

## REPORT FOR STEERING GROUP – 14.08.06

### Appendix 13

#### Highlight Report

<b>Period Covered</b>	Project start date 3 July 2006 to 14 August 2006					
<b>Stage Name</b>	Initiation phase					
<b>Overall Stage Status</b>	<ul style="list-style-type: none"> <li>Current systems of how disabled people are rehoused is being reviewed with Derby Homes, Disabled Facilities Grants Team, Housing Options and Social Services</li> <li>Development of housing stock for disabled people in Derby</li> </ul>					<b>Rating</b>
						Green
<b>Budget Status</b>						<b>Rating</b>
						Green
<b>Status of Products being developed during this stage</b>	<b>Product Name</b>	<b>Status</b>	<b>Forecast Time</b>	<b>Actual Time</b>	<b>Forecast Cost</b>	<b>Actual Cost</b>
	<ul style="list-style-type: none"> <li>Meeting planned to arrange in October where all housing stakeholders invited to establish clear protocols and procedures to enhance joint working and understanding</li> </ul>	Green	Oct	Oct		<a href="#">steering group highlight report</a>

	<ul style="list-style-type: none"> <li>Establish Focus Group to devise procedures and protocols which are documented regarding prioritisation to ensure disabled applicants on the housing register are identified, assessed and allocated suitable properties.</li> </ul>	Green	Oct			
	<ul style="list-style-type: none"> <li>Assist Community Care Managers to prioritise nominations to these properties and adapt these properties to meet disabled applicants' specific needs.</li> </ul>	In progress	Aug-Nov 06	Aug-Dec 06		

	<ul style="list-style-type: none"> <li>• Provide specifications and assistance to two property developers (One RSL &amp; one private landlord) to adapt three properties for disabled applicants.</li> </ul>	In progress	Aug-Dec 06	Aug-Dec 06		
	<ul style="list-style-type: none"> <li>• Involved in review of housing register application form in relation to the draft allocations policy in conjunction with Housing Options Team.</li> </ul>	In progress	Aug-Nov 06			

	<ul style="list-style-type: none"> <li>Feedback provided to Homefinder Team and Derby Homes regarding information required for Homefinder when completing pre-vacancy inspections to enable more accurate information to be advertised on Homefinder and for the Community Care Managers.</li> </ul>	Completed	Completed	Completed		
	<ul style="list-style-type: none"> <li>Using "A Good Practice Guide November 2004 on Delivering Housing adaptations for disabled people" as a guideline for this project (ODPM Nov 2004).</li> </ul>	Continuous	Continuous	Continuous		

	<ul style="list-style-type: none"> <li>Await outcome of reviewing the disabled facilities grant programme following Bristol University's research Oct 2005 commissioned by ODPM.</li> </ul>	Awaiting documentation	Await	Await		
<b>Any additional achievement</b>	Effectively networked to enable all partners understand role and objective of project which has created enthusiasm to review housing service offered to disabled people in Derby and to strive to improve this further.					
<b>Exceptions</b>	None identified at this stage.					
<b>Emergent Risks</b>	<ul style="list-style-type: none"> <li>Lack of funding to continue project and deliver outcomes.</li> <li>Resilience in partnership working and ownership.</li> </ul>					
<b>Project Issue Status</b>	<ul style="list-style-type: none"> <li>During initiation phase of project it has been identified that the main part should be reviewing the disabled housing process holistically which includes Housing Options, Disabled Facilities Grants, Derby Homes, RSL's, Social Services, private sector and disabled users.</li> <li>In order to achieve this working in partnership is essential with all parties.</li> <li>All stakeholders need to understand and display this project as a positive way of reviewing these services which is essential in providing an effective service meeting legislative requirements.</li> </ul>					
<b>Budget and schedule impact of issues on this stage</b>	Improvement will require funding but this will be more clearly identified at delivery stage of project.					

<b>Impact on the Business Benefit</b>	<ul style="list-style-type: none"> <li>• The project will identify clearly the shortfall in the housing needs of disabled people.</li> <li>• It will target these shortfalls as variables in order to co-ordinate and streamline procedures for assessing the housing options available for disabled people.</li> <li>• Clear, consistent and effective procedures, policies and protocols will be identified and documented to assist all stakeholders in provision of a co-ordinated service to disabled users.</li> <li>• The system developed will benefit disabled people, social services workers and housing employees.</li> <li>• The above will have cost effectiveness implications as all stakeholders will be aware of their specific role within the developed system and will assist with budgetary management.</li> </ul>
<b>Any other comments</b>	<b>Recommendations to Steering Group</b> <ul style="list-style-type: none"> <li>• IT systems are shared between Housing and Social Services ie Swift &amp; Academy (Abitras) to allow exchange of relevant information enhancing partnership practices.</li> <li>• Advertise adapted properties on Homefinder thus enabling disabled users “True choice based letting”. This will also enable Community Care Managers to have a shortlist of applicants who express an interest which they can then prioritise.</li> <li>• Promote kiosks in non-statutory organisations for example: Disability Direct so that disabled people can access Homefinder with the support of their advocates.</li> <li>• Professionals able to access Abitras to have text conversations and housing to enable a co-ordinated and streamlined services.</li> <li>• Community Care Managers role to be evolved into more casework basis whereby disabled applicants are visited out in the community to carry out joint assessments of housing need and social services staff.</li> </ul>
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