submitted for Examination, a further round of formal consultation must take place and the results of this be passed on the Examining Inspector. As this is considered to be a final plan and not a draft, it will need to be referred to Full Council, although the Inspector may require modifications to it as a result of the Examining process.</p>	

Reference / Date Inserted into Forward Plan	33/22 – December 2022
Decision	Approval of the Infrastructure Board Capital Programmes (Highways & Transport, Flood Defence and Vehicles, Plant & Equipment) 2023/24
What is the decision to be taken?	Approval of capital work programmes for Highways & Transport, Flood Defence and Vehicles, Plant & Equipment. The H&T programme includes s106 and external funding.
Who will be consulted?	Neighbourhood Boards and Councillors, Sustainable Transport Partnership, Infrastructure Programme Board, DMT Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 March 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Rizwana Shaheen Hussain, Programme and Policy Team Leader, 01332 641760
Summary – The report sets out proposed Capital schemes and budgets for delivery in 2023/24 for the Highways & Transport, Flood Defence and Vehicles, Plant & Equipment programmes.	

Reference / Date Inserted into Forward Plan	36/22 – December 2022
Decision	Closure and Redevelopment of Drewry Lane Car Park
What is the decision to be taken?	To approve the closure of the car park, transfer to the Housing Revenue Account, and redevelopment for affordable homes
Who will be consulted?	Ward councillors have been briefed. Immediate neighbours to the site will be informed by letter prior to the Cabinet report being finalised and will have opportunity to object or comment through the statutory planning process.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 February 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Michael Gillie, Housing Regeneration Manager, 01332 643480
Summary – This car park sees very little use (less than one vehicle per space per month) and generates minimal revenue. Subject to planning, it has capacity for 17 new homes for Council rent, a mix of houses and apartments. Mitigation of noise from the ring road will be needed.	

CORPORATE RESOURCES	STRATEGIC DIRECTOR SIMON RILEY
Reference / Date Inserted into Forward Plan	39/21 – March 2022
Decision	Refurbishment of the Guildhall
What is the decision to be taken?	To agree the repairs and refurbishment to return the Guildhall into use
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 January 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance, Digital and Culture
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jayne Sowerby – Warrington, Head of Strategic Asset Management and Estates, 01332 643337 and Robbie Kerr, General Manager Derby Live, 01332 641503
Summary – The Guildhall has been closed for 2 years following problems with the building. The essential and desirable works have been identified and this report seeks to give authorisation and budget to deliver the works needed.	
Reference / Date Inserted into Forward Plan	30/22 – November 2022
Decision	Council Tax Base 2023/24
What is the decision to be taken?	To approve the Council Tax Base for the financial year 1 April 2023 - 31 March 2024
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 January 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance, Digital and Culture
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits & Exchequer Services, 01332 643774
Summary – The Council has a legal requirement to calculate a Council Tax base for each financial year and to notify its Council Tax base to both The Police and Crime Commissioner for Derbyshire and Derbyshire Fire & Rescue Authority. The Council Tax base is an estimated figure of the number of domestic properties expressed in terms of 'band D' equivalents in the Council's area during the financial year concerned. It is used to determine a headline charge for band D properties in the city. Charges for other bands are calculated as defined fractions of the headline charge.	

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	20/22 – September 2022
Decision	Discretionary Travel Assistance for Eligible Students aged 16 – 19 with Special Educational Needs and Disabilities (SEND)
What is the decision to be taken?	To consider changes to the way the Council provides discretionary travel assistance for eligible students aged 16 – 19 with Special Educational Needs and Disabilities
Who will be consulted?	Young People, parents and carers, family stakeholders, partners and other interested parties
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 February 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Diane Whitehead, Head of School Organisation and Provision, 01332 642724
Summary – Proposals to consider changes to way the Council provides discretionary travel assistance for eligible students aged 16- 19 with Special Educational Needs and Disabilities (SEND) and the rationale for the proposals.	

Reference / Date Inserted into Forward Plan	24/22 – October 2022
Decision	Additional Secondary School Places - Capital Programme allocations to scheme(s)
What is the decision to be taken?	To seek necessary approvals for the commencement of capital programme scheme(s) to provide additional secondary school places to meet demand for places.
Who will be consulted?	Consultation with Secondary school sector undertaken. Planning permissions to be sought as necessary.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 January 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Diane Whitehead, Head of School Organisation and Provision, 01332 642724
Summary – Approval is required to update the Council's Capital Programme to include scheme(s) to provide additional secondary school places to meet demand for places.	
Reference / Date Inserted into Forward Plan	27/22 – October 2022
Decision	Determination of the 2024-2025 admission arrangements for Derby City Community and Voluntary Controlled Schools
What is the decision to be taken?	To confirm the admission arrangements are lawful and in line with the requirements of the School Admissions Code 2021 and the School Admissions Appeals Code 2022
Who will be consulted?	Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 February 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Lisa Sansum, Admissions Manager, 01332 642727
Summary – Consultation on any changes to admission arrangements must take place for a minimum period of 6 weeks between 1 October and 31 January in the determination year.	

Reference / Date Inserted into Forward Plan	34/22 – December 2022
Decision	Secondary School Place Planning Proposal - Saint Benedict Catholic Voluntary Academy
What is the decision to be taken?	To approve amendments to the Council's approved Capital Programme, approve capital scheme commencement and approve the award of a standard Council grant to the Academy's Trust.
Who will be consulted?	The academy trust is responsible for consultation in line with DfE requirements and must seek the approval of the Secretary of State for Education.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 February 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Diane Whitehead, Head of School Organisation and Provision, 01332 642724
<p>Summary – The Council has a legal duty to ensure that sufficient school places exist for all children and young people residing within its boundary. The Council must, therefore, plan, organise and commission places across the schools' sector in Derby. The report will seek approval to allocate capital funding and commence a scheme necessary to ensure sufficient secondary school places.</p>	

Reference / Date Inserted into Forward Plan	35/22 – December 2022
Decision	Proposed Plans on Special Educational Needs and Disabilities (SEND) Capital Funding Phase 2/3
What is the decision to be taken?	To approve plans for Special Educational Needs and Disability (SEND) Living My Best Life Capital Programme for Derby
Who will be consulted?	Children, Young People and Families, Education, Health, Social Care and the Voluntary Sector
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 February 2023
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Pauline Anderson, Director of Learning, Inclusion & Skills, 01332 640358
<p>Summary – This report explains the plans on provision for SEND in Derby City within the remit of SEND Capital Programme at Phase 2. The proposed SEND provisions have been developed following a consultation with all stakeholders and outlines a shared and clear direction for Local Area, to drive strong outcomes for children, young people and their families. This programme creates a continuum of support to ensure that children and young people in Derby City with SEND can live their best life, accessing the right support, in the right place and at the right time.</p>	