

## **Work Programme and Topic Reviews**

### **SUMMARY**

- 1.1 This item gives members an opportunity to discuss potential work plans and topic reviews for the forthcoming municipal year, and develop the basis for a work programme. The reviews may cover anything within their remit and could include internal as well as external facing services.

### **RECOMMENDATION**

- 2.1 To agree the current work programmes for both the Children and Young People Board and Corporate Parenting Sub Board, suggest future items for the work programmes and update the Board on forthcoming or recent performance surgeries. The current (updated) work programmes for both the Children and Young People Board and Corporate Parenting Sub Board can be found at Appendix 2.
- 2.2 To discuss the progress of any topic reviews and agree any further actions.

### **REASONS FOR RECOMMENDATION**

- 3.1 To ensure that the board has a clear and evolving work programme and ensure that the board is kept informed on progress with regards to items on the work programme and performance surgeries.
- 3.2 To enable work to progress on any identified in-depth topic review as identified by the board.

### **SUPPORTING INFORMATION**

- 4.1 **Work Programme**  
The Overview and Scrutiny Board should agree a work programme at each meeting to enable board members, the supporting Scrutiny Officer and departmental officers to plan in advance for meetings throughout the year in a strategic way and take account of any new items for inclusion in the programme.
- 4.2 The work programme is not restrictive, and board members can identify and introduce items for scrutiny throughout the year. Items for scrutiny will be discussed at pre-meetings with the Chair and Vice Chair, and will be added to the Scrutiny Board Agenda at the Chair's discretion.

- 4.3 The Council Constitution limits one topic review report to be submitted to the Council Cabinet every six months from Scrutiny Boards. It is possible for each Board to conduct two reviews in each municipal year.
- 4.4 If a working group is formed for the purpose of conducting topic reviews, they should only exist for the duration of the review and be dissolved upon completion of the review. Individuals outside of the scrutiny board can be invited to join the working group, as the group has no formal scrutiny powers. The purpose of the working group is to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity.
- 4.5 **Performance Surgeries**  
A number of topics have been identified as requiring more in-depth discussion and analysis through undertaking performance surgeries with key officers, partners and elected members.
- The Improvement Board have recommended that the CYP Board undertakes a surgery on the rising demand for social care services.
  - At the last meeting of the Corporate Parenting Sub Board meeting held on 07 October 2014, members agreed that a joint performance surgery should be held with the Derby Safeguarding Children Board on children missing from care. Members felt that this should involve consideration of children placed in Derby from other authorities, who go missing.
  - Following discussions with officers and members it was agreed that a surgery on closing the gap in educational attainment and the use of pupil premium should be undertaken to evaluate the effectiveness of pupil premium in Derby schools.

The performance team and Members' services are currently working to find dates for these surgeries in January and February and these will be communicated to members once they have been confirmed.

## OTHER OPTIONS CONSIDERED

- 5.1 None.

**This report has been approved by the following officers:**

<b>Legal officer</b>	N/A
<b>Financial officer</b>	N/A
<b>Human Resources officer</b>	N/A
<b>Estates/Property officer</b>	N/A
<b>Service Director(s)</b>	N/A
<b>Other(s)</b>	Phil O'Brien, Head of Democratic Services Mahroof Hussain, Overview and Scrutiny Manager

<b>For more information contact:</b>	Clare Harrison 01332 643648 clare.harrison@derby.gov.uk
<b>Background papers:</b>	None
<b>List of appendices:</b>	Appendix 1 – Implications Appendix 2 - Children and Young People Board – Draft Work



<b>IMPLICATIONS</b>
---------------------

**Financial and Value for Money**

- 1.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

**Legal**

- 2.2 Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

**Personnel**

- 3.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

**IT**

- 4.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

**Equalities Impact**

- 5.1 Effective scrutiny benefits all Derby people and the very nature of the Board looks in depth at equality in all its investigations.
- 5.2 Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

**Health and Safety**

- 6.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

**Environmental Sustainability**

- 7.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme.

## **Property and Asset Management**

- 8.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

## **Risk Management**

- 9.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

## **Corporate objectives and priorities for change**

- 10.1 Our aim is to work together so that Derby and its people will enjoy a thriving sustainable economy, good health and well-being and an active cultural life. The work of this board contributes to the Council's big ambitions to give people in Derby 'an inspiring start in life', particularly by improving educational attainment. The work of the board also aims to support children and young people across the city in getting the most out of their time at school and focus on what actions we can take from birth right through to when they leave education at 18 and beyond, to contribute to the Council's ambition for giving people in Derby 'an inspiring work life'.

## Appendix 2

### Children and Young People Board – Draft Work Programme 2014/15

Meeting	Items	Lead officer
<b>17 February</b>	Youth Justice Issues	Andrew Bunyan / Suanne Lim
	Early intervention - Educational Thematic Feedback Report/New Communities (Education & LAC)	Ian Peel
	Update on School Improvement Self Assessment (moved from December)	Ian Peel / Christine Tarpey
	Mini Multi-Agency Safeguarding Hub (MASH) Update	New SD (Andy Smith)
	Raising the Participation Age (RPA) & Update on the Not in Education, Employment or Training (NEET) Strategy (progress made since the performance surgery). Including Apprenticeship work led by the Council.	Andrew Kaiser / Christine Tarpey
	Quality Assurance Report (date to be confirmed) – Executive Summary.	Nina Martin
<b>24 March</b>	CYP draft priorities for 2015-16 and budgets (budget scrutiny to be dealt with formally & separately in Dec).	Andrew Bunyan and SD's
	S106/CIL – update on planning obligations in relation to building of schools through housing need.	Gurmail Nizzer / Andy Waterhouse
	Commissioning Projects Updates <b>(moved from Feb)</b> - Priority Families - Multi-Systemic Teams - SEN White Paper – Project Update	Frank McGhee / Jackie Colley / Liz Perfect
	Keeping Families Together Strategy - update/refresh	Andy Smith
	Monitoring safeguarding practice – progress update	Andy Smith
	Performance and Inspection Update (including Children's Centres).	Sarah Walker / Fiona Colton

## Corporate Parenting Sub Board – Work Programme 2014/15

Meeting	Items	Lead officer
<b>20 January</b>	Annual Report of the Virtual Head - Educational outcomes, attendance, PEPs, SENs etc.	Olwyn Mills
	Annual Performance Report – to include: - Update on children placed out of area/at a distance - Placement stability	Sarah Walker
	Quarterly Fostering Agency Report	Rod Jones
	Education, Employment and Training – looked after children & care leavers	Bev Fearn
	Family Values project peer session outcomes	Hazel Lymbery
	Outcomes of serious case reviews and lessons learnt	Nina Martin
	Work Programme / Topic Review Update	Clare Harrison
<b>10 March</b>	Fostering service and foster carers update	Hazel Lymbery
	Looked After Children (LAC) in temporary accommodation (including B&B)	Maureen Darbon / Suanne Lim
	Adoption Scorecard Report and update on marketing and recruitment	Sarah Walker / Hazel Lymbery / Yvonne Wilkinson
	National data for looked after children 2013/14	Sarah Walker
	Children's Homes – Inspection Reports	Rod Jones
	Review of Regional Framework for external core placements	Jackie Colley
	Work Programme / Topic Review Update	Clare Harrison

Meeting	Items	Lead officer
<b>14 April</b>	Update on the self-assessment and improvement plan	Sarah Walker
	Adoption update	Hazel Lymbery
	Visits to residential homes feedback	Councillors
	Sign-off and agree review report for CAMHS / Therapeutic Services – provision of clinical psychology services	Frank McGhee / Jackie Colley
	Quarterly Fostering Agency Report	Rod Jones
	Work Programme / Topic Review Update	Clare Harrison