

Report sponsor; Paul Simpson, Chief Executive
Report author: Sarah Walker, Policy and
Improvement Manager

Annual Report and Review of Performance 2019/20

Purpose

- 1.1 Every year we produce a short Annual Report, which is published alongside our Annual Review of Performance that presents a summary of our progress against agreed priorities from the last year.
- 1.2 These documents are important in communicating the work that we deliver, our achievements and the challenges we have encountered. They also complement the Statement of Accounts and Annual Governance Statement that, by necessity, are technical in nature and published separately.

Recommendation

- 2.1 To approve the Annual Report and Annual Review of Performance for publication.

Reasons

- 3.1 To inform the public and our key stakeholders about our work in 2019/20.
- 3.2 To recognise the commitment and achievements of our colleagues in 2019/20.
- 3.3 To contribute towards meeting the Council's Best Value Duty and Code of Recommended Practice on Local Government Transparency.

Supporting information

- 4.1 Our Council Plan 2019 - 2023 was approved in July 2019 with the vision - "***Derby – a caring and successful city at the heart of the Midlands, proud of its heritage and ambitious for the future***". Supporting this, we have three priority themes...
 - **A city with big ambitions** – this theme is about ambition for all ages, being connected to the world and being ready to optimise the opportunities that lie ahead.
 - **A city of health and happiness** - we are focussed on making Derby a great place to live, somewhere that people from all generations and all backgrounds can have a good quality of life, and feel part of a thriving community, because we know that a happy city is a healthy city.
 - **A council focused on the things that matter** - our third theme brings together all the action we're taking to make sure we are serving the city in a modern and efficient way and securing the most benefit for every pound that we spend.

- 4.2 Underpinning our Council Plan, we have an annual Council Delivery Plan that sets out the specific actions we intended to take to achieve our vision. The last Delivery Plan was approved by Cabinet in July 2019 and contained a total of 70 objectives/actions that we aimed to complete/progress during 2019/20.
- 4.3 The Annual Report and supporting Annual Review of Performance both outline the progress that we have made over the last 12 months. They can be read with our quarterly performance reports, which show the progress that we made throughout the year. The Annual Review of Performance covers the status of objectives and measures from the 2019/20 Council Delivery Plan, as at the end of March 2020.
- 4.4 There is no statutory duty to publish an Annual Report however, it is good practice to report to our residents, businesses and key stakeholders on our progress, and how we have used our resources (in line with the Best Value duty). Each council has a statutory duty to publish a summary of their financial information, in an accessible way, and we meet this duty by including this information within our Annual Report.
- 4.5 Year-end reporting is an opportunity to reflect on the previous year and draw lessons to inform future practice, and as such is an important element of good governance. The Annual Report and Annual Review of Performance will be considered by Audit and Accounts Committee in July 2020.
- 4.6 Subject to approval by Cabinet, the Annual Report and supporting 2019/20 Performance Review Summary will be published on the Council's website by 31 July 2020 (www.derby.gov.uk/council-and-democracy/vision-derby/annual-report).

Public/stakeholder engagement

- 5.1 The Annual Report is intended to be accessible to the public and key stakeholders, making sure that we share information on our progress over the last 12 months.

Other options

- 6.1 None.

Financial and value for money issues

- 7.1 The Annual Report outlines the Council's summary position for funding, spending and balance sheet for 2019/20. Greater detail is contained in the Statement of Accounts 2019/20, including value for money considerations.

Legal implications

- 8.1 As a non-statutory document, there are no constraints on content or format.

Other significant implications

- 9.1 Where an objective or project has a significant impact on the public, then an Equality Impact Assessment is carried out by the responsible officer in accordance with the Council's Equality, Dignity and Respect Policy.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal	Emily Feenan - Service Director for Legal, Procurement and Democratic Service	01/07/2020
Finance	Simon Riley – Director of Finance	21/06/2020
Service Director(s)	Heather Greenan – Director of Policy, Insight and Communications	19/06/2020
Report sponsor	Paul Simpson – Chief Executive	01/07/2020
Other(s)	Ann Webster - Lead on Equality and Diversity	25/06/2020

Background papers:

List of appendices:

Appendix 1 - Annual Report 2020

Appendix 2 - Annual Performance Review