

Time Commenced: 6:00pm  
Time Finished: 6:15pm

**LICENSING COMMITTEE**  
**27 January 2022**

**Present:** Councillor A Atwal (Chair)  
Councillors: A J Graves, Hezelgrave, A Holmes, Hussain, Jennings,  
J Khan, Pattison, Peatfield, A Pegg, Potter, Skelton and Testro

In Attendance: Olu Idowu – Head of Legal Services  
Mike Kay – Head of Environmental Protection, Housing  
Standards, Licensing, Emergency Planning and Business  
Continuity

**22/21 Apologies**

Apologies were received from Councillors Bettany and Cooper

**23/21 Late Items to be Introduced by the Chair**

Chair called for a minute's silence to be observed to mark Holocaust Memorial Day

**24/21 Declarations of Interest**

There were no declarations of interest

**25/21 Minutes of the Meetings held on 4 November 2021**

Committee asked for updates on items 19/21 CCTV in Taxi and Private Hire Vehicles and minute number 20/21 Statutory Taxi and Private Hire Vehicle Standards Update.

**19/21 CCTV in Taxi and Private Hire Vehicles**

The Head of Environmental Protection, Housing Standards, Licensing, Emergency Planning and Business Continuity confirmed that the consultation period commenced on 26 January 2022 and would run until 20 April 2022.

**20/21 Statutory Taxi and Private Hire Vehicle Standards Update**

The Head of Environmental Protection, Housing Standards, Licensing, Emergency Planning and Business Continuity confirmed that a consultation previously considered at a Committee meeting went live on 19 January 2022

The minutes were then approved as an accurate record of the meeting held on 4

## 26/21 Street Trading Consent Policy

The Committee considered a report from the Director of Public Protection and Streetpride. The Head of Environmental Protection, Housing Standards, Licensing, Emergency Planning and Business Continuity presented the report confirming that Licensing Committee had recommended that a consultation exercise in relation to this policy be undertaken. This consultation went live on 29 September 2021 and ran for 12 weeks. The results of the consultation made it clear that further discussions were needed to be held with stakeholders and partners and an amended draft policy produced.

The new policy was due to take effect on 1 April 2022 when existing contracts expire. Therefore, the Head of Environmental Protection, Housing Standards, Licensing, Emergency Planning and Business Continuity confirmed that these be renewed for a period of 6 months, at a pro rata fee to allow time for the new policy to be developed.

### **Resolved to**

- 1. consider the content of the report**
- 2. defer the matter for further consultation with internal partners and stakeholders**
- 3. consider the results of the consultation at a future Committee meeting**

## 27/21 General Licensing Fees and Charges 2022/23

The Committee received a report from the Director of Public Protection and Streetpride, detailing the General Licensing proposed fees and charges for 2022/23. The Head of Environmental Protection, Housing Standards, Licensing, Emergency Planning and Business Continuity presented the report confirming these fees and charges reflected the cost of delivering the services and that they would be implemented, subject to Committee's approval, on 1 April 2022

### **Resolved to**

- 1. approve the proposed fees and charges for 2022/23 as set out in Appendix 1 – General Licensing Fees and Charges**
- 2. approve the proposed Gambling fees and charges 2022/23 as set out in Appendix 2**
- 3. note the statutory fees and charges made under the Licensing Act 2003 set out at Appendix 3.**

## 28/21      Taxi Licensing Fees and Charges 2022/23

The Committee considered a report from the Director of Public Protection and Streetpride. The Head of Environmental Protection, Housing Standards, Licensing, Emergency Planning and Business Continuity presented the report confirming that the report provided information on the proposed licence fees and charges for driver vehicle and operator licences and other charges for 2022/23. It was confirmed that these fees must be set a level to recover the costs incurred in providing the service but must be non profit making, adding that these proposed fees and charges must be advertised and any objections to these fees and charges must be lodged in writing within 28 day of the publication, in order that they be considered by the Committee at their next meeting in March.

The Head of Environmental Protection, Housing Standards, Licensing, Emergency Planning and Business Continuity presented the report confirmed these fees and charges were to remain the same for 2022/23 as set for 2021/23. Whilst the cost of providing the service had increased, savings had been made over the last financial year.

### **Resolved to:**

- 1. approve, subject to the consideration of representations, the proposed licence fees and charges for driver, vehicle and operator licences and other charges for 2022/23 as set out at Appendix 1.**
- 2. request the Service Director of Public Protection and Streetpride to advertise the proposed fees and charges.**
- 3. delegate to the Service Director of Public Protection and Streetpride following consultation with the Chair, to consider any representations received within the required period and to take appropriate action if required to address such representations.**
- 4. approve the new licence fees and charges to become effective from 1 April 2022, subject to there not being any representations received during the required period, or where any such representations have been considered.**

MINUTES END