



Derby City Council

Forward Plan

**Published
11 October 2016**

What is the Forward Plan?

ITEM 5

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➦ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or any grant or loan of over £25,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 8 November 2016.

Forward Plan

Published 11 October 2016

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COMMUNITIES AND PLACE	STRATEGIC DIRECTOR CHRISTINE DURRANT
Reference – Date Inserted into Forward Plan	72/14 – February 2015
Decision	Building Energy Management Strategy and Policy
What is the decision to be taken?	To approve the building energy management strategy and policy
Who will be consulted?	Corporate consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Jim Harvey, Principal Energy Officer 640206
Summary - Through the application of the Policy the Council's staff, managers and members can contribute towards reducing the carbon emissions from its corporate property assets by responsible energy management. This will ultimately reduce the Council's energy consumption and hence release energy budgets for use in the delivery of direct services.	
Reference / Date Inserted into Forward Plan	11/15 – July 2015
Decision	Support for the Delivery of Phase 2 of the Castleward Urban Village
What is the decision to be taken?	To approve support for the delivery of phase 2 of the works
Who will be consulted?	Relevant internal teams, Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	18 January 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Patrick Middleton, Principal Regeneration Manager 641621
Summary - Following the increasingly positive impact of Phase 1, the report details the nature and extent of Derby City Council support required to enable the delivery of Phase 2 of the Castleward Urban Village.	

Reference / Date Inserted into Forward Plan	39/15 – November 2015
Decision	Flood Risk Management Strategy for Derby
What is the decision to be taken?	To approve the proposed Flood Risk Management Strategy for Derby before entering the public consultation period
Who will be consulted?	Cabinet Member, Chief Officer Group, External Stakeholders and Members of the Public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Dave Bartram, Head of Highways and Grounds Maintenance, Engineering and Street Cleansing 641516
Summary – To approve the proposed Flood Risk Management Strategy for Derby before entering the public consultation period as required by the provisions of Section 9 of the Floods and Water Management Act 2010. As lead authority for this area, Derby City Council must develop, maintain, apply and monitor a local Flood Risk Management Strategy.	

Reference / Date Inserted into Forward Plan	41/15 – November 2015
Decision	Use of Section 106 Money for Improvement to Leisure Facilities in Littleover and Blagreaves
What is the decision to be taken?	To approve schemes to improve leisure facilities in Littleover and Blagreaves, using Section 106 money from Heatherton development.
Who will be consulted?	Local ward Members and other interested parties
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy – Councillor Banwait
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Andrew Waterhouse, Spatial Planning Group Manager 642124
<p>Summary – £330k of money was secured as part of a section 106 agreement for part of the Heatherton development to be spent on improving leisure facilities within a mile radius of that phase of the estate. Originally intended to be used to help implement a City park on adjacent land, alternative schemes are now being considered in light of the City park proposal no longer being a realistic option. Various proposals have been put forward for using this money and choices will need to be made as there is insufficient money to implement them all. Given the amount of money involved and the range of alternative options being put forward, it is appropriate for Council Cabinet to decide how to spend the money. The Leader has considered the options and is presenting his selection for Council Cabinet's approval.</p>	

Reference / Date Inserted into Forward Plan	44/15 – December 2015
Decision	Revised Communities, Environment and Regulatory Services Enforcement Policy
What is the decision to be taken?	To approve changes and revisions to the Communities, Environment and Regulatory Services Enforcement Policy
Who will be consulted?	Overview and Scrutiny
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regulatory Services – Councillor Shanker
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Michael Kay, Head of Environmental Protection, Licensing and Housing Standards 641940
Summary – The Communities, Environment and Regulatory Services Enforcement Policy was created in 2009 and requires updating to reflect changes in relation to the introduction of the Regulators Code and other enforcement powers that are now available.	
Reference / Date Inserted into Forward Plan	54/15 – February 2016
Decision	Our River Our City Flood Alleviation and Regeneration Scheme – North Riverside (Derby Riverside) Masterplan Options
What is the decision to be taken?	To approve the preferred Masterplan options for delivery of the proposed flood defences and wider regeneration of the North Riverside
Who will be consulted?	Our River Our City Corporate Board and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 December 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Barbara Roberts, OCOR Principal Regeneration Manager 641627
Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation.	

Reference / Date Inserted into Forward Plan	56/15 – February 2016
Decision	Revised Statement of Community Involvement (SCI)
What is the decision to be taken?	To approve the content of the draft revised Statement of Community Involvement for public consultation and to delegate approval for the adoption of the document
Who will be consulted?	Statutory bodies, developers, planning agents, local businesses and the community
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	David Brown, Senior Planning Officer 642120
Summary – The Council is required to prepare a Statement of Community Involvement which sets out how it will consult on planning applications and Development Plans. Members will be asked to approve the document for consultation and to delegate authority to adopt the Statement of Community Involvement following the consultation.	
Reference / Date Inserted into Forward Plan	57/15 – February 2016
Decision	Adoption of Markets Rights Policy
What is the decision to be taken?	To adopt the Markets Rights Policy to ensure that the Council is able to effectively regulate markets within Derby
Who will be consulted?	Market Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	John Tomlinson, Service Director for Communities, Environmental and Regulatory Services 641972
Summary – The Council has long established right to provide and regulate markets in the city, initially dating back to 1154 under a Royal Charter and more recently under the Food Act 1984. In order to provide a framework under which those rights can be effectively applied, a Markets Rights policy needs to be adopted.	

Reference / Date Inserted into Forward Plan	62/15 – March 2016
Decision	Derby Enterprise Growth Fund
What is the decision to be taken?	To agree to re-profile the re-payment of the Derby Enterprise Growth Fund Internal Loan
Who will be consulted?	Accountancy and Legal services
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Emma Dann, RGF Programme Manager 643047
Summary – The report will outline the current position with Derby Enterprise Growth Fund, the pipeline of projects seeking support through the fund and impact on the DEGF cashflow.	
Reference / Date Inserted into Forward Plan	15/16 – September 2016
Decision	Highway Maintenance Funding Options
What is the decision to be taken?	To note the highway network overall condition and the necessary funding to manage its deterioration
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Cohesion and Integration – Councillor Afzal
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	David Bartram, Head of Highways and Grounds Maintenance, Engineering and Street Cleansing 641516
Summary – The report will cover the current and required spend levels and the impact this has on the overall condition of our road and footway network.	

Reference / Date Inserted into Forward Plan	16/16 – September 2016
Decision	Acquisition of Dwellings Funded by the Housing Revenue Account
What is the decision to be taken?	To approve the acquisition of new build dwellings funded via the Housing Revenue Account to provide affordable rented housing
Who will be consulted?	Chief Officers, Cabinet Member and standard consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	No
Cabinet Portfolio Area	Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	James Beale, Housing Development and HRA Team Leader 640316
Summary – the report will set out the proposals to acquire new build dwelling funded via the Housing Revenue Account to provide affordable rented housing.	
Reference / Date Inserted into Forward Plan	21/16 – September 2016
Decision	City Energy Saving Programme (CESP) – Warm Zone Funding
What is the decision to be taken?	To approve a new phase to the City Energy Saving Programme using Warm Zone funding in addition to secured loans over a 4 year period.
Who will be consulted?	Corporate consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Henry Cipcer, Housing Renewal Manager 640135
Summary – To approve a new cost neutral phase to the Council's successful City Energy Saving Programme (CESP) external all insulation programme through offering secured loans to homeowners in addition to a subsidy through Warm Zone funding.	

Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Former Britannia Court Site
What is the decision to be taken?	To approve options for the development of the former Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	James Beale, Housing Development Team Leader 640316
Summary – To receive an update and recommendations for the development and use of the former Britannia Court site.	
Reference / Date Inserted into Forward Plan	24/16 – September 2016
Decision	Enterprise for Education - E4E - Programme Sustainability
What is the decision to be taken?	To consider options for the continuation and ongoing sustainability of the E4E Programme
Who will be consulted?	HR, Finance, Legal, Schools Improvement
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	18 January 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Arshad Iqbal, E4E Manager 641622
Summary – To consider the outcome of research and stakeholder discussions into new funding streams and potential alternative governance models for the E4E programme.	

Reference / Date Inserted into Forward Plan	25/16 – September 2016
Decision	Performance Venue
What is the decision to be taken?	To approve the first phase of development of a new performance venue
Who will be consulted?	Finance, Legal, Estates, Director of Leisure, Culture and Tourism, Derby Live, Cabinet Member for Communities and City Centre Regeneration
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Catherine Williams, Principal Regeneration Manager 641639
<p>Summary – A new performance venue at the Assembly Rooms site is the key priority of the City Centre Masterplan 2030. Feasibility work has been underway to determine the deliverability of a new performance venue in Derby. The work to date has revealed that a new performance venue is deliverable and can be delivered creating significant economic and cultural impacts whilst also being revenue neutral for the Council.</p>	
Reference / Date Inserted into Forward Plan	26/16 – October 2016
Decision	Infinity Park Derby Future Development
What is the decision to be taken?	To approve Local Growth Fund LGF1 projects
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	David Marshall, Principal Regeneration Manager 642062
<p>Summary – The report will seek authority for the Council to commit a contract for works, to acquire land for a road scheme and to enter into grant funding agreements which will progress projects to accelerate development at Infinity Park Derby. The works and grant are funded by D2N2 (the Local Enterprise Partnership); grant funding for the subject projects having already been provisionally allocated to the Council.</p>	

Reference / Date Inserted into Forward Plan	27/16 – October 2016
Decision	A52 Wyvern Transport Improvements Scheme
What is the decision to be taken?	To approve the funding position, the purchase of land and the commencement of construction of the scheme
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 December 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Tara McKenna, Project Co-ordinator (A52) 641755
Summary – To confirm the current funding position and seek approval to use the funding available to purchase the third party land required and to start construction of the scheme in early 2017.	
Reference / Date Inserted into Forward Plan	29/16 – October 2016
Decision	2017/18 Infrastructure Board Capital Programmes (Highways and Transport, Flood Defence and Vehicles, Plant and Equipment)
What is the decision to be taken?	To approve the 2017/18 Infrastructure Board Capital Programme
Who will be consulted?	Neighbourhood Board, Sustainable Transport Partnership, Infrastructure Board, Chief Officer Group, Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 February 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Cohesion and Integration – Councillor Afzal
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Rachel Shardlow, Transport Planning Programming and Policy Team Leader 641770
Summary – The report relates to Local Transport Plan 3, which sets out our transport strategy and implementation plan and relates to corporate budget decisions and the allocation of resultant budgets.	

Reference / Date Inserted into Forward Plan	30/16 – October 2016
Decision	Property Improvement Capital Programme 2017/18
What is the decision to be taken?	To approve the property projects to be delivered in 2017/18
Who will be consulted?	Chief Officers, Cabinet Members, Corporate Capital Programme Board and Corporate Property Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 February 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities and City Centre Regeneration – Councillor Rawson
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Sam Divall, Corporate Capital Programme Manager 641609
<p>Summary – The report will set out the 2017/18 proposed planned property capital programme including the budget breakdown for each project. Funding will be prioritised against essential condition issues and health and safety requirements, including upgrading of fire alarms and emergency lighting systems, renewing life expired boilers, heating and air conditioning systems, replacement windows, re-roofing, structural repairs, kitchen upgrades and essential refurbishment.</p>	
Reference / Date Inserted into Forward Plan	36/16 – October 2016
Decision	Tenancy Strategy
What is the decision to be taken?	To agree to extend the lifetime of the current Tenancy Strategy deferring the drafting of a new one until early 2018
Who will be consulted?	Members, social housing providers, residents and prospective residents
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 December 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 643405
<p>Summary – The Localism Act 2011 required councils to develop and adopt a Tenancy Strategy. 'The Derby City Council Tenancy Strategy 2012 – 2016' was launched in 2012 and sets out our approach to issues such as fixed term tenancies and affordable rents. It is also required to be consistent with our homelessness strategy and allocations policy. The current strategy expires at the end of 2016. New regulations arising from the Housing and Planning Act 2016 have yet to be enacted or clarified rendering a drafting of a new strategy at this stage premature.</p>	

Reference / Date Inserted into Forward Plan	37/16 – October 2016
Decision	Redesignation of Certain Older Person's Council Housing
What is the decision to be taken?	Certain council housing stock is designated as being only for occupation by persons above a certain age threshold. The threshold for older persons' housing is set at 60 years. But stock levels to which this threshold applies do not reflect changes in demographics and therefore current patterns of housing demand. It is now appropriate therefore to redesignate or de-designate some of this age restricted stock.
Who will be consulted?	Members, social housing providers, residents and prospective residents
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 December 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 643405
Summary – Redesignation of certain older person's stock is appropriate in order to ensure that the Council is maximising access to and availability of its properties to all age groups. And in order to ensure that the Council is achieving value for money by effectively managing the housing register, re-let and void turnaround times.	

Reference / Date Inserted into Forward Plan	38/16 – October 2016
Decision	School Crossing Patrol Service
What is the decision to be taken?	To review the proposed savings relating to the school crossing patrol service and investigate whether additional savings are possible enabling the service to be retained
Who will be consulted?	Internal consultation followed by public consultation with bus users, bus operators and Derbyshire County Council
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Cohesion and Integration – Councillor Afzal
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	David Dowbenko, Group Manager, Traffic and Transportation 641754
Summary – This report highlights that, once a public consultation exercise has been concluded, members intend to use potential savings realised from the concessionary fares scheme to fund the retention of the school crossing patrol service.	
Reference / Date Inserted into Forward Plan	39/16 – October 2016
Decision	Housing Options, Homelessness and Advice Services
What is the decision to be taken?	To seek approval to TUPE 24 FTE employees from Derby City Council to Derby Homes. This will enable an integrated staffing structure to be created under single employer status.
Who will be consulted?	Employees affected and respective trade unions
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 December 2016
Will the report be considered in public	No
Cabinet Portfolio Area	Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Clare Mehrbani, Head of Housing Management and Housing Options 888596
Summary – The management function of Housing Options, Homelessness and Advice was transferred to Derby Homes 2014. A number of changes have been made but it is now necessary to create a totally integrated structure which incorporates the allocations function. this report seeks approval for the TUPE of 24 FTE positions from Derby City Council to Derby Homes to enable this restructure to be completed under a single status employer. The proposal will allow for resources to be maximised within teams and gain the greatest benefit from Derby Homes wider resources.	

CHIEF EXECUTIVE	PAUL ROBINSON
Reference / Date Inserted into Forward Plan	34/15 – November 2015
Decision	Procurement of Projects on the 2016/17 Property and Schools Capital Programme
What is the decision to be taken?	To approve the undertaking of tender processes prior to approval of the Capital Programme to improve the resourcing and delivery of the 2016/17 schools and property programme
Who will be consulted?	Chief Officer Group and Corporate Capital Programme Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy – Councillor Banwait
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Sam Divall, Corporate Capital Programme Manager 641609
Summary – The report relates to improved delivery of school and property projects on the Capital Programme. By beginning the procurement earlier we will be in a better position with secured resources to implement projects in the school holiday periods and to better programme and resource the property capital projects. No commitment or expenditure from the 2016/17 programme will be made prior to Council Cabinet approval of the programme.	
Reference / Date Inserted into Forward Plan	18/16 – September 2016
Decision	Changes to the Council Tax Support Scheme from 1 April 2017
What is the decision to be taken?	To approve changes to the Council Tax Support Scheme from 1 April 2016
Who will be consulted?	Major Preceptors and a public consultation
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	18 January 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy – Councillor Banwait
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – A public consultation was undertaken between 5 August and 28 October 2016 regarding proposed changes to the Council Tax Support Scheme from 1 April 2017. Changes to the Scheme need to be approved by 31 January 2017 in order for the new scheme to be implemented.	

Reference / Date Inserted into Forward Plan	22/16 – September 2016
Decision	Council Tax Base for 2016/17
What is the decision to be taken?	To determine the Council Tax Base for the 2017/18 financial year
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	18 January 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy – Councillor Banwait
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – The Council has a statutory duty to determine a Council Tax Base for each financial year. This is part of the budget process and is used to determine council tax charges by Debry City Council and its major preceptors.	
Reference / Date Inserted into Forward Plan	34/16 – October 2016
Decision	Writing Off Council Tax, Business Rates and Sundry Debts
What is the decision to be taken?	To approve the writing off of historic Council Tax, Business Rates and Sundry Debts
Who will be consulted?	Corporate Scrutiny and Governance Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 December 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy – Councillor Banwait
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643374
Summary – The Council has significant levels of very historic debts. The report will seek to reduce these levels by writing off Council Tax, Business Rates and Sundry Debts for a number of years subject to certain safeguards.	

Reference / Date Inserted into Forward Plan	35/16 – October 2016
Decision	Strategy and Policies for the Collection of Debts
What is the decision to be taken?	To approve a high level strategy and policies for collection of key revenue streams
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 December 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy – Councillor Banwait
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643374
Summary – The Collection Strategy sets out a high level approach to the collection of key revenues streams. Sitting underneath this will be the individual policies for enforcing debts.	

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	19/16 – September 2016
Decision	Soft Market Testing Outcome – Council Care Homes and Day Centres
What is the decision to be taken?	To consider the outcome of the soft market testing exercise for the Council's care homes and day centres
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Integrated Health and Care – Councillor Repton
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Kirsty Everson, Acting Service Director – Integration and Direct Services 642743
Summary – Council Cabinet has previously agreed that a soft market testing exercise be undertaken to establish options for an alternative delivery model for the Council's in house care services.	
Reference / Date Inserted into Forward Plan	20/16 – September 2016
Decision	Consultation on the Reduction of Council Funding for Housing Related Support Services
What is the decision to be taken?	To achieve savings relating to Housing Related Support Services
Who will be consulted?	Service users, organisation delivering services and the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 November 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Integrated Health and Care – Councillor Repton
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Kirsty Everson, Acting Service Director – Integration and Direct Services 642743
Summary – Housing related support services support vulnerable, often homeless people, to access housing and support. As part of the budget strategy it is proposed that the Council ceases funding these areas and that some of the services are funded by alternative means from 2017/18	

Reference / Date Inserted into Forward Plan	28/16 – October 2016
Decision	Review of Contract
What is the decision to be taken?	To review a contract for nursery provision
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 December 2016
Will the report be considered in public	No
Cabinet Portfolio Area	Safeguarding and Children and Young People – Councillor Bolton
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Heather Ryder Carrington, Childcare and Families Information Team manager
Summary – To review a contract for nursery provision.	
Reference / Date Inserted into Forward Plan	31/16 – October 2016
Decision	Compulsory Purchase of Empty Homes
What is the decision to be taken?	To approve the compulsory purchase of empty homes in the city
Who will be consulted?	Departmental Directors and Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 December 2016
Will the report be considered in public	No
Cabinet Portfolio Area	Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Sue Li, Compulsory Purchase and Enforcement Officer 640323
Summary – The report will set out proposal for the compulsory purchase of vacant homes, where owners are unwilling and/or unable to bring them into beneficial use. This will increase the supply of housing to meet the high demand across the city.	

Reference / Date Inserted into Forward Plan	32/16 – October 2016
Decision	Increase of Primary and Secondary School Places at The Bemrose School
What is the decision to be taken?	To approve the permanent increase in primary and secondary school places at The Bemrose School
Who will be consulted?	Head Teacher, Governing Body, Parents, Teachers, Trade Unions and Ward Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 December 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Gurmail Nizzer, Head of School Organisation and Provision 642720
<p>Summary – The Council has a legal responsibility to make sure that there are enough school places available to meet local needs. As a result of growth in pupil numbers, there is an increasing demand for places at The Bemrose School both at primary and secondary level. In order to respond to increasing pupil numbers, proposals have been developed to provide additional pupil places at the school.</p>	
Reference / Date Inserted into Forward Plan	33/16 – October 2016
Decision	Adult Social Care Fees and Charges
What is the decision to be taken?	To review the fees and charges for Adult Social Care services for the coming year
Who will be consulted?	Homecare and residential care providers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	18 January 2016
Will the report be considered in public	Yes
Cabinet Portfolio Area	Integrated Health and Care – Councillor Repton
Overview and Scrutiny Board	Corporate Scrutiny and Governance Board
For More Information Contact	Christine Collingwood, Acting Head of Adults Commissioning 642749 and Colyn Kemp, Head of Business Intelligence 642634
<p>Summary – The report sets out the proposed fees to be paid to providers for standard community and residential services commissioned by the Council, and the proposed charges to customers for both residential and community care services for 2017/18.</p>	

Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared	Notes
5 October 2016	Realignment of Victory Road	17/16	September 2016	