

Chellaston & Shelton Lock Neighbourhood Board Minutes
Wednesday 16th February 2022
6.00pm Acorn Close Common Room

Chair: Councillor Harvey Jennings

1	<p>Welcome, Introductions and Apologies</p> <p>Present</p> <table> <tr> <td>Cllr Harvey Jennings</td><td>HJ</td><td>Councillor (Chair)</td></tr> <tr> <td>Cllr Ross McCristal</td><td>RM</td><td>Councillor</td></tr> <tr> <td>Cllr Phil Ingall</td><td>PI</td><td>Councillor</td></tr> <tr> <td>Ian Colder</td><td>IC</td><td>Chellaston Community Association</td></tr> <tr> <td>Gillian Donaldson</td><td>GD</td><td>Resident</td></tr> <tr> <td>Bill Radford</td><td>BR</td><td>Resident</td></tr> <tr> <td>Jim Wright</td><td>JW</td><td>Resident</td></tr> <tr> <td>Amanda Kelly</td><td>AK</td><td>Chellaston Events Group/Spirit of Chellaston</td></tr> <tr> <td>Craig Froggatt</td><td>CF</td><td>AFC Chellaston & Chellaston Leisure Limited</td></tr> <tr> <td>Doug Blanc</td><td>DB</td><td>Chellaston Leisure Limited</td></tr> <tr> <td>Ann Witheford</td><td>AW</td><td>Resident</td></tr> <tr> <td>John Bowden</td><td>JB</td><td>Chellaston Residents Association</td></tr> </table> <p>In attendance</p> <table> <tr> <td>Lorraine Dryden</td><td>LD</td><td>DCC Neighbourhood Manager (Acting)</td></tr> <tr> <td>Steph Holt</td><td>SH</td><td>DCC Neighbourhood Officer</td></tr> </table> <p>Apologies</p> <table> <tr> <td>Glenys Radford</td><td>GR</td><td>Resident</td></tr> <tr> <td>Sharon Sewell</td><td>SS</td><td>DCC Neighbourhood Manager</td></tr> </table>	Cllr Harvey Jennings	HJ	Councillor (Chair)	Cllr Ross McCristal	RM	Councillor	Cllr Phil Ingall	PI	Councillor	Ian Colder	IC	Chellaston Community Association	Gillian Donaldson	GD	Resident	Bill Radford	BR	Resident	Jim Wright	JW	Resident	Amanda Kelly	AK	Chellaston Events Group/Spirit of Chellaston	Craig Froggatt	CF	AFC Chellaston & Chellaston Leisure Limited	Doug Blanc	DB	Chellaston Leisure Limited	Ann Witheford	AW	Resident	John Bowden	JB	Chellaston Residents Association	Lorraine Dryden	LD	DCC Neighbourhood Manager (Acting)	Steph Holt	SH	DCC Neighbourhood Officer	Glenys Radford	GR	Resident	Sharon Sewell	SS	DCC Neighbourhood Manager	
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2	<p>Funding Applications Overview</p> <p>HJ gave an overview of the meeting format and applications received will be further explained by LD.</p>																																																	
3	<p>Springwater Community Group – Patience Chisango</p> <p>LD – Presented the application on behalf of Springwater Community Group, who were unable to attend due to illness.</p> <p>The board agreed to support the application and grant the requested £1,000 in full, with the following stipulations:</p> <ul style="list-style-type: none"> • That the funding is only to be used in the Chellaston and Shelton Lock Ward. • That SCG work with Local Area Coordinator Marissa Jefford. 																																																	
4	<p>Shelton Lock Community and Welfare Centre – Alan Leask</p> <p>AL – Attended and presented his application in full to the board members. He fulfilled the board's previous request to provide three separate quotations for the new fencing works for the front of the community centre.</p> <p>Questions were raised by the board regarding the community centres expenditure, committee group and future business plan.</p> <p>AL – Explained that they have a good committee, and they're keen on opening the centre back up following the COVID-19 pandemic. They have been approached by groups</p>																																																	

	<p>interested in using the centre, but he believes the appearance of the front garden is preventing bookings.</p> <p>The board advised they are keen to provide support getting the centre back up and running and make it a real community asset.</p> <p>They agreed to support the application and granted the requested £1,850 in full on the condition that Councillor Ross McCristal joins the committee/group of volunteers.</p>	
5	<p>Chellaston Brownies – Louise Rose</p> <p>LD – Presented the application on behalf of the Brownies, who could not attend due to isolating.</p> <p>The board raised questions regarding the application and requested more details on how the funding was going to be used.</p> <p>They have requested that a representative of the Brownies attend the next board meeting to present their application and provide further information, as a breakdown of project costs wasn't sufficiently explained at this time.</p>	
6	<p>Parks Play Equipment - Queensferry Gardens</p> <p>SH – Presented the quote on behalf of DCC Parks Team. The board previously requested a quote for the repainting of Queensferry Gardens and Chellaston Park play areas. The Parks Team are working with a new contractor for repainting play equipment, due to this they have only quoted for Queensferry Gardens play area. The board were advised Chellaston Park can be revisited next municipal year.</p> <p>The board were happy to allocate the full amount of £1,910.</p>	
7	<p>Community Event – Easter Egg Hunt</p> <p>SH – Suggested holding an Easter Egg hunt event for the local community on Swarkestone Recreational Ground during Easter half term.</p> <p>CF – Advised he also holds a similar event on Chellaston Park, as well as Halloween and Christmas events.</p> <p>AK – Stated she was happy to help organise the event with SH as the Spirit of Chellaston group and will put in an application for funding Easter Eggs and the stickers / cards for the hunt.</p> <p>The board agreed to support the allocation of £455.31.</p>	
8	<p>Homefields Primary School – School Parking Buddies</p> <p>Following the success of the parking buddies at Chellaston Junior School and Shelton Infant / Junior Schools the board discussed the option of allocating funding to purchase parking buddies for Homefields Primary School.</p> <p>It was taken into consideration that Homefields has two entrances / exits, on Parkway and Rosyth Crescent. Therefore, it was suggested to purchase 8 in total, 4 for each location.</p>	

	The total cost for 8 parking buddies is £1494.95. The board approved the allocation of funding.	
9	Compactor Update HJ – As confirmed at the previous board meeting, compactor events are no longer a viable option for spends this year. Therefore, the allocated £1600 has been returned to the board budget for reallocation.	
10	WMVD – Electric Hook Up HJ – Completed a site visit with Simon Taylor. He explained this isn't something that can be funded this financial year, so we will revisit it next year.	
11	Wildflower Bombs – LD – Gave an overview on the option to purchase Wildflower Bombs in Red, White & Blue as part of the Queens Platinum Jubilee celebrations. Discussion held and the board felt it wasn't a priority on this occasion as links already made with the schools around planting.	
12	Correx Boards – SH – Suggested the purchase of correx boards to support deep clean events and neighbourhood campaigns. LD – Proposed 30 correx boards in total, 10 dog fouling, 10 litter and 10 grass verge signs, totalling £195. The board agreed to support the allocation and approved £195 for the correx boards.	
13	Funding Decisions Made Ward Committee meeting held directly after the board meeting to note approved board budget spends as covered in the meeting. Nil balance remains.	
14	Any Other Business None at this time.	

Meeting ended at 19.30hrs

Chellaston Board Actions summary

1	Board Funding - LD to raise relevant orders and process paperwork for all approved applications.	LD
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Neighbourhood Team Action Plan 2021 / 2022

Chellaston and Shelton Lock Ward

Board / Partnership Meetings – minimum of 2 per municipal year includes Councillors, residents, groups, businesses and statutory partners		ACTIONS/Update
Board	<p>A strategic body, with the role of agreeing the following:</p> <ul style="list-style-type: none"> • Board Priorities • Board Activity Action Plan • Spending of devolved funding (£10k 2021/22) • Key projects for delivery each year • Local Transport Plan priorities for each year 	<p>Suggested dates of meetings:</p> <ul style="list-style-type: none"> • 26th July 2021 – Acorn Close • 11th October 2021 – Acorn Close • 16th February 2022 – Acorn Close <ul style="list-style-type: none"> • Have a drive on board memberships, to get wider resident involvement, through a series of Neighbourhood Roadshows.
Complex Casework: Inc Issues Log	Ensure all issues relating to Chellaston and Shelton Lock are logged on to the Neighbourhood issues log.	Ensure the issues log is kept up to date, follow up any outstanding actions and provide updates where necessary.
Forum/Open meetings – minimum of 2 per municipal year includes Councillors, partner organisations operating in the ward to provide updates and information and consult on key issues as well as gathering resident priorities		ACTIONS/Update
Forums Pop Up Forums Roadshows	An open forum as the key means of engaging and working with residents. The model will also be used as a means of consulting with residents; gathering information to help inform key priorities.	<p>Street meets / briefings / roadshows:</p> <p>These will be arranged as and when required as a tool to respond to neighbourhood issues, or as mobile forum meetings / surgeries. This will enable partner agencies to reach a larger audience in an informal setting, for those</p>

		<p>residents that historically didn't attend regular forum meetings.</p> <p>Suggested dates are:</p> <ul style="list-style-type: none"> • Thursday 21st July 5pm-6.30pm • Thursday 15th September 10am-11.30am, Barley Croft – Pop up roadshow / forum / youth forum. • Thursday 9th December 10am-11.30am, Bonnie Prince Estate – Pop up forum / roadshow / forum / youth forum. • Wednesday 3rd March 5pm-6.30pm
Community meetings	Councillor and Partner attendance at a range of area based community meetings throughout the year to enable residents to liaise with their councillors and services.	<p>Neighbourhood Officer to Draft a calendar of events and community meetings and activities every quarter to share widely.</p> <p>September 2020 – December 2020 – Completed, pending distribution closer to September.</p>
Volunteers / Community networks	Support volunteers and community groups within the ward.	<p>Engage with local community groups through coffee mornings etc and include them in ideas for walkabout routes, deep clean locations, events within the ward etc.</p> <p>Have a drive on volunteer recruitment, utilising the COVID-19 response hub database.</p>
Ward Walkabouts – minimum of 9 per municipal year		ACTIONS/Update ACTION: Schedule of sessions across the ward to be agreed.
Ward Walkabouts	Includes Councillors, partner organisations and residents patrolling around key parts of the ward to improve local area through litter picks and to meet and engage residents to gather local intelligence and identify key local issues.	<p>Suggested dates are:</p> <ul style="list-style-type: none"> • Tuesday 22nd June 6pm-7pm • Tuesday 20th July 6pm-7pm • Tuesday 17th August 6pm-7pm

		<ul style="list-style-type: none"> • Tuesday 21st September 6pm-7pm • Tuesday 19th October 6pm-7pm • Tuesday 23rd November 6pm-7pm • Tuesday 15th February 6pm-7pm • Tuesday 15th March 6pm-7pm <p>If letters are to be delivered, this needs to be undertaken by local ward Councillors.</p> <p>Alternatively, social media and roadside posters covering the area of the walkabout will be installed.</p>
Key ward Projects		To be agreed by Board and from priorities raised by residents
Environmental – Parking on the pavement / grass verges.	<p>Projects to improve the visual appearance of the ward. This will focus on hot spot locations with street cleansing issues.</p>	<p>Parking on the pavement is an issue in certain areas in the ward, especially on the Bonnie Prince Estate in the Parkway area. Parking on grass verges is a common complaint, especially in the winter. This can have a dramatic effect on the appearance of the area.</p> <p>Neighbourhood Officer to continue to arrange campaigns to combat these issues, working in partnership with the Public Protection Team, Police and Civil Enforcement Team.</p> <p>Provisional Dates:</p> <ul style="list-style-type: none"> • Tuesday 20th July 6pm-7pm • Friday 23rd September 10am-11.00am • Tuesday 23rd November 6pm-7pm • Friday 11th February 10am-11am
Dog Fouling	<p>Work with schools and groups to raise awareness e.g. dog poo bag stations, stencils.</p> <p>See how you can involve residents, business and community groups in the solutions</p>	<p>Carry out mini days of action with the councillors re stencilling, putting up of signage etc.</p> <p>To be incorporated with the Ward Walkabouts.</p>

	Involve key statutory and responsible agencies to hold to account or lobby to change practice - PPO, Waste Management, Environmental Protection.	
School Parking campaigns	<p>To improve school parking at key schools. School parking patrols have taken place to date:</p> <p>Shelton Junior School Chellaston Junior School Homefields Primary School</p>	<p>Neighbourhood officer to arrange regular school parking campaigns with the police, CEO's and PPOs. Speed Watch sessions will also be arranged with children from the schools. They can create posters after the sessions, which can be sent with the letters the police send out to anyone caught speeding. This will have a powerful impact on the drivers.</p> <p>School children can also be involved in policing their own school parking problems. Each school can create their own inconsiderate and considerate parking tickets and issue them.</p> <p>Work to continue with Chellaston Juniors, who are keen on doing a campaign where their pupils design their own parking tickets. This was started but has been on hold due to the COVID pandemic.</p> <p>Dates for regular patrols to be agreed at the next partnership meeting.</p>
Deep Cleans	To improve key locations across the ward.	<p>Current identified areas:</p> <ul style="list-style-type: none"> • Staveley Close. • Queensferry Gardens • Somersal Close • Sinfin Avenue • Aston Lane skip area

National Campaign	<p>The Neighbourhood Team are involved in a number of National campaigns that will be delivered in each neighbourhood. The events are detailed as follows:</p>	<ul style="list-style-type: none"> • Great British Spring Clean – 28th May – 13th June 2021 • Spirit of Chellaston Summer Fun Day – Cancelled due to COVID restrictions. • Supporting Christmas events – Dec 2021
Compactors	<p>To support residents to dispose of large waste items.</p> <p>The below are proposed locations for this year, should compactor events go ahead. Routes and quantities to be decided.</p> <p>Date TBC <u>Route 1 – Fellowlands Way Estate</u> Fellowlands Way, Netherside Drive, Bradmoor Grove, Newgate Close, Slade Lands Drive, Hawksdale Close, Crownland Drive, Townsend Grove, Sandyhill Close, Foxdell Way, Warrendale Court, Leveret Close, Little Meadow Way, Pingreaves Drive and Leys Field Gardens. Meet up point: Fellowlands Way junction of Snelsmoor Lane</p> <p>Date TBC <u>Route 2 – Sinfin Avenue</u> Springfield Road, Broom Close, chelwood Road, West Avenue South, West Avenue North, Derby Road (from West Avenue South to Sinfin Avenue), Sinfin Avenue (from Chellaston Road to Whitehouse Close), Staveley Close, Stonebroom Walk, Saddleworth Walk, Stonyhurst Court, Scarcliffe Close, Simsby Way,</p>	<p>Provisional Routes:</p> <ul style="list-style-type: none"> • Fellowlands Way estate. • Shelton Lock – Sinfin Avenue area. • Bonnie Prince estate. <p>Update – Compactors didn't go ahead due to funding implications.</p>

	<p>Somersal Close, Hoverton Close, Alderfen Close, Ranworth Close, Heigham Close, Hickling Close and Whitehouse Close.</p> <p>Meet up point: Springwood Road junction of Sinfin Moor Lane.</p> <p>Date TBC</p> <p><u>Route 4 – Bonnie Prince Estate</u></p> <p>Montague Way, Orlando Court, Falstaff Court, Venice Close, Athens Court, Cordelia Way, Mariana Close, Nerissa Close, Prestwick Way, Glendevon Way, Glenshee Gardens, Darraway Gardens, Verona Way, Sinfin Moor Lane (from Verona way to the canal path), Othello Drive, Cressida Court, Octavia Close, Nestor Close, Hamlet Court, Lysander Drive, Oberon Close, Kildrummy Close, Rosyth Crescent (from Glendevon Way to Castleland Way), Castleland Way, Thistle Grove, Balgonie Court, Brodie Close, Skipness Close and Drummond Way.</p> <p>Meet up point: Prestwick Way junction of Parkway.</p>	
District Centres	<p>Continued work to improve the visual aesthetics of the business areas, Working with local businesses and residents.</p>	<p>Identify future locations for district centre improvements, with involvement from local residents, business and community groups.</p> <p>Possible locations include:</p> <ul style="list-style-type: none"> • Derby Road shopping area. • Rowallan Way shopping area.

Project Subgroups – to further support the delivery of ward projects		ACTIONS/Update ACTION: NO and NM to support and facilitate sub groups
Youth forums	Engagement with young people within the ward through informal forums.	<p>Neighbourhood Officer to continue working with Ann Witheford and Chellaston Academy (Laura Jones and Jamie Wainwright-Jones), to discuss the best way of engaging with young people in the ward. To give them a voice and the opportunity to be involved in projects. As well as them being able to put across their views and opinions and involve them in general decision making.</p> <p>Provisional dates are:</p> <ul style="list-style-type: none"> • Thursday 16th September 10am-11.30am, Barley Croft – Pop up roadshow / forum / youth forum. • Thursday 9th December 11am-1pm, Bonnie Prince Estate – Pop up forum / roadshow / forum / youth forum. Cancelled due to COVID restrictions.
Partnership Network	Quarterly meetings with partner agencies, councillors and key members of the community, to be arranged from September.	<p>Neighbourhood officer to arrange regular meetings to bring those that work within the ward together. It will be a great opportunity for partnership working. It will enable partners to be responsive as a team to issues that arise within the community, so we can work efficiently and effectively.</p> <p>Ongoing project, working with the local safer neighbourhood team from Cotton Lane and Melbourne police station (cross border issues), the public protection team, Derby homes, Chellaston Academy and Chellaston community groups.</p>

Neighbourhood Officers Report

Chellaston

February 2022



Derby City Council



Christmas 2021



This year two Christmas trees were purchased by the Neighbourhood Board and were installed on Chellaston Road and High Street. They were kindly put in by Richard Holman's team at Derby Homes.

These trees were decorated by local schools, residents and children.

Neighbourhood Campaigns



The Neighbourhood Team have seen an increase in grass verge parking complaints, which is common in the winter months. Site visits with Highways and the PPO team have been completed. Signs have been put up in the worst affected areas and we're looking into installing bollards outside of Chellaston Junior School.

Pit Close Skip – Update



Since the last board meeting the skip has been removed! Our amazing Street Cleansing and Highways Teams cleared the area of all waste and rubble and for brought down the two new planters, replacing the skip. They also filled it with soil ready for planting. The planters need repainting and topping up with topsoil. The Scout group are keen to be involved in this process. Numerous dates were made before Christmas, but for reasons beyond their control they couldn't make the arranged dates. So this is going to be arranged for early Spring when the weather improves.

Litter Pick WI Group



Myself and PPO Dogruel have been supporting the WI group with litter picking in Chellaston. Focusing on areas around St Peter's Church and the footpath that runs along Chellaston Academy. The group have asked for additional litter pickers and hoops to support them with their clean up events. To be agreed at the Neighbourhood Board.

Parking Buddies



The parking buddies have been delivered and dropped off at Shelton Infant and Junior Schools. They were really well received by the children and parents!

We have had the below feedback from both schools:

Shelton Junior School

Thank you for donating the Playground Buddies,

As you can see, we have already told our families about them. This is the message I have sent to all families on our Class Dojo and texting systems:

Thank you to Steph Holt and the team at Chellaston and Shelton Lock Neighbourhood Board for kindly donating our brand new 'Parking Buddies'.

These will be positioned out at the front of the school to help us all think about road safety and safer parking around the school entrance as well as the surrounding neighbourhood.

Please help us keep everyone safe by parking appropriately and respecting the wishes of our neighbours by not parking on the grass verges. Thank you

Shelton Infant School

Thank you for the parking buddies - they look wonderful!!

We have brought them into school and will show them to the children in assembly so that they know what they are for!

Really makes them special with having the school logo on them!

Many thanks!

Anthony

Roadshow Events



Upcoming dates:

- Wednesday 9th February 11am-1pm – Rowallan Way shopping area, Bonnie Prince Estate.

Ward Walkabouts



Ward Walkabouts:

Chellaston – Wednesday 16th February 6pm-7pm

Parkway (from Thurstone Furlong to Hollymoor Drive), Thurstone Furlong Lady Mantle Close, Hollymoor Drive, Mill Moor Close, Lincoln Green, Middlebeck Close, Woodbridge Close and Penhaligan's Close.

Meet up point:

Parkway junction of Thurstone Furlong