

Outline Work Programme and Topic Reviews

SUMMARY

- 1.1 This item gives members an opportunity to discuss potential work plans and topic reviews for the forthcoming municipal year, and develop the basis for a work programme. The reviews may cover anything within their remit and could include internal as well as external facing services.

RECOMMENDATION

- 2.1 To agree the current work programme, suggest future items for the work programme and identify any further topic reviews for the forthcoming year as attached at Appendix 2.
- 2.2 To review and discuss the recommendations and outcomes presented in the Draft Homelessness Topic Review Report disseminated to board members.
- 2.3 To approve the Homelessness Topic Review Report as a final report subject to any amendments agreed by the board.
- 2.4 To agree a way forward for the dissemination of recommendations resulting from the Homelessness Topic Review to Council Cabinet, council officers and other partnership organisations and service providers where recommendations fall outside the direct remit and responsibility of the council.
- 2.5 To discuss future topics for review by the board and agree on the next topic review subject.

REASONS FOR RECOMMENDATION

- 3.1 To ensure that the board has a clear and evolving work programme.
- 3.2 To ensure that the board is kept informed on progress with regards to items on the work programme and any topic reviews.
- 3.3 To agree recommendations from the Homelessness Topic Review and the review report in order to progress outcomes of the review.
- 3.4 To enable work to commence on the next in-depth topic review as identified by

the board.

SUPPORTING INFORMATION

- 4.1 The Overview and Scrutiny Board should agree a work programme at each meeting to enable board members, the supporting Scrutiny Officer and departmental officers to plan in advance for meetings throughout the year in a strategic way and take account of any new items for inclusion in the programme.
- 4.2 The work programme is not restrictive, and board members can identify and introduce items for scrutiny throughout the year. Items for scrutiny will be discussed at pre-meetings with the Chair and Vice Chair, and will be added to the Scrutiny Board Agenda at the Chair's discretion.
- 4.3 The Council Constitution limits one topic review report to be submitted to the Council Cabinet every six months from Scrutiny Boards. It is possible for each Board to conduct two reviews in each municipal year. Topic reviews are not mandatory, but if the board wishes to conduct in-depth reviews in the current year, it is suggested that members should aim to agree a topic for review at the earliest opportunity.
- 4.4 If a working group is formed for the purpose of conducting topic reviews, they should only exist for the duration of the review and be dissolved upon completion of the review. Individuals outside of the scrutiny board can be invited to join the working group, as the group has no formal scrutiny powers. The purpose of the working group is to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity.

OTHER OPTIONS CONSIDERED

- 5.1 None.

This report has been approved by the following officers:

Legal officer Financial officer Human Resources officer Estates/Property officer Service Director(s) Other(s)	Mahroof Hussain, Overview and Scrutiny Manager
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For more information contact:	Clare Harrison 01332 643648 clare.harrison@derby.gov.uk
Background papers:	None
List of appendices:	Appendix 1 – Implications Appendix 2 – Work Programme

IMPLICATIONS

Financial and Value for Money

- 1.1 None arising directly from this report.

Legal

- 2.1 Section 21 (3) of the Local Government Act 2000 requires that the power of an overview and scrutiny committee to review or scrutinise a decision made but not implemented includes power to recommend that the decision be reconsidered by the person who made it.

Personnel

- 3.1 None arising directly from this report.

Equalities Impact

- 4.1 Effective scrutiny benefits all Derby people.

Health and Safety

- 5.1 None arising directly from this report.

Environmental Sustainability

- 6.1 None arising directly from this report.

Property and Asset Management

- 7.1 None arising directly from this report.

Risk Management

- 8.1 None arising directly from this report.

Corporate objectives and priorities for change

- 9.1 Our aim is to work together so that Derby and its people will enjoy a thriving sustainable economy, good health and well-being and an active cultural life.

Planning, Housing and Leisure Board Work Programme - August 2013

Meeting date	Item
September	Welfare Reform – impact of changes with focus on tenants (social and private)
	Housing options and advice service
	Property Maintenance and Energy – working with Derby Homes and Property Maintenance of Council House
	Libraries - library opening hours and volunteers, update on Local Studies Library
	Outdoor cycling circuit – Update and consultation feedback
	B-You Health Hubs
	Work Programme and Topic Reviews
November	Delivering Affordable Housing
	Riverlights Pool Designs
	Core Strategy and Infrastructure Plan
	Rights of Way Improvement Plan Consultation Results
	Tenant related support
	Enforcement Issues and To Let Boards - Update
	Leisure Governance Options appraisal. <i>This is the earliest date this report could be ready. It may need to be moved back on the work programme.</i>

	Work Programme and Topic Reviews
November / January (TBA)	Budget Scrutiny
	Highways and Transport Programme
January	Multi-Use Sports Arena and Swimming Pool Leisure facilities pricing structure options (<i>earliest date</i>)
	Housing Revenue Account (HRA) development programme targets HRA Business Plan and Derby Homes Delivery Plan
	Derby Homes – training, work experience and employment programme.
	Planning Peer Review – Progress Update
	Planning Process Review Update (including review of objections process)
	DFG process review
	Derby Cemeteries
	Work Programme and Topic Reviews
March	Multi-Use Sports Arena and Swimming Pool Leisure facilities pricing structure options (<i>date needs to be confirmed – see January</i>)
	Local Sustainable Transport Fund Programme/Connected Update
	Strategy protocol and enforcement protocol to tackle illicit trade in alcohol and tobacco
	Community Infrastructure Levy
	Work programme reporting 2013/2014 & Topic Reviews