



Derby City Council

# Forward Plan

**Published  
10 November 2020**

## What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

## What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

## ➡ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

## Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

[committee@derby.gov.uk](mailto:committee@derby.gov.uk) 01332 643649.

The next Forward Plan will be published on 15 December 2020.

# **Forward Plan**

## **Published 10 November 2020**

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## Changes since the last Forward Plan

| Date Item Considered | Key Decision   | Forward Plan Item No | Forward Plan in which first appeared |
|----------------------|--|----------------------|--------------------------------------|
| 11 November 2020     | Investment in High Technology Research and Development Facility at Infinity Park | 53/19                | March 2020                           |
| 11 November 2020     | The Local Area SEND Strategy   | 03/20                | August 2020                          |
| 11 November 2020     | Purchase of 3 New Build Properties to Provide Affordable Housing                 | 05/20                | September 2020                       |
| 11 November 2020     | Extension to the Private Sector Housing Renewal Policy                           | 06/20                | October 2020                         |
| 11 November 2020     | Air Quality Action Plan  | 08/20                | October 2020                         |
| 11 November 2020     | Market Hall Transformation Project   | 11/20                | October 2020                         |

| New Items added November 2020   |  | Forward Plan Item No | Directorate           |
|---|--|----------------------|-----------------------|
| Adoption of the Private Sector Housing renewal Policy 2021 – 2030           |  | 14/20                | Communities and Place |
| Contribution to the Delivery of the Innovative Food Technology by SmartParc |  | 15/20                | Communities and Place |
| Council Tax Support Scheme 2021 – 2022                                      |  | 16/20                | Corporate Resources   |
| Council Tax Base 2021/22  |  | 17/20                | Corporate Resources   |

| Withdrawn Items  |  |       | Reason                |
|--|--|-------|-----------------------|
| Vision and Strategy for Derby's Built Leisure Facility Provision |  | 36/18 | Decision not required |
| Fibre Network Development  |  | 48/19 | Decision not required |

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| <b>COMMUNITIES AND PLACE</b>   | <b>STRATEGIC DIRECTOR<br/>RACHEL NORTH</b>  |
| Reference / Date Inserted into Forward Plan  | 23/16 – September 2016  |
| Decision   | Development of the Riverside Site   |
| What is the decision to be taken?  | To approve options for the development of the Riverside site formally known as the Britannia Court site   |
| Who will be consulted?   | Cabinet Member  |
| What documents will be considered?   | Report  |
| The Earliest Date Council Cabinet will Consider it   | 13 January 2021   |
| Will the report be considered in public  | Yes   |
| Cabinet Portfolio Area   | Adults, Health and Housing  |
| Overview and Scrutiny Board  | Executive Scrutiny Board  |
| For More Information Contact   | Karen Brierley, Principal Housing Development Manager 640318  |
| Summary – To receive an update and recommendations for the development and use of the Riverside site formally known as Britannia Court site.   |   |
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| Reference / Date Inserted into Forward Plan  | 16/18 – August 2018   |
| Decision   | Local Plan Part 2   |
| What is the decision to be taken?  | To approve the draft of the Local Plan Part 2, including land use proposals and development management policies for public consultation                             |
| Who will be consulted?   | A wide range of stakeholders including statutory consultees such as Highways England, planning and development professionals, councillors and members of the public |
| What documents will be considered?   | Report  |
| The Earliest Date Council Cabinet will Consider it   | 9 December 2020   |
| Will the report be considered in public  | Yes   |
| Cabinet Portfolio Area   | Regeneration, Planning and Transportation   |
| Overview and Scrutiny Board  | Executive Scrutiny Board  |
| For More Information Contact   | Nicky Bartley, Planning Policy Team Leader 642119   |
| Summary – The Local Plan part 2 will complement the Local Plan Part 1 (Core Strategy, particularly in terms of including development control policies. Consultation has already been undertaken on Issues and options and this is being used to draw up a draft plan for further consultation. |   |

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| Reference / Date Inserted into Forward Plan  | 52/18 – February 2019   |
| Decision   | City Living Fund  |
| What is the decision to be taken?  | To consider extending the City Living Fund area and consider an application to enable a proposed housing scheme to progress |
| Who will be consulted?   | Cabinet Member and Ward Councillors   |
| What documents will be considered?   | Report  |
| The Earliest Date Council Cabinet will Consider it   | 10 March 2021   |
| Will the report be considered in public  | No  |
| Cabinet Portfolio Area   | Adult, Health and Housing   |
| Overview and Scrutiny Board  | Executive Scrutiny Board  |
| For More Information Contact   | Michael Gillie, Housing Regeneration Manager 643480   |
| Summary – The City Living Fund was established to accelerate the delivery of new homes. This proposal will seek authorisation for the extension of City Living Fund area to become City wide and will ask Cabinet to consider a specific application for loan funding. |   |
|  |   |
| Reference / Date Inserted into Forward Plan  | 51/19 – February 2020   |
| Decision   | Redevelopment of Bute Walk  |
| What is the decision to be taken?  | To approve the redevelopment of Bute Walk to provide affordable homes for rent  |
| Who will be consulted?   | Internal consultees   |
| What documents will be considered?   | Report  |
| The Earliest Date Council Cabinet will Consider it   | 10 February 2021  |
| Will the report be considered in public  | No  |
| Cabinet Portfolio Area   | Adults, Health and Housing  |
| Overview and Scrutiny Board  | Executive Scrutiny Board  |
| For More Information Contact   | Louise Brown, Housing Development and HRA Team Leader 640864  |
| Summary – the site has been identified as a council owned asset that has potential to be redeveloped and brought back into use to provide affordable housing for those in need in the city.  |   |
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| Reference / Date Inserted into Forward Plan  | 07/20 October 2020                                      |
| Decision   | Adoption of Derby's Tenancy Strategy 2021               |
| What is the decision to be taken?  | To approve the adoption of the Tenancy Strategy 2021    |
| Who will be consulted?   | Public consultation                                     |
| What documents will be considered?   | Report  |
| The Earliest Date Council Cabinet will Consider it   | 14 April 2021   |
| Will the report be considered in public  | Yes   |
| Cabinet Portfolio Area   | Adults, Health and Housing                              |
| Overview and Scrutiny Board  | Executive Scrutiny Board                                |
| For More Information Contact   | Jeremy Mason, Principal Housing Strategy Officer 640329 |
| <p>Summary – The 'default' position for most council stock is that it is let on secure, lifetime tenancies. However, there may be strong reasons where a fixed term tenancy, licence, or some other form of non-secure let is more appropriate. The Tenancy Strategy sets out the council's position on these issues, in relation to both its own stock and as a guide to housing associations in relation to their stock.</p> |   |
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| Reference / Date Inserted into Forward Plan  | 09/20 October 2020                                      |
| Decision   | Osmaston Regeneration Update                            |
| What is the decision to be taken?  | To receive an update on Osmaston Regeneration           |
| Who will be consulted?   | None  |
| What documents will be considered?   | Report  |
| The Earliest Date Council Cabinet will Consider it   | 9 December 2020   |
| Will the report be considered in public  | No  |
| Cabinet Portfolio Area   | Regeneration, Planning and Transportation               |
| Overview and Scrutiny Board  | Executive Scrutiny Board                                |
| For More Information Contact   | Paul Paige-Smith, Regeneration Project Manager 641621   |
| <p>Summary – The report will give an update on the Osmaston Regeneration Project.</p>  |   |
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| Reference / Date Inserted into Forward Plan  | 13/20 October 2020  |
| Decision   | Derby Household Waste and Recycling Centre Raynesway                      |
| What is the decision to be taken?  | To approve the continued use of the MiPermit booking system at the site   |
| Who will be consulted?   | The on site contractor  |
| What documents will be considered?   | Report  |
| The Earliest Date Council Cabinet will Consider it   | 9 December 2020   |
| Will the report be considered in public  | Yes   |
| Cabinet Portfolio Area   | Communities, Neighbourhoods and Streetpride                               |
| Overview and Scrutiny Board  | Executive Scrutiny Board  |
| For More Information Contact   | Ian Drury, Head of Streetpride 641406                                     |
| Summary – The report will seek formal approval to keep the system which was introduced to ensure the safe operation of the site and surrounding access roads, reduce queues and reduce the impact on local businesses. |   |
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| Reference / Date Inserted into Forward Plan  | 14/20 – November 2020   |
| Decision   | Adoption of the Private Housing Renewal Policy 2021 – 2030                |
| What is the decision to be taken?  | To approve the adoption of the Private Housing Renewal Policy 2021 - 2030 |
| Who will be consulted?   | Public consultation   |
| What documents will be considered?   | Report  |
| The Earliest Date Council Cabinet will Consider it   | 10 March 2021   |
| Will the report be considered in public  | Yes   |
| Cabinet Portfolio Area   | Adults, Health and Housing  |
| Overview and Scrutiny Board  | Executive Scrutiny Board  |
| For More Information Contact   | Jeremy Mason, Principal Housing Strategy Officer 640329                   |
| Summary – The policy underpins actions to improve the condition of private stock, such as those undertaken by the Disabled Facilities Adaptations Team, Healthy Housing Hub and Empty Homes Service.                   |   |
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| Reference / Date Inserted into Forward Plan   | 15/20 – November 2020   |
| Decision  | Contribution to the Delivery of the Innovative Food Technology by SmartParc             |
| What is the decision to be taken?   | To approve the Council's contribution to the delivery of the innovative food technology |
| Who will be consulted?  | Internal consultees and public consultation   |
| What documents will be considered?  | Report  |
| The Earliest Date Council Cabinet will Consider it  | 9 December 2020   |
| Will the report be considered in public   | No  |
| Cabinet Portfolio Area  | Regeneration, Planning and Transportation   |
| Overview and Scrutiny Board   | Executive Scrutiny Board  |
| For More Information Contact  | Jon Sayer, Principal Regeneration Manager<br>643277                                     |
| <p>Summary – SmartParc is part of a £300m investment to put Derby and the UK at the heart of the future of sustainable food manufacturing globally. The campus will combine world-class food production facilities with shared utilities, amenities and services to provide a highly sustainable, low-cost production base for food manufacturers and new ways to reach end customers while reducing food miles and food waste.</p> |   |
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| <b>CORPORATE RESOURCES</b>  | <b>STRATEGIC DIRECTOR<br/>SIMON RILEY</b>                             |
| Reference / Date Inserted into Forward Plan   | 57/19 – February 2020   |
| Decision  | Single Discretionary Policy Scheme                                    |
| What is the decision to be taken?   | To approve the Single Discretionary Policy Scheme                     |
| Who will be consulted?  | None  |
| What documents will be considered?  | Report  |
| The Earliest Date Council Cabinet will Consider it  | 9 December 2020   |
| Will the report be considered in public   | Yes   |
| Cabinet Portfolio Area  | Finance and Procurement   |
| Overview and Scrutiny Board   | Executive Scrutiny Board  |
| For More Information Contact  | John Massey, Head of Revenues, Benefits and Exchequer Services 643774 |
| Summary – Approval is required for the updated SDA Policy. This has been refreshed to bring elements of it up to date, including incorporating changes to the Council Tax Hardship Scheme, introduced by the Government in response to the Covid-19 pandemic. |   |
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| Reference / Date Inserted into Forward Plan   | 16/20 – November 2020   |
| Decision  | Council Tax Support Scheme for 2021/22                                |
| What is the decision to be taken?   | To approve the Council Tax Support Scheme for 2021/22                 |
| Who will be consulted?  | None  |
| What documents will be considered?  | Report  |
| The Earliest Date Council Cabinet will Consider it  | 9 December 2020   |
| Will the report be considered in public   | Yes   |
| Cabinet Portfolio Area  | Finance and Procurement   |
| Overview and Scrutiny Board   | Executive Scrutiny Board  |
| For More Information Contact  | John Massey, Head of Revenues, Benefits and Exchequer Services 643774 |
| Summary – To approve the Council Tax Support Scheme for 2021/22   |   |
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| Reference / Date Inserted into Forward Plan   | 17/20 – November 2020   |
| Decision  | Council Tax Base 2021/22  |
| What is the decision to be taken?   | To approve the Council Tax Base for 2021/22                           |
| Who will be consulted?  | None  |
| What documents will be considered?  | Report  |
| The Earliest Date Council Cabinet will Consider it  | 9 December 2020   |
| Will the report be considered in public   | Yes   |
| Cabinet Portfolio Area  | Finance and Procurement   |
| Overview and Scrutiny Board   | Executive Scrutiny Board  |
| For More Information Contact  | John Massey, Head of Revenues, Benefits and Exchequer Services 643774 |
| Summary – To approve the Council Tax Base for 2021/22. For Council Cabinet to recommend the Council approves the Council Tax Base calculation at the Council meeting in January 2021. |   |
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| <b>PEOPLE SERVICES</b>   | <b>STRATEGIC DIRECTOR<br/>ANDY SMITH</b>   |
| Reference / Date Inserted into Forward Plan  | 56/19 – May 2020   |
| Decision   | Derby Adult Learning Service Strategic Plan  |
| What is the decision to be taken?  | To approve the strategic approach the Derby Adult Learning is taking to deliver Education Skills Funding Agency Community Objectives |
| Who will be consulted?   | Council Cabinet  |
| What documents will be considered?   | Report   |
| The Earliest Date Council Cabinet will Consider it   | 9 December 2020  |
| Will the report be considered in public  | Yes  |
| Cabinet Portfolio Area   | Children and Young People  |
| Overview and Scrutiny Board  | Executive Scrutiny Board   |
| For More Information Contact   | Anna Mimms, Acting Head of Service, Derby Adult Learning Service 717924  |
| Summary - This strategy outlines how Derby Adult Learning Services will prioritise the development of curriculum and integration of services for optimising social mobility into Derby City Council services and strategic objectives. |  |
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| Reference / Date Inserted into Forward Plan  | 04/20 – September 2020   |
| Decision   | Strategic School Place Planning  |
| What is the decision to be taken?  | To consider an update on strategic school place planning, along with proposals for managing changes in pupil numbers.                |
| Who will be consulted?   | Statutory consultation in line with School Organisation Regulations for Council maintained schools.                                  |
| What documents will be considered?   | Report   |
| The Earliest Date Council Cabinet will Consider it   | 9 December 2020  |
| Will the report be considered in public  | Yes  |
| Cabinet Portfolio Area   | Children and Young People  |
| Overview and Scrutiny Board  | Executive Scrutiny   |
| For More Information Contact   | Gurmail Nizzer, Director of Children's Integrated Commissioning 642720   |
| Summary -<br>The Council closely monitors pupil numbers and trends. The report will provide an update on school place planning and proposals for accommodating anticipated future demand for places.                                   |  |
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| Reference / Date Inserted into Forward Plan   | 10/20 October 2020  |
| Decision  | Adults Social Care Fees and Charges   |
| What is the decision to be taken?   | To approve the fees and charges for Adult Social Care for the coming financial year   |
| Who will be consulted?  | Homecare and residential care providers   |
| What documents will be considered?  | Report  |
| The Earliest Date Council Cabinet will Consider it  | 10 February 2021  |
| Will the report be considered in public   | Yes   |
| Cabinet Portfolio Area  | Adults, Health and Housing  |
| Overview and Scrutiny Board   | Executive Scrutiny Board  |
| For More Information Contact  | Cath Young, Head of Commissioning and Market Management 642703 and Colyn Kemp, Head of Business Intelligence 642634   |
| Summary – The report sets out the proposed fees and charges to be paid to providers for standard community and residential services commissioned by the Council and the proposed charges to customers for both residential and community care services for 2021/22. |   |
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| Reference / Date Inserted into Forward Plan   | 12/20 October 2020  |
| Decision  | Admission Arrangements for Derby City Community and Voluntary Controlled Schools 2022-23  |
| What is the decision to be taken?   | To confirm the admission arrangements for Derby City community and voluntary controlled schools comply with the requirements of the Schools Admissions Code 2014 and the School Admission Appeals Code 2012 |
| Who will be consulted?  | Stakeholders  |
| What documents will be considered?  | Report  |
| The Earliest Date Council Cabinet will Consider it  | 10 February 2021  |
| Will the report be considered in public   | Yes   |
| Cabinet Portfolio Area  | Children and Young People   |
| Overview and Scrutiny Board   | Executive Scrutiny Board  |
| For More Information Contact  | Lisa Sansum, Admissions Manager 642727  |
| Summary – Consultation on any changes to admission arrangements must take place for a minimum period of 6 weeks between 1 October and 31 January in the determination year.   |   |
|   |   |