



EXECUTIVE SCRUTINY

3 August 2021

ITEM 7

Report sponsor: Director of Policy, Insight and Communications
Report author: Head of Strategy and Performance

Performance Plan 2021/22

Purpose

- 1.1 The Executive Scrutiny Board has responsibility for monitoring corporate performance, to support the delivery of improved outcomes for the city.
- 1.2 The purpose of this report is to set out proposals for the identification of items for Executive Scrutiny Board review in 2021/22, alongside recommendations to strengthen the links with the activities of the Overview and Scrutiny Review Boards.

Recommendations

- 2.1 To support the actions proposed to strengthen performance review activity alongside the Overview and Scrutiny Review Boards.
- 2.2 To note that items for review by the Executive Scrutiny Board during 2021/22 will be highlighted as part of the Quarter One Performance Report.

Reasons

- 3.1 To ensure robust performance monitoring and challenge, enabling the Board to take remedial or further investigative action supporting improvements in priority areas.
- 3.2 To allow the Board to discuss specific issues around performance and make relevant comments, recommendations and suggestions for future actions to resolve issues around performance.

Supporting information

- 4.1 Corporate performance reports, which provide an overview of progress against priority milestones, measures, projects and strategic risks are considered by Council Cabinet and the Executive Scrutiny Board four times a year.

- 4.2 To ensure a robust performance framework where the Executive Scrutiny Board, and supporting Overview and Scrutiny Review Boards, have the opportunity to review the latest performance matters, it is proposed that the following steps will be taken over the next 12 months:
- Recommendations for Performance Surgeries on targeted performance issues (good practice and/or areas of concern) will be made through the quarterly performance reports, which can be allocated to specific Overview and Scrutiny Review Boards or undertaken by Executive Scrutiny Board.
 - Chairs of the Scrutiny Review Boards should meet colleagues from Policy, Insight and Communications, alongside the Chair of the Executive Scrutiny Board, at least twice a year to strengthen the alignment between review activities, in line with the latest performance insight.
- 4.3 In addition to the proposals to strengthen performance oversight through a coordinated approach with the Overview and Scrutiny Review Boards, the Executive Scrutiny Board will be asked to consider and agree performance items for consideration by the Board in 2021/22.
- 4.4 Items will be identified as part of the 2021/22 Quarter One Performance Report, in line with the commitments made in the Recovery Plan 2021/22.
- 4.5 Once the Performance Plan has been considered by the Board, a member of the Strategy and Performance Team will normally attend the meeting, supporting lead officers to deliver a presentation on the latest position, ensuring that the Executive Scrutiny Board is updated on current performance matters.

Public/stakeholder engagement

- 5.1 The Performance Plan will be developed in consultation with the Chair of the Executive Scrutiny Board, Chairs of the Overview and Scrutiny Review Boards, the Strategy and Performance Team and Democratic Services at the start of each reporting year. The Board has an opportunity to amend the Performance Plan at each meeting.
- 5.2 Lead officers, for recommended items, will be consulted in the planning stages of the performance plan, and in instances where a Performance Surgery is recommended Corporate Leadership Team will be engaged.

Other options

- 6.1 None.

Financial and value for money issues

- 7.1 None directly arising from this report.

Legal implications

8.1 None directly arising from this report.

Climate implications

9.1 None directly arising from this report.

Other significant implications

- 10.1 Effective scrutiny benefits all Derby people and the very nature of the Board ensures that it looks in depth at equality in all its investigations.
- 10.2 Performance monitoring, reporting and scrutiny allows the Council to support the delivery of the 2021/22 Recovery Plan and manage any emerging risks by identifying potential issues at the earliest opportunity, putting measures in place to mitigate these and improve outcomes for the city.

This report has been approved by the following people:

| Role | Name | Date of sign-off |
|----------------------------|--|-------------------------|
| Legal | Emily Feenan, Director | 15 July 2021 |
| Finance | Simon Riley, Strategic Director | 15 July 2021 |
| Service Director(s) | Heather Greenan, Director | 14 July 2021 |
| Report sponsor | | |
| Other(s) | Alex Hough, Head of Service Cllr Nicola Roulstone | 14 July 2021 |

Background papers:

List of appendices: