

SPONDON NEIGHBOURHOOD BOARD

DRAFT Minutes of the Meeting held on Wednesday 6 October 2010 at St Werburgh's Church Parish Rooms, Spondon

Present:

Councillor Chris Poulter (Chair)	- Derby City Council
Councillor Peter Berry	- Derby City Council
Inspector Darren Roberts	- Derbyshire Police
Carole Chambers	- Spondon Community Association
David Hayes	- Spondon Community Association
Mark Davis	- Spondon Traders Association
Tom Strachan	- Neighbourhood Watch
Alan England	- Resident
Susan Miller	- Resident
Angie Doughty	- Resident
Lauren Cook	- Resident
Emma Donald	- Resident
Paul Riley	- Neighbourhoods, Road Safety Group Manager
Richard Smail	- Neighbourhood Manager

		Action
31/10	<p>Welcome, Introductions and Apologies</p> <p>Councillor Poulter welcomed everyone to the meeting and introductions took place. Apologies for absence were received from Councillor Evonne Williams, Lorraine Howe, Ruth Hardy, Cliff Perry, Zoe Boyes, Father Julian Hollywell, Bethany Austin, Jessica Ormston and Shannon Whaley and Pat Hulland.</p> <p>Welcome to Inspector Darren Roberts who has taken over Section Inspector for Derby North from Insp Keene.</p> <p>Councillor Poulter asked that it be recorded in the minutes that Colin Davies had passed away.</p> <p>David Hayes asked that it be recorded in the minutes that Dennis Barron had passed away.</p> <p>Both these residents had been founder members of Spondon Neighbourhood Board and their contributions to the Board and Spondon were noted and recognised.</p>	
32/10	<p>Minutes of Last Meeting and Matters Arising</p> <p>Minutes</p> <p>The Minutes of the meeting held on Wednesday 23 June 2010 were noted as an accurate record of meeting.</p> <p>Matters Arising</p> <p>Item 16/10 – Neighbourhood Board Priorities 2010/11.</p>	

	<p>Councillor Poulter reported that work to develop the local survey was still being progressed.</p> <p>Action – Councillor Poulter and Susan Miller to develop survey.</p>	Chair/Susan Miller
33/10	<p>Late Items</p> <p>No late items submitted</p>	
34/10	<p>Declarations of Interest</p> <p>Mark Davis declared a personal interest and prejudicial interest in the Spondon Traders Association funding request.</p>	
35/10	<p>Young people in Spondon</p> <p>a) Report from Young Board Members</p> <p>There was nothing specific to report from the young board members.</p> <p>It was noted that in response to requests that the Safer Neighbourhood Team engage more with the Youth clubs, PCSO O'Connell had attended both Stoney Lane and Craddock Avenue clubs.</p>	
36/10	<p>Young people in Spondon</p> <p>b) West Park School Survey and Opinion Meter results.</p> <p>The Board noted the content of the West Park survey and asked that the School is thanked for the work they have done to identify young people's views. West Park school have also offered the chance to conduct more surveys later in the year.</p> <p>Action: Richard Smail to write a note of thanks to the school and to take up their offer of conducting a future survey</p> <p>Susan Miller had conducted some more detailed research into the results which was tabled at the meeting. She reported that about 200 pupils had responded to each question. Generally young people thought Spondon was a good place to live with 48 more good comments than bad comments. The main improvements that were being requested are for improvements to parks and play areas (60), more things to do (49) and tackling litter/keeping Spondon cleaner (36). The Board thanked Susan for her work and analysis.</p> <p>The key message identified by the Board was that more facilities and activities for teenagers were being requested rather than activities for under 10's. But there were no details about where.</p> <p>The Board agreed that more detail was needed about where the problems were occurring and where more facilities and activities should be located/provided and it was agreed to</p>	Richard Smail

	<p>include an extra question in the survey being developed by Susan Miller and Councillor Poulter.</p> <p>Noted that work is being done to add to the offer at Dale park by Spondon Community Association.</p> <p>Action: Susan Miller/Councillor Poulter to include a question in survey to identify where more facilities/activities should be located</p> <p>The Board noted that there is an enormous amount of information in the two surveys and the Board sub groups are invited to use the information to identify pieces of work, possible solutions and actions. For example the need for litter picks and an education message.</p> <p>Action: Board sub groups to consider the information in the surveys as part of their work</p>	<p>Chair/Susan Miller</p> <p>All Board sub groups</p>
37/10	<p>Highways and Transport Work programme 2011/12</p> <p>Paul Riley presented the report titled Highways and Transport Work programme 2011/12 and went through the details of:</p> <p>a). Update on 2010/11 priorities identified last year by the Board and other significant work taking place in Spondon ward</p> <ul style="list-style-type: none"> • Raynesway roundabout - Work to investigate feasibility of signalling Nottingham Road/Raynesway junction to address congestion and safety concerns. Delays to the works at other end of Raynesway have prevented the collection of traffic data, which has delayed the production of this report. Work will continue. • Cambridge Street/ Willowcroft Road - Provision of refuge to assist pedestrians, completed, but the additional yellow lines are still to be completed • Construction of a bypass - Not in this year's programme but the board's commitment to this proposal is noted. Will be considered as part of Core strategy development and LTP3 development • Sitwell Street Flooding and Drainage problems - Design and implementation timetable being finalised and to be completed this year • Raynesway Bridge 4 Phase 3 - Need to refurbish the bridge, completion of design and implementation <p>The Board noted the progress being made. The Board was keen to emphasize that the work to address the problems at the Raynesway roundabout must link to the ASDA roundabout at the A52</p> <p>b) Possible issues to consider as priorities in 2011/12. Paul Riley informed the Board that there was an opportunity for the Board to identify two priorities for next year. He commented that there could be a higher emphasis on road maintenance There was one suggestion to tackle the number of injury</p>	

	<p>collisions on Nottingham Roam Road from Station Road to the city boundary. A map outlining collisions in Spondon ward was distributed to the Board for information.</p> <p>The Board discussed some options and agreed to delegate the responsibility for identifying two priorities to the Highways sub group and the group would need to inform Paul Riley before the end on November</p> <p>Action: Highways Sub group to identify two priorities and inform Paul Riley before end on November</p>	Highways sub group
38/10	<p>Neighbourhood Board Community Budget and Funding</p> <p>The Board received a report detailing the Neighbourhood Board Budgets for 2010/2011. The Spondon Neighbourhood Board has a total of £26,000 available to allocate this financial year 2010/11. It was noted that the budget contains three separate funds which are as follows: the Community Budget of £6,000 for Board priorities, Youth Provision, Highways and Community Safety Budget of £10,000 and a Highway and Transport Budget of £10,000.</p> <p>Richard Smail advised that Council Cabinet has approved carryover of funding from 2009/10 of Community Budget £314, Youth, Highways and Safety £1,025.</p> <p>In addition there has been funding returned to the Board as projects did not take place. £1,000 returned from Spondon Horticultural Society and £250 from the Big 1 Steering Group to the Community Budget and £500 to the Highways budget for 2 cycle stands not installed.</p> <p>The Board noted the contents of the report.</p> <p>Funding Proposals</p> <p><u>Spondon Traders Association (STA)</u></p> <p>The purpose of the project is to provide additional Christmas festoon lights mainly to Sitwell Street, Moor Street and Chapel Street. This will be a one off project as the lights will be permanent. There is substantial match funding including local fund raising efforts which have raised £1,000 so far. However, the high cost of the project meant that the STA have had to reconsider whether they can fund tree lights on Chapelside and at the Library. STA had requested £2,500 funding. They have requested funding from Grassroots grant</p> <p>Agreed: The Board agreed to support and fund the application with funding of £2,000 allocated from the Community Grant Budget. (part 2009/10 and part 2010/11) Subject to STA confirming that they will provide the service to other shops outside the Village centre such as at Edmund Road.</p>	

	<p><u>Surtal Asian Arts</u> The project is part of Derby Gleam which is a week long festival supported by Derby Live to celebrate the cultural Olympiad through a festival of light. Surtal Asian Arts is working with Asterdale School to run a workshop for one class to make lanterns for the parade on 19 November. The funding will cover the cost of the artist.</p> <p>Agreed: The Board agreed to support and fund the application of £180 which will be allocated from the Youth, Highways and Safer Budget.</p> <p><u>Highways and Transport</u> As part of the discussions relating to the Highways and Transport budget it was agreed to fund a brown directional sign to indicate the location of West Park Nature Reserve. The sign will be located on Park Road</p> <p>Agreed: The Board agreed to support and fund the proposal of £300 which will be allocated from the Youth, Highways and Safer budget.</p>											
39/10	<p>Spondon Highways and Transport Budget The Board received a report that included Appendix 1 which listed the options that had been identified locally for this budget. The Highways sub group had been delegated to put the list into priority order and to report back to the Board. Councillor Poulter tabled the proposals from the Highways Sub group and work the board agreed to fund was:</p> <table><tr><td>Dropped kerbs (pair) – Dale Road at junction with Huntley Avenue (£500 from 09/10 budget)</td><td>£1,700</td></tr><tr><td>Civil Enforcement Officers to tackle illegal parking in Village and inconsiderate parking at schools – specific times and locations to be confirmed by Highways Sub group</td><td>£1,000</td></tr><tr><td>Purchase of a mobile Speed Indicator Device and funding to cover costs of some installations, start on Locko Road - other locations to be confirmed</td><td>£4,500</td></tr><tr><td>Grit bins (2) - on Sitwell Street and Chapel Street</td><td>£350</td></tr><tr><td>Improvements to footway on Chapel Street and Chapel Lane junction</td><td>£2,950</td></tr></table> <p>The Board agreed that the dropped kerb request for Church Street should be kept on the list for future consideration. The work to the footway by Chapel Street and Chapel lane needs to be finalised with the options including bollards, tarmac, widen arc, amendments to drop kerb and other materials.</p> <p>The Board considered a recommendation from the Sub Group to slurry seal part of Sitwell Street, after a site inspection had identified £10,000 worth of work. This work would be allocated</p>	Dropped kerbs (pair) – Dale Road at junction with Huntley Avenue (£500 from 09/10 budget)	£1,700	Civil Enforcement Officers to tackle illegal parking in Village and inconsiderate parking at schools – specific times and locations to be confirmed by Highways Sub group	£1,000	Purchase of a mobile Speed Indicator Device and funding to cover costs of some installations, start on Locko Road - other locations to be confirmed	£4,500	Grit bins (2) - on Sitwell Street and Chapel Street	£350	Improvements to footway on Chapel Street and Chapel Lane junction	£2,950	
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	<p>funding from the Streetpride budget 2011/12. (Councillor Poulter left the meeting at 8.20pm, the Ward Committee was held and Councillor Berry took over the Chair)</p>	
40/10	<p>Spondon Communications and Engagement Plan The Board noted the Communications and Engagement Plan for 2010/11 and the work being done to engage and communicate with residents. The plan outlines the framework set up by the Board and is fairly extensive indicating the amount of work being done by the Board.</p>	
41/10	<p>Neighbourhood Board Sub Group Reports</p> <p>Communications Angie Doughty reported that the group has continued to try to meet. The Board noted the group is leading on the work being done in the Communications plan.</p> <p>The Board thanked everyone who was involved in organising the Spondon Festival which was a great success. Angie reported that the Cadets attracted 15 new members and that plans for next year were already being discussed. A debrief session had been arranged.</p> <p>There was a discussion about the Big 1 in 2011 and whether the Board would be supporting the Big 1 as well as the Festival. There were questions asked about the amount of funding allocated by the Council and Derby Homes to the Big 1 and whether some could be allocated to Spondon Festival instead. The costs of activities at the Big 1 were significantly higher than at the Festival.</p> <p>Highways The group has started meeting more regularly and made recommendations to the Board about Highways funding. The group aims to meet on the third Monday of every month.</p> <p>Spondon Youth Initiative No report received.</p> <p>Cleaner, Greener Spondon Spondon Community Association was congratulated on their silver Award in Britain in Bloom. David referred to the Severn Trent planning application for the wind turbines. To help progress the group, Richard Smail suggested that Jonathan Oakes has a more significant role</p> <p>Safer Spondon Tom Strachan reported that the sub group continue to meet. The next quarterly meeting of the membership is on 14 October. The group has attended 10 events in Spondon over the summer. It was reported that Tom and Angie have been shortlisted into the top 6 for the Community achievement Awards. The Board expressed their congratulations.</p>	

	<p>Spondon Traders Association Mark Davis gave a brief update to the Board on behalf of the Spondon Traders Association. Their progress in 2009 was amazing but it has been even better in 2010 with the World Cup events, Christmas Lights and Shopping.</p>	
42/10	<p>Spondon Neighbourhood Board Priorities 2011/12</p> <p>The Board received the report outlining the existing priorities for 2010/11 and agreed to continue the same priorities in 2011/12. Action: Board members to note priorities for 2011/12</p>	Board members
43/10	<p>Neighbourhood Services Reports</p> <p>Police Update Inspector Darren Roberts introduced himself as the new Police Inspector for Derby North replacing Inspector Keene.</p> <p>There was a brief discussion about a white van that has been reported outside a number of schools across Derby and Derbyshire and any intelligence or sightings should be reported to the Police immediately.</p> <p>Insp Roberts asked the Board what kind of information and report would be needed from him at Board meetings.</p> <p>The Board indicated that detailed statistics about Spondon were expected to be reported to the Forum and they did not need to be repeated at the Board meetings.</p> <p>Information about staffing levels and wider strategic impacts would be welcomed. Insp Roberts outlined the current staffing levels and indicated that Spondon was currently well served in comparison to the other Safer neighbourhood Teams. While PCSO Bannister was on maternity leave she would not be replaced but two new members of the team had joined since the summer – PC Ali and PCSO O'Connell.</p> <p>Councillor Berry asked about the Police support for the Remembrance Day parade in Spondon and Insp Roberts agreed to follow this up outside the meeting.</p> <p>NHS Derby No report received Derby Homes No report received Spondon Neighbourhood Manager No report received</p>	
30/10	Dates of Future Meetings	

	<ul style="list-style-type: none"> • Board Meeting – Wednesday 15 December 2010 at 6.30 pm • Forum Meeting – Wednesday 24 November 2010 at 6.30 pm, Spondon Village Hall • Wednesday 9 March at 6.30pm at Spondon Village Hall 	
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Meeting closed at 9.00 pm

Summary of Actions

1. **Item 32/10 - Councillor Poulter and Susan Miller to develop survey**
2. **Item 36/10 - Susan Miller/Councillor Poulter to include a question in survey to identify where more facilities/activities should be located**
3. **Item 36/10 - Richard Smail to write a note of thanks to West Park school and to take up their offer of conducting a future survey**
4. **Item 36/10 - Board sub groups to consider the information in the Young people surveys as part of their work**
5. **Item 37/10 - Highways Sub group to identify two priorities and inform Paul Riley before end on November**
6. **Item 42/10 - Board members to note priorities for 2011/12**