

COMMUNITY TENSIONS REPORTING INTERNAL COUNCIL COMMUNICATIONS PROCEDURES

Purpose of report

- 1.1 This report aims to clarify the Council's internal reporting procedures following an incident of community tension. It supports the report on Community Tensions, which sets the framework for responding to incidents of community tension under the leadership of the Police and Anti-Social Behaviour Team.

Internal communications procedure

- 2.1 To achieve effective coordination in relation to incidents of community tension, it is proposed to report all incidents either directly by the Police to the ASB team, or by the ASB team to the police. This will ensure clear lines of communication, and a framework of accountability.
- 2.2 At the meeting of the ASB link officers on 17 March, it was agreed that details of incidents of community tension and ASB will be reported directly into the ASB team by councillors and council departments. Guidance from the Council's Data Protection Officer indicates that the Council and Police can share personalised data 'if it is to be used for the prevention and detection of crime and the apprehension and prosecution of offenders – Data Protection Act Section 29 (a) and (b)'. Details of incidents can therefore include personalised data if necessary.
- 2.3 If the incident is reported by the Police to the ASB team, the ASB team will inform the following people:

Cabinet Members
Relevant Ward Councillors
Minority Party Leaders
Chief Officers
Other relevant officers from:

- Derby Homes
- Housing and Advice Services
- Youth Offending Team
- Equalities.

The email is for information only, but may be followed up by a request for information or action from the ASB team.

- 2.4 If a councillor or council department contacts the ASB team with details of community tension through nominated ASB Link Officers or their delegate, the ASB team will notify the police, who have their own internal procedures. The ASB Team will provide training to the Council on identification of community tension, by the ASB team.

- 2.5 Quarterly reports on the patterns of Community Tension will be collated by the Police and ASB team, and distributed by email to all those listed above. The reports will be discussed at the ASB Link Officers meeting, and strategy implications taken to Chief Officers / Cabinet as appropriate.

Proposal

To accept the recommendations outlined in this report.