

TO: ALL MEMBERS OF THE DERBY CITY COUNCIL

You are summoned to attend a meeting of the Derby City Council in the Council Chamber at the Council House, Derby on Wednesday 18 July 2007 at 6 pm.

A G E N D A

1. To receive apologies.
2. To receive Declarations of Interest.
3. To approve the minutes of the Annual Meeting of the Council held on 23 May 2007. **DOCUMENT 3**

Motion - That the minutes of the Annual Meeting of the Council held on 23 May 2007 be approved as a correct record, confirmed and signed by the Mayor

4. To receive any announcements from The Mayor.
5. To receive any Statements from Members of the Council Cabinet.
6. To receive any questions from the public to Members of the Council Cabinet and the answers to those questions.

(Note – unless the Council decides otherwise, the maximum period of time for questions by the public is thirty minutes. Any questions not answered at the end of thirty minutes will be answered in writing).

- a. Ms Donna Chambers – Gayton Pool
- b. Mr John Heavey – Gayton Pool
- c. Ms Wanda Osborne – Gayton Pool
- d. Ms Wanda Osborne – Gayton Pool
- e. Mr Richard Butler – Bus Lane Kedleston Road
- f. Mr Richard Butler – Bus Lane Duffield Road
- g. Mr Tony Dunn – New River Bridge
- h. Mr Tony Dunn – Regeneration of Normanton
- i. Mr Peter Steer – Area Panels and Neighbourhood Forums
- j. Mr Cyril Wood – Social Services Care Homes
- k. Mr Cyril Wood – Social Services re-assessments 2007
- l. Mr Clive Pearson – Gayton Pool
- m. Mr Clive Pearson – Gayton Pool

7. To receive any written questions about the business or functions of the Derbyshire Police Authority, Derbyshire Fire Authority and Derby Homes and the answers to those questions.

Derbyshire Police Authority:

- a. Councillor Jennings – police staffing levels
- b. Councillor Willoughby – collaborative working between forces

Derbyshire Fire Authority:

- c. Councillor Marshall – preparedness of the authority in the event of widespread emergency and terrorist threat
- d. Councillor Poulter – Fire and Rescue Service staffing levels

Derby Homes:

- e. Councillor Williams – rent arrears
- f. Councillor Williams – performance on voids
- g. Councillor Williams – property statistics

8. To receive any written questions from non-Council Cabinet Members to Members of the Council Cabinet and the answers to those questions.

9. To consider the minutes and recommendations of the Council Cabinet dated 3 July 2007 requiring the approval of the Council. **DOCUMENT 9**

(Please note there are no minutes of the Council Cabinet meeting on 5 June 2007 that require the approval of the Council).

To recommend Council to approve:

1. the amendment to the 2007/08 capital programme for the Springwood Leisure Centre and Library at a revised cost of £1.262m to be funded from slippage within the overall approved capital programme.
2. the underwriting of the annual running cost deficit of the gym for the first four years amounting to £160k in total from within Environmental Services revenue budgets.
3. £57k corporate budget allocation for the Library running costs from 2008/9.
4. the commencement of the capital scheme as soon as possible.

32/07 From Areas to Neighbourhoods

DOCUMENT 9B

To recommend Council:

1. To approve in principle the transformation from Area Panels into Neighbourhood Forums as part of the new framework for neighbourhood working.
 2. To agree that within the rollout to new wards the basic structure within each ward will include a Neighborhood Board of partner and resident representatives, led by elected members, and a Neighborhood Forum open to all residents. Any supplementary resident engagement mechanisms will be agreed by each Neighborhood Board.
 3. To ask the Community Overview and Scrutiny Commission for its views on the implementation of these arrangements.
 4. To ask officers to report to Council Cabinet on whether ward based neighborhood arrangements should be integrated with the area management arrangements being developed for Children and Young People's Services.
 5. To ask officers to report back to Council Cabinet and Full Council in September 2007 with details of the constitutional and financial implications.
 6. To agree that, subject to Council's agreement of the final proposals, the final round of Area Panels will be in September 2007 with the new Neighbourhood Partnership Boards and Neighbourhood Forums being implemented throughout October and November 2007.
10. To consider a Report of the Director of Corporate and Adult Services concerning Urgent Non-Executive Decisions made by the Chief Executive

DOCUMENT 10

Motion – To note the report

- 11 To consider a Report of the Director of Corporate and Adult Services concerning the Appointment of Co-optees to the Climate Change Commission.

DOCUMENT 11

Motion - To approve the co-option of Peter Robinson and Jane Temple of the Derby Climate Change Campaign to the Climate Change Commission for the 2007/08 municipal year.

- 12 To consider a Report of the Corporate and Adult Services concerning Appointments to the School Admissions Forum.

DOCUMENT 12

Motion – To approve the appointment of the following members on the School Admissions Forum for a four year term:

Parent Governor Representatives

Dr Keerthi Devendra
Nasreen Iqbal

Church of England Schools

Alison Brown

Community and Voluntary Controlled Schools

Carran Stevenson
Kathy Mayer
David Keys

Foundation Schools

2 representatives to be confirmed

Voluntary Aided Schools

Sara Bull

Roman Catholic Church Diocese

Edward Hayes

City Technology College

Stephen Whiteley

13. To consider a report of the Director of Corporate and Adult Services on The Review of Policy Districts and Polling Places (Parliamentary Elections) Regulations 2006.

DOCUMENT 13

Motion

- 1. To approve the publication of a notice to review polling districts and polling places on 23 July.**
- 2. To authorise the Corporate Director – Corporate and Adult Services to carry out the statutory review in accordance with the proposals set out in this report.**

14. To consider a Report of the Director of Corporate and Adult Services on Appointments to Outside Bodies and Charities

DOCUMENT 14

Motion

- 1. To approve the appointment of Councillor Graves to the East Midlands Museums Service for the remainder of this municipal year.**
- 2. To approve the appointment of Councillor Hussain as the Council's Nominated Governor on the Council of Governors for the Derbyshire Mental Health Services NHS Trust.**
- 3. To confirm the following appointments as trustees of the Liversage Charity nominated by the Council.**

Name	Term of Office Expires
Councillor Webb	30 June 2008
Councillor Grimadell	24 May 2010
Mr B Samra	23 September 2008
Councillor Jackson	1 March 2011
Councillor Richards	13 July 2008
Mr C Wynn	24 May 2010
Ms S Glithero	24 May 2010

- 4. To delete the Eastern Orchestral Board from the list of bodies to which the Council makes appointments.**

15. To consider the following Notices of Motion:

(1) Councillor Hickson to move, Councillor Jennings to second:

“The effect of planning guidance PPG3 later amended by PPS3 has been to designate domestic gardens as brownfield sites and has led to a large increase of planning applications from developers keen to buy up houses sitting on large plots in established suburbs for demolition and redevelopment with much higher density housing in its place.

Local authorities have little freedom to resist such applications and if the situation is left unchecked this planning freedom for developers will significantly alter and spoil well established residential suburbs to the detriment of residents who live in them. Whilst Council acknowledges the need for brownfield sites to be developed in preference to Greenfield sites it is clearly an anomaly that domestic gardens should fall into the brownfield site category and cannot be what the legislation intended.

Council therefore resolves to write to Government asking for more structured guidance on this issue, the removal of domestic gardens from the brownfield category and the ability to resist such applications where it is clear that there is a quality of life and loss of amenity consequence to giving such planning consents.

Government are also asked to consider how to strengthen the role of local ward members to put forward objections on behalf of their constituents to resist such inappropriate developments.”

(2) Councillor Smalley to move, Councillor Marshall to second:

“Council congratulates Derby County Football Club on its promotion to the Premier League and wishes it every success as it begins the new season.

Council acknowledges the considerable opportunities that will result as many more visitors come to the City and the economic spin off that this will have for the local economy is not to be underestimated.

The Council therefore resolves to work with the football club to make the most of these benefits whenever it can to maximise these opportunities.”

Councillor Smalley to move, Councillor Hickson to second:

- (3) "Council notes the considerable public concern about unsuitable and disrespectful uses of the War Memorial in the Market Place.

Council therefore requests the relevant Cabinet Member to consult with the appropriate local armed services organisations and come forward urgently with proposals both to protect the memorial and maintain its dignity."

- (4) Councillor Skelton to move, Councillor Troup to second:

"Council notes the concern of local residents regarding the decision to close and demolish Gayton School Swimming pool. Council further notes that it is a very well used facility, with a waiting list for swimming lessons.

Council therefore requests the Deputy Leader of the Council to continue talking to representatives of Blagreaves Community Action Group, with the aim of transferring the facility to a community based not-for-profit organisation. (i.e. a similar solution to that of Lancaster Sports Centre).

To give this process the best chance of success, Council requests the Cabinet to halt all preparations to decommission and demolish the pool and changing rooms."

M A Jooke

Director of Corporate and Adult Social Services
and Deputy Chief Executive

**ANNUAL MEETING OF THE COUNCIL
23 MAY 2007**

Present: The Mayor (Councillor Ahern)
Councillors Afzal, Allen, Banwait, Baxter, Bayliss, Berry, Bolton, Care, Carr, Chera, Dhamrait, Dhindsa, Gerrard, Ginns, Graves, Grimadell, Harbon, Hickson, Higginbottom, Hird, Hussain, Ingall, Jackson, Jennings, Jones, R Khan, S Khan, Latham, Lowe, Marshall, Nath, Poulter, Rawson, Redfern, Repton, Richards, Roberts, Skelton, Smalley, Tittley, Troup, Turner, Webb, Williams, Willoughby, Williamson, Winter, Wood

Apology for Absence

An apology for absence was received from Councillor Mitchell.

1/07 Election of Mayor

Resolved, on the motion of Councillor Wood, that Councillor Pauline Elizabeth Latham be elected Mayor of the City for the next municipal year.

Councillor Latham then made the declaration of acceptance of office and occupied the Chair.

2/07 Appointment of Deputy Mayor

Resolved on the motion of Councillor Williamson, that Councillor Barbara Sybil Jackson be appointed Deputy Mayor of the City for the next municipal year.

Councillor Jackson then made the declaration of acceptance of office.

3/07 Thanks to the Retiring Mayor

Resolved, on the motion of Councillor Graves, that the thanks of this Council be given to Councillor John Edward Ahern for the zeal, impartiality and ability with which he has discharged the duties of the Office of Mayor of the City for the past year.

4/07 Appointment of Pinder and Tenter

Resolved, on the motion of the Right Worshipful the Mayor (Councillor Latham), that Dennis Wardle be appointed Pinder and Tenter for the next municipal year.

5/07 Presentation of Civic Awards

The Mayor presented a crystal goblet and scroll to the following winners of the Derby Civic Award for 2006/07:

Balwant Bubber
Shirley Mellors
Spondon Community Association

6/07 Adjournment of Meeting

Resolved, on the motion of the Right Worshipful the Mayor (Councillor Latham), that the Council now adjourn until 6.00 pm today in the Council Chamber, Council House, Derby.

The Council adjourned at 12.38 pm and reconvened in the Council Chamber, Council House, Derby at 6.00 pm on 23 May 2007.

Present: The Mayor (Councillor Latham)
Councillors Ahern, Afzal, Allen, Banwait, Baxter, Bayliss, Berry, Bolton, Care, Carr, Chera, Dhamrait, Dhindsa, Gerrard, Ginns, Graves, Grimadell, Hickson, Higginbottom, Hird, Hussain, Ingall, Jackson, Jennings, R Khan, S Khan, Leeming, Lowe, Marshall, Nath, Poulter, Rawson, Redfern, Repton, Richards, Roberts, Skelton, Tittley, Troup, Turner, Webb, Williams, Willoughby, Williamson, Winter, Wood

Apologies for Absence

Apologies for absence were received from Councillors Harbon, Jones, Mitchell and Smalley.

Declarations of Interest

There were no declarations of interest.

7/07 Announcements from the Mayor

There were no announcements from the Mayor.

8/07 Minutes of the Previous Meeting

Resolved that the minutes of the meeting held on 1 March 2007 be approved as a correct record, confirmed and signed by the Mayor.

9/07 Statements by Members of the Council Cabinet

There were no statements by members of the Council Cabinet.

10/07 Public Questions

There were no questions from members of the public.

11/07	Written Questions about the Business or Functions of Derbyshire Police Authority or Derbyshire Fire Authority
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There were no written questions about the business or functions of the Derbyshire Police Authority or Derbyshire Fire Authority.

12/07 Written Questions from Non-Council Cabinet
Members to Members of the Council Cabinet

There were no written questions from Non-Council Cabinet Members to Members of the Council Cabinet.

13/07 Election of Leader and Council Cabinet for the Next Municipal Year

Resolved on the motion of Councillor Williamson:

- 1. To establish a Council Cabinet of ten members with the areas of responsibility shown in the list below.**
- 2. To elect Councillor Williamson as the Leader of the Council (Area of Responsibility – Corporate Policy) for the next municipal year.**
- 3. To elect the following members to the Council Cabinet, in addition to the Leader, for the next municipal year.**

Areas of Responsibility	Councillor
Personnel, Performance Management and Economic Development (Deputy Leader)	Roberts
Leisure and Direct Services	Graves

Children and Young People	Bolton
Neighbourhood, Social Cohesion and Housing Strategy	Nath
Planning and Transportation	Banwait
Adult Services	Hussain
Community Safety and E-Government	Hickson
Housing Management	Williams
Enforcement	Smalley

Council Cabinet Members Areas of Responsibility 2007/08

1. **Corporate Policy**
Corporate Council Policies and Strategies, including Community Strategy
Corporate Finance and Financial Services, including Taxation
Corporate Legal and Administrative Services
Corporate Communications, including Derby Pointer
Community Consultation
Derby City Partnership
Sub Regional Strategic Partnership
Local Area Agreement
External Affairs – European, National, Regional and Local
Mayoral Office/Electoral Issues/Registrars
Emergency Planning
2. **Personnel, Performance Management and Economic Development**
Performance Management
Best Value functions and Best Value performance Plan Corporate
Personnel and Equalities
Economic Development and Tourism, including External
Employment Initiatives
Estates/Property Services including Markets (apart from Historic Buildings)
Building Design Services and Repair and Maintenance
Health and Safety
Energy Conservation
Members' Services/Allowances
3. **Leisure and Direct Services**
Grounds Maintenance
Client – Street Cleaning/Waste Collection and Disposal/Public Conveniences
Recycling
City Centre and Neighbourhood Horticultural Features
All Direct Services
Non-Highway Engineering
Cemeteries and Crematorium
Arts and Libraries
Assembly Rooms/Guildhall
Museums/Art Gallery
Festivities
Outdoor Events
Parks and Allotments
Sports including Grants

Leisure Centres and Coaching

4. **Children and Young People**
Designated Lead Member for Children and Young People's Services
School Improvement and Inclusion
School and Departmental Support Services
School Organisation and Capital Programme
Awards
Children, Young People and Family Social Care Services
Integrating Children's Services – Project and Partnerships
Early Years and Childcare, Play, Children's Centres and Extended Schools
5. **Neighbourhood, Social Cohesion and Housing Strategy**
Area and Neighbourhood Co-ordination, including Area Panels
Community Development
Neighbourhood Renewal Strategy
External Regeneration Funding
New Deal for Communities
Customer Services
Housing Strategy and Development
Private Sector Housing
Housing Options/Homelessness
Social Cohesion
Housing and Council Tax Benefits
Community Legal Services
Derby Advice
6. **Planning and Transportation**
Strategic Planning and Transportation
Planning and Building Control
Footpaths, Highways and Maintenance
Roads – Engineering and Design Services
Car Parking Strategy and Client
Highways Property Administration
City Centre Management
Land Drainage
LA21 Strategy/Environment Co-ordination
7. **Adult Services**
Adult Social Services
Assessment and Care Planning
Health Improvement Planning
Health Services Partnerships - Adults
Mandatory and Discretionary Awards (Excluding Education Awards)
Community Centres
Community Grants
Supporting People
Youth Service
Adult Learning
8. **Community Safety and E Government**
Community Safety Partnership
E-Government

**Computer Services
Telecommunications**

9. **Housing Management**
Housing Management – Client
The Council's Buildings of Heritage and Importance
10. **Enforcement**
Environmental Health
Trading Standards
Car Parking Enforcement

14/07 Proposed Amendments to Committee Structure and the Constitution

The Council considered a report of the Director of Corporate and Adult Social Services, as Monitoring Officer, on proposed amendments to the Constitution.

It was moved by Councillor Williamson, as an altered motion and with the consent of the Council, (the alteration involved inserting an additional rule CP28A to paragraph 2. of the motion):

1. To approve the revised structure of overview and scrutiny commissions set out below and to amend the Constitution accordingly:

Proposed Overview and Scrutiny Commission Portfolios 2007/08

Commission	Scope
Scrutiny Management Commission	<ol style="list-style-type: none"> 1. The following Council Cabinet Members' Areas of Responsibility: Corporate Policy Personnel, Performance Management and Economic Development except Energy Conservation Community Safety and E Government Enforcement Direct Services elements of Leisure and Direct Services except: <ul style="list-style-type: none"> • Grounds Maintenance • Client – Street Cleaning / Waste Collection & Disposal / Public Conveniences • Parks & Allotments City Centre & Neighbourhood Horticultural Features 2. Any matters that do not fall within the scope of another overview and scrutiny commission.
Children and Young People	The following Council Cabinet Members' Area of Responsibility:

Commission	Scope
	Children and Young People
Adult Services and Health	<ol style="list-style-type: none"> The following Council Cabinet Members' Area of Responsibility: Adult Services All health scrutiny
Planning and Transportation	<p>The following Council Cabinet Members' Areas of Responsibility:</p> <p>Planning and Transportation except LA21 Strategy / Environmental Co-ordination</p>
Community	<p>The following Council Cabinet Members' Areas of Responsibility:</p> <p>Neighbourhood, Social Cohesion and Housing Strategy Housing Management and Buildings of Heritage and Importance Leisure elements of Leisure and Direct Services</p>
Climate Change	<p>Energy Conservation & Carbon Reduction Grounds Maintenance Client – Street Cleaning / Waste Collection & Disposal / Public Conveniences Parks & Allotments City Centre & Neighbourhood Horticultural Features LA21 Strategy / Environmental Co-ordination</p>

2. To approve the following amendments to the Constitution:

1. Article 12, Page 2 – 31

Amend paragraphs 12.1b and c to read:

b. **Chief Officers.** The Council will establish the following posts, who will be designated Directors:

Post	Functions and areas of responsibility
Chief Executive (and Head of Paid Service)	<p>Overall corporate management and operational responsibility (including overall management responsibility for all officers)</p> <p>Representing the Council on partnership and external bodies (as required by statute or the Council).</p>
Corporate Director, Corporate and Adult Services	<ul style="list-style-type: none"> Adult Social Services Democratic Services Corporate Human Resources Legal Services Property Services Housing and Advice

Corporate Director, Environmental Services	<ul style="list-style-type: none"> • Catering • Environmental Health and Trading Standards • Facilities Management • Local Environment
Corporate Director, Regeneration and Community	<ul style="list-style-type: none"> • Community Safety Partnership • Cultural Services • Derby City Partnership • Highways and Transport • Regeneration
Corporate Director, Resources	<ul style="list-style-type: none"> • Corporate Finance • Customer Services • Financial Services • ICT and Performance
Corporate Director, Children and Young People	<ul style="list-style-type: none"> • Learning • Locality Services • Performance and Commissioning • Specialist Services • Strategic Support

- c. **Head of paid service, monitoring officer and chief financial officer.** The Council will designate the following posts as shown:

Post	Designation
Chief Executive	Head of Paid Service
Corporate Director, Corporate and Adult Services	Monitoring Officer
Corporate Director, Resources	Chief Financial Officer

2. Article 9, Page 2-24 – The Standards Committee

Amend paragraph m to read:

“m. providing independent members (other than the Chair) for panels determining the final stage of Social Services complaints.”

and make the same amendment to the delegations to the Standards Committee in Part 3, Page 3-14.

3. Part 3, Part E – Matters that are delegated to regulatory and appeals committees – Page 3-19.

Delete the following from the delegations to the Planning Control Committee:

“3.Approving the principal terms of planning and highways agreements.”

Amend the delegations to the General Licensing Committee, General Licensing Sub Committee and Taxi Licensing Sub Committee to read as follows:

General Licensing Committee

Will, within Council policies, in relation to licences that cover alcohol, entertainment, late night food businesses, theatres, cinemas and other licences granted under the Licensing Act 2003, Local Government (Miscellaneous Provisions) Act 1982, Theatres Act 1968, Cinema Act 1985 and Gambling Act 2005:

- Take decisions relating to licensing and appeals functions that would fall within the definition of key decisions if these were executive functions
- Make proposals to Council about policy matters relating to these functions
- Approve arrangements for meetings of the General Licensing Sub Committee

General Licensing Sub Committee

Will, within Council policies:

- A. In relation to licences that cover alcohol, entertainment, late night food businesses, theatres, cinemas and other licences granted under the Licensing Act 2003, Local Government (Miscellaneous Provisions) Act 1982, Theatres Act 1968, Cinema Act 1985 and Gambling Act 2005:
 1. Determine applications for a personal licence if there is a police objection
 2. Determine applications for a personal licence from persons with an unspent conviction
 3. Determine applications for premises licence/club premises certificate if a relevant representation is made
 4. Determine applications for a provisional statement if a relevant representation is made
 5. Determine applications to vary a premises licence/club premises certificate if a relevant representation is made
 6. Determine applications to vary a designated personal licence holder if there is a police objection
 7. Determine applications for a transfer of premises licence if there is a police objection
 8. Determine applications for interim authorities if there is a police objection
 9. Determine applications to review premises licence/club premises certificate
 10. Decide whether to object when the local authority is a consultee and not the lead authority
 11. Determine a police representation to a temporary event notice.
- B. Carry out all statutory functions as the Licensing Authority, with regard to premises licences and permits as stipulated under the Gambling Act 2005 and the Council's Gambling Act Statement of Principles.

Taxi Licensing and Appeals Committee

Will, within Council policies

1. Take decisions relating to licensing and appeals functions that are not the responsibility of the General Licensing Committee and would fall within the definition of key decisions if these were executive functions
2. Make proposals to Council about policy matters relating to these functions
3. Approve arrangements for meetings of sub committees and panels

Taxi Licensing Sub Committee

Will, within Council policies and in relation to hackney carriages and private hire vehicles, and drivers:

1. Determine individual applications where there is a proposal to refuse a licence, unless within Council policies it is an automatic ground of refusal
 2. Suspend or revoke licences or issue written warnings
 3. Determine appeals by applicants for advertising on hackney carriages who are aggrieved at a decision of the Assistant Director – Environmental Health and Trading Standards
 4. Determining individual applications where there is relevant information supplied by the Chief Officer of Police.
4. Part 3, Part F – Matters that are delegated to officers.

Corporate Director, Environmental Services, Page 3-33
Section C, Acting as Authorised / Proper Officer for the following matters

Add the following to the list of legislation:

Control of Pollution (Amendment) Act 1989
Environmental Protection Act 1990 Part IV
Anti Social Behaviour Act 2003
Clean Neighbourhoods and Environment Act 2005
Animal Welfare Act 2006
Licensing Act 2003
Gambling Act 2005
Charities Act 2006
Health Act 2006
Administration of Justice Act 1970
Criminal Justice Act 1988
Enterprise Act 2002
Intoxicating Substances (Supply) Act 1985
Offensive Weapons Act 1996
Proceeds of Crime Act 2002
Fraud Act 2006
Pollution Prevention and Control Act 1999

Delete 'Late Night Refreshment Houses Act 1969' from the list.

5. Part 3, Appendix – List of Statutory Functions – Part A, Page 3-42 – Planning and Development Control Functions

Delete 'Planning Control Committee' from the Responsible Body column at Item 8, and add the words 'in consultation with the Chair and Vice Chair of the Planning Control Committee' after 'Assistant Director – Regeneration'.

Page 3-46 – Licensing and Registration Functions

Insert the following between 14b and 15.

Function	Responsible Body	Responsible Officer
14C Power to designate officer of a licensing authority as an authorised person for a purpose relating to premises under Section 304 of the Gambling Act 2005		Assistant Director – Environmental Health and Trading Standards
14D Power to institute criminal proceedings for offences under Section 342 of the Gambling Act 2005		Assistant Director – Environmental Health and Trading Standards

14E Power to exchange information in accordance with Section 350 of the Gambling Act 2005		Assistant Director – Environmental Health and Trading Standards
14F Function relating to the determination of fees for premises licences under the Gambling (Premises Licence Fees) (England and Wales) Regulations 2007	General Licensing Committee	Assistant Director – Environmental Health and Trading Standards

6. General

Substitute 'Corporate Director, Corporate and Adult Services' for 'Corporate Director, Corporate and Adult Social Services' wherever it appears in the Constitution.

7. Part 4, Council Procedure Rules, Page 4-10

Rule CP4 - Change the order of business at ordinary meetings of the full Council so that sub paragraph l. comes before sub paragraph k.

Insert new rule CP28A as follows:

"CP28A - A member of the Council, at the time laid down by Rule CP4 may ask any question about the business or functions of Derby Homes Ltd. Written notice setting out the question must be given to the Chief Executive of Derby Homes Ltd and to the Director of Corporate and Adult Services no later than seven clear days before the meeting of the Council. With the consent of the Mayor, a questioner may ask the Chief Executive of Derby Homes Ltd one further question relating to the answer given by him / her."

8. Part 4, Overview and Scrutiny Procedure Rules, Page 4-50

Amend Rule OS8 by substituting the word 'five' for the word 'six' in line one.

Insert the following sentence in Rule OS11:

' If they are not members of the Scrutiny Management Commission, chairs of overview and scrutiny commissions will be invited to attend meetings of the Scrutiny Management Commission, and to speak but not vote.'

3. To dissolve the Integrated Children's Services Member Working Group

4. To ask the Director of Corporate and Adult Social Services to carry out a review of the Civic Award Scheme in the light of other community award scheme being run in the area, and to defer making appointments to the Civic Award Panel until the outcome of the review is determined.

It was moved by Councillor Care, and seconded, that paragraph 2 of the motion be amended by the deletion of the proposed amendment to Rule OS8.

The amendment was put to the meeting and lost.

Resolved:

1. To approve the revised structure of overview and scrutiny commissions set out below and to amend the Constitution accordingly:

Proposed Overview and Scrutiny Commission Portfolios 2007/08

Commission	Scope
Scrutiny Management Commission	<p>1. The following Council Cabinet Members' Areas of Responsibility:</p> <p>Corporate Policy Personnel, Performance Management and Economic Development except Energy Conservation Community Safety and E Government Enforcement Direct Services elements of Leisure and Direct Services except:</p> <ul style="list-style-type: none"> • Grounds Maintenance • Client – Street Cleaning / Waste Collection & Disposal / Public Conveniences • Parks & Allotments <p>City Centre & Neighbourhood Horticultural Features</p> <p>2. Any matters that do not fall within the scope of another overview and scrutiny commission.</p>
Children and Young People	<p>The following Council Cabinet Members' Area of Responsibility:</p> <p>Children and Young People</p>
Adult Services and Health	<p>1. The following Council Cabinet Members' Area of Responsibility:</p> <p>Adult Services</p> <p>2. All health scrutiny</p>
Planning and Transportation	<p>The following Council Cabinet Members' Areas of Responsibility:</p> <p>Planning and Transportation except LA21 Strategy / Environmental Co-ordination</p>
Community	<p>The following Council Cabinet Members' Areas of Responsibility:</p> <p>Neighbourhood, Social Cohesion and Housing Strategy Housing Management and Buildings of Heritage and Importance Leisure elements of Leisure and Direct Services</p>
Climate Change	<p>Energy Conservation & Carbon Reduction Grounds Maintenance Client – Street Cleaning / Waste Collection & Disposal / Public Conveniences Parks & Allotments City Centre & Neighbourhood Horticultural Features LA21 Strategy / Environmental Co-ordination</p>

2. To approve the following amendments to the Constitution:

1. Article 12, Page 2 – 31

Amend paragraphs 12.1b and c to read:

- b. Chief Officers. The Council will establish the following posts, who will be designated Directors:**

Post	Functions and areas of responsibility
Chief Executive (and Head of Paid Service)	<p>Overall corporate management and operational responsibility (including overall management responsibility for all officers)</p> <p>Representing the Council on partnership and external bodies (as required by statute or the Council).</p>
Corporate Director, Corporate and Adult Services	<ul style="list-style-type: none"> • Adult Social Services • Democratic Services • Corporate Human Resources • Legal Services • Property Services • Housing and Advice
Corporate Director, Environmental Services	<ul style="list-style-type: none"> • Catering • Environmental Health and Trading Standards • Facilities Management • Local Environment
Corporate Director, Regeneration and Community	<ul style="list-style-type: none"> • Community Safety Partnership • Cultural Services • Derby City Partnership • Highways and Transport • Regeneration
Corporate Director, Resources	<ul style="list-style-type: none"> • Corporate Finance • Customer Services • Financial Services • ICT and Performance
Corporate Director, Children and Young People	<ul style="list-style-type: none"> • Learning • Locality Services • Performance and Commissioning • Specialist Services • Strategic Support

- c. Head of paid service, monitoring officer and chief financial officer. The Council will designate the following posts as shown:**

Post	Designation
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Chief Executive	Head of Paid Service
Corporate Director, Corporate and Adult Services	Monitoring Officer
Corporate Director, Resources	Chief Financial Officer

2. Article 9, Page 2-24 – The Standards Committee

Amend paragraph m to read:

“m. providing independent members (other than the Chair) for panels determining the final stage of Social Services complaints.”

and make the same amendment to the delegations to the Standards Committee in Part 3, Page 3-14.

3. Part 3, Part E – Matters that are delegated to regulatory and appeals committees – Page 3-19.

Delete the following from the delegations to the Planning Control Committee:

“3.Approving the principal terms of planning and highways agreements.”

Amend the delegations to the General Licensing Committee, General Licensing Sub Committee and Taxi Licensing Sub Committee to read as follows:

General Licensing Committee

Will, within Council policies, in relation to licences that cover alcohol, entertainment, late night food businesses, theatres, cinemas and other licences granted under the Licensing Act 2003, Local Government (Miscellaneous Provisions) Act 1982, Theatres Act 1968, Cinema Act 1985 and Gambling Act 2005:

- Take decisions relating to licensing and appeals functions that would fall within the definition of key decisions if these were executive functions**
- Make proposals to Council about policy matters relating to these functions**
- Approve arrangements for meetings of the General Licensing Sub Committee**

General Licensing Sub Committee

Will, within Council policies:

- A. In relation to licences that cover alcohol, entertainment, late night food businesses, theatres, cinemas and other licences granted under the Licensing Act 2003, Local Government (Miscellaneous Provisions) Act 1982, Theatres Act 1968, Cinema Act 1985 and Gambling Act 2005:**
- 1. Determine applications for a personal licence if there is a police objection**
 - 2. Determine applications for a personal licence from persons with an unspent conviction**
 - 3. Determine applications for premises licence/club premises certificate if a relevant representation is made**
 - 4. Determine applications for a provisional statement if a relevant representation is made**

5. Determine applications to vary a premises licence/club premises certificate if a relevant representation is made
 6. Determine applications to vary a designated personal licence holder if there is a police objection
 7. Determine applications for a transfer of premises licence if there is a police objection
 8. Determine applications for interim authorities if there is a police objection
 9. Determine applications to review premises licence/club premises certificate
 10. Decide whether to object when the local authority is a consultee and not the lead authority
 11. Determine a police representation to a temporary event notice.
- B. Carry out all statutory functions as the Licensing Authority, with regard to premises licences and permits as stipulated under the Gambling Act 2005 and the Council's Gambling Act Statement of Principles.**

Taxi Licensing and Appeals Committee

Will, within Council policies

1. Take decisions relating to licensing and appeals functions that are not the responsibility of the General Licensing Committee and would fall within the definition of key decisions if these were executive functions
2. Make proposals to Council about policy matters relating to these functions
3. Approve arrangements for meetings of sub committees and panels

Taxi Licensing Sub Committee

Will, within Council policies and in relation to hackney carriages and private hire vehicles, and drivers:

1. Determine individual applications where there is a proposal to refuse a licence, unless within Council policies it is an automatic ground of refusal
 2. Suspend or revoke licences or issue written warnings
 3. Determine appeals by applicants for advertising on hackney carriages who are aggrieved at a decision of the Assistant Director – Environmental Health and Trading Standards
 4. Determining individual applications where there is relevant information supplied by the Chief Officer of Police.
- 4. Part 3, Part F – Matters that are delegated to officers.**

**Corporate Director, Environmental Services, Page 3-33
Section C, Acting as Authorised / Proper Officer for the following matters**

Add the following to the list of legislation:

Control of Pollution (Amendment) Act 1989
Environmental Protection Act 1990 Part IV
Anti Social Behaviour Act 2003
Clean Neighbourhoods and Environment Act 2005
Animal Welfare Act 2006
Licensing Act 2003
Gambling Act 2005
Charities Act 2006
Health Act 2006
Administration of Justice Act 1970
Criminal Justice Act 1988
Enterprise Act 2002
Intoxicating Substances (Supply) Act 1985
Offensive Weapons Act 1996
Proceeds of Crime Act 2002
Fraud Act 2006
Pollution Prevention and Control Act 1999

Delete 'Late Night Refreshment Houses Act 1969' from the list.

5. Part 3, Appendix – List of Statutory Functions – Part A, Page 3-42 – Planning and Development Control Functions

Delete 'Planning Control Committee' from the Responsible Body column at Item 8, and add the words 'in consultation with the Chair and Vice Chair of the Planning Control Committee' after 'Assistant Director – Regeneration'.

Page 3-46 – Licensing and Registration Functions

Insert the following between 14b and 15.

Function	Responsible Body	Responsible Officer
14C Power to designate officer of a licensing authority as an authorised person for a purpose relating to premises under Section 304 of the Gambling Act 2005		Assistant Director – Environmental Health and Trading Standards
14D Power to institute criminal proceedings for offences under Section 342 of the Gambling Act 2005		Assistant Director – Environmental Health and Trading Standards
14E Power to exchange information in accordance with Section 350 of the Gambling Act 2005		Assistant Director – Environmental Health and Trading Standards
14F Function relating to the determination of fees for premises licences under the Gambling (Premises Licence Fees) (England and Wales) Regulations 2007	General Licensing Committee	Assistant Director – Environmental Health and Trading Standards

6. General

Substitute 'Corporate Director, Corporate and Adult Services' for 'Corporate Director, Corporate and Adult Social Services' wherever it appears in the Constitution.

7. Part 4, Council Procedure Rules, Page 4-10

Rule CP4 - Change the order of business at ordinary meetings of the full Council so that sub paragraph l. comes before sub paragraph k.

Insert new rule CP28A as follows:

“CP28A - A member of the Council, at the time laid down by Rule CP4 may ask any question about the business or functions of Derby Homes Ltd. Written notice setting out the question must be given to the Chief Executive of Derby Homes Ltd and to the Director of Corporate and Adult Services no later than seven clear days before the meeting of the Council. With the consent of the Mayor, a questioner may ask the Chief Executive of Derby Homes Ltd one further question relating to the answer given by him / her.”

8. Part 4, Overview and Scrutiny Procedure Rules, Page 4-50

Amend Rule OS8 by substituting the word ‘five’ for the word ‘six’ in line one.

Insert the following sentence in Rule OS11:

‘ If they are not members of the Scrutiny Management Commission, chairs of overview and scrutiny commissions will be invited to attend meetings of the Scrutiny Management Commission, and to speak but not vote.’

3. To dissolve the Integrated Children’s Services Member Working Group

4. To ask the Director of Corporate and Adult Social Servcies to carry out a review of the Civic Award Scheme in the light of other community award scheme being run in the area, and to defer making appointments to the Civic Award Panel until the outcome of the review is determined.

15/07 Constitutional Appointments 2007/08

Resolved, on the motion of Councillor Williamson, to approve the constitutional appointments for the next municipal year now submitted.

(The list of Constitutional Appointments, as approved by the Council, is set out in Appendix A).

16/07 Schedule of Meetings – June 2007 to July 2008

Resolved, on the motion of Councillor Williamson, to approve the schedule of meetings for June 2006 to July 2007 now submitted. (See Appendix B)

17/07 Appointments to Outside Bodies and Charities

It was moved by Councillor Williamson, and seconded, to approve the list of appointments of representatives to serve on outside bodies for 2007/08, and appointments to charities, now submitted, subject to the following amendments:

Outside Body	Representative
Derby City Partnership Groups	
<ul style="list-style-type: none"> • Board • State of the City Forum 	Councillor Williamson
	Councillors Allen, Care, Hickson, Ingall, Jackson, Jones, Smalley, Tittley and Wood
<ul style="list-style-type: none"> • External Funding Management Group • Normanton Management Group • Objective 2 Working Group • Small Change Award Partners • City for Children and Young People Executive • Healthy City Executive • City for Stronger and Safer Communities Executive • Cultural City Executive • City Growth Executive 	Councillor Nath
	Councillor Nath
	Councillor Roberts
	Councillor Chera
	Councillor Bolton
	Councillor Hussain
	Councillor Nath
	Councillor Graves
Derby Community Transport	Councillor Roberts
Derby Dance Centre Development Board	Councillor Wood
VIVA Symposium	Councillors Grimadell and Turner
	Second representative to be Councillor Grimadell
Derby Hospitals NHS Foundation Trust – Members’ Council	Councillor Nath

It was moved by Councillor Care, and seconded, to approve the list of appointments to serve on outside bodies for 2007/08, and appointments to charities, now submitted, subject to the following amendments:

Outside Body	Representative
Derby Community Transport	Councillor Lowe
Derby Dance Centre Development Board	Mrs J Travis and Councillor Turner
VIVA Symposium	Second representative to be Mrs J Travis
Derby Hospitals NHS Foundation Trust – Members’ Council	Councillor Carr
Derby Women’s Centre / Steering	To be nominated by the Liberal

Both motions were put to the meeting and the motion of Councillor Williamson was declared carried.

Resolved, to approve the list of appointments and representatives to serve on outside bodies for 2006/07, and appointments to charities, now submitted, subject to the following amendments:

Outside Body	Representative
Derby City Partnership Groups	
<ul style="list-style-type: none"> • Board • State of the City Forum 	Councillor Williamson
<ul style="list-style-type: none"> • External Funding Management Group • Normanton Management Group • Objective 2 Working Group • Small Change Award Partners • City for Children and Young People Executive • Healthy City Executive • City for Stronger and Safer Communities Executive • Cultural City Executive • City Growth Executive 	<p>Councillors Allen, Care, Hickson, Ingall, Jackson, Jones, Smalley, Tittley and Wood</p> <p>Councillor Nath</p> <p>Councillor Nath</p> <p>Councillor Roberts</p> <p>Councillor Chera</p> <p>Councillor Bolton</p> <p>Councillor Hussain</p> <p>Councillor Nath</p> <p>Councillor Graves</p> <p>Councillor Roberts</p>
Derby Community Transport	Councillor Wood
Derby Dance Centre Development Board	Councillors Grimadell and Turner
VIVA Symposium	Second representative to be Councillor Grimadell
Derby Hospitals NHS Foundation Trust – Members’ Council	Councillor Nath

(The list of appointments to outside bodies and charities, as approved by the Council, is set out in Appendix C).

18/07 Attendance at Annual Conferences

Resolved, on the motion of Councillor Williamson, to approve the list of representatives authorised to attend Annual Conferences for the next municipal year, now submitted. (See Appendix D)

19/07 Minutes and Recommendations of the Council Cabinet

The Council considered the minutes and recommendations of the Council Cabinet requiring the approval of the Council, set out in Appendix E to these minutes.

Resolved, on the motion of Councillor Williamson, to approve the minutes and recommendations of the Council Cabinet dated 20 March and 17 April 2007.

20/07 Minutes and Recommendations of the Standards Committee

The Council considered the minutes and recommendations of the Standards Committee requiring the approval of the Council set out in Appendix F to these minutes.

Resolved, on the motion of Councillor Williamson, to approve the minutes and recommendations of the Standards Committee dated 23 April 2007.

21/07 Urgent Decisions of the Chief Executive

The Council considered a report of the Director of Corporate and Adult Services concerning Urgent Non-Executive Decisions taken by the Chief Executive since the last meeting of the Council.

Resolved, on the motion of Councillor Williamson, to note the report.

22/07 Annual Report of the Overview and Scrutiny Commissions

The Council considered a report of the Scrutiny Management Commission which was the Annual Report of the Overview and Scrutiny Commissions for 2006/07.

Resolved, on the motion of Councillor Higginbottom, to accept the Annual Report of the Overview and Scrutiny Commissions for 2006/07.

23/07 Review of Electoral Registration

The Council considered a report of the Scrutiny Management Commission upon its review of electoral registration.

Resolved, on the motion of Councillor Higginbottom, to accept the recommendations of the Scrutiny Management Commission for increasing the level of electoral registration in Derby.

MAYOR

CONSTITUTIONAL APPOINTMENTS 2007/08

1. Scrutiny Management Commission (Con 2, Lab 4, Lib Dem 2)

Chair - Councillor Higginbottom

Vice Chair – Councillor Webb

Councillors Bayliss, Carr, Dhindsa, Ingall, Jones, Poulter

2. Children and Young People Commission (Con 2, Lab 4, Lib Dem 2)

Chair – Councillor Poulter

Vice Chair – Councillor Rawson

Councillors Allen, Bayliss, Dhamrait, Ginns, Higginbottom, Willoughby

Statutory Co-opted Members (for education matters only)	-	1 Church of England diocese representative
		Roman Catholic diocese representative
		2 parent governor representatives
		1 representative of other faiths/denominations

- 2a Corporate Parenting Sub Commission (Con 1, Lab 2, Lib Dem 1)

Councillors Ginns, Higginbottom, Poulter, Rawson

3. Adult Services and Health Commission (Con 2, Ind 1, Lab 4, Lib Dem 2)

Chair - Councillor Marshall

Vice Chair – Councillor Turner

Councillors Ahern, Baxter, Hird, S Khan, Leeming, Skelton, Webb

Co-opted Members – Pat Hill, Philip Johnson, Elaine Jackson

4. Planning and Transportation Commission (Con 2, Lab 4, Lib Dem 2)

Chair – Councillor Dhindsa

Vice Chair – Councillor Berry

Councillors Care, Chera, Jennings, Lowe, Repton, Tittley

5. Community Commission (Con 2, Ind 1, Lab 4, Lib Dem 2)

Chair - Councillor Bayliss

Councillors Berry, Gerrard, Harbon, Jackson, R Khan, Redfern, Troup

7. Audit and Accounts Committee (Con 2, Lab 4, Lib Dem 2)

Vice Chair – Councillor Smalley

8. General Licensing Committee (Con 3, Lab 7, Lib Dem 3, Ind 1)

Vice Chairs (4) – Councillors Baxter, Berry, Jackson, Redfern

8a General Licensing Sub Committee

9. Taxi Licensing and Appeals Committee (Con 3, Lab 7, Lib Dem 3, Ind 1)

Vice Chairs (4) – Councillors Baxter, Berry, Jackson, Redfern

9a Taxi Licensing Sub Committee

9b Employee Appeals Sub Committee

9c Disciplinary Sub Committee

9d Disputes Resolution Sub Committee

9e Education Awards and Transport Sub Committee

Any three members of the Taxi Licensing and Appeals Committee, to include the chair or one of the vice chairs.

9f Housing Appeals Sub Committee

Any three members of the Taxi Licensing and Appeals Committee, to include the chair or one of the vice chairs.

9g Discretionary Housing Payments Appeals Sub Committee

Any three members of the Taxi Licensing and Appeals Committee, to include the chair or one of the vice chairs.

9h Social Services Secure Accommodation Panel

Any three members of the Taxi Licensing and Appeals Committee, to include the chair or one of the vice chairs.

10. Planning Control Committee (Con 2, Lab 5, Lib Dem 3)

Chair – Councillor Wood
Vice Chair - Councillor S Khan
Councillors Ahern, Banwait, Baxter, Bolton, Care, Carr, R Khan, Willoughby

11. Conservation Area Advisory Committee (Con 2, Lab 3, Lib Dem 2)

Councillors Care, S Khan, Repton, Richards, Tittley, Willoughby, Wood

12. Fostering Panel (1 Cabinet Member)

Councillor Bolton

13. Adoption Panel (Lab 2)

Councillors Dhamrait, Ingall

14. Civic Awards Advisory Panel (Con 1, Lab 3, Lib Dem 2)

Appointments deferred pending review

15. Representatives on the following bodies:

15a Derbyshire Fire Authority (Con 1, Lab 2, Lib Dem 2)

Councillors Allen, Berry, Carr, Gerrard, Williamson

Councillors Berry, Bolton, Higginbottom, Mitchell, Redfern, Willoughby, Winter

Area Panels

Area Panel 1

The Councillors for Chaddesden, Derwent, Oakwood and Spondon Wards

Area Panel 2

The Councillors for Alvaston, Boulton, Chellaston and Sinfen Wards

Area Panel 3

The Councillors for Abbey, Arboretum and Normanton Wards

Area Panel 4

The Councillors for Blagreaves, Littleover and Mickleover Wards

Area Panel 5

The Councillors for Allestree, Darley and Mackworth Wards

Champions

Disabled People – Councillor Chera

Gender – Councillor Higginbottom

Minority Communities – Councillor Afzal

Older People – Councillor Turner

Young People – Councillor Rawson

Play – Councillor Graves



DERBY CITY COUNCIL

APPENDIX B

Schedule of Meetings June 2007 - July 2008

	Day/Time	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Council	Wed 6pm		18		12		21		23		Mon 3*		21#		16
Council Cabinet	Tue 6pm	5	3, 31		4	2,30	27	18	15	19	18	22		3	1
Scrutiny Management	Tue 6pm	26			18	23			29		4		27		8
Adult Services and Health	Mon 6pm		16		3	29			21		17				7
Children and Young People	Tue 6pm	12			11		6		22		11			10	22
Planning and Transportation	Mon 6pm	11			24		5		21		17			2	28
Climate Change	Mon/Tue 6pm	25			17		12		15			1		23	
Community	Mon 6pm	18	23			1			14		31			16	21
Corporate Parenting Sub	Tue 6pm	19			4			11			25			17	
Area Panel 1	Wed 6.30pm	6			5	31			9		5			4	
Area Panel 2	Wed 6.30pm	13			5		7		16		12			11	
Area Panel 3	Wed 6pm	20			19		14		16		19			18	
Area Panel 4	Wed 6.30pm	27			26		28		30		26			25	
Area Panel 5	Wed 7pm		4			3		5	30			2			2
Planning Control	Thu 6pm	21	12	9	6, 27	18	8, 29	13	17, 31	21	13	3, 24	29	19	10, 31
Taxi Licensing and Appeals Committee	Wed 6pm		11			17		19		13		23			9
General Licensing Committee	Wed 6pm		11			17		19		13		23			9
Conservation Area Advisory	Thu 5.15pm	14	19	16	13	4	1	6	10	7	20	10	8	12	17
Audit & Accounts Committee	Thu 6pm	28			27			6				3		26	
Councillor Training Days		19	9		20	9	13	12	7		6	16		24	15
Labour Group	Mon 7pm	11	9		10	8	12	10	7	11	10	14	6+12	9	14
Conservative Group	Mon 6pm or 7pm	4	2+16		3+10	1	5+19	3	7+21	4+25		7	5+19	2	7
Liberal Democrat Group	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc	tbc

- * Council Tax Setting
- ^ Special Budget Meetings
- # Annual Council

Area Panel 1 – Chaddesden, Spondon, Derwent, Oakwood
Area Panel 2 – Alvaston, Boulton, Chellaston, Sinfyn
Area Panel 3 – Arboretum, Normanton, Abbey
Area Panel 4 – Littleover, Mickleover, Blagroveaves
Area Panel 5 – Allestree, Darley, Mackworth

Meeting dates after 21 May 2008 have been approved by the Council but should be regarded as provisional as they may be changed at the Annual Meeting of the Council on 21 May 2008.

APPENDIX C

APPOINTMENTS TO OUTSIDE BODIES 2007/08 Annual Appointments unless stated

Body	Proposed Representative(s) 2007/08	Other Information
Addaction	Councillor Hickson	Does not have to be an Elected Member Advisory group relating to drug & alcohol abuse
Age Concern – Derbyshire	Councillor Wood	Does not have to be an Elected Member
Association of Public Service Excellence (APSE)	Councillors Banwait and Carr	2 representatives
Business Link Derbyshire	Councillor Roberts	Does not have to be an Elected Member
Children First	Councillor Williams	Must be an Elected Member. Knowledge of family issues required.
Citizens Advice and Law Centre (formerly the CAB and Derby Law Centre)	Councillors Gerrard, Jennings and Nath	3 Members. Must be Elected Members.
CLASP Consortium	Councillor Bolton	Must be an Elected Member. Must not be the same Member as the Scape System Build Ltd Director
Compact Forum	Councillors Nath, Hussain and Williamson	Relevant Cabinet Members
	Relevant Assistant Directors	Relevant Assistant Directors must be appointed
	Chair and Vice Chair of Community Commission	Chair and Vice Chair of Community Commission
Cathedral Quarter Business Improvement District	Councillor Banwait	Relevant Cabinet Member

Body	Proposed Representative(s) 2007/08	Other Information
<ul style="list-style-type: none"> City for Children and Young People Executive 	Councillor Bolton	Cabinet Member with responsibility for children and young people
<ul style="list-style-type: none"> Healthy City Executive 	Councillor Hussain	Cabinet Member with responsibility for health and social care
<ul style="list-style-type: none"> City for Stronger and Safer Communities Executive 	Councillor Nath	Cabinet Member with responsibility for area and neighbourhoods or community safety
<ul style="list-style-type: none"> Cultural City Executive 	Councillor Graves	Cabinet Member with responsibility for culture
<ul style="list-style-type: none"> City Growth Executive 	Councillor Roberts	Cabinet Member with responsibility for economic development
Derby CityScape Ltd	Councillor Williamson Mr Ray Cowlshaw	2 representatives. Do not have to be an Elected Members.
Derby College – Board of Governors	Councillor Bolton	4 years until 31 August 2010 or rep ceases to be an Elected Member Representatives who do not attend meetings will be removed from the board Council cannot change appointment until term of office expires.
Derby Community Healthcare Project	Mr R Williams, Ms S Downey	
Derby Community Legal Service Partnership Board	Councillor Nath	Cabinet Member with responsibility for Community Legal Service
Derby Community Transport	Councillor Wood	Does not have to be an Elected Member
Derby Concert Promoters Association	Councillor Jackson	Does not have to be an Elected Member

Body	Proposed Representative(s) 2007/08	Other Information
Derby Council for Voluntary Service	Councillors Higginbottom and Marshall	2 representatives. Do not have to be Elected Members
Derby Dance Centre - Development Board	Councillors Grimadell and Turner	2 representatives. Do not have to be Elected Members
Derby Furniture Project Management Committee	Councillor Higginbottom	Does not have to be an Elected Member
Derby Homes Limited - Board	Councillors Afzal, Bayliss, Redfern, Troup, Webb Martin Latham Oct 2009 Tabani Ndlovu Oct 2009 Iain MacDonald Oct 2007 Bob Osler Oct 2007 Sue Glithero Oct 2008	5 Elected Members and 5 non-elected members. Representatives should be able to attend meetings on the last Thursday in every month
Derby Hospitals NHS Foundation Trust	Councillor Nath	3 year appointment to start on 1 July 2007
Derby Playhouse Limited - Board	Councillors Dhindsa and Hickson	2 representatives. Do not have to be Elected Members.
Derby Racial Equality Council		
• General Committee	Councillors Richards, Turner and Webb	3 members – General Committee
• Executive Committee	Councillors Turner and Webb	Two of these members to be appointed to the Exec Committee
Derby Rail Forum	Councillor Roberts	
Derby Skillbuild (formerly DAHRTI)	Councillor Troup	Does not have to be an Elected Member
Derby Women's Centre/Steering Committee	Councillors Higginbottom and 1 vacancy	2 representatives. Do not have to be Elected Members

Body	Proposed Representative(s) 2007/08	Other Information
Derbyshire County Council – Investment Committee <i>(Formerly Derbyshire Superannuation Investment Panel)</i>	Councillors Carr and Roberts	2 Members. Must be Elected Members
Derbyshire Environment Trust Ltd (The)	Mr Ron Blanksby	Does not have to be an Elected Member
Derbyshire Housing Aid	Councillor Redfern	Does not have to be an Elected Member
Derbyshire Learning Partnership	Councillor Bolton	
Derbyshire Partnership Forum	Councillor Williamson	3 year appointment but representative could be replaced mid term
Derbyshire Rape Crisis	Councillors Higginbottom and Williams	2 Members. Must be Elected Members
Derbyshire Sport	Councillor Graves	
Derbyshire Valuation Tribunal	Mr J Naitta – 31 March 2009 Miss C Fenton – 31 March 2009 Miss S Haynes – 31 March 2009 Councillor P Berry – 31 March 2009 Mr D Daullah JP – 31 March 2012 Councillor Hickson JP – 31 March 2012 Councillor Lowe – 31 March 2012	Do not have to be Elected Members 6 year appointments maximum age 72, DCC compliment of 8 members
Derbyshire Wildlife Trust Council of Members	Councillor Jackson	Must be an Elected Member 1 year appointment
Derwent Community Partnership	Councillors Nath, Rawson, Redfern and Roberts	Relevant Council cabinet Member and 3 ward Councillors for Derwent Ward

Body	Proposed Representative(s) 2007/08	Other Information
Derwent Valley Mills Partnership	Councillor Banwait	
Derwent Valley Trust	Councillor Banwait	Must be an Elected Member
Disability Direct – Management Committee	Councillor Hussain	Must be an Elected member
Early Years Development and Childcare Partnership	Councillor Bolton	Must be an Elected Member
East Midlands Museum Service	Councillors Jackson	
East Midlands Reserve Forces and Cadets Association <i>(Formerly Territorial, Auxiliary & Volunteer Reserve Association for the East Midlands)</i>	Councillor Jennings	Must be an Elected Member
Eastern Orchestral Board	Councillor Robin Wood	Does not need to be an Elected Member
English Churches Housing Group Midlands Customer Focus Group	Councillor Higginbottom	Does not have to be an Elected Member
Environment Agency Regional Flood Defence Committee	1.1 Councillor Banwait	Does not have to be an Elected Member – but strongly preferred to be. One appointment and one deputy shared with Derbyshire County Council, we hold appointment until 2008 then we become deputy for 3 years.
Groundwork Derby and Derbyshire Trust Board	Councillor Banwait	Must be the relevant Cabinet Member
Guru Ravidass Sabha Community Centre Management Group	Councillor Dhamrait	

Body	Proposed Representative(s) 2007/08	Other Information
Indian Community Centre Executive Committee	Councillor Dhindsa	
Local Authorities World Heritage Forum	Councillor Banwait Mr Richard Williams	Do not have to be Elected Members
Local Authority Energy Partnership	Councillors Banwait, Bolton and I	3 Members. Must be Elected Members
Local Government Association		
• General Assembly	Councillors Banwait, Hickson, Jones and Williamson	4 Members
• Urban Commission	Councillors Williamson and Roberts	2 Members
• Tourism Forum	Councillor Jackson	Must be Elected Member
• Special Interest Group of Metropolitan Authorities (SIGOMA)	Councillor Williamson	1 Member
• Derbyshire LGA	Councillors Graves, Hickson and Roberts	3 Members
• Derbyshire LGA Environmental Co-ordination Group	Councillor Graves	1 Member
• Local Government East Midlands - LGEM – Regional Assembly	Councillor Roberts	1 Member
• Local Government East Midlands – LGEM – General Meeting	Councillors Care, Hickson, Roberts and Williamson	4 Representatives – 5 votes
Local Government Information Unit – LGIU – Management Assembly	Councillor Williamson	Normally the Leader of the Council
Loughborough University – Court	Councillor Bolton	Does not have to be an Elected Member

Body	Proposed Representative(s) 2007/08	Other Information
Midland Railway Trust Limited	Councillor Lowe	Does not have to be an Elected Member
National Association of British Market Authorities	Councillors Ahern and Poulter	2 Members
National Council for Housing and Planning (ROOM) East Midlands Regional Executive Committee	Councillor Dhamrait	1 Member
Nottingham East Midlands Airport Independent Consultative Committee	Councillor Banwait	1 Member
Quad Management Board	Councillor Graves	Must be an elected Member
Queens' Hall Women's Hostel Management Committee	Councillor Winter	Must be an Elected Member 1 year appointment
Revive (Healthy Living) Project – Board of Directors	Councillor Roberts	Must be a Derwent Ward Member
Rosehill Business Centre Ltd	Councillor Bolton	Does not have to be an Elected Member Changes to previous nomination have to be agreed by the Board of Directors. Status – Non Exec Director
Scape System Build Limited		
• Director	Councillor Banwait	Must be an elected Member
• Substitute Director	Chris Edwards – Assistant Director – Property Services	
• Shareholder Representative	Chris Edwards – Assistant Director – Property Services	Does not have to be an elected Member
Sherwood Foresters Regimental Museum	Councillor Berry	
SUPPORT Management Committee	Councillor Turner	Does not have to be Elected Member

Body	Proposed Representative(s) 2007/08	Other Information
University of Derby – Council	Councillor Bolton	Does not have to be an Elected Member
University of Derby – Court	Councillor Bolton	Does not have to be an Elected Member
University of Leicester – Court	Councillor Bolton	Must be an Elected Member
University of Nottingham – Court	Councillor Bolton	Does not have to be an Elected Member
VIVA Symposium	Councillors Grimadell and Jackson	2 Members

**REPRESENTATIVES OF THE
COUNCIL ON CHARITIES
WITH DATES OF RETIREMENT**

CHARITIES

Charity	Term of Office Expires
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Derby City

Councillor Richards	3 October 2007
Councillor P Berry	3 October 2007
Councillor Baxter	30 June 2010
Councillor R Webb	24 May 2010
Mr M J Fuller	15 February 2011

Hoult and Annie Sutton Memorial Houses

Councillor Higginbottom	24 May 2010
Councillor Willoughby	24 May 2010
Mr J McGiven	24 May 2010

The Poor's Land, Littleover (Joyce Harpur)

Councillor Skelton	26 April 2009
Councillor L Allen	26 April 2011

Thomas Haughton

Councillor P Berry	24 May 2010
Mrs N R Wawman	24 May 2010
Mr J McGiven	24 May 2010

Elizabeth Turner

Councillor Ahern	30 June 2008
Mr J McGiven	30 June 2010
Councillor Gerrard	24 May 2008

Liversage

Councillor Webb	30 June 2008
Mr M Allsop	24 May 2010
Councillor Grimadell	23 September 2008
Councillor Jackson	1 March 2011
Councillor Richards	13 July 2008
Councillor Rawson	24 May 2010
Ms Sue Glithero	24 May 2010

Spondon Relief in Need

Councillor C Poulter
Councillor P Berry

30 June 2008
8 September 2007

Wilmot, Gilbert and Berrysford

Mr P J Cholerton
Councillor Bolton

5 January 2011
2 September 2008

German Pole Charity

Councillor Winter

24 May 2010

ANNUAL CONFERENCES

CONFERENCE	MEMBERS ATTENDING	MONTH	NUMBER OF DAYS
North of England Education Conference	Relevant Council Cabinet Member, Chair of relevant Commission and a minority group representative	January	2
LGA Annual Urban Commission and Conference	Leader or deputy leader	February	2
LGA Annual Cultural Services Conference	Relevant Cabinet Member	March	2
LGA Annual Planning Conference	Relevant Cabinet Member	March	2
Association of Town Centre Management	Relevant Cabinet Member	April and October	2
Chartered Institute of Housing Annual Conference	Relevant Cabinet Member, Chair of relevant Commission and one minority group representative	June	4
Local Government Association Annual Conference/General Assembly	The representatives appointed to the General Assembly	July	4
Association of Public Service Excellence Annual Conference	Relevant Cabinet Member, Chair of relevant Commission and a minority group representative	September	3
Notts/Derbys Local Authorities' Energy Partnership Conference and AGM	Two Relevant Cabinet Members	November	1

CONFERENCE	MEMBERS ATTENDING	MONTH	NUMBER OF DAYS
Chartered Institute of Environment Health Annual Conference	Relevant Cabinet Member, Chair of relevant Commission and a minority group representative	September	3
Town and Country Planning Summer School	Relevant Cabinet Member, Chair of Planning Control Committee and one minority group representative from Planning Control Committee	September	5
Local Authority Transport Chairs	Relevant Cabinet Member	September	1
National Association of British Markets Authorities	The representative(s) appointed to the Association	September	3
Standards Board for England Annual Conference	Two members of the Standards Committee – one independent, one elected	September	2
The National Children and Adult Services Conference	Two Relevant Cabinet Members and the Chair of the relevant Commission	October	3
Local Government Association Annual Housing Conference	Relevant Cabinet Member, Chair of relevant Commission and a minority group representative	November	3
Consortium of Local Authorities Special Programme (CLASP) AGM	Chair of relevant Commission	November	2
LGA Economic Regeneration Annual Conference	Relevant Cabinet Member, Chair of relevant Commission and a minority group representative	November	3

MINUTES OF COUNCIL CABINET REQUIRING THE APPROVAL OF COUNCIL

COUNCIL CABINET 20 MARCH 2007

Present: Councillor Williamson (Chair)
Councillors Bolton, Graves, Hussain, Latham, Nath, Roberts,
Smalley and Wynn

In attendance Councillor Jones

This record of decisions was published on 22 March 2007. The key decisions set out in this record will come into force and may be implemented on the expiry of five clear days unless a key decision is called in.

Budget and Policy Framework

238/06 Capital Programme

The Council Cabinet considered a report which stated that Council had approved the capital programme for the three years to 2009/10 on 1 March 2007. The report sought to deal with adjustments to the current year programme. In some cases these had the effect of changing the totals for 2007/8 onwards due to slippage etc.

The further changes now included:

- reprofiling of the Pupil Referral Unit expenditure into 2007/8
- reprofiling of the football foundation funding for Lees Brook Community Sports College and Derby Moor Community Sports College expenditure into 2007/8
- allocation of schools devolved capital and modernisation funding for a new boiler at Wren Park Primary School
- reprofiling of Mickleover Library expenditure into 2007/8
- addition of Cathedral Green
- reprofiling of expenditure for the Rosehill Housing Market Renewal into 2007/8
- reprofiling of the Assessment Centre expenditure into 2007/8
- additional service financed borrowing for Grounds Maintenance equipment
- addition of the job evaluation capitalisation direction funded from corporate unsupported borrowing

- reprofiling of the planned maintenance expenditure into 2007/8.

A full revision to the programme for 2006/7 and the 2007/8 to 2009/10 programme would be placed on the Council's intranet following approval of these changes. The report also reported on monitoring of the progress in implementing the 2006/7 capital programme to date and the forecast year end position. Of the 2006/7 programme, 15.06% were completed and 74.24% of schemes were on site. Elements of the programme that carried relatively high risks in terms of costs, funding or performance delivery had been identified specifically and reported on. Approval was sought for full scheme commencement for the New Normanton School under Financial Procedure Rules.

Decision

1. To approve a revised capital programme for 2006/7 as set out in this report, with the 2007/8 to 2009/10 programme having indicative status consistent with previous Council Cabinet decisions, other than where full scheme commencement approval had been given.
2. To approve the changes required to the 2007/8 to 2009/10 programme resulting from the monitoring.
3. To note the results of monitoring progress in delivery of this capital programme.
4. To approve the full commencement of the capital scheme for a new Normanton School.
5. To recommend Council to approve new Unsupported Borrowing of £80k for Grounds Maintenance equipment.

MINUTES OF COUNCIL CABINET REQUIRING THE APPROVAL OF COUNCIL

COUNCIL CABINET
17 APRIL 2007

Present: Councillor Williamson (Chair)
Councillors Bolton, Hickson, Hussain, Latham, Nath, Roberts
and Wynn

In attendance Councillor Jones

This record of decisions was published on 19 April 2007. The key decisions set out in this record will come into force and may be implemented on the expiry of five clear days unless a key decision is called in.

Performance Management

270/06 Annual Audit and Inspection Letter 2005/06

The Council Cabinet received a presentation from Steve Valentine from PriceWaterhouseCoopers and Steve Barnet from the Audit Commission and considered a report regarding the Annual Audit and Inspection Letter 2005/06. The Annual Audit and Inspection Letter summarised the Audit Commission's and the Council's external auditors, PriceWaterhouseCoopers performance and inspection work for 2005/06 and provides the annual 'Direction of Travel statement' on progress made in addressing our priorities and the auditor's work on the Council's accounts and governance. The letter provided an extremely positive report on the Council's progress in 2005/06 and its continuing good governance and financial management.

The key issues identified in the letter were as follows...

- The Council had achieved the highest '4 star' overall CPA category and was assessed as 'improving well'.
- The Council was meeting many of its targets and trends were positive.
- Improvements had been achieved in areas where increased focus and investment was required, including adults services, planning and benefits service.
- The Council had improved access to services through the Derby Direct contact centre and by the development of its neighbourhood panels.
- Partnership working through the Local Area Agreement was progressing well.
- Children's services overall were performing well and significant progress had been made in the integration of health, social care and education services.

- Housing services received the top category and were rated as 'excellent'.
- Value for money was good and robust financial management remained a key strength.
- The external auditors had issued an unqualified opinion on the 2005/06 Best Value Performance Plan and annual accounts.

Decision

1. To receive the Annual Audit and Inspection Letter 2005/06.
2. To refer the letter to the next meeting of Full Council.
3. To note that the Audit and Accounts Committee will discuss details of the letter at its next meeting.

MINUTES OF STANDARDS COMMITTEE REQUIRING THE APPROVAL OF COUNCIL

STANDARDS COMMITTEE 23 APRIL 2007

Present: Reverend Canon R B Blowers – Chair
Mrs C McDowall, Mr P Sunderland
Councillors Latham and Skelton

Officers in Attendance: Michael Foote, Corporate Director, Corporate and Adult Social Services
Steve Dunning, Assistant Director – Democratic Services

23/06 Local Authorities (Model Code of Conduct) Order 2007

The Committee considered the Local Authorities (Model Code of Conduct) Order 2007. The Council had six months from the date it became law to adopt the Order and implement it. It was proposed that the Code be considered at the Annual Meeting of the Council with the request that the Code come into force from 1 July 2007. Training on the Code would then be completed in June 2007. The Members Code of Conduct Protocol would need to be revised and would be considered by this Committee before going to Council. The Standards Board would issue guidance which would be used for training purposes.

Resolved to recommend the Council to:

- 1. formally adopt the Model Code of Conduct set out in the Schedule to the Local Authorities (Model Code of Conduct) Order 2007, from 1 July 2007, in place of the Council's existing Code.**
- 2. circulate the Code to Members of the Council.**
- 3. issue a press release when the Code had been adopted.**
- 4. instruct the Director of Corporate and Adult Social Services to deliver compulsory training sessions for all members and statutory co-optees in June 2007, the Ten General Principles of Public Life to be included as part of the training.**

MINUTES OF COUNCIL CABINET REQUIRING THE APPROVAL OF COUNCIL

COUNCIL CABINET 3 JULY 2007

Present: Councillor Williamson (Chair)
Councillors Bolton, Graves, Hickson, Hussain, Nath Roberts, Smalley and Williams

In attendance Councillor Care

This record of decisions was published on 5 July 2007. The key decisions set out in this record will come into force and may be implemented on the expiry of five clear days unless a key decision is called in.

29/07 Springwood Leisure Centre and Library

The Council Cabinet considered a report on Springwood Leisure Centre and Library. The report updated Cabinet on the work that had been carried out on the development of Springwood Leisure Centre to form a new gym and library together with revised financial implications since Council approval of the initial scheme on 13 September 2006 and was included in the approved 2007/08 capital programme. The proposed new scheme showed that 40 additional fitness stations could now be accommodated on the site making 65 in total, which was a reduction of 35 on the original estimate of 100 fitness stations. The approved scheme included in 07/08 capital programme had a total cost of £1.172m, of which £1m for the cost of the new gym, was to be funded from self-financing prudential borrowing paid for from anticipated additional membership fee income. The estimated capital cost of the proposed new scheme was £1.262m, made up of £1.09m for the gym and £172k for the library. In order to remove the financial affordability risk based on the ambitious new membership targets included in the original scheme, it was prudent for the funding of the new scheme to be met from overall slippage within the approved capital programme. As it was anticipated that new membership fees would increase gradually over time at the rate of 8 new members a month which would require additional employees and running costs for the new gym, there was a projected revenue budget deficit of £72k in 2008/09, £53k in 2009/10, £33k in 2010/11 and reducing to £2k in 2011/12. This amounted to £160k over the four year period and would be met from within Environmental Services revenue budgets. An additional £57k for ongoing running costs for the library from 2008/09 going forward would be funded through a corporate allocation and would be identified as a pressure in the 2008/11 budget strategy report scheduled for Cabinet on 31 July 2007.

Options Considered

1. Do nothing: this would prevent the development and improvement of the centre.
2. Library only: this would not be cost effective and could not be substantiated in terms of capital and running costs.

Decision

To recommend Council to approve:

1. the amendment to the 2007/08 capital programme for the Springwood Leisure Centre and Library at a revised cost of £1.262m to be funded from slippage within the overall approved capital programme.
2. the underwriting of the annual running cost deficit of the gym for the first four years amounting to £160k in total from within Environmental Services revenue budgets.
3. £57k corporate budget allocation for the Library running costs from 2008/9.
4. the commencement of the capital scheme as soon as possible.

32/07 From Areas to Neighbourhoods.

The Council Cabinet considered a report which stated that a review of the current arrangements for Area and Neighbourhood working had taken place following Council's decision in May 2006 to deliver more strategic management at a neighbourhood level. This had included an examination of Area Panels and the new neighbourhood management arrangements introduced in the priority neighbourhoods.

The conclusion of the review, was that a comprehensive new framework should now be introduced which replaced Area Panels with Neighbourhood Forums in each of the Council's 17 wards.

Decision

To recommend Council

1. To approve in principle the transformation from Area Panels into Neighbourhood Forums as part of the new framework for neighbourhood working.
2. To agree that within the rollout to new wards the basic structure within each ward would include a Neighbourhood Board of partner and resident representatives, led by elected members, and a Neighbourhood Forum open to all residents. Any supplementary resident engagement mechanisms would be agreed by each Neighbourhood Board.
3. To ask the Community Overview and Scrutiny Commission for its views on the implementation of these arrangements.
4. To ask officers to report to Council Cabinet on whether ward based neighbourhood arrangements should be integrated with the area management arrangements being developed for Children and Young People's Services.
5. To ask officers to report back to Council Cabinet and Council in September 2007 with details of the constitutional and financial implications.
6. To agree that, subject to Council's agreement of the final proposals, the final round of Area Panels would be in September 2007 with the new Neighbourhood Partnership Boards and Neighbourhood Forums being implemented throughout October and November 2007.



FROM AREAS TO NEIGHBOURHOODS

SUMMARY

- 1.1 A review of the current arrangements for Area and Neighbourhood working has taken place following Council's decision in May 2006 to deliver more strategic management at a neighbourhood level. This has included an examination of Area Panels and the new neighbourhood management arrangements introduced in the priority neighbourhoods.
- 1.2 The conclusion of the review, which I support, is that a comprehensive new framework should now be introduced which replaces Area Panels with Neighbourhood Forums in each of the Council's 17 wards.
- 1.3 Subject to the views of Cabinet colleagues I support the following recommendations.

RECOMMENDATION

To recommend Council

- 2.1 To approve in principle the transformation from Area Panels into Neighbourhood Forums as part of the new framework for neighbourhood working.
- 2.2 To agreed that within the rollout to new wards the basic structure within each ward will include a Neighbourhood Board of partner and resident representatives, led by elected members, and a Neighbourhood Forum open to all residents. Any supplementary resident engagement mechanisms will be agreed by each Neighbourhood Board.
- 2.3 To ask the Community Overview and Scrutiny Commission for its views on the implementation of these arrangements.
- 2.4 To ask officers to report to Council Cabinet on whether ward based neighbourhood arrangements should be integrated with the area management arrangements being developed for Children and Young People's Services.
- 2.5 To ask officers to report back to Council Cabinet and Full Council in September 2007 with details of the constitutional and financial implications.

- 2.6 To agree that, subject to Council's agreement of the final proposals, the final round of Area Panels will be in September 2007 with the new Neighbourhood Partnership Boards and Neighbourhood Forums being implemented throughout October and November 2007.

REASON FOR RECOMMENDATION

- 3.1 To promote and enhance the community leadership role of elected members working in partnership with other public agencies, residents and the private sector.
- 3.2 To respond to the experience and evidence from Government and good practice in neighbourhood management.
- 3.3 To improve community engagement at a local level.
- 3.4 To develop priority setting and increased accountability at a local level.
- 3.5 To shape a local identity when local problems are resolved with local solutions in partnership with communities and agencies.

FROM AREAS TO NEIGHBOURHOODS

SUPPORTING INFORMATION

- 1.1 In December 2001, the Council introduced new constitutional arrangements including five Area Panels based on ward boundaries. The aim was to improve service delivery by providing an opportunity to discuss local issues with partners and local residents. Area Panels have met five or six times a year since then and have been the subject of an annual review looking at performance and processes.
- 1.2 In January 2006 the Council and key partners agreed to introduce more localised neighbourhood management arrangements in the "Priority Neighbourhoods" and these are now operational in Austin, Normanton/Pearlree, Stockbrook, Osmaston/Allenton and Sinfin, together with the arrangements operating in the Derwent New Road area.
- 1.3 In May 2006 Council approved the need for a further review of Area and Neighbourhood working arrangements with the specific purpose of delivering a more strategic partnership agenda.
- 1.4 The Area and Neighbourhood Project Board took responsibility for co-ordinating the review on behalf of Derby City Partnership. The scope of the review was widened to include an evaluation of the work of the existing neighbourhood working arrangements in the priority areas.
- 1.5 The review included, piloting and reviewing area planning partnerships, holding visioning sessions with representatives from the Council, Derby Homes, Derbyshire Police, Derwent Community Team, Primary Care Trust, Derby Community Safety Partnership in December 2006 and February 2007, conducting desk top research, arranging Members' seminars, holding an Open Space event with residents and partners and reports to Area Panels.
- 1.6 Alongside the Area Panel review, both Derby Homes and Derbyshire Police have been reviewing their engagement processes to ensure that proposals are both integrated and fit for purpose.
- 1.7 In October 2006, while this review was taking place, the Government issued a White Paper on local government called 'Strong and Prosperous Communities'. The White Paper promotes community and neighbourhood engagement and is built on the assumption that public services need to be made more personal and therefore community engagement at the neighbourhood level is paramount.

- 1.8 In the White Paper the Government recognises public services have improved, but to continue the improvement, Councils, their partners and local communities need more opportunities to shape their local services and communities. The White Paper put forward proposals to improve community involvement, partnership working and leadership as vital elements to create strong and prosperous communities.
- 1.9 The Area and Neighbourhood Board has now concluded the review and, having taken into account the outcomes from the review and the Government White Paper and the success of neighbourhood management arrangements in the Priority neighbourhoods, has proposed a new framework for neighbourhood working that transforms Area Panels into Neighbourhood Forums. The aim of their proposal is to embrace a partnership commitment while engaging local people so they can influence decision that affect their daily lives. There are five reasons for the proposal:
- to promote and enhance the community leadership role of elected members
 - to respond to the experience and evidence from Government and local neighbourhood management examples
 - to improve community engagement at a local level
 - to provide priority setting and increased accountability at a local level
 - to shape a local identity where local problems are resolved with local solutions in partnership with communities and agencies.
- 1.10 The Area and Neighbourhood Board proposes to roll out Neighbourhood Forums across the city as follows:
- 1.10.1 Council Constituted Area Panels are replaced with partnership oriented Neighbourhood Forums.
- 1.10.2 The current neighbourhood arrangements in Normanton, Arboretum, Abbey, Sinfen and Derwent wards will continue.
- 1.10.3 In wards where Neighbourhood Forums do not currently exist, the basic building blocks within each ward will be:
- a Neighbourhood Board, led by elected members, in partnership with other public agencies, resident representations and private sector organisations as considered appropriate
- a Neighbourhood Forum open to all residents and chaired by elected members
 - a Neighbourhood Manager and additional support as appropriate for the area (see 1.9.6)

- 1.10.4 Given the diverse nature of communities each Neighbourhood Board will consider the most appropriate community engagement strategy, taking into account:
- the make up and geography of local communities
 - the capacity of the Council and its partners to support and service the community engagement process
 - the statutory consultation arrangements of each agency
 - the need to balance objectives of bringing communities together (making them more cohesive, rather than reinforcing divisions) with accessibility and geographical spread
 - the wishes of the community.
- 1.10.5 Each Neighbourhood Board will consider and develop priorities, an action plan and a community engagement plan.
- 1.10.6 At an operational level, supporting Boards and Forums, three levels of neighbourhood management will be developed to reflect the intensity of interventions.
- Standard neighbourhoods, green, where a lighter touch of neighbourhood co-ordination will be provided; Darley, Allestree, Oakwood, Chellaston, Blagreaves, Littleover, Mickleover wards.
 - Enhanced neighbourhoods, amber, with support from Derby Homes Local Managers taking on the role of Neighbourhood Managers, with limited additional staff support, in Alvaston, Boulton, Chaddesden, Mackworth and Spondon wards
 - Priority neighbourhoods, red, already in place, each with its own Neighbourhood Manager and team, in Normanton, Arboretum, Abbey and Sinfin wards, together with the current arrangements in Derwent Ward through New Deal. (The priority neighbourhoods in these wards are Austin, Normanton/Peartree, Stockbrook, Osmaston/Allenton and Sinfin, along with Derwent).
- 1.11 In Area 1 (Derwent, Chaddesden, Oakwood and Spondon) a substantial start has been made on implementing integrated frontline services for children, young people and their families by the partner agencies in the City for Children and Young People. This aims to provide easier, swifter access to more effective joint services, in order to improve outcomes for the communities young people. The experience in Area 1 will inform the roll out of this model across the city and the link to specialist city-wide services. Current area boundaries provide the basis for this work, but it seems likely that ultimately, across the five areas, there will be three area structures within which there will be locality teams. Consultation with children, young people and their families, and involvement in decision-making are being integrated into the processes.
- 1.12 The proposal to transform Area Panels into Neighbourhood Forums will require further work on constitutional and financial implications including how to deal with Executive functions that are currently delegated to Area Panels, which are receiving and responding to area based petitions and allocating a delegated budget for local environmental and community purposes. There will also be a need to examine the best method of servicing the new Forums.

- 1.13 These issues will be the subject of a further report to the Council Cabinet and full Council in September 2007, following consultation with the Community Overview and Scrutiny Commission.

OTHER OPTIONS CONSIDERED

2.

For more information contact:	Jonathan Guest Telephone: 01332 255036 e-mail jonathan.guest@derby.gov.uk
Background papers:	None
List of appendices:	Appendix 1 – Implications

Appendix 1

IMPLICATIONS

Financial

1. The detailed financial implications will be included in the future report.

Legal

2. Area Panels are deemed to be committees for the purpose of the constitution. Proposals for changes to the constitution will be included in the further report.

Personnel

3. The proposals will have a direct impact on the Area and Neighbourhood and Constitutional Services Teams. There will be full consultation with the trade unions and the employees affected.

Equalities impact

4. None arising directly from the report.

Corporate Priorities

5. This accords with the Council's priorities of making us proud of our neighbourhoods, creating a 21st Century city centre, leading Derby towards a better environment, supporting everyone in learning and achieving, helping us all to be healthy, active and independent and giving you excellent services and value for money.



FROM AREAS TO NEIGHBOURHOODS

SUMMARY

- 1.4 A review of the current arrangements for Area and Neighbourhood working has taken place following Council's decision in May 2006 to deliver more strategic management at a neighbourhood level. This has included an examination of Area Panels and the new neighbourhood management arrangements introduced in the priority neighbourhoods.
- 1.5 The conclusion of the review, which I support, is that a comprehensive new framework should now be introduced which replaces Area Panels with Neighbourhood Forums in each of the Council's 17 wards.
- 1.6 Subject to the views of Cabinet colleagues I support the following recommendations.

RECOMMENDATION

To recommend Council

- 2.1 To approve in principle the transformation from Area Panels into Neighbourhood Forums as part of the new framework for neighbourhood working.
- 2.2 To agreed that within the rollout to new wards the basic structure within each ward will include a Neighbourhood Board of partner and resident representatives, led by elected members, and a Neighbourhood Forum open to all residents. Any supplementary resident engagement mechanisms will be agreed by each Neighbourhood Board.
- 2.3 To ask the Community Overview and Scrutiny Commission for its views on the implementation of these arrangements.
- 2.4 To ask officers to report to Council Cabinet on whether ward based neighbourhood arrangements should be integrated with the area management arrangements being developed for Children and Young People's Services.
- 2.5 To ask officers to report back to Council Cabinet and Full Council in September 2007 with details of the constitutional and financial implications.

- 2.6 To agree that, subject to Council's agreement of the final proposals, the final round of Area Panels will be in September 2007 with the new Neighbourhood Partnership Boards and Neighbourhood Forums being implemented throughout October and November 2007.

REASON FOR RECOMMENDATION

- 3.1 To promote and enhance the community leadership role of elected members working in partnership with other public agencies, residents and the private sector.
- 3.2 To respond to the experience and evidence from Government and good practice in neighbourhood management.
- 3.3 To improve community engagement at a local level.
- 3.4 To develop priority setting and increased accountability at a local level.
- 3.5 To shape a local identity when local problems are resolved with local solutions in partnership with communities and agencies.

FROM AREAS TO NEIGHBOURHOODS

SUPPORTING INFORMATION

- 1.1 In December 2001, the Council introduced new constitutional arrangements including five Area Panels based on ward boundaries. The aim was to improve service delivery by providing an opportunity to discuss local issues with partners and local residents. Area Panels have met five or six times a year since then and have been the subject of an annual review looking at performance and processes.
- 1.2 In January 2006 the Council and key partners agreed to introduce more localised neighbourhood management arrangements in the "Priority Neighbourhoods" and these are now operational in Austin, Normanton/Pearlree, Stockbrook, Osmaston/Allenton and Sinfin, together with the arrangements operating in the Derwent New Road area.
- 1.3 In May 2006 Council approved the need for a further review of Area and Neighbourhood working arrangements with the specific purpose of delivering a more strategic partnership agenda.
- 1.4 The Area and Neighbourhood Project Board took responsibility for co-ordinating the review on behalf of Derby City Partnership. The scope of the review was widened to include an evaluation of the work of the existing neighbourhood working arrangements in the priority areas.
- 1.5 The review included, piloting and reviewing area planning partnerships, holding visioning sessions with representatives from the Council, Derby Homes, Derbyshire Police, Derwent Community Team, Primary Care Trust, Derby Community Safety Partnership in December 2006 and February 2007, conducting desk top research, arranging Members' seminars, holding an Open Space event with residents and partners and reports to Area Panels.
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- 1.8 In the White Paper the Government recognises public services have improved, but to continue the improvement, Councils, their partners and local communities need more opportunities to shape their local services and communities. The White Paper put forward proposals to improve community involvement, partnership working and leadership as vital elements to create strong and prosperous communities.
- 1.9 The Area and Neighbourhood Board has now concluded the review and, having taken into account the outcomes from the review and the Government White Paper and the success of neighbourhood management arrangements in the Priority neighbourhoods, has proposed a new framework for neighbourhood working that transforms Area Panels into Neighbourhood Forums. The aim of their proposal is to embrace a partnership commitment while engaging local people so they can influence decision that affect their daily lives. There are five reasons for the proposal:
- to promote and enhance the community leadership role of elected members
 - to respond to the experience and evidence from Government and local neighbourhood management examples
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 - to shape a local identity where local problems are resolved with local solutions in partnership with communities and agencies.
- 1.10 The Area and Neighbourhood Board proposes to roll out Neighbourhood Forums across the city as follows:
- 1.10.1 Council Constituted Area Panels are replaced with partnership oriented Neighbourhood Forums.
- 1.10.2 The current neighbourhood arrangements in Normanton, Arboretum, Abbey, Sinfen and Derwent wards will continue.
- 1.10.3 In wards where Neighbourhood Forums do not currently exist, the basic building blocks within each ward will be:
- a Neighbourhood Board, led by elected members, in partnership with other public agencies, resident representations and private sector organisations as considered appropriate
- a Neighbourhood Forum open to all residents and chaired by elected members
 - a Neighbourhood Manager and additional support as appropriate for the area (see 1.9.6)

- 1.10.4 Given the diverse nature of communities each Neighbourhood Board will consider the most appropriate community engagement strategy, taking into account:
- the make up and geography of local communities
 - the capacity of the Council and its partners to support and service the community engagement process
 - the statutory consultation arrangements of each agency
 - the need to balance objectives of bringing communities together (making them more cohesive, rather than reinforcing divisions) with accessibility and geographical spread
 - the wishes of the community.
- 1.10.5 Each Neighbourhood Board will consider and develop priorities, an action plan and a community engagement plan.
- 1.10.6 At an operational level, supporting Boards and Forums, three levels of neighbourhood management will be developed to reflect the intensity of interventions.
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- 1.11 In Area 1 (Derwent, Chaddesden, Oakwood and Spondon) a substantial start has been made on implementing integrated frontline services for children, young people and their families by the partner agencies in the City for Children and Young People. This aims to provide easier, swifter access to more effective joint services, in order to improve outcomes for the communities young people. The experience in Area 1 will inform the roll out of this model across the city and the link to specialist city-wide services. Current area boundaries provide the basis for this work, but it seems likely that ultimately, across the five areas, there will be three area structures within which there will be locality teams. Consultation with children, young people and their families, and involvement in decision-making are being integrated into the processes.
- 1.12 The proposal to transform Area Panels into Neighbourhood Forums will require further work on constitutional and financial implications including how to deal with Executive functions that are currently delegated to Area Panels, which are receiving and responding to area based petitions and allocating a delegated budget for local environmental and community purposes. There will also be a need to examine the best method of servicing the new Forums.

- 1.13 These issues will be the subject of a further report to the Council Cabinet and full Council in September 2007, following consultation with the Community Overview and Scrutiny Commission.

OTHER OPTIONS CONSIDERED

2.

For more information contact:	Jonathan Guest Telephone: 01332 255036 e-mail jonathan.guest@derby.gov.uk
Background papers:	None
List of appendices:	Appendix 1 – Implications

Appendix 1

IMPLICATIONS

Financial

1. The detailed financial implications will be included in the future report.

Legal

2. Area Panels are deemed to be committees for the purpose of the constitution. Proposals for changes to the constitution will be included in the further report.

Personnel

3. The proposals will have a direct impact on the Area and Neighbourhood and Constitutional Services Teams. There will be full consultation with the trade unions and the employees affected.

Equalities impact

4. None arising directly from the report.

Corporate Priorities

5. This accords with the Council's priorities of making us proud of our neighbourhoods, creating a 21st Century city centre, leading Derby towards a better environment, supporting everyone in learning and achieving, helping us all to be healthy, active and independent and giving you excellent services and value for money.



DERBY CITY COUNCIL

COUNCIL
18 JULY 2007

DOCUMENT 10

Report of the Corporate Director of Corporate and Adult Services

Urgent Non-Executive Decisions Made by the Chief Executive

RECOMMENDATION

1. To note the report.

SUPPORTING INFORMATION

- 2.1 In the Council's Constitution the Chief Executive has delegated authority to make decisions on behalf of the Council, in cases of urgency, in the discharge any non-executive function of the Council other than those delegated to another officer or those which by law can be discharged only by full Council.
- 2.2 This report advises Council of the following decision taken by the Chief Executive in accordance with his delegated authority:
- 2.3 **Implications of the Regulatory Reform (Fire Safety) Order 2006**
At their meeting on 7 March, Chief Officers approved in principle the resource proposals detailed in a report which summarised the implications of the Regulatory Reform (Fire Safety) Order 2006. The report proposed the creation of five permanent staff posts within Property Services division to address the staff resource implications.
- 2.4 The funding was proposed to be taken from the corporate maintenance budget but since the total cost of the posts would result in a budget virement which exceeded £100,000, Financial Procedure Rules Appendix 2 virement point (b) required Full Council to approve the virement.
- 2.5 The leaders of the three political groups were consulted on the proposals and raised no objections.

For more information contact: Sarah Turner 01332 255463 e-mail sarah.turner@derby.gov.uk
Background papers: Report to Chief Executive of an Urgent Non-Executive Matter Requiring a Decision of the Council
List of appendices: Appendix 1 – Implications

IMPLICATIONS

Financial

1.1 See paragraph 2.4.

Legal

2.1 None.

Personnel

3.1 None.

Equalities impact

4.1 None.

Corporate objectives and priorities for change

5.1 None



Membership on the School Admissions Forum

RECOMMENDATION

1. To approve the appointment of the following members on the School Admissions Forum for a four year term:

Parent Governor Representatives

Dr Keerthi Devendra
Nasreen Iqbal

Church of England Schools

Alison Brown

Community and Voluntary Controlled Schools

Carran Stevenson
Kathy Mayer
David Keys

Foundation Schools

2 representatives to be confirmed

Voluntary Aided Schools

Sara Bull

Roman Catholic Church Diocese

Edward Hayes

City Technology College

Stephen Whiteley

SUPPORTING INFORMATION

- 2.5 The School Admissions Forum provides a vehicle for admission authorities and other key interested parties to get together to discuss the effectiveness of local admission arrangements, seek agreements on how to deal with difficult admission issues and advise admission authorities on ways in which their arrangements could be improved.
- 2.6 The Forum meets at least twice per year and has been in operation for just over four years. These appointments are necessary as the term of office for members has recently come to an end.

- 2.7 Recently the Government has granted the Forum new powers to prepare and publish reports on matters connected with the admission of pupils of maintained schools and to request information from the Council, neighbouring LEAs and governing bodies of maintained schools to help them prepare these reports

2.1	3.1
For more information contact:	4.1 Sarah Turner 01332 255463 e-mail sarah.turner@derby.gov.uk
Background papers:	5.1 School Admissions Forum Constitution
List of appendices:	6.1
	7.1 Appendix 1 – Implications
	8.1

9.1IMPLICATIONS

10.1

11.1Financial

12.1

1.2 None

13.1

Legal

2.2 The School Admissions Forum is not a Committee of the Council. It is a separate statutory body. However it is the Council's responsibility to establish and maintain the Forum and all members of it must be appointed by the Council

14.1

Personnel

15.1

3.2 None.

16.1

Equalities impact

17.1

4.2 None.

18.1

Corporate objectives and priorities for change

5.2 None



The Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006

RECOMMENDATION

- 1.1 To approve the publication of a notice to review polling districts and polling places on 23 July.
- 1.2 To authorise the Corporate Director – Corporate and Adult Services to carry out the statutory review in accordance with the proposals set out in this report.

SUPPORTING INFORMATION

- 2.1 The Council has always had a duty under the provisions of the Representation of the People Act 1983 – RPA – to keep the designation of polling districts and places in its area under review.
- 2.2 Constitutionally decisions on any changes to the designations following such a review are delegated to the Corporate Director of Corporate and Adult Services. In practice I only exercise this delegation following consultation with the three group leaders, ward councillors in the areas affected and the relevant party agents.
- 2.3 The Electoral Administration Act 2006 – the Act – has made amendments to the RPA with particular reference to the timing of reviews and the way in which the reviews of polling districts and places are conducted. Section 16 of the Act provides that a first full review must be completed before the end of a period of one year starting with the date that Section 16 came into force and every four years thereafter. Section 16 came into force on 1 January 2007 so the review must be completed and a final scheme agreed by 31 December 2007.
- 2.4 The Act has inserted a Schedule A1 into the RPA which sets out how a review is to be conducted and the Council as the relevant authority must comply with the following requirements:
 - publish a notice of the holding of a review
 - consult the acting returning officer for every parliamentary constituency which is wholly or partly in its area
 - every acting returning officer must make representation to the authority
 - the representations must include information as to the location of polling stations, existing or proposed, within polling places, existing or proposed.
 - the representations must be published in such a manner as is prescribed

- representations must be sought from people it thinks to have expertise in relation to access to premises or facilities for people who have different forms of disability
- such persons must have an opportunity to make representation and to comment on the returning officers representations
- any elector in a constituency situated in whole or in part in the authority's areas may make representations
- representations may include proposals for alternative polling places
- on completion of the review the Council must give reasons for its decisions

- 2.5 The Act introduces a requirement that an acting Returning Officer must make representations to the Authority on its proposed scheme. As the review is to be based upon the existing parliamentary constituencies and their boundaries, this means that for City of Derby the acting returning officers for Derby North, Derby South and South Derbyshire Parliamentary Constituencies must be consulted.
- 2.6 To progress the review it is proposed that a Notice of the Review be published on 23 July with copies of the review document available on request and on the Council's website. As we have reviewed our polling places annually it is proposed that the scheme used in the May 2007 City Council elections be used in the review document.
- 2.7 Copies of the notice and supporting documentation will be sent to all Councillors, party agents and organisations represented at the diversity forums. It is proposed that the closing date for representations be 24 September. It is intended that all representations received will be published on the Council's website to allow interested parties to comment on them. Members of the Disability Diversity Forum have previously expressed an interest in being involved in the review.
- 2.8 It is then proposed that the representations of the two acting returning officers will be published on 8 October with a further three weeks given to allow interested parties to comment on them. It is the intention that the Council will approve the final scheme at the meeting scheduled to take place on 27 November 2007.
- 2.9 The timetable is summarised below:

Publication of notice and consultation document	23 July 2007
Closing date for representations	24 September 2007
Publication of Returning Officer's representations	8 October 2007
Final date for commenting on Returning Officer's Representations	29 October 2007
Full Council approves final scheme	27 November 2007
2008 Electoral Register published in accordance with the new scheme.	1 December 2007

- 2.10 The legislation requires that all polling places and districts must be reviewed again within the next four years. The Council may wish to make alterations to polling districts between reviews. In such cases the Electoral Registration Officer will now be required to publish a notice fourteen days before the publication of the revised version in a local newspaper, at the Council House and at some other conspicuous place in the City.

For more information contact:	Jason Spencer Telephone number 01332 255466 e-mail jason.spencer@derby.gov.uk
Background papers:	None
List of appendices:	Appendix 1 – Implications Appendix 2 – Review of Polling Districts and Polling Places Consultation Document Appendix 3 - Copy of Notice of Review

IMPLICATIONS

Financial

- 1.1 In the 2006/07 and 2007/08 budget settlement approximately £85,000 was provided by the Department for Constitutional Affairs, now the Ministry of Justice, specifically to cover some of the costs of implementing the requirements arising from the Act. In both years when setting the budget the Council has agreed to allocate this funding directly to the Electoral Services Budget. All the proposals within this report will be contained within this funding.

Legal

- 2.1 Section 16 of the Electoral Administration Act 2006 amended the Representation of the People Act 1983 to require that relevant authorities must carry out periodic reviews of polling places and polling districts. The practicalities of how the reviews must be conducted are set out in The Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006.

Personnel

- 3.1 The Electoral Services Team comprises three full-time equivalent posts. This was increased from two full-time equivalent posts in October 2006. Benchmarking shows that Derby is still under resourced compared with other similar sized authorities. A report considered by the Scrutiny Management Commission at a meeting on 25 June demonstrated that the volume and complexity of electoral services work has increased significantly over the last three years.
- 3.2 The staffing levels in Electoral Services are currently being reviewed but any changes cannot be made before this review commences. Because the review will be taking place at the same time as the Annual Canvas it is anticipated that additional temporary staff will need to be appointed.

Equalities impact

- 4.1 One of the key reasons for the new legislation is to ensure that polling places are as accessible as possible. The Council's equality and diversity forums and the organisations represented at the forums will be consulted as part of the review.

Corporate priorities

- 5.1 By improving the services provided by electoral services the action plan contributes to the Council's priority of making residents proud of their neighbourhoods by attempting to increase participation in decision making and democratic processes.



DERBY CITY COUNCIL

Review of Polling Districts and Polling Places

**Derby North & Derby South
Parliamentary Constituencies**

**Part of the South Derbyshire
Parliamentary Constituency**

Consultation Document

July 2007

Background

Section 16 of the Electoral Administration Act 2006 introduced a number of changes to the Representation of the People Act 1983 in respect of the way in which reviews of polling districts and polling places must be carried out.

One of the most significant requirements is that by 31 December 2007, every relevant authority must have undertaken and completed a review of all the polling districts and polling places in its area. This consultation document has been produced as part of Derby's first review.

The legalisation requires that reviews are carried out based on Parliamentary Constituencies. For the Derby North and Derby South Parliamentary Constituencies, and the parts of the South Derbyshire Constituency which fall within the City boundaries, Derby City Council is the relevant authority. For those areas outside of the City which fall within the South Derbyshire Parliamentary Constituency, South Derbyshire District Council is the relevant authority. They will be carrying out their own separate review.

Definitions

a) Polling Districts

A polling district is a geographical sub-division of an electoral area, such as a parliamentary constituency or a ward.

As the relevant authority, the Council is responsible for designating polling districts, and must therefore seek to ensure that all electors in the parliamentary constituency have such reasonable facilities for voting as are practicable in the circumstances

b) Polling Places

There is no legal definition of what a polling place is. However in Derby a polling place is a geographical location in which a polling station is situated. Although it is usual to have one polling station in one polling place, there are situations where several polling stations are located in one polling place.

As the relevant authority, the Council is responsible for determining polling places, and must therefore make sure that the polling places are accessible to all electors and must take into account the accessibility needs of disabled people.

c) Polling Stations

A polling station is the actual area in which the process of voting takes place and must be located in the polling place designated for the particular polling district. The polling station may consist of a whole room or in certain circumstances a designated area within a room or building.

The Returning Officer for the particular election is responsible for providing a sufficient number of polling stations and allotting electors to those polling stations. As a consequence the determination of polling stations is outside the scope of this review. However polling stations must be located within the polling places designated by the Council, and these are within the scope of the review.

The Review Process

The timetable for the review is set out below:

Publication of notice and consultation document	23 July 2007
Closing date for representations	24 September 2007
Publication of representations from both Returning Officers	8 October 2007
Final date for comments on the representations from the Returning Officers	29 October 2007
Full Council approves final scheme	27 November 2007
2008 Electoral Register published in accordance with the new scheme	1 December 2007

The publication of this consultation document represents the first stage of the review. The existing schedule of polling districts and polling places is included in Appendix A. This appendix also provides a breakdown of the number of electors allocated to each polling district. In Appendix B we have provided a set of maps which illustrates where the boundaries of the polling districts are located. Copies of the maps and this document are available on the Council's website at www.derby.gov.uk/elections.

As part of this first stage you are invited to comment on the existing scheme, and if you feel it appropriate you may suggest changes to polling district boundaries or alternative proposals for polling places. It would help us if you could also give reasons for the changes you have suggested.

All representations will be published on the Council's website as soon as possible after receipt, even if you have already commented on the proposals; you may make further submissions in response to views and comments you see on the website.

Any representations you wish to make should be received by **Monday 24 September**.

All representations should be sent to:

Electoral Services
PO Box 6292
Council House
Derby, DE1 2ZL

If you prefer you can email your representations to elections@derby.gov.uk

What happens next?

On 8 October the views of both Returning Officers on both the scheme and any representations made will be published. You will then have until Monday 29 October to comment on their submissions. On 27 November the Council will consider all the issues raised and publish its final scheme, according to which the 2008 electoral register will be published on 1 December.

DERBY NORTH CONSTITUENCY**Review of Polling Districts and Polling Places
(Parliamentary Elections) Regulations 2006**

Electorate as at 1 June 2007

Abbey Ward

PD Letters	Polling Place	Electorate
AB1N	Bramblebrook Community Centre, Stockbrook Street	2,180
AB4N	Firs Estate Primary School, Raven Street	1,938

Allestree Ward

PD Letters	Polling Place	Electorate
AL1	Evergreen Club, Cornhill, Allestree	2,775
AL2	Portway Junior School, Robincroft Road, Allestree	2,614
AL3	Holy Family Catholic Church, Blenheim Drive, Allestree	2,835
AL4	St John's Methodist Church Hall, Birchover Way, Allestree	2,692

Arboretum Ward

PD Letters	Polling Place	Electorate
AR1N	The Guild Hall, The Market Place	259

Chaddesden Ward

PD Letters	Polling Place	Electorate
CD1	Cavendish Close Infant School, Wood Road	2,305
CD2	Chaddesden Hall, Community Centre, Chaddesden Lane, Chaddesden	1,822
CD3	Chesapeake Community Centre, Chesapeake Road, Chaddesden	1,769
CD4	Cherry Tree Hill Infant School (Nursery Unit) Sunny Grove, Chaddesden	1,694
CD5	Meadow Farm Community Primary School, Foyle Avenue, Chaddesden	2,576

Darley Ward

PD Letters	Polling Place	Electorate
DL1	Darley Abbey Village Hall, Abbey Yard, Darley Abbey	1,955
DL2	Markeaton Primary School, Newton's Walk, Bromley Street	2,452
DL3	Whitecross House, Leyland Gardens	1,786
DL4	St Mary's Parish Centre, Darley Lane	1,477
DL5	Chester Green Community Centre	1,417

Derwent Ward

PD Letters	Polling Place	Electorate
DW1	Derby Homes Communal Lounge, Coniston Crescent/Knutsford Green, Chaddesden	2,836
DW2	Roe Farm Community Centre, Worcester Crescent	2,116
DW3	St Philip's Church Hall, Taddington Road, Chaddesden	1,577
DW4	The Blue Boy Public House, Wiltshire Road	1,361
DW5	Derwent Community School, St Mark's Road	2,028

Mackworth Ward

PD Letter	Polling Place	Electorate
MA1	Sure Start Building within the grounds of Reigate School, Reigate Drive, Mackworth	1,545
MA2	Mackworth Community Centre, Prince Charles Avenue, Mackworth	2,322
MA3	The Common Room, Streatham Drive, Mackworth	1,482
MA4	St Barnabas Church, Radbourne Street	2,220
MA5	Ashgate Primary School, Ashbourne Road	1,810

Oakwood Ward

PD Letters	Polling Place	Electorate
OK1	Breadsall Hilltop Youth and Adult Community Education Centre, St Andrew's View, Breadsall	1,951
OK2	Springwood Leisure Centre, Springwood Drive, Oakwood	1,486
OK3	Oakwood Community Centre, Springwood Drive, Oakwood	1,503
OK4	Springwood Leisure Centre, Springwood Drive, Oakwood	2,201
OK5	Springwood Leisure Centre, Springwood Drive, Oakwood	1,455
OK6	St Philip's Church Hall, Taddington Road, Chaddesden	1,557

Spondon Ward

PD Letters	Polling Place	Electorate
SP1	The Guide Hut, West Road, Spondon	2,270
SP2	Spondon Village Hall, Sitwell Street, Spondon	2,097
SP3	Borrow Wood Infant School, Arundel Drive, Spondon	3,068
SP4	Edmund Hall, Edmund Road, Spondon	1,489
SP5	Spondon Village Hall, Sitwell Street, Spondon	728

DERBY SOUTH CONSTITUENCY

Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006

Electorate as at 1 June 2007

Abbey Ward

PD Letters	Polling Place	Electorate
AB1S	Bramblebrook Community Centre, Stockbrook Street	52
AB2	Bemrose Community School, Uttoxeter Road	1,582
AB3	Rykneld Community Centre, Bedford Close	1,619
AB4S	Firs Estate Primary School, Raven Street	32
AB5	Carlton Road United Reformed Church Hall, Carlton Road	2,016

Alvaston Ward

PD Letters	Polling Place	Electorate
AN1	YMCA, London Road, Wilmorton	638
AN2	First Steps, Cockayne Street North, Allenton	1,163
AN3	Southgate Youth Centre, Brighton Road, Alvaston	3,473
AN4	Alvaston United Reformed Church Hall, Baker Street, Alvaston	1,706
AN5	St Michael's and All Angels Church Hall, Elvaston Lane, Alvaston	1,832
AN6	Keldholme Lane Community Centre, Gillamoor Court, Alvaston	2,189

Arboretum Ward

PD Letters	Polling Place	Electorate
AR1S	The Guild Hall, The Market Place	393
AR2	The Spot Function Room, 73 Sacheveral Street	2,191
AR3	The Madeley Centre, Madeley Street	2,347
AR4	Shaftesbury Sports Centre, Shaftesbury Crescent (off Cambridge Street)	2,076
AR5	The Queens Hall, London Road	821
AR6	St Chads C.E Nursery and Infant School, Gordon Road	2,149

Blagreaves Ward

PD Letters	Polling Place	Electorate
BL1	The Tea Pavilion, Rosehill Methodist Memorial Sports Ground, Littleover Lane	1,629
BL2	Royal British Legion, 61 Blagreaves Lane, Littleover	2,728
BL3	Gayton Community Centre within the grounds of Gayton Junior School, Gayton Avenue, Littleover	2,541
BL4	Newmount Methodist Church Hall, Blagreaves Lane	2,826

Boulton Ward

PD Letters	Polling Place	Electorate
BT1S	St Martin's Methodist Church Hall, Flint Street, Allenton	902

Littleover Ward

PD Letters	Polling Place	Electorate
LT1	Wren Park Primary School, Jackson Avenue	2,850
LT2	Grange Hall Community Centre, Park Lane, Littleover	2,379
LT3	Haven Christian Centre, Hollybrook Way, Littleover	4,939

Mickleover Ward

PD Letters	Polling Place	Electorate
MV1	Silverhill Primary School, Draycott Drive, Mickleover	4,275
MV2	Ravensdale Infant School, Devonshire Drive, Mickleover	1,384
MV3	All Saints Church Centre, Etwall Road, Mickleover	2,892
MV4	St John's Church Hall, Devonshire Drive, Mickleover	2,583

Normanton Ward

PD Letters	Polling Place	Electorate
NM1	The Common Room, Fairdene Court, Off Lower Dale Road	2,409
NM2	Indian Community Centre, Rawdon Street	2,286
NM3	St George's Social Centre, Village Street	2,814
NM4	4 th Derby (Derwent) Scout HQ, Top of Coleridge Street, Normanton	1,023
NM5	Sunnyhill Community Centre, Coleridge Street, Sunnyhill	1,830

Sinfin Ward

PD Letters	Polling Place	Electorate
SF1	The Activity Centre, Cotton Lane	1,854
SF2	St Bartholomew's Church Hall, Addison Road	1,754
SF3	Community Enterprise Centre, Sheridan Street, Sinfin	2,452
SF4	Scills Community Centre, Swallowdale Road, Sinfin	1,511
SF5	The Meeting Room, Sinfin Library, Sinfin District Centre	2,021

SOUTH DERBYSHIRE CONSTITUENCY (PART)

Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006

Electorate as at 1 June 2007

Boulton Ward

PD Letters	Polling Place	Electorate
BT1SD	St Martin's Methodist Church Hall, Flint Street	1,057
BT2	Moorhead Primary School, Brackens Lane, Alvaston	2,310
BT3	Nunsfield House Community Centre, Boulton Lane, Alvaston	1,875
BT4	Field Lane Community Centre, Field Lane, Alvaston	2,006
BT5	The Cornishman Public House, Holbrook Road, Alvaston	2,083

Chellaston Ward

PD Letters	Polling Place	Electorate
CL1	Shelton Junior School, Carlton Avenue, Shelton Lock	3,158
CL2	The Golden Hour Club, Maple Drive, Chellaston	4,071
CL3	Chellaston Community Centre, Barleycroft, Chellaston	3,508



Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006

Pursuant to Section 18 of the Representation of the People Act 1983 Derby City Council gives notices that it is to conduct a review of all polling districts and polling places within the Derby North and Derby South Parliamentary Constituencies and those polling districts and polling places within the City which fall within the South Derbyshire Parliamentary Constituency.

Submissions on any aspect of polling districts and polling places are welcome from any elector in any of these constituencies, any local constituency political party or any person or group who have a particular interest or expertise in access to premises or facilities for people with a disability.

Copies of the consultation document can be obtained from the Council's website or by contacting the Council's election office at the address below:

Electoral Services
PO Box 6292
Council House
Derby, DE1 2ZL

Email: elections@derby.gov.uk

Any comments should be received by **Monday 24 September 2007**.

Please note that all representations will be published on the Council's website upon receipt.

M A Foote

Corporate Director – Corporate and Adult Services
and Deputy Chief Executive.