

OAKWOOD NEIGHBOURHOOD BOARD

Minutes of Meeting held on Monday 10 March 2014 The Church on Oakwood, Bishops Drive, Oakwood

Present

Councillor Mick Barker (Chair)	Derby City Council
Councillor Robin Wood	Derby City Council
Councillor Frank Harwood	Derby City Council
Chris Fairhall	Resident
Stephen Willoughby	Resident
Deborah Manzoori	Resident

Insp Cannon	Derbyshire Police
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In attendance:

Richard Smail	Neighbourhood Manager, DCC
Ruth Hardy	Youth Team leader, DCC

Apologies

Charlie Smith	Oakwood Youth Club
Nik Garbutt	Resident

45 -13	WELCOME, INTRODUCTIONS & APOLOGIES Welcomed by the Chair and introductions were made. Nik Garbutt had sent in his resignation from the Board with immediate effect due to changes in job and his inability to attend evening meetings. However, he had expressed a willingness to support at the Oakwood Gala. Councillor Barker acknowledged the work done by Nik as a Board member and agreed to write to thank him.
46-13	CHAIRS REPORT Councillor Barker reported that it is the last Board meeting of the municipal year and thanked all members for the work throughout the year. While there are still sub groups to plan and attend he reminded all that the Board membership will be reviewed and new members are to be encouraged. He noted Board membership was dwindling. Ruth Hardy reported that Charlie Smith would not be the Youth Club representative in future but others are being identified.
47 -13	DECLARATIONS OF INTEREST No declarations of interest
48 -13	LATE ITEMS Un adopted Public Open Space in Oakwood ward see item 59-13
49 -13	MINUTES OF LAST MEETING The minutes were agreed as a true record of the meeting with the amendment that the Chair was Councillor Mick Barker.

50 -13	<p>MATTERS ARISING NOT ON THE AGENDA</p> <p>People and Community Sub group was to be arranged in March by Deborah Manzoori – everyone to respond to the Doodle invite. The sub group will identify missing details in the 2014/15 Spend Plan and recommend to the Board.</p> <p>Ideas for how local residents can take on the responsibility for tasks in their community to be identified by all Board members.</p>
51 -13	<p>Young People of Oakwood</p> <p>Ruth reported that:</p> <ul style="list-style-type: none"> • Charlie Smith would be stepping down. • Oakwood Youth Club had continued to be successful with 192 young people attending from April 2013 to July. • From November 2013 to Feb 2014 a total of 13 sessions had taken place with 156 young people signing in. The majority live in Oakwood ward. • Drug awareness courses continue to be run, very useful as issues around lighter fuel, hairspray and adhesives are becoming more prominent. <p>The Board thanked Ruth for the work being done with the young people using Board funding. The work was contributing to reducing anti social behaviour, developing positive relationships and helping tasks to be completed in the ward.</p> <p>Ruth outlined that a similar service can be provided in 2014/15 with:</p> <ul style="list-style-type: none"> • a youth club for 38 term time weeks at Oakwood Community Centre • holiday activities during 8 weeks of school holidays and • a session once a month with Connexions for post 16 year olds who are not in Education, Employment or Training on Oakwood (NEET). In 2013/14 this ran weekly, but as this is not a current issue in Oakwood it is planned to run monthly only. <p>Ruth reported that about £1,500 of the costs will be to rent the Community centre, this is the only suitable venue in the ward.</p> <p>The service will cost £4,760 which is £300 more than last year even with a saving on the Connexions rental costs.</p> <p>It was suggested that:</p> <ul style="list-style-type: none"> • Connexions sessions could be run in the Childrens Centre to save rental costs • Oakwood Community Centre Management Committee could consider favourable rates for this service as it could possibly disappear altogether unless costs are kept affordable <p>Action: Steve Willoughby to make enquiries with the Oakwood Community Centre about rental costs.</p> <p>The Board made an in principle decision to fund the Youth Club, holiday activities and Connexions sessions for no more than £4,760 subject to Ruth Hardy providing a written application proposal for the next Board meeting.</p> <p>Action: Richard Smail to inform Children and Young People Service of the Boards in principle commitment to fund the Youth Club, after 1 April 2014 and to fund holiday activities and Connexions for up to £4,760</p>

	<p>Action: Ruth Hardy to submit a costed proposal to the next Board meeting confirming the costs</p> <p>The Board agreed that investing in activities for young people remains a top priority for the Board which is why every effort needs to be made to retain not only the Youth Club services but also the Sporting Futures sessions.</p> <p>Sporting Futures -the Board noted the current Sporting Futures offer is two sessions a week on the outside courts at Springwood. These cost about £5,000 for a year and have proved very effective at offering positive activities for up to 20 young people a time. They complement the Youth Club taking place on Tuesdays and Thursdays.. Sessions are currently funded until April 2014.</p> <p>The Board Community Budget funding in 2014/15 was anticipated as £6,932 which gives about £2,200 after the Youth Service activities. The Board recognised there is insufficient funding for two sessions every week for a year but did not want to reduce the sessions to one a week or to put a break in the sessions other than for bad weather. Other funding options were considered including asking Sporting Futures to use the Board funding as match funding, use the Oakwood Community Fund raised by the Board to fund the service, or source other external funding.</p> <p>Action: Richard Smail to inform Sporting Futures of the Boards commitment to fund the sessions from the end of the existing programme until July 2014</p> <p>Action: Sporting Futures to submit a costed proposal to the next Board meeting confirming the costs of running two sessions and any other options they have to deliver positive activities in Oakwood</p> <p>Action: Councillor Harwood to investigate options he has identified for grant funding to support the activities.</p>
52-13	<p>Police Report</p> <p>Insp Cannon reported that:</p> <ul style="list-style-type: none"> • Anti social behaviour in Oakwood is down with nil calls for service at Springwood leisure and just 3 calls from the District Centre. • Dwelling burglaries and thefts from vehicles are up • There are Police operations in place to tackle these, both hi vis and covert. Same problems being experienced across whole of Derby North. Arrests have been made. • A large media campaign in place including big article in Derby Telegraph. Police keen to dissuade residents from leaving possessions on show and this is part of Operation Nettie. Police visiting any residents where they have seen valuables on show in cars. Police article in C&C of Oakwood can promote this as well <p>Deborah commented on the effective way the Police use Twitter to keep residents informed and thanked them for this work. Insp Cannon confirmed PCSO Walker is</p>

	<p>taking on the Police Oakwood Twitter feed.</p> <p>Other activities to address crime and provide reassurance are in place in Oakwood:</p> <ul style="list-style-type: none">• Crime Prevention Kits are available at the SNT office including uv pens and security marking kits.• Neighbourhood Watch Group enquiries have been received which are being followed up• Shed alarms funded by Oakwood Board offered to victims of non dwelling burglaries, will now also be offered to nearby vulnerable residents. <p>Councillor Barker thanked the Police for their work including the prevention of serious injury when officers identified a local house fire. He suggested a local safety awareness session.</p> <p>Councillor Barker noted that the Boards stock of Smartwater was not being used up as few were being purchased and it was suggested it could be offered free of charge by the Police to victims of burglaries.</p> <p>Action: SNT to offer victims of burglaries Smartwater from the available stock held by the Board</p> <p>Action: SNT to use C&C of Oakwood to promote messages preventing residents from becoming a victim</p> <p>Action: SNT to arrange a Safety Awareness event at Oakwood District Centre</p>								
53 -13	<p>Streetpride Devolved Budget 2013/14</p> <p>The Board noted:</p> <ul style="list-style-type: none">• Streetpride Devolved budget of £8,665• All the funding had been allocated• Plenty of grit remains and residents are welcome to stock up now in preparation for next year• The costs of each piece of work in the spend plan as listed in Appendix 1 of the report.• The SID installations on Bishops Drive and Oakwood Drive had both been removed due to broken equipment resulting in no service being provided. <p>Request for the list of trees included in the cosmetic tree work to be shared.</p> <p>Action: Richard Smail to inform Council officers of the Boards dissatisfaction with the SID service received from the contractors and in light of this to request two free installations, one on Oakwood Drive and one on Bishops Drive in 2014/15</p> <p>Action: Richard Smail to share list of trees in cosmetic tree work list</p> <p><i>Extract from the Oakwood ward Committee minute 10 March 2014</i></p> <table><tr><th>Activity/location</th><th>Notes</th><th>Status</th><th>Costs</th></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Activity/location	Notes	Status	Costs				
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		Pedestrian Training scheme for Parkview year 2 pupils -	To keep young people safe on the roads and footways to and from school	Completed	£908
		ToGo NoGo Safety play for Parkview School	To keep young people safe on the roads and footways to and from school	Completed	
		Be Bright Campaign for Parkview school -	To raise awareness of keeping safe in winter months	Completed	
		Speed Indicating Device (SID) To help reduce speeding, educate drivers and keep people safe	2 new locations (£940) <ul style="list-style-type: none"> • Adjacent to the accident spot on Bishops Drive / Chandlers Ford • Springwood Drive 2 Return locations (£630),: <ul style="list-style-type: none"> • Mansfield Road out • Bishops Drive plus Oakwood Drive 	On going	£1,570
		Speeding Tubes - To assess speed of vehicles	Danebridge Crescent	Completed end of March	£120
		Bulky Waste collection service - Not include garden waste. - To reduce fly tipping and support households clear bulky waste	Started 1 July completed 21 February. Over 120 beneficiaries	Completed	£1,555
		Winter Welfare – grit scheme - To help Oakwood residents help the community to keep the roads and footways safe and clear of ice	4kg bags distributed to 3 locations	Completed	£500
		Extra footway, jitty and highway cleansing - To help remove leaves after leaf fall and clear cul de sacs	<ul style="list-style-type: none"> • Wayfaring Road/Wood road junction • Litterdale Close 	Completed	£300
		Cosmetic tree work on public land - To respond to residents' complaints when work is outside the Tree Policy work delivered by the Council	Various trees on public open space including Meadow View, Gainsborough Close, Spindletree, Amesbury Lane and Regis Close.	To be completed by end of March	£1,500
		Streetpride waste bins - To reduce litter and dog waste on streets and open spaces	<ul style="list-style-type: none"> • Bishops Drive bus stop • Wayfaring Road bus stop 	Completed	£1,278

			<ul style="list-style-type: none"> Smalley Drive junction with Springwood 		
		Extra bench for Oakwood Park play area - To provide additional seating area	Provide refurbished bench from Riverside gardens	Completed	£385.79
		Shrub planting and Bulb planting - To improve appearance of the gateway into the community, make more attractive and engage the community	Shrub planting at Oakwood Drive/Acorn Way on raised beds. Bulb planting on Oakwood park	Completed	£500
		Tree Shredding -	To recycle the large Christmas Tree at Oak & Acorn on 11 Jan 2014	Completed	£45
		Actual Spend			£8,661.79
		Budget			£8,665
		Balance			£3.21

54-13

Streetpride Devolved Budget 2014/15

The Board reviewed the draft Streetpride spend plan for 2014/15 based on a budget of £8,665. .

The Board agreed to:

- SIDs - One new SID location at maybe Smalley Drive or on Bishops Drive near to Mansfield Road.
- SIDs - Retain the three retain sites with two free sites to be included as well. There was a discussion about the value of the SID's but recognised this was the only way the Board can respond to speeding issues as there was no Community speedwatch option in Oakwood.
- Free Bulky waste service - start from 1 May 2014, no garden waste and until the funding runs out
- Winter welfare – reduce grit order in 2014 to £200
- Footway cleansing – to add Minster Road footways
- Planters – Options still being considered, exact locations to be confirmed on Mansfield Road/Bishops Drive junction. To include cost of plants but could be funded from the Oakwood Community Fund. Need to identify cost of two new planters preferably with water reservoirs, however can invite residents to maintain and water the plants in summer to reduce costs. Consider including text on the planters – Welcome to Oakwood.
- Dog Fouling Campaign – discussion about how big this problem is in Oakwood, recognised there are specific hotspots only especially around Chaddesden Wood. To work in partnership with FoCW
- Bench – to consider costs for a bench to be purchased and installed by footway next to open space between Mansfield Road and District centre
- Footpath extension – investigate costs to extend footpath by entrance to Community Centre from Springwood Drive.

Action: Richard Smail to investigate costs for a bench to be purchased and installed by footway next to open space between Mansfield Road and District centre.

Action: Richard Smail to investigate costs to extend footpath by entrance to Community Centre from Springwood Drive.

Action: Sub group to identify specific locations and details as required to deliver 2014/15 Streetpride spend plan.

Extract from the Oakwood ward Committee minute 10 March 2014

Activity/location	Notes	Status	Costs
Pedestrian Training scheme for Parkview year 2	To keep young people safe on the roads and footways to and from school	Sept 2014	£375
ToGo NoGo Safety play for Parkview School	To keep young people safe on the roads and footways to and from school	Summer 2014	£190
Be Bright Campaign for parkview school	To raise awareness of keeping safe in winter months	November 2014	£256
Speed Indicating Device (SID) - To help reduce speeding, educate drivers and keep people safe	Funding for one new installation and three return installations. Locations to be confirmed – Bishops Drive/Smalley Drive?	Sub group to confirm locations	£1,505
Speeding Tubes - To assess speed of vehicles to help determine if the concerns are real or perceived	Locations to be confirmed	Sub group to confirm locations	£660
Bulky Waste collection service, to not include garden waste- To reduce fly tipping and support households clear bulky waste	Start date to be confirmed – to be announced in C&C of Oakwood (1 May 2014?)	to confirm start date	£1,800
Winter Welfare – grit scheme To help Oakwood residents help the community to keep the roads and footways safe and clear of ice	4kg bags to be ordered and provided at the normal 3 locations where it will be distributed from	Ready to order for 2014/15	£200
Extra footway, jitty and highway cleansing - To help remove leafs after leaf fall and clear cul de sacs	Locations to be confirmed – to consider Wayfaring Road/Wood road junction, Litterdale	Sub group to confirm locations	£300

		Close, Minster Road		
	Cosmetic tree work on public land - To respond to residents' complaints when work is outside the work delivered by the Council	Locations to be confirmed	Tree Section to recommend options	£1,500
	Planters and shrubs/bulbs at Bishops Drive entrance to Oakwood - Two planters to improve the appearance and welcome to the community	Exact locations to be confirmed on Mansfield Road/Bishops Drive junction. Options for planters under discussion – Community to plant and water.	Sub group to confirm locations	£1,000
	Dog Fouling Campaign - To respond to complaints about specific hotspots where is a problem	Posters, free dog poo bags, paint, cable ties	Consider working with Friends of Chaddesden Wood	£200
	Bench – purchase and install bench by footway on open space between Mansfield Road and District Centre	To purchase and install a bench adjacent to a footway.	Awaiting costs, Sub group to confirm location	£800
	Footpath – extend path by Community Centre to reduce need to walk in the mud	To extend the existing footpath, and remove part of hedge.	Investigations on going	?
	Estimated spend			£8,786
	Budget			£8,665
	Balance			£121 over

Action: Sub group to identify missing details in the Spend Plan and recommend to the Board to agree spend Plan2014/15

55- 13

Neighbourhood Board Community Budget and Funding Applications 2013/14

The Board noted the budget of £6,932 available in 2013/14.

The Board noted the budget had been fully allocated as follows:

Extract from Oakwood Ward committee minutes 10 March 2014

Organisation	Project	Community Budget	Community Budget
		495	2012/13
Children and Young People, Derby City Council	Youth Club at Oakwood Community Centre	£4,384	
Derbyshire Police	100 Shed Alarms and Signs	£277.00	
Friends of Chaddesden Wood	LNR Signs, Bird Feeding Station and Bat Detector Box	£355.00	

	Sporting Futures	Positive Activities at Springwood leisure Centre	£1,916	£81
	Allocated from 2013/14		£6,932	
	Total allocated		£7,013	
	Balance from 2013/14		nil	
56-13	People and Community Sub group Councillor Barker thanked Steve Willoughby for the excellent work he did working with the Church to arrange the Derbyshire Constabulary Male Voice Choir event and Deborah Manzoori for her enthusiastic support. Over £270 was raised for the Oakwood Community Fund. Deborah Manzoori reported that a new date was being arranged for the next meeting – please respond to her ‘Doodle’ invite. The meeting will cover: <ul style="list-style-type: none">• Streetpride 2014/15 details• Proposed Scarecrow event as part of Oakwood gala• Community Events Calendar for 2014/15• Oakwood Community Fund and it can fund activities this year Action: All to respond to People and Community Subgroup meeting invite			
57-13	Planning and Development Sub Group Councillor Wood reported that there had not been any recent meetings. However, the Derby Homes proposal for new houses on the junction of Wayfaring Road and wood Road was ongoing. There were no further developments regarding the Core Strategy with the next consultation due in a few months. Acorn Way planning application due to be considered at Planning Committee in the next week.			
58 -13	Neighbourhood Working Update Bishops Drive resurfacing work from the 2013/14 LTP had been completed and been well received. A dog fouling campaign had been taking place across the north east of Derby supported by the Neighbourhood Boards. Local hotspots had been identified in each ward based on where most reports of dog fouling not being picked up had been received by the Council including hotspots in Oakwood. While not a major issue in Oakwood the Councillors had been involved in walkabouts with Mandy Douglass knocking on doors and spray painting temporary signs at key locations. There are proposals being developed to ‘adopt a verge’ – details to follow.			
59-13	Late item - Un Adopted Public Open Space in Oakwood Richard Smail shared a map outlining the 29 locations in Oakwood Ward where public open space has not been fully adopted by the Council. This was in response to recent requests about how the Board is addressing its priority to reduce the amount of un adopted open space. He explained how the un adopted land is currently maintained, all the land is maintained either by a developer or by the Council. He explained the current challenges faced by the Council to adopt land when			

	<p>there is a drive to keep maintenance costs as affordable as possible and not to add additional costs if avoidable.</p> <p>Details of how to complain about poorly maintained open space were shared just need to contact Streetpride.</p> <p>Board members noted that there did not appear to be a significant problem with poorly maintained grass, shrubs or trees. Councillor Wood noted that if the developers are doing the maintenance to a required standard and there isn't a problem with maintenance then is it necessary to use scarce resources to get the land adopted.</p> <p>The only location where a current problem was identified was trees on number 21 encroaching on the path.</p> <p>Action: Richard Smail to share the map electronically with Board members</p>
60-13	<p>DATE & TIME OF NEXT MEETING</p> <p>Next Board – Proposed dates for 2014/15 are 23 June, 15 Sept, 8 Dec and 9 March 2015</p> <p>Next Forum – 25 March 2014 at Church on Oakwood. Proposed 2014/15 dates 17 June, 21 Oct and 24 March 2015</p>

SUMMARY OF ACTIONS – 10 March 2014

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51-13	Richard Smail to inform Children and Young People Service of the Boards in principle commitment to fund the Youth Club, after 1 April 2014 and to fund holiday activities and Connexions for up to £4,760
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52-13	SNT to use C&C of Oakwood to promote messages preventing residents from becoming a victim
52-13	SNT to arrange a Safety Awareness event at Oakwood District Centre
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53-13	Richard Smail to share list of trees in cosmetic tree work list
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	installed by footway next to open space between Mansfield Road and District centre.
54-13	Richard Smail to investigate costs to extend footpath by entrance to Community Centre from Springwood Drive.
54-13	Sub group to identify specific locations and details as required to deliver 2014/15 Streetpride spend plan.
56-13	All to respond to People and Community Subgroup meeting invite
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