

ITEM 9

AUDIT AND GOVERNANCE COMMITTEE 22 March 2023

Minute Extract

75/22 Committee Terms of Reference

The Committee received a report of the Chair of Audit and Governance Committee on the Committee's Terms of Reference. This report was presented by the Head of Internal Audit.

It was reported that the Terms of Reference for the Committee were previously reviewed in January 2022. It was noted that the amended Terms of Reference were attached at Appendix 1.

The Committee noted that the Terms of Reference were reviewed by a Working Group and were again based on the suggested Audit Committee terms of reference contained in the latest version of the Chartered Institute of Public Finance and Accountancy (CIPFA) publication "Audit Committees – Practical Guidance for Local Authorities and Police" (published October 2022). The working group comprised of Councillors West, Jennings and Care together with an Independent Committee Member (Philip Sunderland) and the Head of Internal Audit.

Resolved:

- 1. to consider the revised Audit and Governance Committee Terms of Reference attached at Appendix 1 and provide appropriate comment or amendments.**
- 2. to agree the revised Committee Terms of Reference, and to refer them to Council for approval.**

MINUTE ENDS

AUDIT AND GOVERNANCE COMMITTEE

14 June 2023

Minute Extract

08/23 Audit & Governance Committee – Annual Report 2022/23

The Committee received a report of the Chair which sought the Committee's input into the Annual Report of the Audit and Governance Committee for 2022/23. The Annual Report was designed to inform Council of the Committee's activities during the Municipal Year 2022/23.

Members of the Committee discussed whether the Annual Report could be streamlined in future years.

Resolved

- 1. To endorse the draft annual report attached at Appendix 1 of the report.**
- 2. To authorise Councillor Care to present the annual report to Council.**

MINUTE ENDS