



DERBY CITY COUNCIL

AUDIT AND ACCOUNTS COMMITTEE 2 December 2010

Report of the Strategic Director of Resources

ITEM 9

Reporting of Waivers

SUMMARY

- 1.1 The Councils revised Contract Procedure Rules approved by full Council on 20 May 2009 require that all waivers must also be reported by the Head of Procurement on a quarterly basis to the Audit and Accounts Committee so they can monitor their use.

RECOMMENDATION

- 2.1 That Committee note the contents of this report.

REASONS FOR RECOMMENDATION

- 3.1 The information is for reporting purposes only; no decision is required by the committee.

SUPPORTING INFORMATION

- 4.1 Appendix 2 lists those waivers that have been granted since the last report to this Committee.

OTHER OPTIONS CONSIDERED

- 5.1 Not applicable

This report has been approved by the following officers:

Legal officer	n/a
Financial officer	n/a
Human Resources officer	n/a
Service Director(s)	n/a
Other(s)	n/a

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Background papers:	None
List of appendices:	Appendix 1 – Implications Appendix 2 – Contract Waivers

IMPLICATIONS

Financial

1.1 None

Legal

2.1 The report complies with the requirements of contract procedure rules to report waivers to the Audit and Accounts Committee.

Personnel

3.1 None

Equalities Impact

4.1 None

Health and Safety

5.1 None

Carbon commitment

6.1 None

Value for money

7.1 Undertaking robust procurement processes will support the delivery of value for money. The uses of waivers are to be limited to exceptional circumstances.

Corporate objectives and priorities for change

8.1 Pursuance of the processes required by the contract procedure rules will support the Corporate Objective of delivering greater value for money in the delivery of services.

Appendix 2

Type of waiver	Department/ Division Seeking the waiver	Description of the Contract	Annual Value	Reason for the Waiver being sought	Comments	Date of Approval
Urgent	Derby Homes	Supply and installation of UPVC Windows in Osmaston	£498,834	The contracted supplier Connaught had gone into administration. This contract was an interim measure to complete the works programme started in Osmaston.	The work was awarded to the company who had been subcontracted by Connaught to deliver the programme. An OJEU tender process is being established to identify a replacement contractor for Connaught.	28/9/2010
Urgent	Chief Executives	Replacement of two boilers at Firs Estate Primary	£50,000	The school boilers had to be replaced urgently for safety reasons which did not allow time to seek tenders,	Previous quotations were used as the basis to identify the contractor and to assess the value for money of the proposal.	28/9/2010
Departmental	Neighbourhoods	Cremator relining	£27,770	Sole supplier for existing cremators required an award without further competition.		01/10/2010
Departmental	Neighbourhoods	Provision of training to swimming instructors to support disabled children and young people	£9,905	Sole supplier of the specific course required.		11/10/2010