

## **REMIT AND WORK PROGRAMME 2012-13**

### **SUMMARY**

- 1.1 The Resources and Governance Board will receive briefings from senior officers in service areas, highlighting the services covered within its remit.
- 1.2 The board should consider its remit and identify items for its annual work programme.

### **RECOMMENDATION**

- 2.1 To consider service areas falling within the remit of the board and identify items for its work programme for the new municipal year.
- 2.2 To agree to conduct a review of the electoral cycle in accordance with the wishes of the Council.

### **REASONS FOR RECOMMENDATION**

- 3.1 To ensure that the board is aware of the services covered within its remit and sets a strong, robust and timely work programme for the 2012/13 Municipal Year.
- 3.2 At its January meeting, Council considered a report from the Scrutiny Management Commission on governance arrangements and the Standards Framework. Council asked the SMC to review the electoral cycle. However, at the Annual Council meeting in May the responsibility for scrutiny of governance issues was placed within the remit of the Resources and Governance Board.

## SUPPORTING INFORMATION

- 4.1 The remit of the Resources and Governance Scrutiny Board covers service areas listed below:

**Within the responsibilities of the Cabinet Member for Business, Finance and Democracy, Councillor Sarah Russell**

- ICT
  - Business Systems
  - Finance
  - Procurement
  - HR
  - Business Support
  - Customer Management
  - Benefits and Exchequer Services
  - Legal Services
  - Democratic Services
  - Internal Audit and Risk Management
- 4.2 Due to the size and complexity of service areas falling within this portfolio, service directors with responsibility for Finance and Procurement and Legal and Democratic Services have been invited to describe key aspects of their services and highlight major challenges over the next 12 -24 months. This will enable the board to identify topics for detailed review.
- 4.3 To assist the board with their work plan they can draw on the Overview and Scrutiny budget which is shared between the six boards. The Council Constitution limits one topic review report to be submitted to the Council Cabinet every six months from scrutiny. This means that, in theory, it is possible for each board to conduct two reviews in each municipal year. Topic reviews are not mandatory, but if the board wishes to conduct in-depth reviews in the current year it is suggested that embers should aim to have agreed on the review topic at the earliest opportunity.

## OTHER OPTIONS CONSIDERED

- 5.1 None.

<b>For more information contact:</b>	Mahroof Hussain 01332 643647 mahroof.hussain@derby.gov.uk
<b>Background papers:</b>	None
<b>List of appendices:</b>	Appendix 1 – Implications

**This report has been approved by the following officers:**

<b>Legal officer</b>	Stuart Leslie
<b>Financial officer</b>	Martin Marples
<b>Human Resources officer</b>	N/A
<b>Service Director(s)</b>	N/A
<b>Other(s)</b>	Phil O'Brien – Statutory Scrutiny Officer

<b>IMPLICATIONS</b>
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**Financial and Value for Money**

- 1.1 None arising directly from this report.

**Legal**

- 2.1 Section 21 (3) of the Local Government Act 2000 requires that the power of an overview and scrutiny committee to review or scrutinise a decision made but not implemented, includes power to recommend that the decision be reconsidered by the person who made it.

**Personnel**

- 3.1 None arising directly from this report

**Equalities Impact**

- 4.1 Effective scrutiny benefits all Derby people.

**Health and Safety**

- 5.1 None arising directly from this report

**Environmental Sustainability**

- 6.1 None arising directly from this report

**Asset Management**

- 7.1 None arising directly from this report

**Risk Management**

- 8.1 None arising directly from this report

**Corporate objectives and priorities for change**

- 9.1 Our aim is to work together so that Derby and its people will enjoy a thriving sustainable economy, good health and well-being and an active cultural life.