

Proposed Conditions for The House of Darwin Variation

1. Full training will be provided to all staff on commencement of employment relating to the sale of alcohol products sold and any system or procedures they are expected to follow in the course of dealing with these goods.
2. Refresher training shall be provided to all staff at least every 6 months.
3. Records detailing the training provided will be kept on the premises for 12 months and produced upon request, to a Police Constable or person as detailed within Section 13 of Licensing Act 2003 upon request.
4. The age verification policy applying to the premises is 'challenge 25' that means anyone attempting to purchase alcohol that appears under the age of 25 years will be asked to prove their age. Acceptable forms of identification will be a pass-accredited proof of age card, photo driving licence or passport. Failure to produce satisfactory proof of age will result in a refused sale.

Clear, prominent and unobstructed signage informing customers of the age verification policy in operation and the age restrictions on products will be clearly displayed at:

- all entry points to the premises
- adjacent to the products, where displayed, and
- at all points of sale.

A refusal record relating to the age verification policy will be kept on the premises for production, upon request, to an officer of a responsible authority. Records shall be retained on the premises for a minimum of 12 months.

5. A refusal book for the challenge 25 policy shall be made available for production upon request to a constable or person as detailed within Section 13 of the Licensing Act 2003.
6. The records relating to the refusal book/log shall be retained on the premises for a minimum of 12 months.
7. The DPS will ensure that a written incident log is maintained within the premises and details of all incidents are recorded within the log.
8. This log will be kept on the premises for a period of 12 months and will be produced to a constable or person as detailed within Section 13 of the Licensing Act 2003 upon request.

9. The CCTV recording system must be maintained in good working order and any faults repaired as soon as possible.
10. The CCTV recording system must be operating at all times when the premises are open for licensable activities.
11. All CCTV recordings must be retained for a minimum of 28 days. These images must be available for viewing at any reasonable time upon request of a Police officer or other authorised person as detailed within Section 13 of the Licensing Act 2003.
12. The Designated Premises Supervisor and designated members of staff must be able to retrieve and copy any recording/images within 48 hours if so required. Any such requests must be made in accordance with the provisions of Data Protection legislation. (The Police will not meet the cost for a recording or materials used for a reproduction of the image in respect of any crime & disorder; all costs are to be met by the owner of the system. If the incident was unrelated to the premises, the retrieval, if a cost incurred, would be met between the agencies requiring the image).
13. Access to the CCTV recording unit must be kept locked, to be accessed only by the Designated Premises Supervisor or duty manager.
14. CCTV cameras must be positioned to cover all areas which the public has access to save for the toilets.
15. CCTV cameras system will be capable of producing images of evidential quality with accurate times and dates and recordings in real time.
16. The DPS shall ensure that clear, prominent and legible notices must be displayed internally at all exits, requesting customers and other users to leave the premises and the area local to the premises quietly and in an orderly manner respecting the needs of local residents
17. The Designated Premises Supervisor will regularly risk assess the need for the provision of SIA door supervision when the premises are open for licensable activities. This particularly applies when premises are hosting events.
18. A register / log shall be kept which provides the details of all door staff that work at the premises, whether paid or unpaid. This register / log shall date and times worked with full names and badge numbers.
19. A written drugs policy will be in place at the premises.

20. The disposal of waste and bottles shall not take place between the hours of 2300 and 0700 hours to minimise public nuisance.
21. Any outdoor entertainment will finish no later than 2200 hours.
22. For any events involving outside entertainment the DPS or designated staff member present to deal with noise complaints.
23. A log will be kept of any noise complaints received and this will be produced to any officer of a responsible authority and will be kept on the premises for a minimum of 12 months.
24. On 12 occasions per year the premises will be able to utilise the carpark area for specific events. This may include a temporary marquee with a bar.
25. On these occasions the carpark will be closed and not be used by any vehicles to ensure the safety of all customers.
26. On such occasions additional measures will be put in place to ensure the events are contained and promoting the licensing objectives.
27. For any such events the DSP will inform the responsible authorities at least 14 days in advance and address any concerns raised. They shall be informed of the nature of the event, times, numbers of people attending, entertainment involved and upon request, provided with risk assessments. The DPS will adhere to any advice from the responsible authorities regarding the licensing objectives.
28. There shall be a seated designated consumption area at the front and rear of the premises indicated on the premises licence plan.
29. This area will not be used after 2200 hours each day.
30. There will be a bar in the rear garden at the premises which will be indicated on the premises plan.
31. The bar will have an individual risk assessment.
32. This risk assessment will be produced to any member of a responsible authority upon request.

33. At all times when the rear bar is in use the rear car park will be restricted. There will be no vehicles to allow the safety of customers in that area.
34. The outside bar will not be used after 2100 hours each day.
35. No drinks will be removed from the premises apart from authorised off sales.
36. All persons under the age of 18 will be accompanied by a responsible adult and will not be allowed on the premises after 2200 hours