

## ARBORETUM NEIGHBOURHOOD BOARD

### Minutes of meeting held 05 March 2008 at PEAR TREE LIBRARY

<b>Present:</b> Cllr Fareed Hussain – Chair Nasreen Akhtar – Resident Paul Jeffels – Resident Mohammed Sharief – Community Network Representative		Insp. Shaun Skelton – Police Pear Tree Section Zia Bhatti – DCC Youth Services Pop Gill – CSP Rajeev Nath – CSP, Adviser <b>Guest:</b> Kasser Hussain – Prospective Youth Representative
<b>Apologies –</b> Cllr Shiraz Khan Cllr Rehmat Khan Jon Topham – PCT Carrie Bria – Derby Homes		Louise Davies – Resident Adam Martin - Resident Pam Sidhu – Derbyshire Fire and Rescue Malcolm Price – DCC Waste Management Pauline Hough – CSP, Adviser
11/08	<b>Welcome and Apologies</b> Councillor Shiraz Khan welcomed everybody to the meeting of the Arboretum Neighbourhood Board	
12/08	<b>Late Items for the Agenda</b> No Late Items	
13/08	<b>Declarations of Interest</b> Mohammed Sharief and Pop Gill declared an interest in item 16/08 – Community Budget Applications	
14/08	<b>Minutes and Matters Arising</b> Previous Minutes were agreed. The Board agreed to carry the following actions forward: <ul style="list-style-type: none"> <li>• Circulate draft version of the Neighbourhood Agreement</li> <li>• Investigate previous consultation for Harrington St and provide update to board.</li> <li>• Update at next meeting on analysis of household waste/bin bags.</li> <li>• Update at next meeting on Dual recycling litter bins.</li> <li>• Update at next meeting on the Bins on Street Campaign</li> </ul>	<b>Pop Gill</b> <b>Pop Gill</b>  <b>Malcolm Price</b>
15/08	<b>Neighbourhood Plan Updates</b> <b>Policing –</b> Pear Tree Section – Recent information gathered from studies of crime pattern analysis, weekly tasking meetings, and calls for Police Service has shown that there has recently been an increase in reported crimes of low level criminal damage, drugs activity and general ASB within our neighbourhood. Although there are pockets of drugs issues around the Neighbourhood, the main areas of concern are Rawdon/Church St, Arboretum Park, Tintagel Close Estate, Byron St Estate and the Yates St Estate. ASB has continued in specific areas within Arboretum Park (park rangers office, persons using alcohol and smoking drugs), and also the growing problem of drinking and persons congregating on Boden St and Grayling St.  Analysis suggests that there has been an increase in crimes during	

the evenings (6pm-midnight) specifically, Fridays and Saturdays.

Extra patrols are planned for targeting offenders of criminal damage, drugs offences and ASB. Patrols will also seek to reassure the residents and thereby aim to reduce the fear of crime.

Derby North Section - Focusing on the area south of the city centre, North Section are considering four operations, dependant upon funding:

- Alcohol confiscation - This will link in with an existing Home office funded project.
- Prostitution - This is an operation which will focus on prostitution in the Sacheveral Street/Back Sitwell Street area.
- Auto Crime - This operation would focus on auto-crime predominantly in the Siddals Road/Canal Street/Station Approach area and also the Forrester Street/Little City/Gerard Street area.
- Violent Crime – This operation will target the area around Gerard Street/Wilson Street/Harcourt Street and Leopold Street/Charnwood Street and top end of Normanton Road as hot spot areas for violent crime and street robbery.

The Board was advised that 1,700 Smart Water kits have been distributed in the area. A full evaluation of the impact is scheduled for later this year.

The Kerb Crawling radio and bill board campaign, referred to in the last meeting, started in February, with high visibility policing and warden patrols.

**Fire Safety** – Apologies received from Pam Sidhu - No update Received.

**Cleaner** – Apologies received from Malcolm Price, actions from previous meeting will be carried forward. Pop Gill has met with the Neighbourhood Manager for Normanton and colleagues from Waste Management to address fly tipping and littering issues. Currently, this generates the greatest complaints from residents. Based on information from tasking meetings and visits by the Environmental Enforcement Officer, evidence suggests the problem of general littering of household waste, centres around Eastern European communities. In response, it has been agreed that a targeted Campaign to educate residents will be undertaken, led by Waste Management and funded by the Community Safety Partnership. The campaign will involve:

- 21 April – 25 April - Visits to schools
- 26 & 27 April – Hot Spot site targeting and Door Knocking – provisional sites:
  - Society Place
  - Leacroft Rd
  - Porter Rd

- Clarence Rd
- Meynell St

Materials to be used in the campaign include:

- Posters and flyers 'Don't put rubbish on the street. Use your bin or face £75 - £50000 fine'
- Stickers (to put on fly tips) - 'Envirocrime – Did you witness this crime? – Call 01332 255256 – email [customer.services@derby.gov.uk](mailto:customer.services@derby.gov.uk) – Help keep Derby Clean
- Baseball caps - 'Don't put rubbish on the street. Use your bin'

Posters and flyers will be translated into a variety of languages, particularly to target Eastern European communities. We will also seek to involve community members and organisations, where appropriate, to support translation.

**Highways and Transport** – Pop Gill reported that the recommended 08/09 priorities will be decided by Council Cabinet on 18 March 2008. This will be discussed in more detail at the next meeting. The conversion of Grove St car park, Grove St and Leonard Close to pay and display came into force on 25 February 2008. Residents have commented on the success. Residents only parking restrictions were introduced on Avondale Road, Mill Hill Lane and Twyford Street on 25 February 2008. However, as was expected, there has been displacement of problem parking to other streets in the area. The board has previously agreed that any representation for Resident Only Parking from residents on Lime Avenue, Mill Hill Rd and Swinburne St would be reviewed favourably. We have now received petitions from Renals St and Swinburne St. Following discussion between the Board and the Traffic Regulation & Parking Technician, it has been agreed to include the two streets in the current scheme. It was further agreed, that all streets involved in the initial consultation should be included, if the majority of residents supported the approach. However, any streets not listed, would be considered for the 09/10 work programme. The streets to be considered for the current scheme are:

- Bailey St
- Bainbrigge St
- Belgrave St
- Dashwood St
- Harriet St
- Lime Ave
- Mill Hill Rd
- Moore St
- Salisbury St
- Western Rd

### **Employment**

Pop Gill has met with JobCentre Plus to review worklessness issues in the neighbourhood. The ward has the highest rates of unemployment – 7.3% and long term unemployment – 19.4% - in the city. JobCentre Plus have prioritised the ward for action and will be introducing actions

around:

- better take up of employment training opportunities
  - Train to Gain
  - ESOL
  - Basic Skills
  - Job search
  - Soft Skills Training
- Multi Agency Employment Teams
  - Job Mates Advisors
  - Employer Engagement/Marketing
  - Local Employer Partnerships

It was agreed by the board that a key priority for the board should be to influence commissioners of training and employment support to be more receptive to local community needs. Further engagement with JobCentre Plus and the Learning and Skills Council is required.

### **Education**

ESOL – Mohammed Sharief informed the Board that ESOL provision is available, but it is not long term and not always free. The Community Cohesion Unit is currently mapping ESOL provision across the city, and will supply the board with its findings. The board agreed that the priorities to be explored for ESOL should focus on:

- Accessibility
  - Including culturally appropriate provision
- Availability
- Confidence Building
- Tests –
  - Nationality
  - Driving
- Accessing Services
- Employment

16+ Educational Under Achievement – It was agreed that it was still early days for this priority and further work was required to establish both long term and short term actions. In order to address the priority the board will be considering the following approaches:

- Formal links with the Education Reference Group
- Develop links with Head Teachers from secondary schools
- Baseline achievement by ethnicity
- Profile students excluded from school
- Review action plans to address under achievement and exclusion rates

Key Stage 1 – The board felt this priority needed more investigation and baselines to determine the scale of the problem. Engagement with Primary Head Teachers is required to take similar actions to those above.

**Rose Hill Master Planning** – The Board received a brief update on

	<p>the development of the Rose Hill Project. Cllr Hussain and Paul Jeffels represent the Neighbourhood Board on the Rose Hill Market Renewal Project Board. Pop Gill is a member of the Project Team. The Project is focused on Housing Market Renewal in the area bounded by Normanton Rd, Pear Tree Rd, Portland St, Leopold St, Osmaston Rd and the railway line. Consultants are currently drawing up a master plan for the area, focusing on new builds, selective demolition, development of commercial sites for residential use, improved clear ways and walkways. The master plan has involved community consultation events, but is expected to undertake further consultation when developers come on board. This is expected to be in September 08.</p> <p><b>Agreed</b> Any subsequent representation for Resident Only Parking, from residents on will be reviewed favourably, and included in the current scheme. Those streets not listed, would be considered for 09/10.</p> <p>The Neighbourhood Plan requires updating with details of all priorities and baseline statistics, for review.</p> <p><b>Actions</b> <b>Update at next meeting on:</b></p> <ul style="list-style-type: none"> <li>• <b>Analysis of household waste/bin bags.</b></li> <li>• <b>Dual recycling litter bins.</b></li> <li>• <b>Bins on Street Campaign</b></li> </ul> <p><b>ESOL provision and Providers to be mapped.</b></p> <p><b>JobCentre Plus to be approached for formal involvement with the Board and Neighbourhood Plan</b></p> <p><b>LSC to be approached for formal involvement with the Board and Neighbourhood Plan</b></p> <p><b>Review reporting lines of the Education Reference Group with Mick Seller.</b></p> <p><b>Establish links with schools to investigate performance data.</b></p> <p><b>Update Neighbourhood Plan with all priorities, actions and baselines.</b></p>	<p><b>Malcolm Price</b></p> <p><b>Cohesion Unit</b> <b>Pop Gill</b></p> <p><b>Pop Gill</b></p> <p><b>Fareed Hussain</b></p> <p><b>Pop Gill</b></p> <p><b>Pop Gill</b></p>
16/08	<p><b>Budgets and Funding</b> <b>Community Budget</b> - The Community Budget Guidance and Application form has been circulated to Board Members for promotion. Three applications have been received, and the Board has agreed the following:</p> <ul style="list-style-type: none"> <li>• <b>Guru Nanak Istri Sabha – £1,550, Rejected.</b> This organisation has received funding from Area Panel 3 in June 07. The organisation has been invited to resubmit an application after June 08.</li> </ul>	

	<ul style="list-style-type: none"><li>• Normanton Business Forum - £2,495, Approved. The project will deliver Food Hygiene Training for 20 members of staff from local food outlets on Normanton Rd and Pear Tree Rd. The outcome is to improve on DCC awarded Hygiene Ratings. The project will be matched by a £500 contribution from JET.</li><li>• Cohesion Unit - £2,280, Provisionally Approved. This bid is to deliver two ESOL sessions based around living in the UK. The courses will be tailored around accessing services needed for daily life. The project will be matched in kind by the Cohesion Unit through Staff Time, Co-ordination of the Project, Evaluation and Development of an ESOL strategy for the City.</li></ul> <p>Due to the Board approving funding for the Normanton Business Forum, and exhausting the 07/08 allocation. The Board has agreed to provisionally award funding from the 08/09 allocation to the Cohesion Unit as this application directly met Priorities within the Neighbourhood Plan</p>									
17/08	<b>Board Membership and Representation</b> <p>Mohammed Sharief informed the Board that the Normanton Business Forum has nominated Mr Mohammed Razak - owner of PAK Foods – to join the Board. The nomination was accepted by the Board.</p> <p>Kasser Hussain, a prospective resident representative, attended the Board meeting and will be submitting an application to join the Board.</p> <p>Information and invitations to join the board have been mailed out and delivered to a variety of community organisations. Pop Gill informed the Board that the Area and Neighbourhood Project Board is finalising the Board and Forum Good Practice Guide and a revised nomination process for Board Membership is being developed. This will be discussed in more detail at the next Board meeting.</p> <p>Pop Gill informed the Board that the Stronger Communities Unit is reviewing the Communication and Engagement Strategy for Neighbourhood Boards. The strategy will take into account local Board discussions to allow flexibility in its approach. Based on discussions with Board members, the Arboretum Team has suggested the following be incorporated as a minimum:</p> <table><tr><th>OPPORTUNITY</th><th>ACTION</th></tr><tr><td>You Said We Did</td><td>Identify distribution centres Produce hi lights with Forum details News letter inserts Publicise through committees</td></tr><tr><td>Young People</td><td>Develop a youth forum Work with School Student Councils</td></tr><tr><td>News Letters</td><td>Identify what is out there already and coverage Pay for You Said We Did adverts Pay for Forum/Board editorials</td></tr></table>	OPPORTUNITY	ACTION	You Said We Did	Identify distribution centres Produce hi lights with Forum details News letter inserts Publicise through committees	Young People	Develop a youth forum Work with School Student Councils	News Letters	Identify what is out there already and coverage Pay for You Said We Did adverts Pay for Forum/Board editorials	
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		Develop our own	
	Media	Radio/DET/EMTD Ads for Forums Advertise Forum/Board achievements CSP have links with all	
	Community Meetings	Scope meetings that already exist Attend Centres/Lunches etc	
	CSP/Council Web Pages	Under Development	
	Normanton Network	Twice Yearly information meetings for all sectors	
	Your Derby	Neighbourhood edition for July – copy by May	
	<p>Pop Gill informed the Board that the Stronger Communities Unit has been working with the Improvement and Development Agency for local government – IDeA – to develop a training session for neighbourhood boards across the city. The session will focus on:</p> <ul style="list-style-type: none"> <li>• understanding what we want neighbourhood boards to achieve in Derby</li> <li>• explore the contribution which different stakeholders make</li> <li>• build positive relationships</li> </ul> <p>The session will be held in June/July for the Arboretum Board, in conjunction with a city wide event for all 17 Neighbourhood Boards. The Board agreed to support the sessions.</p> <p><b>Actions</b></p> <p><b>Faith representation to be reviewed with Stephen Greasley.</b></p> <p><b>Communication and Engagement action Plan to be updated.</b></p> <p><b>Date and Venue to be booked for Board Training.</b></p>		
			<p><b>Nasreen Akhtar</b></p> <p><b>Pop Gill</b></p> <p><b>Pop Gill</b></p>
<p><b>Dates of Future meetings</b></p> <p><b>Board meetings –</b>  Wednesday 16 April, 4.30 – 6.30, Pear Tree Library  Wednesday 28 May, 4.30 – 6.30, Pear Tree Library</p> <p><b>Forum meetings –</b>  Thursday 05 June, 6.30 – 7.30, St James Centre  Thursday 12 June, 6.30 – 7.30, St Chads School</p>			