



DERBY CITY COUNCIL

SCRUTINY MANAGEMENT COMMISSION 12 SEPTEMBER 2006

Report of the Director of Regeneration and Community

EMERGENCY PLANNING PROGRESS REPORT

RECOMMENDATION

- To note the Report.
- That Scrutiny Management Commission continues to receive quarterly progress reports on emergency planning.

SUPPORTING INFORMATION

The Emergency Planning Progress Report is attached as Appendix 2. This outlines the work completed or being carried out by the Emergency Planning Division. The information below details specific areas of work for note:

CIVIL CONTINGENCIES ACT 2004

Business Continuity

The Business Continuity Strategy and Operational Plan was completed in December 2005. There has been on going development of the Plan and supporting strategies. The Plan will be reviewed in November 2006 and will take account of the restructuring of departments. The Business Continuity Strategy is on the Council's website.

The Council has a duty to promote business continuity to businesses and the voluntary sector. It has been agreed that this work will be coordinated by the Emergency Planning Division in liaison with the emergency services and other partner agencies. Information and links to other relevant sites has also been put on the Council's website.

Risk Assessment

The "Hazard Review" for Derbyshire identified 66 potential events to be Risk Assessed. Seven of these related to "terrorist threats" and in line with Government advice these are not currently to be assessed locally. All the remaining hazards have been preliminarily assessed, with three still to be approved for publication by the Local Resilience Forum. The Community Risk Registers, including the register specific to Derby are "hosted" on the County Council's Website but directly accessible from the City's website. Two Hazards were assessed to have a "Very High" risk for Derby, these are Pandemic Influenza and Serious Flooding from main rivers (similar to the Carlisle Floods). "High" risks included disruption to services and supplies e.g. Communications, Electricity and Health Services. A "Risk Treatment Plan" (the further actions needed) for the higher risks will be submitted to the Local Resilience Forum on 8 September 2006 for approval and the first review of the preliminary assessments is due for completion by November 2006.

Warning and Informing

The Local Resilience Forum Communications Working Group is preparing a Communications Strategy and Operational Plan. The City Council is represented on this Group along with representatives from the emergency services, other local authorities and health.

Emergency Plans

The City Council's Emergency Plan has been reviewed and reissued. Service Area Procedures are to be prepared to underpin these arrangements.

FLU PANDEMIC

A Flu Pandemic Framework has been prepared and will be included in the Business Continuity Plan. A Workshop for Senior Managers was held in July 2006 and arising from this an Action Plan has been prepared to increase the Council's resilience.

DROUGHT

The Environment Agency is the lead Government Agency for flooding and drought. The Environment Agency and Severn Trent Water have issued draft Drought Plans for comment. The Council through the Emergency Planning Division is making comment on them.

HEATWAVE

The Met Office operates a Heat-Health Watch system which comprises four levels of response based on maximum temperature thresholds. The Emergency Planning Division receives these alerts and distributes them to Council departments for information/action. The Met Office, Department of Health and the NHS has produced a number of leaflets giving the public advice on what measures to take.

FUEL

Work is in progress to develop a local plan, setting out operational arrangements to respond to any potential fuel shortage. The National Plan is being reviewed and further Government guidance is due to be issued which will include a revision to the priority users scheme. The local plan will be considered by the Local Resilience Forum in September and the implications for each organisation assessed alongside the revised national guidance.

TRAINING AND EXERCISES

To date there has been a significant increase in training and exercises held this year compared with 2005/6. The training has included a generic multi agency table top exercise with the emergency services and other partner agencies, flu pandemic and business continuity training/workshop.

For more information contact: Elizabeth Partington 421 6215

Background papers:

List of appendices:

Appendix 1 Implications

Appendix 2 Emergency Planning Progress Report

IMPLICATIONS

Financial

1. None arising from this report.

Legal

2. None arising from this report.

Personnel

3. None arising from this report.

Equalities impact

4. Emergency planning is of benefit to all Derby people.

Corporate Objectives, Values and Priorities

5. This report has the potential to link with many of the Council's Corporate Objectives, Values and Priorities.

Emergency Planning Progress Report

PLANS

City Emergency Plan	Plan reviewed and reissued June 2006 to take account of Civil Contingencies Act 2004 and restructuring of service areas.
Service procedures	Review of service procedures to be carried out following restructuring of service areas. Work to commence September 2006 with completion of all service areas by March 2007.
Business Continuity Plan	Business Continuity Plan completed December 2005, distributed January 2006. On going development of plan and strategies in progress. Review of Plan due November 2006 and will take account of restructuring and relocation of service areas. Flu pandemic framework prepared and to be included in Plan.
Animal Health Plan	Joint Plan with County. Draft completed July 2006.
CBRN	Joint Plan with County. Update to be completed August 2006.
City Centre Evacuation Plan	Annual update due October 2006.
Communications Plan	Communications Strategy and Plan to be completed by end December 2006.
Emergency Mortuary/Mass Fatalities Plan	Joint Plan with County. Plan being reviewed in light of new National Guidance due for completion September 2006.
Event Plans	City Events Group determines which events require emergency plans. Ten event plans completed since 1 November 2005. Four further plans currently identified for 2006.
Flood Plans	Joint Plan with County. Update due October 2006.
Fuel Plan	Joint Plan with County. Completed July 2006.
Hazardous site plans	Annual updates completed 31 May 2006.
Humanitarian Assistance Plan	Joint Plan with County. To be completed November 2006.
Pipelines Plan	Joint Plan with County. Update due September 2006.
Pride Park Football Ground Contingency Plan	Required as part of Safety Certificate. Annual update completed July 2006.
Radiation Response Plan	Joint Plan with County. Update due December 2006.

TRAINING AND EXERCISES

Business Continuity	Training and exercise programme developed for internal staff. Initial training commenced February 2006. Ongoing training for all staff with a response role.
Emergency Plan	Awareness and response training for staff with an operational role to be determined when audit of service procedures carried out.
Members	Awareness training held 11 April 2006
Flu Pandemic training and workshop	Held 4 July 2006.
Multi agency table top exercise	Held 25 April 2006. A further exercise has been arranged for April 2007.
Multi agency health table top exercise	Flu pandemic exercise held February 2006.
Emergency telephone callout exercise	Held 21 December 2005.
Pride Park Football Club exercises	Rolling programme agreed with Safety at Sports Grounds Advisory Group.

MISCELLANEOUS

Service Liaison Officers Group	Established July 2005 to provide updates and share best practice within departments.
Business continuity promotion	Promotion of Business Continuity to businesses/voluntary sector. Draft strategy agreed at Local Resilience Forum 2 June 2006.
Capabilities work	National Capability Survey carried out on Evacuation, Mass Fatalities, CBRN, Warning and Informing, Infectious Diseases, Caring for People, Animal Diseases, Mass Casualties, Business Continuity, Flooding, Urban Search and Rescue. Compliance with Civil Contingencies Act also included. Assessment of Survey being carried out.
Comprehensive Performance Assessment	Audit Commission Self Assessment being carried out.
National/Regional/Local Working Groups	Representation on groups.
Response to emergencies	Joint on call arrangements for Duty Emergency Planning Officers.
Risk assessment survey	Initial Community Risk Register completed November 2005. 90% of those risks identified have been assessed giving a preliminary risk rating which have been approved by the LRF. Annual review of Community Risk Register due November 2006.