

MINUTE EXTRACT

263/08 Contract and Financial Procedure Matters

The Council Cabinet considered a report on Contract and Financial Procedure Matters. The report dealt with the following items that required reporting to and approval by Council Cabinet under contract and financial procedure rules:

- Allocations from the Modernisation Fund for feasibility studies and document management within the Environmental Services department
- Allocation from the Modernisation Fund to fund two efficiency reviews by Price Waterhouse Coopers in the Children and Young People's department
- Allocation of 'Communities for Health' grant
- ICT capital budget scheme
- Housing capital programme adjustment
- Amendment to the Home Relocation Assistance element of the Council's Housing Renewal Policy 2007-10.
- Local Authority Business Growth Incentive – LABGI – funding allocation
- Installation of automatic meter reading equipment
- Additions of new grants to the Children and Young People's department revenue budget
- Contract waivers – Children and Young People's department
- Creation of ICT contract reserve
- 2008/09 capital programme changes
- Schools Access Initiative allocations
- Use of Housing and Planning Delivery Grant (HPDG).

Decision

1. To agree an allocation of £195,000 from the Modernisation Fund to the Environmental Services department for a number of feasibility studies to assist with the delivery of budget savings, and for document management to replace the previously agreed "spend to save" proposals.
2. To approve an allocation of £19,995 from the Modernisation Fund to the Children and Young People's department to fund an efficiency review carried out by Price Waterhouse Coopers (PWC).
3. To approve the distribution of the 2008/09 £50,000 'Communities for Health' grant allocated to Derby City Council.

4. To approve expenditure of £250,000 from ICT capital budgets on a new Web Content Management System.
5. To approve the financing adjustment of £98,200 for the hand held devices capital scheme outlined in paragraph 3.5.1.
6. To approve the changes to the Home Relocation Assistance element of the Council's Housing Renewal Policy 2007-10 as set out in section 3.6 and Appendix 2 of the report.
7. To approve the addition of the balance of the new allocation of £1.008m Local Authority Business Growth Incentive funding to reserves.
8. To agree an allocation of £360,000 from an underspend on the waste contingency budget to fund the installation of automatic meter reading equipment, and to add this to the capital programme.
9. To approve an addition of new grants - the National Challenge Grant and grants for Integrated Youth Support Services, Positive Activities on Friday and Saturday Nights, Full-Time Volunteering Pilots and Designated Teacher Funding - to the Children and Young People's department revenue budget
10. To seek a waiver of Contract Procedure Rule C15 for the Children and Young People's department to enter into a contract with Nviron Ltd to undertake an upgrade of the schools network and comply with Government requirements for learning platforms.
11. To seek a waiver of Contract Procedure Rule C15 for the Children and Young People's department to enter into a contract with the National Childminding Association. Decisions 10 and 11 are to be referred to Audit and Accounts Committee for further scrutiny.
12. To transfer any year end underspend - currently forecast at £200,000 - on corporate ICT budgets to an ICT contract reserve for contract transition and contract smoothing costs with SERCO, our new ICT service partner.
13. To agree changes to the 2008/09 capital programme as set out in Appendix 3.
14. To approve the revised 2009/10 – 2011/12 capital programme totals as set out in Appendix 4.
15. To approve the scheme commencement as set out in Appendix 5.
16. To agree allocations from the Schools Access Initiative as set out in Appendix 6.

17. To agree the appropriation of £249,436 from the Development Control Action Plan reserve to the 2008/09 Regeneration and Community revenue budget.
18. To approve an increase of £311,893 in 2009/10 to the Regeneration and Community revenue budget, funded from the Development Control Action Plan reserve, to fund items related to the Housing and Planning Delivery Grant.