

## DERBY CITY SACRE ACTION PLAN 2011 – draft –meeting 20.2.12

### ACTION 1: Clarify SACRE roles and responsibilities and how these can be met\*

WHAT / HOW	WHEN	WHO	COST	SOURCE
Presentation at SACRE meeting to clarify roles & responsibilities	26.3.12	GF & LH	time	
Completion of Annual Report 2011/2012	18.6.12 (progress of draft) 31.8.12 (final)	GF & LH	Time Printing £X	?

### ACTION 2: Make a document for schools, professional associations and faith groups to detail SACRE roles and responsibilities (established as part of ACTION 1) and explain lines of communication

WHAT / HOW	WHEN	WHO	COST	SOURCE
Seek examples of good practice through NASCRE in order to achieve the above	Circulate before 26.3.12	RD C to S to circulate	time	
Working group to develop	26.3.12 – 18.6.12	** tbc see below		

### ACTION 3: Build close relationships with schools

WHAT / HOW	WHEN	WHO	COST	SOURCE
Establish a working group	21.2.12	** tbc see below		
Seek examples of good practice through NASCRE in order to achieve the above		??		
Identify the purpose of direct contacts with schools (see notes attached)	21.2.12	**	Time space	OC
Develop the format for visits to / contact with schools ( “ “ ) Present concept to SACRE	By end July 2012 26.3.12	KM		
Develop a clear protocol for SACRE members contacts with schools	??	VL	time	

**21.2.12: A Working Group met** to develop an Action Plan and went on to make proposals for its execution.

**Discussion between:** Ruth Dolby (RD) Phil Royle (PR) Viv Lawrence (VL) Kate McRae (KM) Christine Smith (CS)  
Plan also refers to Graham Falgate -Inclusion Officer (GF), Lisa Higginbottom-Chair (LH) and the Clerk to SACRE (C to S)

\*\* The group who met were keen to continue.