



DERBY CITY COUNCIL

AREA PANEL 1 27 OCTOBER 2004

Report of Assistant Director - Community Policy

Area Panel Budget Proposals 2004/5

SUPPORTING INFORMATION

1.1 Area Panel 1 budget allocation for 2004/5 is £29,000. The panel also has an additional budget of £1,418 carried forward from 2003/4, which means that a total budget of £30,418 is available for allocation to projects during this financial year. There is £29,218 still available to allocate. A list of projects funded so far in 2004/5 is attached to this report in Appendix 3.

1.2 The area panel is asked to consider whether to support five applications for funding received from:

Applicant	Project	Ward	Funding requested
Derwent Luncheon Club	Transport costs	Derwent	£500
Beaufort Community Primary School	Beaufort School Breakfast Club	Derwent	£1,788
Derbyshire Constabulary	Security Improvements around Croft Wood	Derwent, Oakwood	£1,000
Derwent Community Team	Cowsley Road Visions Consultation	Derwent	£3,500
Council Youth Service with Spondon Guides and Brownies and Connexions	Purchase of tables and chairs	Spondon	£2,000
Total funding requested			£8,788

1.3 A short summary of each project is attached to this report in Appendix 2.

1.4 The Area Panel Grant Appraisal Panel met on 11 October to appraise each application against the new criteria agreed by Council on 21 April 2004. The purpose of the Appraisal Panel is to consider and appraise each application to support the Area Panel to make decisions about whether to approve applications. The Appraisal Panel has made a series of recommendations for each application and they are stated in the table in 1.5. More details about the recommendations are included in Appendix 2. The recommendations are based on the information provided by the applicants measured against the area panel funding criteria.

Applicant	Project	Appraisal Panel Recommendation
Derwent Luncheon Club	Transport costs	Approve

Beaufort Community Primary School	Beaufort School Breakfast Club	Reject
Derbyshire Constabulary	Security Improvements around Croft Wood	Approve
Derwent Community Team	Cowsley Road Visions Consultation	Reject
Council Youth Service with Spondon Guides and Brownies and Connexions	Purchase of tables and chairs	Approve

1.6 The Council Constitution states that the Area Panels can 'use a delegated budget for local environmental and community purposes'. Therefore, if an application does not specifically refer to a local activity, consideration needs to be given to the appropriateness of allocating area panel funding to the project. In deciding whether to support each application, the area panel will assess the funding request against the funding criteria and its priorities.

1.7 The new funding criteria, included in the Council Constitution, says that applications need to provide a service in response to the needs of local residents and meet at least one of the following criteria:

- improve access for local people to existing services
- provide a service in response to an issue raised in a community update report
- contribute to improvements which will provide a benefit to local residents
- assist in providing an integrated service in response to an issue raised at an area panel meeting
- enable residents to participate in their community or at area panel meetings.

Applications also need to:

- provide evidence of need for the application
- show evidence that ongoing maintenance or revenue costs have been approved by the relevant Council department, if necessary.

1.8 The priorities for supporting an application are that it:

- is from a voluntary or community group
- shows evidence of match funding or self help
- provides a service in response to the needs of local residents
- will directly benefit people living in the geographical area covered by the area panel
- show evidence of how the project will be sustained beyond the period of funding, if it is not a one-off project
- contributes to the delivery of one or more of the Council's corporate objectives.

1.9 In most circumstances, the amount of funding that the area panel will award to an applicant will be between £50 and £2,000. However, the area panel does have the discretion to award more if it considers the application to be a priority for the area.

- 1.10 If the proposals are approved, the implications for the total budget for Area Panel 1 in 2004/5 will be:

Area Panel 1	£
Budget for 2004/5	£29,000
Total carried forward from 2003/4	£1,418
Total commitments to date	£1,200
Sub total of proposals to consider in October 2004	£8,788
Budget remaining if proposals for October are approved	£20,430
Chaddesden ward	
Budget for 2004/5	£7,250
Total carried forward from 2003/4	£826
Total commitments to date	£0
Sub total of proposals to consider in October 2004	£0
Budget remaining if proposals for October are approved	£8,076
Derwent ward	
Budget for 2004/5	£7,250
Total carried forward from 2003/4	£0
Total commitments to date	£850
Sub total of proposals to consider in October 2004	£6,288
Budget remaining if proposals for October are approved	£112
Oakwood ward	
Budget for 2004/5	£7,250
Total carried forward from 2003/4	£0
Total commitments to date	£350
Sub total of proposals to consider in October 2004	£500
Budget remaining if proposals for October are approved	£6,400
Spondon Ward	
Budget for 2004/5	£7,250
Total carried forward from 2003/4	£592
Total commitments to date	£0
Sub total of proposals to consider in October 2004	£2,000
Budget remaining if proposals for October are approved	£5,842

PROPOSED ACTION

- 2.1 To consider and determine the five applications for area panel funding.
- 2.2 To note the area panel spend to date in 2004/5 set out in Appendix 3

For more information contact: Richard Smail 01332 258505 e-mail Richard.smail@derby.gov.uk
Background papers: Area Panel Budget allocation criteria, Application form stored on file.
List of appendices: Appendix 1 – Summary of implications
Appendix 2 – Summary of applications and recommendations from the Area Panel Grant Appraisal Panel
Appendix 3 – Funding approvals for 2004/5




Appendix 1

IMPLICATIONS

Financial

- 1.1 Area panels must consider priorities within the area when considering requests for funding. Not all requests that meet the criteria will be considered a priority. When supporting or rejecting an application over £1,000, Area Panel 1 must give reasons for its decision.

Legal

- 2.1 Area Panel 1 has delegated authority to use its budget for local environmental and community purposes.
- 2.2 Section 19 of the Local Government (Miscellaneous Provisions) Act 1976 empowers the Council to  grants to voluntary and other organisations to provide any recreational facilities.
- 2.3 Any decision involving the making of a grant or loan over £1,000 to any voluntary body is deemed to have a significant impact on two or more wards and is therefore a key decision.
- 2.4 After a key decision has been taken, the Director of Corporate Services must publish a record of every executive decision taken at that meeting within two days of that meeting. The record must include a statement of the reasons for each decision and any alternative options considered or rejected at the meeting. No action will be taken on any such decision for five clear days from the date of publication.

Personnel

- 3.1 None other than those included in the application forms.

Equalities impact

- 4.1 None other than those included in the application forms.

Corporate objectives and priorities

- 5.1 The provision of grants to community projects can contribute to the delivery of the Council's key objectives and priorities. The summary of each project in Appendix 2 includes an indication of how each one contributes.

Appendix 2

SUMMARY OF APPLICATIONS

Applicant 1: Derwent Luncheon Club

Project: Transport costs

Total cost of project: £2,960

Amount of funding requested: £500 - the area panel allocated £500 in September 2004

Wards: Derwent

Description:

Area Panel 1 allocated £500 at their meeting on 1 September 2004 but they wanted other options in addition to hiring the minibus from Beasley Trust to be considered. They also wanted more details about the extent of the area from which members were collected, before making a decision about allocating the other £500. In response to these requests, the Club confirms it provides a door to door pick up service for about 17 elderly residents in the Derwent Ward and only about three elderly residents in Chaddesden ward. Alternatives to hiring the Beasley minibus have also been considered many times. Derby Community Transport does not have the capacity. The Derwent Dial-a-Ride service is not available for group bookings. Hiring taxis is more expensive – about £55 a session. Hiring the Beasley minibus provides a convenient, effective and relatively quick service at a good price of about £35 a week.

The Club has been running since 1987 for older residents who mainly live in Derwent ward. There are about 20 regular members and some occasional members; many of whom are disabled or have special needs. The Club transports them to the Luncheon Club at Beaufort Community School during the 40 weeks of term time. The Club provides a much needed service in a socially deprived area where some residents have mobility problems and are housebound. The Club received a lottery award five years ago but, since the funding finished two years ago, the club has survived on fundraising, a £500 grant for transport from New Deal for Communities in 2003 and from the weekly membership fee. They have had to reduce the lunches from two to one each week.

The club has a volunteer driver to transport the members in a minibus hired from the Beasley Trust. The hire costs are £1,400 a year, renting the school costs about £60 a year and food costs are on top of this. The £3.50 membership fee from each person currently funds the weekly meetings. The club also arranges fundraising events to fund about six trips a year to a variety of venues including Denby Pottery and Chesterfield. The grant would contribute to funding the transport costs of about £250 for each trip giving a total of £1,500. The club aims to use the area panel funding to contribute to the minibus hire costs and the trips during the next year. In the meantime, they will continue their other fundraising activities. The club has recently applied to New Deal for Communities for funding to pay for the salary cost of the club coordinator.

Suggested recommendation from the Area Panel Grant Appraisal Panel

Approve. The Appraisal Panel confirmed that the issue of providing convenient transport was one that affects most similar groups operating elsewhere in Derby. Their solution appears to offer good value.

Area Panel funding criteria

The application must provide a service in response to the needs of local residents	✓
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In addition, the application must meet at least one of the following:

Improve access for local people to existing services.	✓
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Provide a service in response to an issue raised in a community update report or at an area panel.	
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Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

Corporate objectives – the application must meet at least one	
Job opportunities	
Strong and positive neighbourhoods	✓
Education	
Protecting and supporting people	
A healthy environment	
Shops, commercial and leisure activities	
Integrated, cost effective services	

Applicant 2: Beaufort Community Primary School

Project: Beaufort School Breakfast Club

Total cost of project: £ Not known

Amount of funding requested: £1,788

Wards: Derwent

Description:

To develop a breakfast club for 3-11 year olds from Beaufort Community Primary School. This is part of the Government's agenda to offer wrap around childcare. As Derby's first established 'Full Service Extended School', it aims to provide this club in response to both the Government's agenda, the Extended Schools agenda and requests from several parents at the School who require this service owing to family circumstances or work/training commitments.

The school is applying for funding to set up the club, advertise and recruit a co-ordinator, promote the club with flyers and posters, purchase equipment and resources and to plan and deliver an open event. It aims to start the club in November/December 2004 depending on recruitment. This should all create a more successful take up of places, which will assist with long-term sustainability. A small charge to parents will contribute to the ongoing revenue costs.

Match funding is coming from fundraising, administrative support from the school for 12 weeks, and £100 of equipment from the school.

Providing a healthy breakfast and stimulating childcare activities will help to give children accessing the club a positive start to their school day. The club will work with the children to encourage the development of their personal, social and emotional skills in a safe and familiar stimulating environment. There will be 5 sessions available, Monday – Friday from 8am – 8.50am.

There are longer term plans to develop an Out of School club and Holiday play scheme alongside the breakfast club. These will all be registered under OFSTED, ensuring the national standards are met. The School aims to gain OFSTED registration by January 2005. This will enable it to attract funding from the LEA, ensuring long-term sustainability. The School is in the process of applying for 3 year funding from Derby City Early Years Development and Childcare Partnership, EYDCP, to start in January 2005 for all 3 clubs.

The Club will have a Management Committee of parents and they will be supported to do local fundraising events, involving the local community, to support the long-term sustainability of the club. EYDCP will also support the group to apply for funding from other bodies such as Derwent New Deal for Communities.

The Club has provided the following additional information to support their application that was not available to the **Area Panel Grant Appraisal Panel** when they met to appraise the application.

"There is no funding requested from the Education Action Zone because it will end in March 2005. The aim of applying for funding from the Area Panel is to allow the Club to start before January and pump prime the project. The Club wants to employ someone currently working in the After School club and therefore no recruitment costs or lead in time will be needed if the Area panel allocates funding. The Criminal Records Bureau check has been initiated already.

The Club understand that the Early Years application for funding is due to be considered by Cabinet in November. The equipment requested is for toys and play resources for the children. The Coordinator will work for approximately two hours every day from 7.45am to 9.45am while running the actual club and will then spend a further 10 hours a week marketing, setting up the Management Committee and visiting other examples of good practice. The hours will be reduced to 15 after January 2005."

Activity	Cost
Wages for Co-ordinator for first 6 weeks at 20 hours a week at £6.25 an hour	£750
½ wages for Co-ordinator for weeks 7 to 12 at £6.25 an hour	£375
10 % on-costs = £112.50	£113
The bid for EYDCP funding will cover the cost for the other ½ of the salary for weeks 7 to 12 then take on full payment for 15 hours a week for 3 years	
Advertising Costs - flyers, posters and open event	£150
Equipment and resources	£200
Recruitment costs	£200
Total	£1,788

Suggested recommendation from the Area Panel Grant Appraisal Panel
Reject. Another application would be welcomed that provides more detail about sustainability and the Business Plan that is being developed. As the application is for a major new business venture, more information would be needed before a recommendation to approve could be made. The timescale appears very tight to achieve appointing to a post in Nov/Dec 2004. Should more details of the recruitment costs and equipment be provided, this will be useful. While the community fundraising is welcomed, the application to Early Years has not yet been confirmed and there is no evidence of other funding.

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

Area Panel funding priorities	
Community or voluntary group	
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

Corporate objectives – the application must meet at least one	
Job opportunities	
Strong and positive neighbourhoods	✓
Education	✓
Protecting and supporting people	
A healthy environment	✓
Shops, commercial and leisure activities	
Integrated, cost effective services	✓

Applicant 3: Derbyshire Constabulary

Project: 'Operation Throttle' Security Improvements around Croft Wood

Total cost of project: £3,000

Amount of funding requested: £1,000

Wards: Derwent and Oakwood

Description:

Following numerous complaints from local residents regarding nuisance motorcyclists on Croft Wood. The Police started Operation Throttle in September 2004. It has had excellent results that have drastically reduced the number of motorcyclists in the area. The operation has identified 4 'desire lines' onto the land that lead from breaks and gaps in boundaries. These breaks in the perimeter around Croft Wood have been surveyed and will cost £3000 to repair.

The problem has also been highlighted by residents living in the area. Their concerns were raised at several area panel and resident meetings including a multi-agency meeting on 30 September. This meeting supported the idea of medium term solutions, including fencing and signs. Operation Throttle has been a success, during the first weekend of the operation 3 people were arrested, 4 bikes were seized and 19 section 59 warnings were issued.

The majority of local residents currently treat Croft Wood as a 'no go' area because of the current problem with the motorcycles. Stopping the motorcycles will effectively return the area back to the local residents and members of public.

Quotes for providing new fencing and barriers includes the following places:

- adjacent to the Paddock Pub Car Park
- opposite Stratford Road
- Bridleway opposite Porters Lane.

The Parks Service, Breadsall Parish Council, residents and the area panel manager have also visited the site and identified additional access points from other sides including access from Croft Lane and Brookside Road in Breadsall Village and from Frank Whittle Way within the city boundary. Liaison with the County Council, Erewash District Council, publicans and local landowners is taking place to confirm ownership and maintenance responsibilities. Residents have also requested the installation of signs around the area warning people that Croft Wood is not an area for motorbikes.

The Police have committed £1,000, Derby Community Safety Partnership has committed £500 and residents are proposing to commit £500 to provide fencing, barriers and signs. The Paddock pub, owned by Hardy Hansons, has also committed support to erect fencing on their property. The Police are asking the Area Panel to contribute £1,000 to the project. This will go towards signs at the desire points, the stile at the Bishops Drive break and a lockable fence top and bottom of Bridleway 19 next to the Windmill Pub.

Suggested recommendation from the Area Panel Grant Appraisal Panel

Approve. The Appraisal Panel considers this an excellent idea and shows good partnership working and sharing of funding. The Appraisal Panel recommend that a condition is put on the funding that it is used only on City Council-owned land and that more details are developed, about the signs for example, with residents to make sure the money is spent effectively.

Area Panel funding criteria

The application must provide a service in response to the needs of local residents	✓
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In addition, the application must meet at least one of the following:	
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Improve access for local people to existing services.	✓
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Provide a service in response to an issue raised in a community update report or at an area panel.	✓
Contribute to environmental improvements which will provide a benefit to local residents	✓
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	✓
Enable residents to participate in their community or at area panel meetings	

Area panel funding priorities	
Community or voluntary group	
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	✓
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

Corporate objectives – the application must meet at least one	
Job opportunities	
Strong and positive neighbourhoods	✓
Education	
Protecting and supporting people	
A healthy environment	
Shops, commercial and leisure activities	
Integrated, cost effective services	

Applicant 4: Derwent Community Team**Project:** Cowsley Road Visions Consultation**Total cost of project:** £20,150**Amount of funding requested:** £3,500**Wards:** Derwent**Description:**

Derwent Community Team, DCT, working in partnership with the Police, Derby City Council and Derby Homes, are keen to develop a vision for a vacant, derelict and difficult site in the heart of Derwent. Some preliminary research, consultation and preparatory work has been completed but, to develop this vision further, DCT would like to employ a design team to engage with the community. This funding will allow the partnership to employ a design team to work with the community to develop sustainable proposals, to provide a new identity for the site and ensure community ownership.

There are approximately 350 people living in the streets surrounding this site and all of them will benefit from an improvement to their environment from the redevelopment of this site. The design team will be carrying out a wide consultation that will include at least 200 residents. Over 100 residents have already expressed an interest in being involved in the future plans for this site and they will be empowered through their close work with the design team.

The number of residents who benefit from the site will vary depending on the recommendations of the consultation. If it delivers a service to residents in the form of a neighbourhood resource centre then it will benefit all those who access these services by providing a more co-ordinated approach. Equally, if a community facility, such as a community centre or play area, is recommended then this will benefit many residents.

All the residents who benefit from the improved appearance of the site will live in the area served by the area panel, as will those who are targeted by the consultation.

The recommendations of the Cowsley Road Visions project will affect the people who will benefit from the project. However, because of its location, it could reasonably be expected that the majority of beneficiaries of the site will come from within the boundary for Area Panel 1.

This Cowsley Road Visions project has not received any funding from Derby City Council.

Project Tasks	Timetable	Cost £
Stage 1 – Research and information gathering	Nov 2004	3,000
Stage 2 - Forming consultation and project methodology	Nov 2004	8,000
Stage 3 - Community engagement	Dec 2004	4,000
Stage 4 - Design, funding and cost management.	Jan 2005	5,000
10 hours of management of the design team by the partnership including briefing the design team and monitoring their work.		150
Total		20,150

Match Funding	Income £
Fees paid by Derbyshire Constabulary	1,500
Fees paid by Derby Homes	5,000
Fees paid by Derwent Community Team	10,000
10 hours of management of the design team by the partnership including briefing the design team and monitoring their work at approximately £15 an hour	150
Total	16,650

Suggested recommendation from the Area Panel Grant Appraisal Panel

Reject. The Appraisal Panel does not consider that the feasibility project will directly fulfil the area panel funding criteria. Any later physical improvements to the site will directly benefit local residents. It is likely that the project could go ahead without any additional funding. While residents will be consulted during the project, there is no evidence of training local residents as part of the process. Finally, the Appraisal Panel note that the request is for £3,500, which is more than the guideline of £2,000 referred to in the area panel funding criteria.

Area panel funding criteria

The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	

Area panel funding priorities

Community or voluntary group	
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	
Evidence of how the project will be sustained beyond the period of funding	✓
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

Corporate objectives – the application must meet at least one

Job opportunities	
Strong and positive neighbourhoods	
Education	
Protecting and supporting people	
A healthy environment	
Shops, commercial and leisure activities	
Integrated, cost effective services	

Applicant 5 : Council Youth Service with Spondon Guides and Brownies and Connexions

Project: Purchase of tables and chairs

Total cost of project: £2,500

Amount of funding requested: £2,000

Wards: Spondon

Description:

To refurbish the Spondon Guides meeting hut on West Road with tables and chairs including specialist chairs and tables for disabled young people. Also, to provide a display board to help signpost young people to other services in the community. The hut is used as a meeting place for the Guides and Brownies, the Spondon Post 16 project, Connexions and the Youth Service.

The Spondon 16 plus project works with disenfranchised young people to give them guidance, advice and confidence to help improve job prospects, education and training.

Spondon Guides and Brownies – provide a service for young people to congregate, give confidence and build their citizenship.

The applicant has provided the following additional information to support their proposal that was not available to the **Area Panel Grant Appraisal Panel** when they met to appraise the application. The current chairs and tables are old, have sharp edges and are not safe. The new equipment will be kept at the Guide hut and will be the responsibility of Spondon Guides and Brownies. Prices from four companies have been considered and the exact combination of tables, large and small chairs has not yet been decided by all the groups involved.

Suggested recommendation from the Area Panel Grant Appraisal Panel

Approve. The Appraisal Panel considers that the chairs and tables will improve the service provided. However, more information about what is currently used, where will they be stored, who will own the chairs and maintain them all needs to be confirmed. Further quotes may be needed when the cost for each chair has been confirmed.

Area Panel funding criteria

The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

Area Panel funding priorities

Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	
Evidence of how the project will be sustained beyond the period of funding	✓
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

Corporate objectives – the application must meet at least one	
Job opportunities	
Strong and positive neighbourhoods	✓
Education	
Protecting and supporting people	
A healthy environment	
Shops, commercial and leisure activities	
Integrated, cost effective services	

Appendix 3

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